

REGISTERED COMPANY NUMBER: 08249953 (England and Wales)
REGISTERED CHARITY NUMBER: 1152292

Report of the Trustees and
Unaudited Financial Statements for the Year Ended 31 July 2017
for

Practical Tools Initiative Limited

Harvine Consultants Ltd
Square Root Business Centre
102 - 116 Windmill Road
Croydon
Surrey
CR0 2XQ

Practical Tools Initiative Limited

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for the Year Ended 31 July 2017

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Report of the Trustees
for the Year Ended 31 July 2017

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 July 2017. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

08249953 (England and Wales)

Registered Charity number

1152292

Registered office

18 Russell Place
Fareham
Hampshire
PO16 7FH

Trustees

J Fallah-william

International
Development
Medical Researcher
Chair

Ms W C Moigboi
M B Ephraim

Company Secretary

Mrs A N Brimah

Independent examiner

Harvine Consultants Ltd
Square Root Business Centre
102 - 116 Windmill Road
Croydon
Surrey
CR0 2XQ

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

Approved by order of the board of trustees on 30 September 2017 and signed on its behalf by:

Bockarie E Musa

Bockarie E Musa (Oct 21, 2017)

M B Ephraim - Trustee

Independent Examiner's Report to the Trustees of
Practical Tools Initiative Limited

I report on the accounts for the year ended 31 July 2017 set out on pages three to six.

Respective responsibilities of trustees and examiner

The charity's trustees (who are also the directors for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that, in any material respect, the requirements

- to keep accounting records in accordance with Section 386 and 387 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of Sections 394 and 395 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Harvine Consultants
Harvine Consultants (Oct 20, 2017)

Harvine Consultants Ltd
Square Root Business Centre
102 - 116 Windmill Road
Croydon
Surrey
CR0 2XQ

30 September 2017

Statement of Financial Activities
for the Year Ended 31 July 2017

	Notes	Unrestricted fund £	Restricted fund £	31.7.17 Total funds £	31.7.16 Total funds £
INCOMING RESOURCES					
Incoming resources from generated funds					
Voluntary income		143,043	98,070	241,113	44,736
Investment income	2	4	-	4	-
Total incoming resources		<u>143,047</u>	<u>98,070</u>	<u>241,117</u>	<u>44,736</u>
RESOURCES EXPENDED					
Costs of generating funds					
Costs of generating voluntary income	3	<u>141,572</u>	<u>97,684</u>	<u>239,256</u>	<u>43,698</u>
NET INCOMING RESOURCES		1,475	386	1,861	1,038
Other recognised gains/losses					
Unrealised gains/losses on fixed assets		<u>2,185</u>	<u>(386)</u>	<u>1,799</u>	<u>-</u>
Net movement in funds		3,660	-	3,660	1,038
RECONCILIATION OF FUNDS					
Total funds brought forward		5,346	-	5,346	4,308
TOTAL FUNDS CARRIED FORWARD		<u><u>9,006</u></u>	<u><u>-</u></u>	<u><u>9,006</u></u>	<u><u>5,346</u></u>

Practical Tools Initiative Limited

Balance Sheet

At 31 July 2017

	Notes	Unrestricted fund £	Restricted fund £	31.7.17 Total funds £	31.7.16 Total funds £
CURRENT ASSETS					
Cash at bank		9,306	-	9,306	5,696
CREDITORS					
Amounts falling due within one year	5	(300)	-	(300)	(350)
NET CURRENT ASSETS		<u>9,006</u>	<u>-</u>	<u>9,006</u>	<u>5,346</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>9,006</u>	<u>-</u>	<u>9,006</u>	<u>5,346</u>
NET ASSETS		<u><u>9,006</u></u>	<u><u>-</u></u>	<u><u>9,006</u></u>	<u><u>5,346</u></u>
FUNDS					
	6				
Unrestricted funds				9,006	5,346
Restricted funds				-	-
TOTAL FUNDS				<u><u>9,006</u></u>	<u><u>5,346</u></u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 July 2017.

The members have not required the charitable company to obtain an audit of its financial statements for the year ended 31 July 2017 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies and with the Financial Reporting Standard for Smaller Entities (effective January 2015).

The financial statements were approved by the Board of Trustees on 30 September 2017 and were signed on its behalf by:

Bockarie E Musa
Bockarie E Musa (Oct 21, 2017)

M B Ephraim -Trustee

The notes form part of these financial statements

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. INVESTMENT INCOME

	31.7.17	31.7.16
	£	£
Deposit account interest	4	-
	<u>4</u>	<u>-</u>

3. COSTS OF GENERATING VOLUNTARY INCOME

	31.7.17	31.7.16
	£	£
Support costs	239,256	43,698
	<u>239,256</u>	<u>43,698</u>

4. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 July 2017 nor for the year ended 31 July 2016.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 July 2017 nor for the year ended 31 July 2016.

5. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.7.17	31.7.16
	£	£
Other creditors	300	350
	<u>300</u>	<u>350</u>

6. MOVEMENT IN FUNDS

	At 1.8.16 £	Net movement in funds £	At 31.7.17 £
Unrestricted funds			
General fund	5,346	3,660	9,006
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>5,346</u>	<u>3,660</u>	<u>9,006</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General fund	143,047	(141,572)	2,185	3,660
Restricted funds				
Restricted	98,070	(97,684)	(386)	-
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>241,117</u>	<u>(239,256)</u>	<u>1,799</u>	<u>3,660</u>

Practical Tools Initiative Limited

Detailed Statement of Financial Activities
for the Year Ended 31 July 2017

	31.7.17 £	31.7.16 £
INCOMING RESOURCES		
Voluntary income		
Donations	241,113	44,736
Investment income		
Deposit account interest	4	-
Total incoming resources	241,117	44,736
RESOURCES EXPENDED		
Support costs		
Other		
Unrestricted payments	141,572	43,698
Restricted expenditure	97,684	-
	239,256	43,698
Total resources expended	239,256	43,698
Net income	1,861	1,038



ANNUAL REPORT AND FINANCIAL STATEMENTS

2016-2017

Reference Information

Name:	Practical Tools Initiative Limited
Status:	Practical Tools Initiative is a charitable company limited by guarantee. Our governing document is a Memorandum and Articles of Association
Charity Registration Number:	1152292
Company Registration Number:	8249953
Principal Office and Address:	C/O Fareham Community Church 18 Russell Place FAREHAM
Website:	www.practicaltoolsinitiative.org
Email:	info@practicaltoolsinitiative.org
Tel:	01329 829 121/07800586533
Trustees:	Bockarie Ephraim Musa (Chair) Christiana Wadia Moigboi (Treasurer) Agnes Brimah (Secretary)
Programme Director:	James Fallah-Williams
Bankers:	NATIONWIDE, CROYDON 0259 11A GEORGE STREET SURREY CR9 1HP TEL: 0845 2660259 FAX: 0845 5860259
Auditors:	Harvine Consultants Limited Square Root Business Centre 102 – 116 Windmill Road Croydon CR0 2XQ Telephone: 0208 6654327 E-mail: harold.adjei@harvineconsultantsltd.co.uk

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OUR MISSION STATEMENT

“The prevention or relief of poverty or financial hardship anywhere in the world by providing or assisting in the provision of education, training, healthcare projects and all the necessary support designed to enable individuals to generate a sustainable income and be self-sufficient in particular by collecting, refurbishing and supplying used tools to those with a charitable need.”



CHAIR'S INTRODUCTION

I welcome you to our 2016-2017 annual report, which is presented in accordance with the Statement of Recommended Practice (SORP), and in compliance with the Charities Act 2011, and the Companies Act 2006. My primary purpose in this report is to ensure that the charity is publicly accountable to its supporters for the stewardship of the funds it holds on trust for projects.

Looking back over last year's achievements, Practical Tools Initiative has made significant progress in implementing the strategies that we laid for the year. These achievements were over and above what was expected, though not without challenges. The key reason for the achievements was that we were older and more experienced in the field, having successfully completed our first three years as a UK registered charity working in challenging environments overseas.



One of the highlights of the year was the signing of the Memorandum of Understanding with the Sierra Leone Correctional Services (SLCS), giving us access to all prisons in the country. This is a great leap forward, enabling us to introduce skills training projects in adult prisons, and provide human rights advocacy work.

(PTI Programme Director, James Fallah-Williams (right) in receipt of a signed Memorandum of Understanding from the Sierra Leone Correctional Services (SLCS))

We now have access to the main women's prisons in Freetown and Kenema where one of our ambitious projects of skills training is currently being undertaken.



In Kenema, for example, we were able to provide skills training tools to the women's prison. In addition, we fully equipped a female prisoner who had learnt tailoring while in prison. She was freed in May and was able to take home a complete tailoring tool kit, additional sewing machine, and a box of material to help her start her own business.

In other activities, a large shipment of mobility aids to support the physically disabled in the country was sent out and distributed. This was a major achievement, as we cemented our position as the largest independent provider of mobility aids in the country. We saw many who once crawled to get about, especially school children, being able to have access to mobility aids. We are also undertaking an agricultural project with The United Polio Brothers and Sisters in Freetown, the largest disability group in the city.

Another highlight of the year was the visit of UK volunteer nurses and IT experts who worked with our local partners – hospital and clinics, providing training and support to community

medical teams. This was a tremendous step forward in transforming the delivery of basic medical support to rural communities.

A further highlight of the year was the visit of a UK engineer from CED (Christian Engineers in Development) to assess water and sanitation issues in rural communities, especially where our partner clinics are based. The aim is to establish safe drinking water for these communities, and help develop a system that will further help to reduce the possibility of devastating outbreaks of diseases associated with poor sanitation.

Additional major interventions during the year included the shipment of football kits and more than one thousand footballs to support over 200 football teams. Yes, over 200 teams across the country! Each team received two sets of kits and five footballs.

Our work with single mothers in Kenema and Freetown continued at the same level as last year, with both the Freetown and Kenema teams moving towards independence in the coming year.

Despite the major achievements, we came across a lot of challenges. One of such challenges was from public officials in Sierra Leone. Having seen our outstanding work in delivering projects to communities across the country, we were targeted by state officials seeking to extract money from us, believing that our extensive activities is an indication that we are rich. Our containers were purposefully delayed by the ministries involved, and on one occasion an official gave our coordinator an empty envelope and asked him to 'put something' in it for his private event. When we refused to comply, our container was delayed for over four weeks, accumulating substantial costs in demurrage. We have a zero-tolerance policy towards bribery in Sierra Leone. The greatest obstacle to achieving greater socio-economic progress in Sierra Leone is corruption, and the total disregard for the lives of the poor by state officials.

A further challenge to our work was funding. We operated with the limited resources we had, and used that effectively to make sure that we delivered our projects' objectives.

The proceeding chapters will explain in detail what we have done this year in areas of skills training, education, healthcare and sanitation, and disability support.

I take this opportunity to thank our partners both in the UK and overseas for their support and collaborative work. The total amount of funding and resources we received for our projects was **£241,117.00**. Our committee members and volunteers also contributed significantly.

The total charitable expenditure for the year was **£239,256.00**.

Thank you for all your support.

Bockarie Ephraim Musa
Chair
Practical Tools Initiative



OUR STRATEGY & PLAN

OUR STRATEGY & PLAN

Our Strategy & Plan are structured in accordance with the UK Charity Commission, taking into consideration their guidance on public benefit.

Our objects as a charity are designed to deliver maximum benefit to the peoples and communities we work with. In this regard, we work in partnerships with them, thereby making sure that they have a major input in the decision-making processes and the developmental activities that we carry out. In reaching out to rural schools, for example, we work with teachers, parents and community leaders to make sure that what we deliver is appropriate. This approach has transformed the provision of services in rural areas; schools are performing better with the high-value educational resources we deliver, clinics are operating with absolute commitment with the medical aids and training support that we provide. This model of intervention is greatly valued by our implementation partners as it provides the most direct and practical benefit to the disadvantaged and their communities.

As a result, our performance has increased year-on-year, albeit with the limited funding available to us. This year, for example, we saw a major step forward with the provision of mobility aids to disabled school children. This wholistic approach of reaching out with quality textbooks and mobility aids ensures that disabled children can participate fully in all aspects of the social and educational life of the institution that they attend.

Furthermore, the medical professionals that go out to Sierra Leone to work with local practitioners in skills training and best practice is of great benefit to end users. This is driving standards higher in communities where infant mortality rate has been very high.

We are also leading in areas of skills training and tools provision to individuals and communities, and are undertaking new self-reliance projects for disadvantaged groups.

We are highly successful in delivering these projects because we have an unmatched approach to their monitoring and supervision; holding individuals, institutions, communities and ourselves accountable.

Areas of focus:

- Education and Skills Training
- Equipping professional artisans
- Empowering the disabled
- Enabling rural healthcare systems
- Engaging rural communities through advocacy
- Water & sanitation
- The development of agricultural activities for disadvantaged groups.



Plans 2017-2018

Our key objectives for the coming year (2017/18) are set out below:

- a) Increase our current project activities in Sierra Leone to ensure that the neediest are reached (for example managing a forward plan of supporting 100 schools in five years) (this started in 2016)
- b) Continue to extend our support base in the UK, and embark on fund-raising initiatives and media campaign
- c) Take a lead role in tackling human rights abuses through advocacy and community empowerment initiatives
- d) Build our capacity in Sierra Leone by establishing our operational centre to help implement and monitor activities, and to create a coordinating point for future West Africa operations as we start new projects in Liberia.



PROGRAMME DIRECTOR'S REPORT & REVIEW OF ACTIVITIES

PROGRAMME DIRECTOR'S REPORT& REVIEW OF ACTIVITIES

I am very pleased to say that we had a very busy 2016-2017 operational year. As the Chair mentioned, it has been doubly so compared to the preceding year. We increased our activities in all areas of operations, and introduced new programmes including overseas volunteers' participation in rural health and sanitation work, food growing, water and sanitation, and sports. In sports, for example, we sent out enough football kits and footballs (from Premiere League, Championship and community clubs in UK) to support over 200 teams. This is remarkable, knowing that we have only just completed our third year as a UK registered charity working in international development. This achievement is in conjunction with our policy of total commitment and persistence, and the general ability and capacity to keep plodding-on in the face of repressive challenges, especially from state actors in Sierra Leone.

It is against this background that we have developed a reputation of having a zero-tolerance policy towards bribery and corruption in Sierra Leone. In one of our distribution days a member of a national commission for the disabled in Sierra Leone ran after me from morning till afternoon trying to convince us to work with the commission; "Why are you not working with the national commission?" I turned and spoke to him: "We don't work with state councils. If we did, the people you see here today will not get any of the resources we are giving out today. The committee will sell them for their own benefit." He turned and moved on quietly. We have had a very senior state official asking us for "two or three power wheelchairs" from our container. "Tell him that the answer is a 'no'.", I replied. The very senior official is not physically disabled in anyway, and the only purpose for the request was to sell the electric wheelchairs for money. They are targeting us because they believe that our success in the field means that we have plenty of money to give away.




We also sent support to the Philippines for the first time, to assist skills training, provide educational resources of textbooks, science lab equipment, pens and pencils to deprived community schools, and mobility aids for the disabled in the Luna Municipality. In receiving mobility aids such as crutches and wheelchairs, many wept as they have never had such support before.

It was a totally different experience, with an orderly offloading of the container with the help of community people. Skilled artisans helped to identify tools and participate in the distribution.

In this report, you will find highlights of each of these projects, showing you what has been achieved, and the challenges we

faced.



As always, our intervention was not only to help institutions, but also individual professionals in varying trades. You will find case studies of this in the report.

I would like to thank Practical Tools Initiative's teams and partners in the UK and overseas, our field officers in Sierra Leone, our volunteers in the Philippines, and all who are supporting us in prayers.

James Fallah-Williams
Programme Director
Practical Tools Initiative



PROGRAMME DIRECTOR'S REPORT AND REVIEW OF ACTIVITIES

SKILLS TRAINING

SKILLS TRAINING IN PRISONS

We have been working with prisons in Sierra Leone for the past three years, delivering skills training tools and educational support services to the Sierra Leone Approved School (young offenders institute). During this period, we have seen young people develop into professional artisans while still in prison. We work to make sure that those who leave prison with a skill are fully equipped and ready to start their own businesses in their community.

Additionally, the young offenders' institute, which was a failing approved school before we got involved, is now a fully equipped place with improved human rights record.

In April this year, we delivered additional skills training tools to allow the young inmates to start producing items for sale to the public. The carpentry department, for example, received a large delivery of new tools to help the team and their instructor to start producing good quality furniture to sell to the public. This is a step forward for the school to help maintain focus and self-worth of the young inmates.

The second major undertaking during the year was the establishment of a library within the school. The young offenders are junior and senior secondary school pupils who got in conflict with the law and ended up at the approved school. The library, which is currently been restructured will hold a significant number of good quality textbooks and other educational

resources to cater for the pupils in prison.



The Sierra Leone Approved School is gradually becoming a model prison not only in Sierra Leone but also in West Africa. The environment has changed considerably from what was a hostile and repressive institution that offered no hope for the young people they incarcerated.

Three years later we are rehabilitating young people into schools and communities, and expending the concept of incorporating global standards of the treatment of prisoners, their rights to clean water and practical sanitation.

It is based on this record of our work at the Sierra Leone Approved School that we signed a Memorandum of Understanding with the Sierra Leone Correctional Services (SLCS) at the start of our 2016-2017 operational year to implement our skills training model, advocacy and educational support services in adult prisons.

It took us nearly a year to negotiate this memorandum and set the modalities for the collaborative work. The work has to be done on our terms; maintaining ownership that gives us training, supervisory and monitoring powers over the valuable resources we deliver to prisons. This means that the high-value tools that we deliver to prisons for skills training are still ours, and must not be removed from training facilities without our knowledge.

The first delivery of resources were new library textbooks for the main Pademba Road Prison for men.



The top two photographs show the presentation ceremony of the library books for the Pademba Road Prison (senior prison officers, our Regional Coordinator, Mamson Musa, and our UK partner from Book Aid International). The photographs above show the offloading of the library books by prison officers, and part of the prison library before it was stocked with the new books.

Our memorandum of understanding gave us access to all prisons in the country. Due to the limited resources that we have at the moment, we are focusing on two women's prisons – the main women's prison in Freetown, and the Kenema Women's Prison in the east of the country.



We only started working with the Kenema Women's Prison at the start of this operational year, and we have already successfully rehabilitated a female prisoner who was released at the end of May this year.

Our approach to working with prisons is defined by our quest to make sure that those who are incarcerated have the opportunity to learn new trades that they

could rely on to generate income when they are released from prison. What is achieved here is two-fold: firstly, this approach reduces the possibility of freed prisoners reoffending, especially in a country where persistent reoffending is a major problem with unskilled individuals who are released into the community. Secondly, it increases the capacity of the individual to be independent and self-reliant through sustainable income-generation.



CASE STUDY

Fatmata was imprisoned for three years for an unpaid debt. During the three years in prison she learnt to be a very good tailor, with outstanding skills.

In May this year, she was released after serving her term at the Kenema Women's Prison. Before she was released we delivered a tool package to her to take home.

Skills training for Women in Sierra Leone



The last six months towards the end of our operational year was very busy, especially with the three key project locations in Freetown, namely: Hopanda Women's Group (**Western Area**), The Freetown Women's Prison (**Central Area**), and the United Polio Brothers and Sisters (**Eastern Area**).

Left: Finished product of Gara (tie & Dye)

In Central and Western Areas of Freetown, we have extended the work to include local apprenticeship providers for young, single mothers, and those vulnerable to loitering.

We provided local skills trainers with standard tools and encouraged them to take in apprentices.



A Case Study

Zainab is one of several girls who have taken up the opportunity to train with local skills providers. She was brought to the city as a maid from the province, and was later abused and abandoned. She is looking after herself and her dependants. She took-up the apprenticeship to train as a tailor.

We gave Zainab two sewing machines, and two boxes of sewing materials and accessories as hers to take home after we received very positive feedbacks from her trainer. He described her as a committed learner, with outstanding attendance record. We also gave Zainab's trainer two sewing machines and accessories.



Young women undergoing apprenticeship in sewing



It is amazing that some of these women were once stonebreakers in quarries, or selling illicit Chinese medicines on commission on the streets of Freetown two years ago. Now they are highly skilled in producing quality items (*Gara* tie & dye, and soap) for sale using the skills they have learnt through our training programme.



PROGRAMME DIRECTOR'S REPORT AND REVIEW OF ACTIVITIES

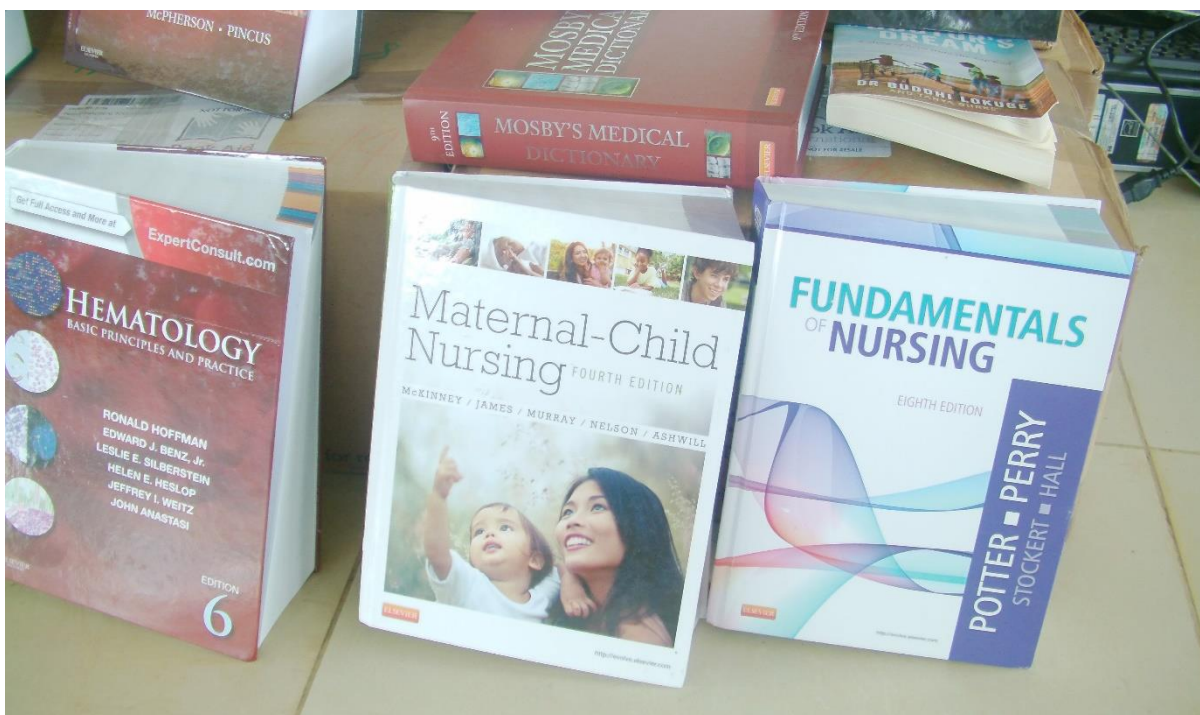
HEALTH

HEALTH

Just over a year ago we went into a three-year partnership with Book Aid International with the aim of delivering high-quality textbooks to extremely deprived post-war and post-Ebola health and educational institutions, and prisons in Sierra Leone. Within three months of signing the partnership agreement, we delivered a consignment of over 6,000 new textbooks for six institutions that included one hospital, two prisons, two senior and one junior secondary schools.

The successful arrival of the container to our centre in Kenema was the beginning of the real work for our team. We sorted-out and stamped all our textbooks before distributing them to our projects. In this way, we ensure that the resources remain with the project, and made accessible to all for as long as they could last.

There were over 1000 new medical textbooks for the Nixon Memorial Hospital in Segbwema, Eastern Sierra Leone.



Medical textbooks displayed during the hospital presentation

Nixon Memorial Hospital (Segbwema, Eastern Sierra Leone)

In the 1930s, a British missionary and his wife were stationed at Segbwema, Eastern Sierra Leone. Word spread among locals that the minister's wife was a nurse. People started to come to their house for help, and their veranda became a clinic.

It was around 1950 when Alderman John Nixon, previously Lord Mayor of Newcastle, approached the officers of the Methodist Missionary Society to offer to donate money for medical services to a needy place in the developing world in memory of his wife who had

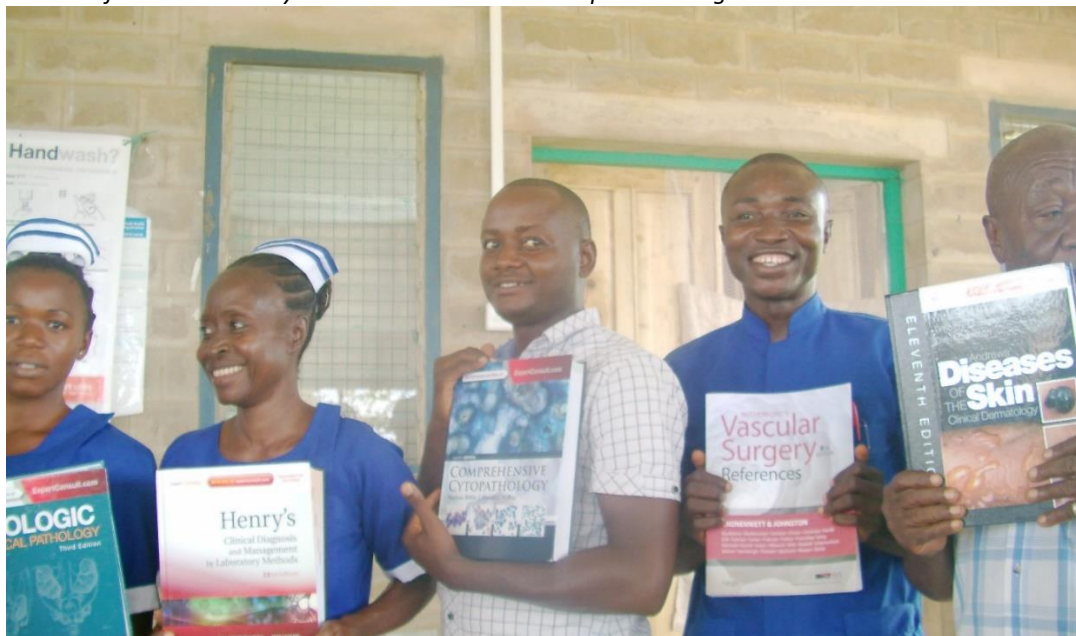
recently died; the need to significantly develop the hospital in Segbwema was suggested. A large amount of money was provided which allowed for the construction of wards and out patients to be developed. Both expatriate and local staff were engaged and the highly commended nursing school also came into being.

The hospital was widely acclaimed throughout Sierra Leone and was the pride and joy of the Methodist Church. But then in 1990 came the devastation and pointless destruction of the 10 years of rebel war incursion, spilling over from Liberia. There was massive wanton destruction and the staff had to flee for their lives into the bush.

Ever since, the hospital has been struggling; severely underfunded by the Sierra Leone government, even though the nursing school produces over 75% of nurses for the entire eastern region of the country. In 2015 the government told the hospital management that unless they improved their library with modern textbooks and computers, the nursing school will be closed. This was a very serious threat, but the hospital management had no means of replenishing the nursing school's library with contemporary textbooks, and computers. We have been working with the hospital for just over a year. It was at this point that we decided to intervene.



Presentation of books ceremony at the Nixon Memorial Hospital nursing school.



Students are seen here with their tutor and our representative displaying the new learning resources

The textbook support was a reprieve for the nursing school and, without doubt, the hospital itself.

We hope to continue providing this level of support for the next two years. The nursing school has 260 students.

A few weeks after delivering the 1,000 new textbooks, five computers and medical equipment, we sent out four UK medical volunteers (three nurses and one IT expert) to provide teaching support to the nursing school, and help set-up their IT system and medical equipment.



UK medical volunteers working with local medical teams.

The medical volunteers also worked with two rural clinics providing teaching support on issues of health and sanitation. In addition, the volunteers took with them a large quantity of much needed medicines that were distributed among the hospital and the clinics.



The issue of clean water and sanitation is one that has proved very challenging for rural clinics battling with outbreaks of waterborne diseases. We had a visiting engineer from the UK assessing what possible solutions that we could implement to tackle the problem.

This will be discussed thoroughly later in the section for Water and Sanitation in this report.



PROGRAMME DIRECTOR'S REPORT AND REVIEW OF ACTIVITIES

DISABILITY SUPPORT SERVICES

DISABILITY SUPPORT SERVICES

Changing the Face of Mobility in Sierra Leone

In October 2016, three months into our operational year, we delivered a 40ft container of mobility aids and equipment to Sierra Leone. The shipment was aimed at providing mobility support to the physically disabled in the country. The shipment, also containing 15 electric wheelchairs, 24 boxes of spares including 7 packages of miscellaneous electrical spares, and 8 boxes of new spares was aimed at helping to establish a wheelchair re-build/ repair facility in Sierra Leone.

The container arrived in Freetown and was cleared from port in November. It was transported to our centre in Kenema, Eastern Sierra Leone and offloaded. The items were kept in our warehouse where they were sorted and recorded.

Following the sorting and recording of items, we did a review of needs of individuals and disability organisations to receive mobility equipment. Once this stage was complete, we held a meeting with the groups and proposed a distribution date.

Case Studies



Case Study (1)

Moses M.J. Allieu is a student at the Holy Ghost Secondary school in Segbwema, Eastern Sierra Leone. Moses is a polio sufferer. When we met him, he was in possession of a mismatched pair of worn-out crutches, which he used to go to school a couple of miles away. He had no access to a wheel chair.

We gave him a wheelchair and a pair of new crutches.

Case Study (2)



Lahai Bockarie is 15 years old. He has a suspected ataxic cerebral palsy with dysarthria, which affects his balance and coordination, resulting in jerky and clumsy movements. He also has difficulty speaking. Nonetheless, Lahai is a highly intelligent teenager. He lives with his parents and siblings, and attends the local school in Segbwema. Though unable to hold a pen, Lahai takes oral exams at school, and he is very good with numbers.

When we met Lahai, his only mobility aid was a long stick (above) which supported his weight when he walked. We gave him a wheelchair and a rollator.

(Lahai, seen here with his parents).



Electric Wheelchairs



Case Study 3

Betty attends her local primary school in Kenema, Eastern Sierra Leone. She is severely disabled and unable to use crutches. She has to be carried to school everyday by her brother (seen in green shirt and blue jeans). She is in receipt of one of the electric wheelchairs. They have access to electricity, making it easy for them to re-charge the batteries.

Betty's brother was very emotional when they were presented with the wheelchair. He had helped to take his sister to school

every day by piggybacking her. The chair will be maintained and repaired by the refurbishment centre in Bo, which we are helping to set-up.

Case Study (4)



Keifalla is one of the most profound cases we have come across yet. This student at K. School, Kenema had severe polio as a child, which made him unable to walk. He used to crawl to get to school. He received one of the electric wheelchairs. This chair will also be maintained by the mobility centre in Bo. His school has electricity so it is very easy for him to recharge the chair when he attends school.



The proposed work of distributing motorised wheelchairs is to support those who are severely limited in their ability to walk, and are either in full-time education, skills training, or employment. There is a significant number of such people in Sierra Leone due to the polio epidemic that accompanied the civil war.

element of warring factions' brutality towards civilians.

Also, many of the physically disabled in the country are victims of the civil war where mutilation was a key



Those in full-time employment were also given electric wheelchairs to allow them to participate fully in society, and practice their skills.

Rebuild and Repair Centre

A key part of the mobility project is to establish a 'rebuild and repair centre' in Sierra Leone. We are working in partnership with Mobility Sierra Leone, the largest mobility related workshop that produces and repairs wheelchairs in Sierra Leone. We provide the necessary



support to the centre, including high quality tools to help them produce wheelchairs locally. We have been working with Mobility Sierra Leone for nearly three years. They now have the ability and skills to rebuild and repair wheelchairs and other mobility equipment.

In addition to the resources we are providing for Mobility Sierra Leone, we hope to send out a volunteer electric wheelchair repair mechanic from the UK to provide a two-week training

support to the local team.



Opposite: a new metal lathe that we helped shipped-out last year to support the team in producing wheelchairs and other mobility aids.



Disabled women engaged in skills training in tailoring.

What we add onto the provision of mobility aids is skills training for the disabled. A key factor in preventing individuals from going to the streets to beg for food.



Additional distributions of crutches and manual wheelchairs are still ongoing, especially in rural areas where access is difficult.



PROGRAMME DIRECTOR'S REPORT AND REVIEW OF ACTIVITIES

ACTION FOR SPORTS IN SIERRA LEONE

ACTION FOR SPORTS IN SIERRA LEONE

This is a new programme we have introduced this year. One of the key impacts of the civil war was the disintegration of competitive sports, especially football in schools and communities. Football is the national sport of Sierra Leone. After the repatriation of displaced people and refugees at the end of the civil war, many young people who were active in sports while in refugee and displaced people's camps found very limited opportunities and access to equipment and kits. Many who could have become professional sports people at the highest level became inactive, eventually getting unemployed and seeking their living in other areas including petty crimes.

In schools and colleges, football activities, for example, were overlooked because of the lack of appropriate structures, equipment and kits. Many capable young people left school without achieving their potential in the sport.

Community football teams were non-existent, as the lack of equipment and kits ensured that participation was only limited to little children who used rolled-up pieces of cloth or the soft skin of banana trees as football, and played in slum, town or village squares.

During the Ebola crisis, football was suspended for 18 months, further hampering the development of the game. After the epidemic, the Sierra Leone FA was finding it difficult to revive the game because of issues of management, and support for competing teams.

The Effect

These difficulties are hampering Sierra Leone's achievements in football. Compared to its neighbours, Sierra Leone is the only country in the region that has not produced footballers to play at the highest levels globally. Countries such as Liberia, Ivory Coast, Ghana, Senegal, Nigeria, Guinea, Gabon, Mali, etc. have all produced footballers of the highest calibre, many of whom are playing in leading European leagues including the English Premiere League.

The country is depriving itself of potential sources of community-based impact development projects led by high-performing footballers. High-earning footballers from countries such as Ivory Coast and Senegal are at the forefront of transforming their communities by supporting their local schools and hospitals, and setting up income-generating socio-economic projects that are helping to alleviate extreme poverty and deprivation in suburbs where they originated. For example, contributing to community cooperatives, and facilitating access to water and sanitation in areas where many have struggled to achieve basic standards of living.

It is against this background that we decided to intervene. We are working with Sports for Africa, which is run by one of our supporters to deliver valuable equipment to schools and community teams across the country. This is a huge undertaking that saw us ship a large consignment of football kits, footballs and equipment to support over 200 teams.

Once the container got to our warehouse in Kenema, offloading was only one small part of the process.



Our staff and a team of volunteers were busy sorting the kits into sizes and teams. Each team was given a complete set of football kits that included 15 shirts and 15 shorts, 15 training shirts and 5 footballs. These were all packed in football team bags that were also part of the shipment.



Nixon's Football Club



Ansaru Boys and Girls Football Teams



Njaluahun Chieftdom Football Club

Case Study



Alliance FC of Kenema is a youth team in the eastern regional capital.

Alliance FC of Kenema is a vibrant youth team in the city. A very pro-active group, they carved-out a football field for themselves from a disused airport and spent days clearing the site to establish their current base. The team had no kits,

only a well-worn football that they used in their practice sessions. During one of our outreach works we came across the team by chance as we weaved our way round the disused airport to cross to the other side. We stopped and had a conversation with them. Some weeks later, our regional coordinator arranged to meet them and deliver two sets of kits – one for games and the other for training. They were very surprised to receive the items. The team is now doing very well.

Like Alliance FC of Kenema, there are dozens of youth teams in cities that are struggling to establish themselves due to lack of support. These are the groups we are targeting for support across the country. We hope to continue with this work for the next three years.



PROGRAMME DIRECTOR'S REPORT AND REVIEW OF ACTIVITIES

EDUCATION

EDUCATION

At the start of our 2016-2017 operational year we proposed to work with 100 schools across Sierra Leone in the next five years. We are pleased to say that we are on course to achieving that goal. During the operational year we added new schools to the list we have, to bring the number to twenty. The standard approach to our educational support services provision is the delivery of key textbooks, computers and science lab equipment for science-focused senior secondary schools. In January this year we shipped additional textbooks to support the new schools in the Southern, Eastern and Western areas of the country.

In March this year we received over 20,000 new key textbooks from our UK supporters including Oxford University Press (OUP), CGP, and Book Aid International. These resources will have a major impact on the way education is provided in deprived rural schools. These will feature quite heavily in our annual report next year.

Case Studies

(1) Harford Secondary School for Girls (Harford Girls)

The school started as the Mary Sowers Home for Girls at Rotifunk in 1887. The Home was sponsored by the Women's Missionary Association of the United Brethren Church (UBC) Mission, in America.

During the '1898 Hut Tax War' against the British colonial government, the buildings were destroyed, the missionaries were killed, and the 17 pupils left, never to be seen or heard of again. In 1900, Madam Yoko Gulama, the Paramount Chief of the Kayamba Chiefdom, responded to a request by the UBC by giving 11 acres of land to the Mission to relocate the school to Moyamba, its current home.

The new school opened its doors in August 1900. The first eight girls were housed in a mud hut.

By 1921, the school became very famous, especially in what was then the protectorate - hinterland of Sierra Leone under the British government. Noble men, especially chiefs, sent their daughters to the school. As a result of the school's popularity, the administrative authorities and the Sierra Leone Government decided to put up a concrete building to house the 100 pupils. The building was completed in 1925. That same year, the school was re-named HARFORD in honour of the longest serving president of the 'Women's Missionary Association' - Mrs Lilian Ressler Harford, who worked tirelessly for the school.

In 1952, the Government of Sierra Leone under the Colonial Development Welfare Scheme raised the standard of the school to a secondary status.

Harford, like many institutions in Sierra Leone during the civil war, did not escape the rebels' indignation. Between 1991 and 2000, the school was relocated to Circular Road in Freetown for the safety of the pupils and staff.

In 2001, Harford school returned to Moyamba, and now has over 700 pupils.



Book delivered to Harford Girls Secondary School



We donated 1200 new textbooks to Harford School for Girls. In addition, we donated a set of science lab equipment in chemistry, biology, and physics to complement the science textbooks. We also delivered five computers. Furthermore, we delivered twenty sewing machines for the school's Home Economics department.

We aim to support the school for the next two years with additional resources. We are also taking the responsibility of managing the supervision of the resources.



Pupils at Harford Girls accepting the resources

Case Study (2)

(2) Kenema Secondary School for Boys (K-School)

K-School, also known as Government Secondary School, Kenema was established in 1952 as a day and boarding school to provide secondary education to boys in the Eastern Region.

The school was one of the elite institutions in the country until the civil war between 1991 and 2001. It fell into disrepair and underfunding.



Community leaders, teachers, parents and students gathered at the delivery ceremony at the K-School compound in Kenema

K-School for boys, like Harford, received 1200 books, a set of science lab equipment for chemistry, biology, and physics. Also included in the delivery were five computers, sport wears and equipment.

The school has 2,180 students (in its Junior & senior secondary schools).



Top left: our coordinator, Mamsonn Musa, removing the books from the boxes in the presence of the gathering



Students marvelling at the new textbooks, computers, science lab equipment and other resources in front of them

At the end of the academic year, K-School obtained the best result in national exams in the Eastern Region, which was a direct effect of the delivery of key textbooks and science lab equipment.

Case Study (3)

(3) Manowa Junior Secondary School (mixed school for boys & girls)

Manowa Junior Secondary School is the youngest school among the new group of schools we are working with. It is a post-war school, built immediately after the end of the civil war in 2002 in the Pejeh Bongre Chiefdom. This was aimed at encouraging children, especially girls

to stay with their parents and attend school instead of going to live and study in larger cities on their own. This was a very good vision that saw several chiefdoms receiving help to build community schools. This initiative led to a dramatic reduction in teenage pregnancies in the chiefdom.

The difficulty, nonetheless, is gaining access to resources. Manowa Junior Secondary School, which is located further east in the region, is the farthest from our distribution centre in Kenema. Access to the town is extremely difficult due to the bad condition of the road especially during the raining season. We do our distributions during the dry season. In January this year, we delivered textbooks, pens and pencils, and computers.



Chiefs, including women's representatives were present at the presentation ceremony at Manowa Junior Secondary School.

In addition to the textbooks, exercise books, pens and pencils, the schools also received five computers, and sports items including football kits.



Distribution of educational resources to students



PROGRAMME DIRECTOR'S REPORT AND REVIEW OF ACTIVITIES

WATER & SANITATION

WATER & SANITATION

In February this year, we went out with a UK engineer from CED (Christian Engineers in Development) to explore possible water and sanitation projects for rural clinics and communities. These are communities where we already work, providing health, educational and mobility support services. The three sites are:

- 1) Opportunity Training Centre (OTC) a training centre for the disabled in Kenema, Nongowa Chiefdom in Eastern Sierra Leone
- 2) Mbaoma Town – with a community clinic and a primary school in the Kpejeh West Chiefdom
- 3) Manowa Town – with a community clinic, a primary school and a junior secondary school in the Kpejeh Bongre Chiefdom

Site 1 - Opportunity Training centre – Kenema

Whilst the centre needs to provide water and sanitation for up to 124 people plus visitors and staff, the water supply at the site is also used by up to 1,500 local residents. In the dry season, which runs from November to April, the supply will often run out by March, at which point water is collected in 5 gallon containers from other local natural resources. Drinking water is purchased from the local shops at Le3,000 (Leones) for a litre bottle (approximately £0.33)

The existing sanitation facilities consist of 3 x double toilet blocks, of which one was not in use and only one had a ramp for disabled access. The existing cess pit is nearing capacity. The toilet blocks and cess pit are all on the edge of the site adjacent to the swamp area.



Left: *near capacity Cesspit for the disabled at OTC*

Our focus is on the following areas of investigation:

- a) Rain water harvesting from the roof of the main meeting block, then pumped to a larger storage header tank for distribution to tap points, or
- b) A new deep borehole on the boundary of the site - possibly manually drilled due to the congested nature of the site.
- c) A new toilet block specifically designed for disabled access

Site 2 – Mbaoma Kpejeh

Mbaoma is a village of approximately 2470 people and is located on a hill in the Pejeh West Chiefdom in Eastern Sierra Leone. It has a clinic and a primary school.

Clinic

Our partner clinic provides health and maternity services for the village and other communities in the area. The clinic has a total of 8 staff with average outpatient numbers of 215 under 5's, 62 adolescents and 114 adults, over the period from June 2015 to June 2016.

Community Well



The community has one well, but it is not used as the water is also contaminated. The well is estimated to be 1m. diameter and 7 - 10m. deep to the water level.

A natural spring is also available and used for all water collection but it is down a steep slope of approximately 30m drop. There are two paths to the spring both very steep and hazardous. Children walk to the spring to carry the water back up to the village. The spring is encased in a concrete surround, and has a roof, but with open access for collecting the water, is therefore subject to contamination from rainwater run-off from the surrounding hillside.



Community Sanitation

Local sanitation is a major issue in the community as people use the surrounding forest for sanitation purposes. This is the major cause of contamination of both the spring and the shallow wells.

We are now looking into a new deep borehole in the middle of town for the community.

Site 3 – Manowa

The town has just over 6,000 inhabitants, and it is located on the hill. It has a clinic, a primary and junior secondary schools within five hundred meters of each other. We work with all three institutions in the community.

Clinic

The clinic provides health and maternity care for the town and surrounding communities. Whilst it has its own shallow well, it is not used due to a 'rusty' smell from the water. The clinic currently has no drinking water.

Kpeje Bongre Junior Secondary School

The school has 161 boys, 126 girls and 14 staff and is located a short walk below the village along the main road. It has a well which was not in use and water is carried from the village to the school. It has no drinking water facility and has only 6 x toilet cubicles for the whole mixed sex school and staff.

Methodist Primary School

The primary school, which has 154 boys, 225 girls and 14 staff, is bordered by the clinic and the junior secondary school.

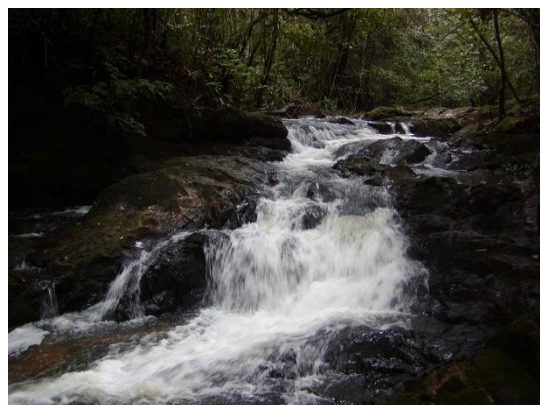
Community Water source



Water is collected from a local natural spring. This spring is located in a dip within the community, accessed via a short but steep path descending about 15-20m to the spring. The spring is running free and overflowed into a stream, however there is no protection for the spring from external contamination from surface rainwater running off the surrounding land. The spring, although available all year round was harbouring a green algae type of growth below the surface of the water. Despite this contamination water

is still collected from the spring. The clinic has reported outbreaks of waterborne diseases affecting mostly children.

Proposed New Community spring water supply



The second spring is out of the village about 3-4 miles away accessed through palm plantations and forest on the hillside. Water from the deep pool at the spring flowed along a river bed to the outskirts of the village. The proposal is to use the route of the river to bring piped water under gravity to an intermediate storage facility on the edge of the town then pumped to a main storage tank in the town centre from which it could be piped to a number of tap points for the community.

Community Sanitation

Local sanitation is a major issue in the community. And the proposed project of the provision of water is to be undertaken together with a campaign for sanitation. This will come with the provision of 40 toilet blocks around the village together with hygiene and sanitation training. The first stage of the project is now underway.



PROGRAMME DIRECTOR'S REPORT AND REVIEW OF ACTIVITIES

THE PHILIPPINES PROJECT

THE PHILIPPINES PROJECT

In December 2016, we sent a 20ft container of refurbished tools, textbooks, exercise books, pens and pencils, science lab equipment in chemistry, biology, and physics, and mobility aids to The Philippines. The consignment was for the Apayao Province where rural schools, artisans and the disabled are in desperate need of assistance.



Above Left: Teachers at the Apayao Science High School displaying a selection of lab equipment.



Above Right: Students at the Apayao Science High School helping to identify and store science lab equipment.



The science lab equipment were accompanied by a large number of valuable textbooks for the schools.

Left: students helping to sort and record textbooks at the Apayao Science High School.

The support also targeted individual artisans with tools. For example, Leriza Ann Bermudez



(seen here in the photo on the left) is an artist. She used to paint with her fingers as she had no access to paint brushes. The delivery of paint brushes and paints gave her the necessary help she needed to take her skills further.



Tools were sorted and packed in boxes for various trades, so that each individual artisan could have the right tools they need for their trade.



Volunteers helping to sort-out the tools.

Right: A group of local mechanics exhibit a selection of the tools they received.



The 30 sewing machines, and boxes of material and accessories we sent out have gone to two women's groups who are using them to start sewing projects to produce items for the local market. The key aim of the sewing project is to carve out a business opportunity for the women to start producing beddings, and other items that they could sell to raise income for themselves.



Mobility Aids

We sent out mobility aids to help the physically disabled in the municipality.

The most striking thing we came across during the assessment process of the mobility aid project is the absolute need for the aids that we delivered. Many people did not have access to appropriate mobility aids. In fact, there is no programme of support for the disabled in the municipality. The delivery of the mobility aids allowed the disabled to exercise independence in mobility.

Even though the support was only enough for a small number of people, it was quite significant. It gave us the understanding of the vast need for mobility aids in the municipality and beyond. This will reflect in our next shipment for the community.



Case Study

One of the receivers of a wheelchair was a man who spent most of his time in a bamboo chair, unable to go out for lack of wheelchair. The photographs on the left show him before and after. Now his family are able to take him out in a wheelchair. This is very significant for him and for his family.

Governance

Status and Objects

The charity is a company limited by guarantee. Our governing document is the Memorandum & Articles of Association, which dates from 2012. Our formal Objects are set out in the section on Strategy & Plans on page 7.

Governing Body and Structure

Our governing body is a committee. The committee members are the Trustees of the charity. As of March 2016, there are three committee members. In addition, we have strategic operational advisors who have specialist knowledge in all the major areas we cover in our work.

We are rapidly evolving our structure to encompass the increasing demands of our activities and the steady challenges that come with working at cross national level. All emerging issues are dealt with at our regular monthly meetings, and we are in constant contact with our operating partners. The committee regularly undertakes ad hoc working groups, for example on risk management.

Decision making

The Committee formally set out how it saw its role before we completed our registration as a charity, and has subsequently periodically reviewed its position. We regularly monitor how we are performing our duties and during the year we carried out a full review of our effectiveness as a charity, drawing on best practice in the voluntary and corporate sectors.

We continue to see our prime function as ensuring the good governance of the charity and to this end we focus on matters of policy and general strategy, the approval of plans, the monitoring of progress with charitable projects, and financial control.

Operational responsibility is delegated to the Programme Director. The Committee is assisted by the Chair who advise us on governance generally and also acts as Treasurer in monitoring financial matters on our behalf.

Trustees

One of our committee members has relocated, reducing our current number to three. When we recruit we follow a well-established practice; we carry out a skills audit to identify the qualities sought in potential candidates, and a trustees' working group manages the appointment process. It is our policy to provide the new trustee with structured induction that includes comprehensive documentation, individual briefings and the opportunity to meet our supporters and volunteers.

Risk Management

Our approach to risk management is well-established and has been steadily refined. A Risks Register is maintained. The assessment of risks on the register is documented and rated in terms of the likelihood of occurrence and the potential impact. The whole situation is reviewed annually. We can confirm that the major risks to which the charity is exposed as identified by the Trustees have been reviewed and systems have been established to mitigate those risks (for example, field officers working in challenging environments).

Reserves

The funding we have are project-based, and are expended according to project requirements.



Investments

We are not currently undertaking any investment activities.

Income & Fundraising

Thanks to our partners and individual supporters, our total income and resources for the year was **£241,117.00**.

Charitable Expenditure

We managed our expenditure thanks to our rigid set-up in support of projects. The committee, volunteers and private supporters also contributed considerably. It would have been impossible to deliver the projects without the individual support we received. The total charitable expenditure for the year was **£239,256.00**.

The breakdown of spending is set-out below, and details of projects themselves are in the Programme Director's report.

Our policy continues to be to give priority to maintaining support for core projects and, where we can, to achieve a continuing, steady increase in spending our income and resources to uphold project aims, subject to further support from our partners.

Financial Review

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 July 2017. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

REFERENCE AND ADMINISTRATIVE DETAILS Registered Company number

08249953 (England and Wales)

Registered Charity number

1152292

Registered office

18 Russell Place
Fareham
Hamps
hire
PO16
7FH

Trustees

J Fallah-Williams

Ms W C Moigboi

M B Ephraim

International
Development
Medical
Researcher
Chair (Education)

Company

Secretary Mrs

A N Brimah

Independent examiner

Harvine Consultants Ltd
Square Root Business Centre
102 - 116 Windmill Road
Croydon
Surrey
CR0 2XQ

STRUCTURE, GOVERNANCE AND MANAGEMENT Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

Approved by order of the board of trustees on 30 September 2017 and signed on its behalf by:



M B Ephraim - Trustee

Independent Examiner's Report to the Trustees
of Practical Tools Initiative Limited

I report on the accounts for the year ended 31 July 2017 set out on pages three to six.

Respective responsibilities of trustees and examiner

The charity's trustees (who are also the directors for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
 - to keep accounting records in accordance with Section 386 and 387 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of Sections 394 and 395 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Harvine Consultants Ltd
Square Root Business Centre
102 - 116 Windmill Road
Croydon
Surrey
CR0 2XQ

30 September 2017

Statement of Financial
Activities
for the Year Ended 31
July 2017

	Notes	Unrestricted fund £	Restricted fund £	31.7.17 Total funds £	31.7.16 Total funds £
INCOMING RESOURCES					
Incoming resources from generated funds					
Voluntary income		143,043	98,070	241,113	44,736
Investment income	2	4	-	4	-
		<hr/>	<hr/>	<hr/>	<hr/>
Total incoming resources		143,047	98,070	241,117	44,736
RESOURCES EXPENDED					
Costs of generating funds					
Costs of generating voluntary income	3	141,572	97,684	239,256	43,698
		<hr/>	<hr/>	<hr/>	<hr/>
NET INCOMING RESOURCES		1,475	386	1,861	1,038
Other recognised gains/losses					
Unrealised gains/losses on fixed assets		2,185	(386)	1,799	-
		<hr/>	<hr/>	<hr/>	<hr/>
Net movement in funds		3,660	-	3,660	1,038
RECONCILIATION OF FUNDS					
Total funds brought forward		5,346	-	5,346	4,308



	<u> </u>	<u> </u>	<u> </u>	<u> </u>
	9,006	-	9,006	5,346
TOTAL FUNDS CARRIED FORWARD	<u> </u>	<u> </u>	<u> </u>	<u> </u>

Balance Sheet
At 31 July 2017

	Notes	Unrestricted fund £	Restricted fund £	31.7.17 Total funds £	31.7.16 Total funds £
		9,306	-	9,306	5,696
CURRENT ASSETS					
Cash at bank	5	(300)	-	(300)	(350)
CREDITORS					
Amounts falling due within one year		<u>9,006</u>	<u>-</u>	<u>9,006</u>	<u>5,346</u>
NET CURRENT ASSETS			-		
		9,006	-	9,006	5,346
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>9,006</u>	<u>-</u>	<u>9,006</u>	<u>5,346</u>
NET ASSETS	6				
FUNDS				9,006	5,346
Unrestricted funds				-	-
Restricted funds				<u>9,006</u>	<u>5,346</u>

TOTAL FUNDS

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 July 2017.

The members have not required the charitable company to obtain an audit of its financial statements for the year ended 31 July 2017 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies

Act 2006 relating to small charitable companies and with the Financial Reporting Standard for Smaller Entities (effective January 2015).

The financial statements were approved by the Board of Trustees on 30 September 2017 and were signed on its behalf by:



M B Ephraim -Trustee



Thanks to all our Supporters

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Note

Transaction with Project Director and Trustees

The Project Director and Trustees work on a voluntary basis and received no remuneration for their services.



THANK YOU