



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

EDEN VALLEY MUSEUM TRUST

On accounts for the year
ended

7th April 2017

Charity no 1065466
(if any)

Set out on pages

1 to 2

**Respective
responsibilities of
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent
examiner's statement**

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date: 22.2.18

Name: I J Currie

Relevant professional
qualification(s) or body

FCA

(if any):

Address: 13a High Street, Edenbridge, Kent TN8 5AB

REGISTERED CHARITY NUMBER: 1065466

REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST MARCH 2017
FOR
THE EDEN VALLEY MUSEUM TRUST

Eden Valley Museum Trust
Church House
72 High Street
Edenbridge
TN8 5AR

THE EDEN VALLEY MUSEUM TRUST

CONTENTS OF THE ANNUAL REPORT AND ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2017

The trustees present their report of the charity for the year ended 31st March 2017. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1065466

Principle address

Church House
72 High Street
Edenbridge
Kent
TN8 5AR

Trustees

Alan Smith
Howard (Vic) Jennings
Jane Wroe
Anna MacMillan
Alan Layland
Mary Coughlin
Walter Walker

Reporting Accountant

I J Currie FCA
Currie Accountancy Limited
First Floor
13c High Street
Edenbridge
Kent
TN8 5AB

Curatorial Advisor

Dr Ian Beavis

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes an unincorporated charity.

Organisational structure

The Trust is run by an Executive Committee, the elected members of which are the trustees.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

OBJECTIVES AND ACTIVITIES

Objectives and aims

The Trust's objectives are "for the advancement of the education of the public in the history of Edenbridge, the Eden Valley, and the surrounding areas in particular, but not exclusively, by the provision and maintenance of a museum". The trustees have had regard to the guidance issued by the Charity Commission on public benefit.

FINANCIAL REVIEW

Reserves policy

The trustees plan to hold reserves of at least one year's salaries and other running costs in order that the charity could continue in the short term while seeking additional funding should the need arise.

STATEMENT OF TRUSTEES RESPONSIBILITIES

The trustees are responsible for preparing the Report of the Trustees and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the board of trustees on 26/2/18 and signed on its behalf by:


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Trustee



Charity Name EDEN VALLEY MUSEUM TRUST				CC16 a
Receipts and payments account				
For the period	Period 7.4.16	To		

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Subscriptions	1,904	-	-	1,904	-
Donations	1,432	-	-	1,432	-
Events and fundraising	1,558	-	-	1,558	-
Grants	11,500	-	-	11,500	-
Shop sales	988	-	-	988	-
Room hire	442	-	-	442	-
Donation boxes	1,182	-	-	1,182	-
Outreach	196			196	
Professional services	51			51	
VAT recovered	2,188			2,188	
Other	196			196	
ETC	610			610	
Restricted fund		5,500		5,500	
VAT on income	554			554	
Difference	13			13	
Interest	9			9	
	-	-	-	-	-
Sub total (Gross income for AR)	22,823	5,500	-	28,323	-

A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-

Total receipts	22,823	5,500	-	28,323	-
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A3 Payments

House manager	4,003	-	-	4,003	-
Items for sales	838	-	-	838	-
Security	1,865	-	-	1,865	-
Office costs	802	-	-	802	-
Pest control	137	-	-	137	-
Phones, website	555	2,000	-	2,555	-
Gas and electricity	1,529	-	-	1,529	-
Publicity	232	-	-	232	-
Repairs and maintenance	9,149			9,149	
ICT	27			27	
Rent and rates	4,000			4,000	
Insurance	1,709			1,709	
Conservation materials	550			550	
Services contract	2,049			2,049	
Exhibits	21			21	
Other costs	834			834	
Outreach project	1,680			1,680	

VAT on expenses	2,538			2,538	
Difference	- 15			- 15	
	-	-	-	-	-
Sub total	32,503	2,000	-	34,503	-

A4 Asset and investment purchases, (see table)

	-	-	-	-	
	-	-	-	-	
Sub total	-	-	-	-	-

Total payments	32,503	2,000	-	34,503	-
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receipts/(payments)	- 9,680	3,500	-	- 6,180	-
A5 Transfers between	-	-	-	-	-
A6 Cash funds last year	32,474	-	-	32,474	-
funds this year end	22,794	3,500	-	26,294	-

Section B Statement of assets and liabilities at the

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds				
	Deposit account	6,631	-	-
	Current account	15,950	3,500	-
	Cash	213	-	-
	Total cash funds	22,794	3,500	-
	receipts and payments	OK	OK	OK

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets				
	VAT recoverable	30	-	-
	Stock at retail price	2,571	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets				
			-	-
			-	-
			-	-
			-	-
			-	-

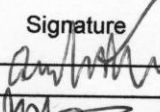
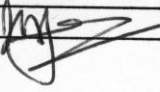
Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use				
			-	-
			-	-
			-	-
			-	-
			-	-

		-	-
		-	-
		-	-
		-	-

B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	G. SMITH	16/11/17
	H.Y. JENNINGS	16/11/17