

COMPANY REGISTRATION NUMBER: 05089663
CHARITY REGISTRATION NUMBER: 1103903

The Hope Centre - St Helens
Company Limited by Guarantee
Unaudited Financial Statements
31 March 2017

HASWELLS
Chartered Accountants
First Floor
Pembroke House
Ellice Way
Wrexham Technology Park
Wrexham
LL13 7YT

The Hope Centre - St Helens

Company Limited by Guarantee

Financial Statements

Year ended 31 March 2017

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The Hope Centre - St Helens

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report)

Year ended 31 March 2017

The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 March 2017.

Reference and administrative details

Registered charity name	The Hope Centre - St Helens
Charity registration number	1103903
Company registration number	05089663
Principal office and registered office	The Hope Centre St Helens Christian Life Centre Atherton Street St Helens Merseyside WA10 2DT

The trustees

Rev J P Fell (Chair)	
Mr B Atherton	
Mr J Ryan	
Mr J Cooper	
Mr P Davies	
Mr T Kelly	
Mrs J Webster	(Appointed 1 September 2016)

Bankers	Yorkshire Bank 6 Bridge Street St Helens Merseyside WA10 1NF
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Project director	Mrs A Metcalfe
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Company secretary	Mrs B Barton
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Independent Examiner	Mr P T Harris Haswell Brothers LLP Chartered Accountants First Floor Pembroke House Ellice Way Wrexham Technology Park Wrexham LL13 7YT
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The Hope Centre - St Helens

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2017

Structure, governance and management

The Hope Centre is a registered charity and company limited by guarantee. As such its activities are overseen by a board of trustees who are also directors of the company. However the day to day running of the charity is overseen by the Hope Centre Director and the Chair of Trustees.

The date of incorporation of the charity was 31 March 2004 and the date of appointment of the first Trustee was 4 April 2004. Currently the Board is made up of seven members. The Hope Centre continues to rent its office and training accommodation from St Helens Christian Life Centre.

Trustees on appointment are provided with the Charity Commission documentation for trustees, outlining roles and responsibilities. In addition briefing papers are provided from the management to all new trustees.

Trustees are normally appointed for a period of three years after which they must be re-elected at the next annual meeting. The Trustees Board has met on four occasions during this year.

The Hope Centre - St Helens

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2017

Structure, governance and management *(continued)*

Organisational Structure

The Charity's organisational structure consists of:

A Board of Trustees has overall responsibility for determining the Hope Centre's strategic direction, approving capital and revenue expenditure and monitoring performance and is comprised of a Chair, and six other Trustee Board Members.

The trustees of the Charity are drawn from a range of backgrounds with some being members of the founding church whilst others are not. Trustee members are drawn from within the health sciences industry, the third sector and the financial/business world. All the Trustees give their time voluntarily.

An Executive Management Team is comprised of the Chair of Trustees and the Project Director who assume overall responsibility, with support from staff team leaders, for executing the strategic and financial plan.

Finance and Administration is managed by the Hope Centre Director with the support of two volunteers and finance issues are reported directly to the Management Team and Trustees.

Finance and Administration staff manage the day to day financial position of the Charity as well as producing end of year accounts, liaising with banks and independent examiners. All monitoring of service users/learners achievement of project targets and completion of monitoring reports are carried out by this team. Major reports for funders are collated and produced. The significant volunteer database is also managed within the team as are new applications for funding under the direction of the Hope Centre Director.

Operational Management is delegated by the trustees to the Project Director and three team leaders responsible for Hope House homeless services, the Training department and the Food Bank. The Project Director has overall responsibility for the operational and performance management and quality framework and responsibility for priorities through specific project development, service delivery, tailored interventions and training, service improvements, joint networking practices and general administration.

Four Operational Teams of staff and volunteers support the Project Director. Current teams are: Training Services; Advice, Advocacy and Support - Homeless Provision; Engage Community Projects; St Helens Food Bank. Finance and administrative staff report to the Hope Centre Director. Regular operational meetings take place with the Project Director & Team Leaders who then reports to the Executive Management Team (E.M.T). General staff meetings take place monthly and staff training away days bi-annually.

Related Parties

The Hope Centre was established by the St Helens Christian Life Centre (Elim Pentecostal Church) from which the Charity rents its accommodation and to whom a contribution is made for facilities, such as copiers, and utilities. In addition the Church makes donations to support the work of the Charity.

The Hope Centre - St Helens

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2017

Structure, governance and management *(continued)*

Risk Management

The Management Team and Trustees continually consider the impact of our financial position and stability at their regular Trustee meetings. Attention continues to be focused on reviewing the current strategies and planning effectively for the future. New services and training opportunities continue to be a focus as is promoting the work in order to attract longer term funding. The Trustees, in conjunction with the Director, identify and review major risks which may affect the stability and successful operation of the Charity. Action is then planned and implemented, as far as possible, to minimise or remove the identified risk. The Trustees, together with the Director continue to review the long-term future viability of the Charity, particularly with a view to reducing dependence on a single stream of funding and report to Trustees. Long-term sustainability continues to be a challenge as longer term funding opportunities and increased donation income are sought. Financial viability is continually monitored and addressed throughout the year in Management Team meetings and at Trustee meetings.

Internal control risks are minimised by the implementation of procedures for authorisation of all transactions and anti-fraud policies. Measures are also in place to ensure compliance with health and safety of staff, volunteers, service users, learners and visitors.

Going Concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operation for the foreseeable future. For this reason they adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Accounting Policies.

Objectives and activities

Public Benefit Statement

The principal aim of The Hope Centre - St Helens is to improve the lives of vulnerable and disadvantaged people in the borough of St Helens.

The Trustees believe that the services provided by The Hope Centre - St Helens are compliant with The Charity Commission guidance on public benefit and the public benefit is further exemplified in the following statements of activity and performance and future development plans.

The Hope Centre - St Helens

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2017

Objectives and activities *(continued)*

Objects of The Hope Centre - St Helens

The Charity's objects (revised December 2011) contained within the governing document are:

- to advance the christian faith for the benefit of the public in accordance with the statement of belief appearing in the schedule hereto in St Helens and in such other parts of the United Kingdom as the Trustees may from time to time think fit and in so doing to fulfil such other purposes which are exclusively charitable according to the laws of England and Wales and are connected with the charitable work of the Trust.
- to promote social inclusion for the public benefit by preventing people from becoming socially excluded, relieving the needs of those people who are socially excluded and assisting them to integrate into society.

For the purpose of this clause 'socially excluded' means being excluded from society, or parts of society, as a result of one or more of the following factors: unemployment; financial hardship; youth or old age; ill health (physical or mental); substance abuse or dependency including alcohol and drugs; poor education or skills attainment; relationship and family breakdown; homelessness or poor housing (that is housing that does not meet basic habitable standards).

- to prevent or relieve poverty in St Helens by providing education, training and support services to individuals in need.

Hope Centre Strategic Objectives

The Hope Centre, in partnership where appropriate, will work with vulnerable and/or disadvantaged people to:

- empower them for positive behaviour change and improved life choices
- improve their social, economic, physical, psychological and spiritual well-being
- prepare them for and help sustain their independent living
- encourage their responsible participation in society

The Hope Centre employs an inclusive approach and provides relevant social care services and training for vulnerable and disadvantaged young people and adults, and does not discriminate on the grounds of gender, race, disability, sexual orientation, religion, belief or age.

The Hope Centre - St Helens

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2017

Achievements and performance

Volunteers

Our volunteers are a major part of enabling support and delivery of all our projects. They represent a wide range of local churches, other organisations and other individuals who have heard of our projects and want to give back to the community. Specifically they volunteer in Hope House (Homeless Services), Food Bank, Baby Basics and in supporting the administration of the Hope Centre.

Volunteers 100

Total Volunteer Hours 9,306

Total Value to Hope Centre £69,972.

Hope Centre Training Activity Programme

Figures for starters and new starters have been included in the data below. Starters includes people who carried on from previous month. New starters include people who were registered (or were taken off, then put back on at a later date) and attended at least once since registering. All starters on Breathe courses are new starters.

Figures from Breathe include some attendance in April 2017. As this attendance was part of the course which started in March 2017, it has been included.

From April 2016 to March 2017, we have had 326 new starters. A total of 695 monthly attendances by a registered user at least once per month.

Accredited	Presentations	Starters	New Starters	Completers
Breathe	418	90	90	60
Breathe JC+	282	57	57	45
Breathe Inspire	131	25	25	24
UK Online/Learn My Way	446	119	51	17
English (ACL)	56	27	3	3
Maths (ACL)	32	20		0
English (St Helens College)	33	16	12	0
Totals	1398	354	238	149

Non-Accredited	Presentations	Starters	New Starters	Completers
Beyond Basics	443	186	58	20
Work Club	401	155	30	0
Totals	844	341	88	20

The Hope Centre - St Helens

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Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2017

Monthly reports are based on the attendance records per month, so some learner data may have been recorded more than once per month, due to them attending more than one course in that month. The total number of attendees on all courses is 828. Of these 828 users:

72.2% of the users were Unemployed
43.5% had a Mental Health Condition
15.3% of users had a Learning Difficulty
12.6% of users had a Disability
10.3% of users had a history of Self Harm/Suicide Attempts
5.4% of users had a history with Substance Abuse or dependency on alcohol
As of January 2016, 5 users were Single Parents (0.6%)
As of January 2016, 9 users were victims of Domestic Violence (1.1%)

16.1% of users were aged 60+ Years
1.0% of users were Ex Service
58.8% of users were Male
41.2% of users were Female

The Hope Centre provides social care services and training to some of the most vulnerable and disadvantaged young people and adults residing within the Borough of St. Helens. Our success in delivering services and training to vulnerable and disadvantaged individuals/ groups has been the catalyst to providing new and relevant skills and vocational courses that effectively meet the needs of our community.

The Training Centre is formally approved to create and deliver bespoke training by Open Awards, and Adult Community Learning. In addition, the organisation holds the Investors in People and Matrix accreditations which are recognised and accepted benchmarks by government and funding bodies. Training programmes are delivered in a non-threatening, non-judgmental environment, by qualified teaching staff and volunteers some of whom are ex learners.

The approved Training and Development Centre, writes, develops and delivers accredited courses and responds to local need and gaps in service provision. In addition, work placements have been provided for students studying to become support workers and lifelong learning assistants. The internal moderator/verifier supports and encourages the students learning throughout the academic year, by providing formal mentor support, course observations and formal assessments.

The Hope Centre - St Helens

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2017

Achievements and performance *(continued)*

GATEWAY INDUCTIONS

The Hope Centre encourages all service users to attend their Gateway inductions prior to starting any course, this offers holistic face to face advice and guidance around training and development options and allows the service user the opportunity to orientate themselves with the Centre taking away a level of stress - these inductions are available to adults aged 18 years plus.

The induction is comprised of an initial interview and assessment of needs, and also any potential issue which the tutor needs to be appraised of, it also allows the Hope Centre the opportunity to gather data about service users which is held in accordance with current Data Protection Guidelines.

HOPE CENTRE TRAINING CENTRE

The following range of programmes is available at The Hope Centre and outside organisations as detailed:

Breathe Mental Health

Breathe Mental Health is a specialised programme developed for people with mild to moderate mental health issues and provides learners with setting an individual on a journey of discovery, helping them to begin to fully understand their mental ill health, empowering them to confront their hidden and visible difficulties, teaching them to tackle and overcome issues in order to regain control of their lives, and live with a greater sense of emotional resilience. Progressing onto practical and personal implications of setting and achieving personal goals. This course allows the individual to see themselves as an achiever, which increases personal self-belief and motivation. The learner will then be taught to learn and benchmark their ability to communicate effectively and negotiate for a required positive outcome. All individuals are challenged to review their automatic responses and embed 'respect for all' within their newly learned communication skills.

Breathe Mental Health - Norris Green - completed

Breathe Mental Health - Norris Green: this course was delivered to Norris Green (L11) residents by an external tutor, the programme replicated the Breathe Mental Health course described above

Breathe Mental Health - Wargrave Big Local - ongoing

Breathe Mental Health Wargrave Big Local is delivered to Wargrave (WA12) residents by an external tutor, the programme replicates the Breathe Mental Health course described above with additional element of financial capabilities. This programme is Big Lottery Funded and currently is scheduled to run for 18 months from March 2016

Breathe Inspire - completed

Breathe Inspire a specialized programme developed as an essential resource to support those with learning difficulties and disabilities. Learners were referred onto the course via Stephenson's ensuring additional support is available as needed. The course taught essential skills in personal self-esteem and confidence and looked to establish emotional resilience for individuals whilst helping to improve their overall wellbeing. The 6 week course offered individuals an opportunity to manage their day to day stresses and anxieties, with specific coping strategies in order to sustain an active level of engagement for life. All techniques within the course were taught from a Cognitive Behavioural Therapy approach and are delivered by qualified and approved Trainers.

Breathe Job Centre Plus - completed

Breathe Job Centre Plus: a specialised programme developed for people referred from Job Centre Plus who experience mild to moderate mental health issues. The course aimed to set the learners on a journey of discovery, helping them to begin to understand their mental ill health, empowering them to confront their hidden and visible difficulties, teaching them to tackle and overcome issues in order to regain control of their lives, and live with a greater sense of emotional resilience. This course assisted the learner to progress onto the job market with confidence. The learner progressed onto practical and

The Hope Centre - St Helens

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Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2017

Achievements and performance *(continued)*

personal implications of setting and achieving personal goals. This course allowed the individual to see themselves as an achiever, thus increasing personal self-belief and motivation. The learner was then taught to learn and benchmark their ability to communicate effectively and negotiate for a required positive outcome. All individuals were challenged to review their automatic responses and embed 'respect for all' within their newly learnt communication skills

Once the confidence element of the course was completed the learner moved onto improving their IT skills, CV generation and given assistance with job searches and encouraged to attend Work Club upon completion of the course

The above three courses accredited and certified by Open Awards

Breathe Support Group

Breathe Support Group is now established and has changed its format from a support group to a social group. It is generally used by people who have completed the Breathe programme and continues promotes peer support and social engagement outside of the formal training environment. It is facilitated by a Hope Centre volunteer and we also work closely with volunteers from

Hope Line

An outward bound calling service offering consistent ongoing support at identified key times, ensuring that all learners progress from being 'in training' to 'having moved on and are secure'. Hope Line is run by a dedicated volunteer who has 'experience' of mental ill health and who had himself completed the Breathe course. The Hope Line has expanded its remit and supports Breathe Employability completers and assist their journey back to work as necessary.

Work Club

The Work Club continues as a facilitated drop-in session for anyone working towards employment or volunteering opportunities. This session offers practical advice and support on finding work. The service provides a relaxed atmosphere for people to meet others looking for work, build new contacts, share job hunting experiences and get advice on interview techniques, CV's and volunteering opportunities. This service is encouraged to be used by learners on the Breathe Employability programme.

UK Online Basics

This course is offered to adults 18+ who have had very little or no experience of using a computer. Is a student led tutor supported course allowing the learner to gain basic computer skills at their own pace. Once this course is completed the learner is encouraged to progress onto Beyond Basics

Beyond Basics

This course is offered to learners wanting to refresh their computer skills and (re)introduces the learner to Microsoft packages, social media etc allowing them to explore the internet and give them confidence in work searches. Again this is student led, tutor supported allowing the learner to progress at their own pace.

IT Drop In:

The IT drop-in sessions provided an excellent opportunity where IT skills can be practiced and developed in familiar and relaxed surroundings, outside of a course environment and job searches can be made Each session is self-supported but assistance is available from training staff as needed.

HOPE HOUSE - ADVICE, ADVOCACY AND SUPPORT CENTRE

The Hope House team has continued to work with those who are homeless and at risk of homelessness to ensure they receive vital support. Together with our partner agencies, the team of 4

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Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2017

Achievements and performance *(continued)*

staff and 26 regular volunteers have supported 216 individuals, 173 men and 43 women. The Centre still provides a dual service with basic needs provision covering food and personal care and our support team providing advice, advocacy and support.

Breakfast Club

The Breakfast Club continues to provide hot food Mondays to Fridays with a menu to offer choices to service users. Over the year we have served 4308 breakfasts with 3935 packed lunches also given out. Our volunteer team have given 1797 hours to support our service and have shown dedication and commitment.

Personal Care

The Centre continues to provide shower and laundry facilities with service users utilizing the provision on 235 occasions throughout the year. To ensure that they are able to maintain their personal hygiene and appearance a total of 860 items of donated clothing have been provided to service users accessing the service, along with 146 toiletry items.

Advice and Support

In the last year service users have presented for advice, advocacy and support on 1639 occasions. They have been supported with:

Outputs

- 99 Initial inductions and assessments
- 62 occasions of Advocacy and Mentor support
- 451 phone calls through our telephone service.
- 30 occasions, service users were supported to complete documentation
- 891 pieces of mail received by service users who use the "Care of" address correspondence facility 203 presentations to the Internet Café facility

Outcomes

- 20 service users were supported to successfully access emergency accommodation services
- 27 service users were supported to access benefits.
- 7 service users received support to access drug and alcohol treatment
- 15 service users received support and advice to register with a GP
- 32 occasions of support to access other organisations' support including, the Domestic Violence team, Citizen's Advice Bureau and the Police

Developments

The team has continued to work hard to develop relationships with partners throughout St Helens. This resulted in the store team at Mark's and Spencer's re-decorating the building to present a welcoming atmosphere for our service users, the result is bright and has made a difference to our service users and staff. In conjunction with Crisis Skylight we have introduced cooking sessions for our service users which have been the most popular activity offered yet with regular attendance. This year has seen many changes forecast that will impact on our service users in the coming years. The introduction of full service Universal Credit and the changing theories around homeless will be two of the challenges that will potentially affect the service. The Hope House team are well placed to help our service users adapt to these changes and will focus the service we offer to ensure it is fit for purpose.

The Hope Centre - St Helens

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2017

Achievements and performance *(continued)*

ST HELENS FOODBANK

St. Helens Foodbank continues to be very active having fed 4723 people; 2987 Adults; 1736 Children over the past year

Distribution centres, where people are able to redeem their food vouchers, are run over six days each week. One voucher will enable them to get 3 days of emergency food which consists of mostly non-perishable food. Bread is the only item bought fresh as well as donations of fruit and savouries which are sometimes donated by local retail businesses. We also supply toiletries, nappies and pet food when available.

Most clients are in crisis because of benefit delays, changes in benefits, debt issues and those struggling to manage on a low income. Single people are the highest crisis group who accessed our service followed by single parents and families.

Every person who comes to foodbank is offered a drink and a friendly chat with one of our volunteers while they wait for their food parcel to be prepared. They can also be signposted to other support if needed. Also available on-site is a citizens Advice Advisor for debt advice and we can offer help with fuel support if needed. We are much more than just a foodbank and are continually looking to partner with agencies to help support the local people of our town.

Over 70 regular volunteers help the foodbank to run smoothly and efficiently, working in the distribution centres, warehouse, delivery and administration. These people are the mainstay of the foodbank and without them it simply would not function. Their faithfulness, hard work and compassion are to be commended.

The bulk of our food is currently stored and sorted at secure premises loan to us by St. Helens Council.

There are currently 100 agencies who are voucher holders, these range from schools, doctor's surgeries, health centres, mental health services, housing associations, Social Services, CAB, Probation, Age UK amongst others.

For future developments we are opening a new Foodbank Distribution Centre in Seneley Green Community Centre in Garswood in April, this will run on a Monday.

Challenges are always food supply on certain products and holiday cover for volunteers.

ENGAGE Project 2016-2017

Hope Centre objectives state we will respond when we can to prevent or support families in poverty and to encourage social inclusion.

The Hope Centre Baby Basics project is a response to the growing need for practical help for new mothers and families unable to afford the basic essential and equipment necessary to look after newborns.

This project is delivered in partnership with many local churches and partner agencies within the town.

Make Lunch

Make Lunch is an event to help families who are on low income/or in receipt of free school meals. It takes place during school holidays. This is delivered with the support of St Helens Local Authority. With the support of 8 volunteers the project has served 107 children and 51 adults

The Hope Centre - St Helens

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2017

Achievements and performance *(continued)*

HOPE CENTRE DEVELOPMENTS DURING 2016-17

The major challenge for the Charity continues to be the raising of funds. The Management Team and Trustees considered the impact of this at their regular meetings. Hope Centre aims to be stronger, more agile, more innovative and adaptable to the new funding environment and to continue to develop new opportunities, investigate new potential partnerships and programmes which can attract new funding.

On Going Partnerships this year:-

St Helens College

Crisis - Skylight Team

Citizens Advice St Helens

St Helens Job Centre

Third Sector Consortium

CHANGING COMMUNITIES - CIC

During 2016-17 the trustees approved a plan to consider the development of a Community Interest Company. The purpose of this development was to consider new ways of serving our community. For many years there has been a desire to establish a furniture restoration project from within Hope Centre, both as a training venture and an income generator for the Charity. It was felt that a CIC might be a useful tool to further this development.

Consultancy Social Value Business were appointed to support and advise on the development process, working closely with senior staff and trustees, and latterly with the appointed Directors of the Company. The three Directors were drawn: one from Hope Centre trustees, one from Hope Centre senior staff and an independent appointment from the public sector.

The CIC was officially formed on 30th March 2017.

The Hope Centre - St Helens

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2017

Financial review

The Charity's principal source of funding continues to be grant funding. It has always been the aim of the Hope Centre's Trustees and Management Team to maintain financial stability. To this end considerable attention has been given to promote services and training programmes ensuring access to new income streams and commissioning sources along with the small benefit of gift aid support and one off donations. Local and national funders are approached to invest in our projects and grants from the Borough Council have been received. Details of grants obtained can be found in the financial accounts.

Other funds received in this financial year:

1. St Helens MBC
2. Lloyds TSB
3. Garfield Weston
4. Morgan Foundation
5. Local Sustainability Fund
6. St Helens Charitable Trust

INVESTMENT POLICIES:

The charity currently has no investments, or investment income

RESERVES:

The charity has an agreed reserves policy. At present apart from restricted funds and monies invested in fixed assets reserves are small, as virtually all income is generated from statutory bodies for projects planned to achieve specific results within a specified time. It remains the practice that unrestricted reserves, when possible, will be accrued, maintained and invested to allow the following to be effected: 1. To enable the charity to continue its core operations with a basic administrative function for 2 years with a minimum level of staffing (in the event of there being no further funded projects, or the loss of, or significant reduction in, core funding), 2. To fund new projects whilst waiting for promised income 3. To react to urgent needs,

A "current cash position" schedule is drawn up monthly in the Finance Office to enable close monitoring of funds and their future allocation. This is passed to the Management Team for approval and further reported to Trustees. The level and allocation of reserves will be determined by the Management Team in conjunction with the Finance Officer as a result of this monitoring.

There have been no serious incidents to report in this financial year. Our accountants have worked closely with us to minimise risk and strengthen financial processes and procedures.

The Hope Centre - St Helens

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2017

Financial review *(continued)*

Results

The results for the year and the Charity's financial position at the end of the year are shown in the attached financial statements.

In accordance with company law, as the company's directors, we certify that:

- so far as we are aware, there is no relevant audit information of which the company's Independent Examiners are not aware, and;
- as the directors of the company we have taken all steps necessary in order to make ourselves aware of any relevant audit information and to establish that the Charity's Independent Examiners are aware of that information.

Small company provisions

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

The trustees' annual report was approved on 5 December 2017 and signed on behalf of the board of trustees by:

Rev J P Fell (Chair)
Trustee

The Hope Centre - St Helens

Company Limited by Guarantee

Independent Examiner's Report to the Trustees of The Hope Centre - St Helens

Year ended 31 March 2017

I report on the financial statements for the year ended 31 March 2017, which comprise the statement of financial activities (including income and expenditure account), statement of financial position and the related notes.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the financial statements. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of the Institute of Chartered Accountants in England and Wales (ICAEW).

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

The Hope Centre - St Helens

Company Limited by Guarantee

Independent Examiner's Report to the Trustees of The Hope Centre - St Helens *(continued)*

Year ended 31 March 2017

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006, and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met, or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mr P T Harris
Institute of Chartered Accountants in England and Wales
Independent Examiner

First Floor
Pembroke House
Ellice Way
Wrexham Technology Park
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LL13 7YT

The Hope Centre - St Helens

Company Limited by Guarantee

Statement of Financial Activities (including income and expenditure account)

31 March 2017

		Unrestricted funds £	2017 Restricted funds £	Total funds £	2016 Total funds £
Income and endowments	Note				
Donations and legacies	5	20,022	201,124	221,147	99,085
Charitable activities	6	–	41,288	41,288	136,794
Investment income	7	24	–	24	23
Other income	8	60	–	60	–
Total income		<u>20,106</u>	<u>242,412</u>	<u>262,519</u>	<u>235,902</u>
Expenditure					
Expenditure on charitable activities	9,10	24,951	245,442	270,393	240,250
Total expenditure		<u>24,951</u>	<u>245,442</u>	<u>270,393</u>	<u>240,250</u>
Net expenditure		<u>(4,845)</u>	<u>(3,030)</u>	<u>(7,874)</u>	<u>(4,348)</u>
Transfers between funds		(4,841)	4,841	–	–
Net movement in funds		<u>(9,686)</u>	<u>1,811</u>	<u>(7,874)</u>	<u>(4,348)</u>
Reconciliation of funds					
Total funds brought forward		25,819	155,014	180,833	185,180
Total funds carried forward		<u>16,133</u>	<u>156,825</u>	<u>172,958</u>	<u>180,832</u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

The notes on pages 19 to 31 form part of these financial statements.

The Hope Centre - St Helens

Company Limited by Guarantee

Statement of Financial Position

31 March 2017

		2017		2016	
		£	£	£	£
Fixed assets					
Tangible fixed assets	17		60,096		69,053
Current assets					
Debtors	18	5,612		9,893	
Cash at bank and in hand		121,246		116,517	
		<u>126,858</u>		<u>126,410</u>	
Creditors: amounts falling due within one year	19	<u>13,996</u>		<u>14,631</u>	
Net current assets			112,862		111,779
Total assets less current liabilities			<u>172,958</u>		<u>180,832</u>
Net assets			<u>172,958</u>		<u>180,832</u>
Funds of the charity					
Restricted funds			156,825		155,013
Unrestricted funds			16,133		25,819
Total charity funds	20		<u>172,958</u>		<u>180,832</u>

For the year ending 31 March 2017 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Trustees' responsibilities:

- The shareholders have not required the charity to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and authorised for issue on 5 December 2017, and are signed on behalf of the board by:

Rev J P Fell (Chair)
Trustee

The notes on pages 19 to 31 form part of these financial statements.

The Hope Centre - St Helens

Company Limited by Guarantee

Notes to the Financial Statements

Year ended 31 March 2017

1. General information

The charity is a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is The Hope Centre, St Helens Christian Life Centre, Atherton Street, St Helens, Merseyside, WA10 2DT.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Charities Act 2011.

3. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis.

The financial statements are prepared in sterling, which is the functional currency of the entity.

Going concern

The financial statements have been prepared on the going concern basis which assumes that the charity will continue in operational existence for the foreseeable future.

The validity of this assumption depends on the successful conclusion of the trustee negotiations with the funding providers and the continued support of the Christian Life Centre. The financial statements do not include any adjustments that would result if negotiations were not concluded successfully.

The trustees believe that it is appropriate for the financial statements to be prepared on a going concern basis.

Transition to FRS 102

The entity transitioned from previous UK GAAP to FRS 102 as at 1 April 2015. Details of how FRS 102 has affected the reported financial position and financial performance is given in note 24.

The Hope Centre - St Helens

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2017

3. Accounting policies *(continued)*

Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires the Trustees and Management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Accounting estimates and assumptions are made concerning the future and, by their nature, will rarely equal the related actual outcome. The key assumptions and other sources of estimation uncertainty that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are as follows:

Support Costs

Many of the support costs incurred by the Charity such as support staff costs and service costs are shared between activities and funds. The Charity's policy is to allocate these costs on the basis of estimated time spent or consumption of resource.

Taxation

No provision is made in these accounts for Corporation Tax because the charity is exempt from such taxes as a result of its charitable status.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the purposes of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

The Hope Centre - St Helens

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2017

3. Accounting policies *(continued)*

Incoming resources

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.

Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses.

The Hope Centre - St Helens

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2017

3. Accounting policies *(continued)*

Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Long leasehold property	-	3 years straight line
Fixtures & fittings	-	15 years straight line
Office equipment	-	15 years straight line

Impairment of fixed assets

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

For the purposes of impairment testing, when it is not possible to estimate the recoverable amount of an individual asset, an estimate is made of the recoverable amount of the cash-generating unit to which the asset belongs.

Financial instruments

A financial asset or a financial liability is recognised only when the entity becomes a party to the contractual provisions of the instrument.

The company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments which are initially recognised at transactional value and subsequently measured at their settlement value.

4. Limited by guarantee

The charity is a company limited by guarantee and carries out its objectives in accordance with the Memorandum and Articles of Association.

5. Donations and legacies

	Unrestricted Funds £	Restricted Funds £	Total Funds 2017 £
Donations			
Sundry donations	17,545	23,970	41,516
Donations from CLC	2,018	–	2,018
Gift aid	459	1,766	2,225

The Hope Centre - St Helens

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2017

5. Donations and legacies *(continued)*

	Unrestricted Funds £	Restricted Funds £	Total Funds 2017 £
Grants			
Henry Smith salaries grant	–	26,000	26,000
St Helens Council rent grant	–	7,560	7,560
Lloyds TSB salaries grant	–	23,701	23,701
John Moores Foundation	–	5,000	5,000
Local Sustainability Fund	–	77,888	77,888
Morgan Foundation	–	9,322	9,322
P H Holt Foundation	–	5,000	5,000
St Helens Council - Capacity Build Grant	–	3,638	3,638
Sundry Grants	–	5,279	5,279
Seedbed Grants	–	8,500	8,500
Comic Relief Grant	–	3,500	3,500
	<u>20,022</u>	<u>201,124</u>	<u>221,147</u>
	Unrestricted Funds £	Restricted Funds £	Total Funds 2016 £
Donations			
Sundry donations	12,471	36,750	49,221
Donations from CLC	2,070	–	2,070
Gift aid	2,095	–	2,095
Grants			
Henry Smith salaries grant	–	26,000	26,000
St Helens Council rent grant	–	8,400	8,400
Lloyds TSB salaries grant	–	11,299	11,299
John Moores Foundation	–	–	–
Local Sustainability Fund	–	–	–
Morgan Foundation	–	–	–
P H Holt Foundation	–	–	–
St Helens Council - Capacity Build Grant	–	–	–
Sundry Grants	–	–	–
Seedbed Grants	–	–	–
Comic Relief Grant	–	–	–
	<u>16,636</u>	<u>82,449</u>	<u>99,085</u>

Included in restricted sundry donations above are donations for the Food Bank which in the year ended 31 March 2016 included a balance of £16,179 which was the bank balance held in the St Helens Food Bank bank account when The Hope Centre - St Helens took over running the Food Bank on 1 April 2015.

The Hope Centre - St Helens

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2017

6. Charitable activities

	Unrestricted Funds £	Restricted Funds £	Total Funds 2017 £
Delivery of services	–	–	–
ESF Let's Do IT	–	–	–
Big Lottery Fund	–	–	–
Sundry grants	–	–	–
Income from Public Health	–	30,000	30,000
Helena Housing	–	8,288	8,288
Community Foundation	–	3,000	3,000
	<u>–</u>	<u>41,288</u>	<u>41,288</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2016 £
Delivery of services	2,848	–	2,848
ESF Let's Do IT	–	91	91
Big Lottery Fund	–	10,000	10,000
Sundry grants	–	45,855	45,855
Income from Public Health	–	78,000	78,000
Helena Housing	–	–	–
Community Foundation	–	–	–
	<u>2,848</u>	<u>133,946</u>	<u>136,794</u>

7. Investment income

	Unrestricted Funds £	Total Funds 2017 £	Unrestricted Funds £	Total Funds 2016 £
Bank interest receivable	<u>24</u>	<u>24</u>	<u>23</u>	<u>23</u>

8. Other income

	Unrestricted Funds £	Total Funds 2017 £	Unrestricted Funds £	Total Funds 2016 £
Other income	<u>60</u>	<u>60</u>	<u>–</u>	<u>–</u>

The Hope Centre - St Helens

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2017

9. Expenditure on charitable activities by fund type

	Unrestricted Funds £	Restricted Funds £	Total Funds 2017 £
Training & outreach	11,568	136,318	147,887
Homeless shelter	–	39,732	39,732
Support costs	13,383	69,392	82,774
	<u>24,951</u>	<u>245,442</u>	<u>270,393</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2016 £
Training & outreach	8,331	141,600	149,931
Homeless shelter	80	38,414	38,493
Support costs	7,727	44,098	51,826
	<u>16,138</u>	<u>224,112</u>	<u>240,250</u>

10. Expenditure on charitable activities by activity type

	Activities undertaken directly £	Support costs £	Total funds 2017 £	Total fund 2016 £
Training & outreach	147,887	69,559	217,446	189,000
Homeless shelter	39,732	10,692	50,424	48,728
Governance costs	–	2,523	2,523	2,522
	<u>187,619</u>	<u>82,774</u>	<u>270,393</u>	<u>240,250</u>

11. Analysis of support costs

	Training & outreach £	Homeless shelter £	Total 2017 £	Total 2016 £
Premises	8,862	4,321	13,183	11,151
Communications and IT	2,132	1,078	3,210	4,060
General office	8,465	2,462	10,927	10,496
Governance costs	1,635	885	2,520	2,520
Insurance	1,992	1,073	3,065	2,813
Travel costs	1,916	–	1,916	–
Legal & Professional costs	3,008	1,509	4,517	8,204
Depreciation	13,879	250	14,129	12,436
Staff Training	29,305	–	29,305	146
	<u>71,194</u>	<u>11,578</u>	<u>82,772</u>	<u>51,826</u>

The Hope Centre - St Helens

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2017

12. Net expenditure

Net expenditure is stated after charging/(crediting):

	2017	2016
	£	£
Depreciation of tangible fixed assets	14,129	12,437

13. Independent examination fees

	2017	2016
	£	£
Fees payable to the independent examiner for: Independent examination of the financial statements	2,460	2,460

14. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2017	2016
	£	£
Wages and salaries	155,528	152,690

The average head count of employees during the year was 12 (2016: 12). The average number of full-time equivalent employees during the year is analysed as follows:

	2017	2016
	No.	No.
Support / Outreach Staff	5	4
Tutors	–	1
Administration	5	5
Project Leader	1	1
Homeless Centre Manager	1	1
	<u>12</u>	<u>12</u>

No employee received employee benefits of more than £60,000 during the year (2016: Nil).

15. Trustee remuneration and expenses

No trustee received any remuneration or expenses during the year.

16. Transfers between funds

Transfers totalling £4,841 (2016 - £1,726) were made from the general unrestricted fund to the restricted funds during the year as a result of the Charity meeting the additional costs needed to fulfil the grant conditions.

In the previous year, further transfers were made as follows:

£292 was transferred between restricted funds to correct the allocation of expenditure in prior years.

The Hope Centre - St Helens

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2017

17. Tangible fixed assets

	Land and buildings £	Fixtures and fittings £	Equipment £	Total £
Cost				
At 1 Apr 2016	170,000	900	38,016	208,916
Additions	–	–	5,172	5,172
At 31 Mar 2017	<u>170,000</u>	<u>900</u>	<u>43,188</u>	<u>214,088</u>
Depreciation				
At 1 Apr 2016	103,417	265	36,181	139,863
Charge for the year	11,333	60	2,736	14,129
At 31 Mar 2017	<u>114,750</u>	<u>325</u>	<u>38,917</u>	<u>153,992</u>
Carrying amount				
At 31 Mar 2017	<u>55,250</u>	<u>575</u>	<u>4,271</u>	<u>60,096</u>
At 31 Mar 2016	<u>66,583</u>	<u>635</u>	<u>1,835</u>	<u>69,053</u>

The charity occupies premises which are owned by its parent organisation, the Christian Life Centre church. The charity has agreed with its parent organisation that it will be entitled to occupy the premises for a period of 15 years and consequently the leasehold improvement cost is being depreciated over that period. If the premises were to be sold or the charity were to cease occupation within the 5 year period of the unexpired lease then a proportion of the grant acquired to fund the extension would be repayable to the Coalfields Regeneration Trust.

18. Debtors

	2017 £	2016 £
Trade debtors	2,984	2,373
Prepayments and accrued income	994	507
Other debtors	1,634	7,013
	<u>5,612</u>	<u>9,893</u>

Other debtors includes an amount of £1,634 (2016 - £7,013) which represents funds held in the Food Bank current account and not yet transferred to The Hope Centre - St Helens bank account.

19. Creditors: amounts falling due within one year

	2017 £	2016 £
Trade creditors	9,313	9,840
Accruals and deferred income	2,623	2,911
Social security and other taxes	2,060	1,880
	<u>13,996</u>	<u>14,631</u>

The Hope Centre - St Helens

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2017

20. Analysis of charitable funds

Unrestricted funds

	At 1 Apr 2016 £	Income £	Expenditure £	Transfers £	At 31 Mar 2017 £
General funds	25,819	20,106	(24,951)	(4,841)	16,133

Restricted funds

	At 1 Apr 2016 £	Income £	Expenditure £	Transfers £	At 31 Mar 2017 £
Debt Hub Santander	4,468	–	(494)	–	3,974
Henry Smith salary grant	5,518	26,000	(24,540)	–	6,978
Awards 4 All	5,850	–	(5,514)	–	336
Department of Health Breathe	2,006	19,937	(21,816)	–	127
Food Bank	14,551	15,228	(17,068)	–	12,711
Dragon's Den IT equipment	167	–	(168)	1	–
St Helens Local IT training fund	109	–	–	–	109
Baby basics	3,930	9,976	(6,111)	–	7,795
Lloyds salary grant	5,643	23,701	(13,274)	–	16,070
Morgan Foundation volunteer co-ordinator salary grant	1,357	9,322	(8,136)	–	2,543
Santander social enterprise feasibility study	5,376	8,500	(3,681)	–	10,195
St Helens Charitable Trust Hope House	87	–	(79)	–	8
Building for the future	66,583	–	(11,333)	–	55,250
WO Street Hope Centre IT equipment	1,393	–	(812)	–	581
St Helens Council rent donation	175	7,560	(7,560)	–	175
DAAT pool treatment	17,563	–	(15,103)	–	2,460
John Moores Foundation	1,491	5,000	(2,542)	–	3,949
Hope House homeless centre	18,685	5,662	(8,910)	–	15,437
Advise project Citizens Advice	62	–	(26)	–	36
Public Health	–	30,000	(34,840)	4,840	–
Local Sustainability Fund	–	77,888	(63,435)	–	14,453
Capacity Building	–	3,638	–	–	3,638
	<u>155,014</u>	<u>242,412</u>	<u>(245,442)</u>	<u>4,841</u>	<u>156,825</u>

The Hope Centre - St Helens

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2017

20. Analysis of charitable funds *(continued)*

Debt Hub Santander

A grant was received from Santander to be used to give debt counselling and train debt counsellors.

Henry Smith Salary Grant

The Henry Smith Charity awarded a grant towards three years salary costs of a project providing support, advice and training to homeless and vulnerable people in St Helens, Merseyside.

Awards 4 All

Part funded by the Big Lottery Fund and Awards 4 All this project supports social enterprise and development, trustee and staff training.

Department of Health Breathe Programme

Funded by the Department of Health, this is a three year project that will deliver training to people with mild to moderate mental health problems.

Food Bank

The Hope Centre - St Helens took over the running of the St Helens Food Bank on 1 April 2015. The Food Bank is supported through donations and also by the Trussel Trust who provide support to families in crisis by providing emergency food supplies.

Dragon's Den IT Equipment

The Hope Centre attended a Dragon's Den event hosted by Rainhill Rotary Club and pitched for a grant to support IT training. A grant was awarded to provide computer equipment.

St Helens Local IT Training Fund

Funding was given to deliver informal adult learning opportunities in St Helens.

Baby Basics

Funded by the Engage Fund for communities work, the Baby Basics project supplies Moses baskets and starter kits to new families.

Lloyds Salary Grant

Core funding received from Lloyds provides support for salaries at The Hope Centre.

Morgan Foundation Volunteer Co-ordinator Salary Grant

The Morgan Foundation supports a three year project to provide a volunteer co-ordinator.

Santander Social Enterprise Feasibility Study

£10,000 was received from Santander for a social enterprise feasibility study. The Hope Centre is looking into the possibility of running a furniture recycling project and are currently sourcing suitable premises.

St Helens Charitable Trust Hope House

St Helens Charitable Trust provided £5,000 towards the running costs of Hope House.

Building for the Future

A project that will add and extend the church building to provide accommodation needed for The Hope Centre to extend, enhance and continue to the development of its services. The balance included in restricted funds represents the net book value of the works carried out on the church building.

WO Street IT Equipment

Funds were received from WO Street to provide IT equipment for use at The Hope Centre.

The Hope Centre - St Helens

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2017

20. Analysis of charitable funds *(continued)*

St Helens Council Rent Donation

The grant from St Helens Council is to fund rental costs.

DAAT Pool Treatment

The grant from the Primary Care Trust is to fund projects to help socially disadvantaged people.

St Helens Council Core Grant

The grant from St Helens Council is to part fund the core costs of the centre.

John Moores Foundation

The grant from the John Moores Foundation is to part fund the position of the learning assistant.

Hope House Homeless Shelter

A day provision is on offer for food, washing facilities and access to internet and benefits phone etc.

Advise Project - Citizens Advice

This is a project run in conjunction with the Citizens Advice Bureau to provide guidance, advice and support.

Local Sustainability Fund

This is a grant to assist the company to develop identify new income streams.

Capacity Building

This is a project to facilitate training of volunteers and staff.

21. Analysis of net assets between funds

	Unrestricted Funds £	Restricted Funds £	Total Funds 2017 £
Tangible fixed assets	428	59,668	60,096
Current assets	17,995	108,864	126,859
Creditors less than 1 year	(2,290)	(11,708)	(13,998)
Net assets	<u>16,133</u>	<u>156,824</u>	<u>172,957</u>

22. Financial instruments

The carrying amount for each category of financial instrument is as follows:

	2017 £	2016 £
Financial assets that are debt instruments measured at amortised cost		
Financial assets that are debt instruments measured at amortised cost	<u>125,756</u>	<u>125,764</u>
Financial liabilities measured at amortised cost		
Financial liabilities measured at amortised cost	<u>11,938</u>	<u>12,752</u>

Financial assets measured at amortised cost comprise trade debtors, other debtors and bank.
Financial liabilities measured at amortised cost comprise trade creditors and accruals.

The Hope Centre - St Helens

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2017

23. Related parties

As three of the trustees of The Hope Centre - St Helens are also elders of St Helens Christian Life Centre and the church, The Christian Life Centre is considered to be a related party of the charity.

Related party transactions during the year ended 31 March 2017 were:

Payments from The Hope Centre - St Helens to St Helens Christian Life Centre:

Rent & room hire	£6,000 (2016 - £6,165)
Contribution to overheads and office costs	£750 (2016 - £76)
TOTAL	£6,750 (2016 - £6,241)

Receipts from St Helens Christian Life Centre:

Donations and contributions to costs	£2,000 (2016 - £2,070)
--------------------------------------	------------------------

There were no amounts owing to St Helens Christian Life Centre as at 31 March 2017 (2016 - £nil).

In addition, The Hope Centre - St Helens also administers the payroll on behalf of Youth Aflame and St Helens Street Pastors. Salaries totalling £7,362 (2016 - £2,012) were paid from The Hope Centre - St Helens and reimbursed by Youth Aflame and St Helens Street Pastors during the year. These transactions have therefore been excluded from the accounts.

24. Transition to FRS 102

These are the first financial statements that comply with FRS 102. The charity transitioned to FRS 102 on 1 Apr 2015.

No transitional adjustments were required in the retained funds or income or expenditure for the year.

The Hope Centre - St Helens

Company Limited by Guarantee

Management Information

Year ended 31 March 2017

The following pages do not form part of the financial statements.

The Hope Centre - St Helens

Company Limited by Guarantee

Detailed Statement of Financial Activities

31 March 2017

	2017 £	2016 £
Income and endowments		
Donations and legacies		
Sundry donations	41,516	49,221
Donations from CLC	2,018	2,070
Gift aid	2,225	2,095
Henry Smith salaries grant	26,000	26,000
St Helens Council rent grant	7,560	8,400
Lloyds TSB salaries grant	23,701	11,299
John Moores Foundation	5,000	–
Local Sustainability Fund	77,888	–
Morgan Foundation	9,322	–
P H Holt Foundation	5,000	–
St Helens Council - Capacity Build Grant	3,638	–
Sundry Grants	5,279	–
Seedbed Grants	8,500	–
Comic Relief Grant	3,500	–
	<u>221,147</u>	<u>99,085</u>
Charitable activities		
Delivery of services	–	2,848
ESF Let's Do IT	–	91
Big Lottery Fund	–	10,000
Sundry grants	–	45,855
Income from Public Health	30,000	78,000
Helena Housing	8,288	–
Community Foundation	3,000	–
	<u>41,288</u>	<u>136,794</u>
Investment income		
Bank interest receivable	24	23
Other income		
Other income	60	–
Total income	<u>262,519</u>	<u>235,902</u>

The Hope Centre - St Helens

Company Limited by Guarantee

Detailed Statement of Financial Activities *(continued)*

31 March 2017

	2017 £	2016 £
Expenditure		
Expenditure on charitable activities		
Wages and salaries	155,528	152,690
Rent	15,986	14,565
Light and heat	2,334	2,044
Repairs and maintenance	1,231	1,025
Insurance	3,065	2,812
Other establishment	3,616	2,006
Other motor/travel costs	2,237	2,307
Legal and professional fees	7,040	4,246
Telephone	3,242	4,060
Other office costs	10,690	10,496
Depreciation	14,130	12,436
Consumables	2,618	3,270
Teaching materials and exam fees	1,845	3,330
Promotional activities	237	182
Volunteers expenses	1,624	1,859
Training & outreach - tutor & professional costs	15,665	22,776
Training & outreach - staff training	29,305	146
	<u>270,393</u>	<u>240,250</u>
Total expenditure	<u>270,393</u>	<u>240,250</u>
Net expenditure	<u>(7,874)</u>	<u>(4,348)</u>

The Hope Centre - St Helens

Company Limited by Guarantee

Notes to the Detailed Statement of Financial Activities

31 March 2017

	2017 £	2016 £
Expenditure on charitable activities		
Training & outreach		
<i>Activities undertaken directly</i>		
Training & outreach - wages/salaries	126,438	126,455
Training & outreach - rent	1,556	90
Training & outreach - other motor/travel costs	207	2,280
Training & outreach - telephone	32	–
Training & outreach - consumables	1,061	1,754
Training & outreach - teaching materials & exam fees	1,845	3,330
Training & outreach - promotional activities	–	88
Training & outreach - volunteers expenses	1,461	1,425
Training & outreach - tutor & professional costs	15,287	14,509
	<u>147,887</u>	<u>149,931</u>
<i>Support costs</i>		
Training & outreach - rent	6,000	6,075
Training & outreach - light & heat	8	110
Training & outreach - repairs & maintenance	376	322
Training & outreach - insurance	1,992	2,037
Training & outreach - other establishment	2,477	439
Training & outreach - other motor/travel costs	1,916	–
Training & outreach - legal and professional fees	3,008	–
Training & outreach - telephone	2,132	3,237
Training & outreach - other office costs	8,267	8,183
Training & outreach - depreciation	13,880	12,186
Training & outreach - promotional activities	198	–
Training & outreach - tutor & professional costs	–	6,480
Training & outreach - staff training	29,305	–
	<u>69,559</u>	<u>39,069</u>
Homeless shelter		
<i>Activities undertaken directly</i>		
Homeless shelter - wages/salaries	29,090	26,235
Homeless shelter - rent	8,430	8,400
Homeless shelter - other motor/travel costs	114	27
Homeless shelter - consumables	1,557	1,516
	<u>39,191</u>	<u>36,178</u>

The Hope Centre - St Helens

Company Limited by Guarantee

Notes to the Detailed Statement of Financial Activities *(continued)*

31 March 2017

	2017 £	2016 £
Brought forward	39,191	36,178
Homeless shelter - promotional activities	–	94
Homeless shelter - volunteers expenses	163	434
Homeless shelter - tutor & professional costs	378	1,787
	<u>39,732</u>	<u>38,493</u>
Support costs		
Homeless shelter - light & heat	2,326	1,934
Homeless shelter - repairs & maintenance	855	703
Homeless shelter - insurance	1,073	775
Homeless shelter - other establishment	1,139	1,567
Homeless shelter - legal and professional fees	1,509	1,724
Homeless shelter - telephone	1,078	823
Homeless shelter - other office costs	2,423	2,313
Homeless shelter - depreciation	250	250
Homeless shelter - promotional activities	39	–
Homeless shelter - staff training	–	146
	<u>10,692</u>	<u>10,235</u>
Governance costs		
Governance costs - accountancy fees	2,523	2,522
	<u>270,393</u>	<u>240,250</u>