



SCHOOL-HOME SUPPORT SERVICE (UK)

(A COMPANY LIMITED BY GUARANTEE AND NOT HAVING A SHARE CAPITAL)

**ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2017**

REGISTERED CHARITY NO 1084696

COMPANY NO 03991440

SCHOOL-HOME SUPPORT SERVICE (UK)

School-Home Support Service (UK)

Annual Report and Financial Statements

For the year-ending 31 August 2017

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SCHOOL-HOME SUPPORT SERVICE (UK)

TRUSTEES, OFFICERS AND ADVISORS

Company Number	03991440
Registered Charity Number	1084696
Directors	Richard Evans (Chair) Claire Brinkman Andrew Dowell Colin Horswell John Jeffcock Sara Luder David Marriage Lisa Robinson Fred Sharrock David Vaughan Elizabeth Wolverson Inigo Woolf Brett Olson (resigned 21 February 2017)
Finance Committee	David Vaughan (Chair) Claire Brinkman Richard Evans Inigo Woolf
Chief Executive	Jan Tallis (resigned 27 February 2017) Jaine Stannard (appointed 1 March 2017)
Registered Office	Solar House 3rd Floor 1-9 Romford Road London E15 4LJ

SCHOOL-HOME SUPPORT SERVICE (UK)

Bankers

Barclays Bank PLC
Dockland Branch
1 Churchill Place, Canary Wharf
London E14 5RB

Auditors

Kingston Smith LLP
Devonshire House
60 Goswell Road
London EC1M 7AD

Solicitors

Downs Solicitors LLP
The Tanners
75 Meadrow
Godalming
Surrey GU7 3HS

SCHOOL-HOME SUPPORT SERVICE (UK)

MISSION AND VISION

Our Mission

Children in school, ready to learn. Whatever it takes.

Our Vision

Every child has the support they need to thrive and achieve

Our Values

Collaborate	Working together, engaging the whole family, school and other services, we support families to break the intergenerational cycle of deprivation.
Achieve	We work to be a high achieving organisation, to give every child the chance to thrive and achieve their best
Respect	Placing value on the emotional and practical needs of families, listening to their issues, recognising and working with their strengths to support the learning and development of children and young people.
Empower	Starting with their strengths, we support the building of resilience in children and their families, enabling parents to support successful educational outcomes for their children.

Our Strategic Objectives

- To be the leading advocate and centre of excellence for school-home support services
- To provide quality school-home support services across the UK
- To support children to overcome their barriers to education

School-Home Support Service (UK)

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SCHOOL-HOME SUPPORT SERVICE (UK)

Chair's Report

Our aim at School-Home Support is to help children and families make the most out of their educational opportunities, and improve their life chances. To make this a reality, schools require staff with the skills to provide effective support to children and their families, whether that is in the form of an SHS Practitioner, or their own staff.

In recent years, local authorities and schools have been under increasing funding pressure. Not all schools have the resources to fund a dedicated practitioner. This means that although all schools have pastoral responsibilities, they often lack the support they need to deliver the most effective interventions.

In February 2017 after twelve years of outstanding leadership, Jan Tallis stepped down from her role as School-Home Support's Chief Executive. We have been very fortunate to have Jan to lead us over the years, and she will be very much missed by all of us at SHS. To lead us through future challenges and to help us achieve our goal of all children having the support they need to thrive the Trustees appointed Jaine Stannard as Chief Executive. Prior to this Jaine worked alongside Jan as Head of Services and Delivery and Safeguarding Lead for three years. School-Home Support continues to evolve and adapt to meet this need and expand our expert support to schools, families and young people across the country. In the last year we've restructured to introduce new roles to support our practitioners and other priority areas. This includes a specialist role to manage our SHS Membership to enable us to share our experience and expertise more widely. We have also introduced a new role to lead on safeguarding due to the increased responsibilities schools face regarding this issue. This is evidenced by our data for 2016/17, showing that the number of safeguarding interventions made by our practitioners has more than tripled over the past six years.

Our practitioners supported over 10,000 children and families in 2016/17, working closely with designated safeguarding leads, Children's Services and other agencies to ensure children and young people feel safe and protected at all times. The rise in number of incidents dealt with by SHS mirrors the national trend. The report *'How safe are our children? The most comprehensive overview of child protection in the UK 2017'* (NSPCC), shows an increase over the last decade of numbers of children on child protection plans, public reporting of child abuse, and child cruelty and neglect offences. Reasons for this rise include the following.

- Safeguarding risks arising as a result of poverty and unsuitable housing: more than half of all children in the UK's very poorest areas are now growing up in poverty as the impact of cuts to benefits continues to be felt by the least well-off families, according to an End Child Poverty study (source: *End Child Poverty / News*, 28 January 2018). This analysis published by the coalition of charities shows that the biggest increases in child poverty in the past two years have occurred in areas already identified as deprivation hotspots.
- Tighter council budgets meaning schools have had to take on more responsibility for delivering safeguarding interventions. SHS Practitioners based in schools are therefore picking up this work.

SCHOOL-HOME SUPPORT SERVICE (UK)

Schools are therefore under increasing pressure to provide support for vulnerable children and yet at the same time their budgets are being stretched more than ever. To assist schools facing this dilemma, our SHS Membership has been adapted to meet the challenges. Schools and organisations working with children and young people can now sign up for free and receive access to our online forum, where they can discuss safeguarding issues with our practitioners, and other benefits, including discounts on our services. This ties in with our goal of ensuring all schools are able to access free or low cost services to help them support the wellbeing of children.

These changes mean that School-Home Support has gone from strength to strength, with our impact figures increasing and our work being nationally recognised. SHS was highly commended at the Charity Times Award in 2017 and was shortlisted for the Children & Young People Now Awards 2017, a reflection of the success and impact of our ever adapting services, as well as the hard work and tenacity of our staff and trustees.

Collectively we look forward to meeting the challenges ahead, ensuring our Mission, Vision and Values are at the heart of our organisation's future growth as we support even more disadvantaged children, young people and families.

A handwritten signature in black ink, appearing to be 'Richard Evans', with a large, sweeping flourish above the name.

Richard Evans, Chair of Trustees

SCHOOL-HOME SUPPORT SERVICE (UK)

Directors' Report

Introduction

The Trustees, who are also Directors of the charitable company, present their report for the twelve months ending 31 August 2017. In presenting this report, the Trustees have complied with the Statement of Recommended Practice, Accounting and Reporting by Charities, the Companies Act 2006 and applicable United Kingdom Accounting and Financial Reporting Standards, including FRS102 and have given due regard to the Charity Commission's general guidance on public benefit including the guidance 'public benefit: running a charity (PB2)'.

Objects and Public Benefit

The Charity's vision is that every child has the support they need to thrive and achieve. Our mission is to get children in school, ready to learn. Whatever it takes.

School-Home Support's objects, as set out in its Memorandum of Association, are to advance education by promoting, developing and assisting in the provision of services which contribute to the pastoral care of pupils and/or which foster links between school and home.

To enable the Charity to deliver its objects, its strategy is:

- to be a leading advocate and centre of excellence for school home support services
- to provide quality school home support services across the UK, reaching increasing numbers of young people
- to support children and young people to overcome barriers to their education

Under Section 17 of the Charities Act 2011, the Trustees have a duty to report on School-Home Support's public benefit. We are confident that through our objects, School-Home Support (SHS) meets those public benefit requirements and we have taken Charity Commission guidance into consideration. The principles of public benefit – that it is identifiable, that it must be to the public and that any private benefit must be incidental – are demonstrated by the outcomes of our work set out in the review which follows.

Review of the year 2016-17

Summary

School-Home Support practitioners worked directly with 108 schools and delivered targeted interventions to 10,000 children, young people and their families with our wider work reaching 54,500 individuals.

Training and Membership Services

We continue to deliver training as a City and Guild approved centre. Improved skills, increased knowledge and impact on practice are all results that we measure and strive to achieve with our delivery.

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In 2016/17 our team of trainers and assessors provided training and support for 285 member and non-member individuals based in schools, local authorities or other organisations, and as a result of that they indirectly influenced the outcomes of an estimated 4,398 children and young people.

City & Guilds accredited "Work with Parents" Levels 3 and 4 qualifications continue to be delivered with school or local authority based staff and "Safeguarding" and "Effectively Supporting Transition" (both at Early years entry to school and moving to secondary school) were the two main demands for training workshop delivery this year. This increased demand for Safeguarding workshops was influenced by The Department for Education (DfE) statutory guidance on safeguarding "Keeping Children Safe in Education" coming into force from 5 September 2016. We also supported schools with Parent Volunteer programmes by providing these volunteers with Induction training which included an element of Safeguarding training, reaching 21 parent volunteers this year. Regionally we increased our reach as part of a commission by a Dorset based teaching alliance to deliver our Transition workshops and toolkits to year 6 and year 7 transition leads as part of their focus on parental engagement at this important milestone for children.

Our funded projects also delivered training support for 161 parents via our Ready For School workshops with the aim of families being more engaged with their child's educational setting and to positively influence their child's learning and attendance.

SHS Membership changed in 2016/17 to meet the needs of schools by providing free or low cost support services for individuals as well as groups. SHS delivered over 130 group and individual supervision sessions to provide professional casework guidance to school staff. Additionally over 80 school staff had access to the Knowledge Suite with its catalogue of online learning modules. At the end of the year there were 108 members benefiting from SHS's expertise.

Family Intervention Service

We employ practitioners across the service with a variety of experience and expertise. All practitioners are supported and developed to provide a wide offer of interventions to best fit the needs of the School, children and their families. The core of our work is to address reasons for absence and poor behaviour, which ultimately help close the 'attainment gap'. SHS coordinators support practitioners by providing professional casework guidance and review, to ensure support provided to individuals and/or families is maximised. SHS offers practitioners a wide range of training each year so support their professional development. Each term practitioners also have mandatory safeguarding training covering issues such as which include domestic violence, child sexual exploitation.

SHS also employ highly skilled practitioners for our 'Troubled Families' contracts, to address family wide issues. These practitioners are community based and work with a multi-agency approach. These contracts achieve excellent outcomes and is valued by the local authorities.

All our practitioners have access to our sophisticated monitoring and evaluation systems, the data from which is regularly shared with schools and partners to demonstrate the impact of their work.

- 73% of persistently absent children supported improved their attendance and 70% of poor attenders made improvements
- 82% of pupils identified as having engagement problems improved their engagement in learning
- 82% of pupils identified as having behavioural problems improved their behaviour

SCHOOL-HOME SUPPORT SERVICE (UK)

Key developments in the year

To continue to meet the needs of families and schools it is essential that our SHS practitioners are effective in delivering quality specialised support in a number of different areas. Therefore we introduced new line management for our SHS practitioners with a focus on defined specialisms. We reviewed our data on the types of interventions our practitioners are increasingly required to make and to this end, have created four 'Schools Coordinator' roles to cover the following areas: Economic Well Being, Educational Achievement, Attendance, and Parental Engagement. Family support underpins all the work we do and the new Coordinators all have extensive experience and skills in this area. In addition to these posts, we have a new Safeguarding Manager who acts as School-Home Support's safeguarding lead and ensures that best practice is applied at all times.

A reorganisation of key posts has allowed SHS to achieve substantial efficiency savings whilst putting in place an effective structure to meet the organisations aspirations and schools' financial challenges going forward.

Central office efficiencies and financial controls have improved transparency in its tracking of monies received to ensure all available income benefits the families we support.

Our IT investment also positively influences our carbon footprint as an organisation by minimising the need to travel for line managers and sharing training and membership resources electronically. SHS will also be able to use its technology to provide remote assessment as part of its online offer for the City & Guilds Level 3 Work With Parents Unit 300 and Award qualification. This new online offer is currently under development and alongside the remote assessment it means the ability to offer it nationally and reach more families

The planned recruitment of a dedicated IT Coordinator will in the future reap benefits by reducing costs currently being paid to external IT providers for system and website administration.

Centrally we continue with our paper recycling efforts and achieved 1180 Kg paper recycled this year the equivalent of 16 trees.

Key areas for the coming year

Persistent absence continues to be a major issue in schools and academies alongside the rising demand for them also to be the providers of early intervention and prevention services to pupils and their families. SHS is able to use its expertise to tackle these issues by supporting schools and children very successfully as our impact demonstrates to date.

We have learned a lot through the implementation of our membership offer and this has been significantly improved as a result. Moving forward we will focus on building our reputation outside London by demonstrating our expertise through Safeguarding and other SHS Awareness Events. These events will provide opportunity for us to share our experience and expertise but also enable us to explain the benefits and impact of SHS, encouraging attendees to sign up as members and find out about other services. We will be targeting areas of greatest need with respect to both attendance and safeguarding, using local authority statistics. We will also be building on our existing support to schools in Social Mobility Opportunity Areas as they too need improvement in the areas of attendance and safeguarding.

The launch this coming year of our online City & Guilds Working with Parents level 3 Award will allow us to offer school staff nationally the opportunity to access the training required to achieve a recognised qualification.

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For the coming year we expect to continue successfully diversifying our voluntary income. Trusts and Foundations have consistently supported us strongly in our mission to get children in school, ready to learn and we hope that will continue. Nevertheless, we recognise the age of austerity has seen significantly increased competition for funds. We have invested in developing corporate partnerships, particularly through offering meaningful volunteering opportunities for employees to engage with. This approach helped us to grow our corporate partnerships last year, with further growth targeted for SHS the coming year. We have also invested further resource for the coming year so that we are additionally equipped to support individual philanthropy.

There will be a focus on building links with other organisations to look at how we can work together to deliver services to children and families. This will allow SHS to further its reach and be in a stronger position to manage the issue of growing competition for voluntary income. It is hoped that this approach will allow us to build a pool of partners and identify where partnership delivery will further achieve back office efficiencies.

This year will be seeking to refresh our external evaluation and cost benefit analysis report to enable us to demonstrate our impact and the savings SHS can deliver to the public and school purse. In the last year we recognised we needed to be flexible as an organisation, adapting and responding to needs and opportunities and have demonstrated that we have the ability to do this. We will continue this going forward to ensure that children are in school, ready to learn and protected from harm.

SCHOOL-HOME SUPPORT SERVICE (UK)

Financial Review of the Year 2016-17

Overall

During the year, the organisation reduced reserves by £13k. SHS generated an unrestricted surplus of £35,000. The organisation continues to deliver projects through restricted reserves, accordingly during the year we reduced our restricted reserves by £47,500.

With national financial austerity measures continuing to adversely affect the ability of local authorities and schools to implement preventative programmes, securing new commissioned contracts remains challenging. Reduced statutory funding significantly affected the resources available for our work both from local authority commissions and individual schools.

Fundraising for School-Home Support is now significantly improved from the previous year. Funds were raised to enable the charity to deliver its commitments and during the year the fundraising team has been significantly strengthened to put it in a much more favourable position for the coming year.

The Board of Trustees of School-Home Support, having carefully considered the financial position and the economic circumstances, consider the charity to be a going concern for the foreseeable future.

Voluntary Income and Fundraising

New grants and donations of £1,067k were received, which represents 42% (39% - 2016) of incoming resources. Fundraising staff costs totalled £197k which represents 18% of grant and donation income.

With many thanks to every person, charitable trust and company supporting us over the year including,

- The AD Charitable Trust
- Awards for All
- The Breadsticks Foundation
- Canary Wharf Group
- Chaucer Syndicates plc
- Clifford Chance LLP
- The Cinven Foundation
- East End Community Foundation
- Ellis Campbell Foundation
- The Drapers' Company
- Fidelity International
- Garfield Weston Foundation
- The Goldsmiths' Company
- The Haberdashers' Company
- Liberum Foundation
- The London Community Foundation
- London Stock Exchange Group
- Loomis Sayles Investments
- Matrix Chambers
- The Montier Charitable Trust
- The Nomura Charitable Trust
- Pears Foundation
- M&G Investments
- RELX Group
- Richard Reeve's Foundation
- Sidley Austin LLP
- Signature Litigation LLP
- Simmons & Simmons
- Sir John Cass's Foundation

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SJP Foundation Charitable Trust
The Swire Charitable Trust
Terra Firma Capital Partners
The Tudor Trust
The Vintners' Company
The Worshipful Company of International Bankers

And many more generous benefactors

Fee Income

Income from charitable activities decreased by 12% from £1.67m to £1.47m. This is mainly due to the challenges faced by schools' budgetary pressures. In 2017-18 additional effort will be placed on targeting specific schools that need School-Home Support services, as well as continuing to roll out our new membership and e-learning services.

Income from local authorities totalled £306k for Troubled Families contracts.

Costs

The cost of charitable activity decreased by 7% from £2.49m to £2.31m. This was achieved from efficiency gains and planned cost reductions.

Balance Sheet

Overall reserves have decreased by 2% from £517k to £504k. There is an increase of 16% in unrestricted reserves, from £226k to £261k.

Restricted reserves have decreased by 16% from £292k to £244k.

Reserves Policy

The Finance and Impact Committee, on behalf of the Board of Trustees, meets quarterly and conducts an annual review of the level of unrestricted reserves by considering risks associated with the various income streams, expenditure plans and balance sheet items. This enables an estimate to be made of the level of unrestricted reserves that are sufficient:

- to allow time for reorganisation in the event of a downturn in income or asset values
- to protect ongoing service provision
- to allow the charity to meet its working capital requirements

Furthermore, the trustees must also take into consideration that a material proportion of the charity's income is generated from philanthropic sources. As a result, the charity must ensure that it has sufficient unrestricted reserves to meet its commitments throughout the year.

The trustees have concluded that the principal risk to the organisation is a shortfall in either or both the contractual and fundraised income and that between £130k and £180k of free reserves (being unrestricted reserves less fixed assets) would be needed to meet the above requirements. Our free reserves at the 31st August 2017 were £142k. The trustees have set a surplus budget to continue to meet the required limit.

SCHOOL-HOME SUPPORT SERVICE (UK)

Investment Policy

School-Home Support sold its M & G Charifund during the period. There was an overall gain on the investment of £10k on maturity.

Reference and Administrative Information

School-Home Support Service UK (SHS) is registered with the Charity Commission for England and Wales under number 1084696 and is also a company limited by guarantee (registered number 03991440).

The Trustees and Chief Executive of the Charity are listed on page 3.

Structure, Governance and Management

The Charity is governed by its Memorandum and Articles of Association as amended by special resolutions dated 11 January 2001, 1 April 2003, 19 May 2004 and 5 July 2006.

The governing body of the Charity is the Board of Trustees. The maximum number of Trustees allowed by the Articles of Association is fifteen and at the period-end there were twelve serving Trustees. Two of the Trustees are nominated by the London Diocesan Board for Schools for as long as any employees are members of the Church Workers Pension Fund. When new Trustees are required, Trustees review the Board make up for any skills gaps and look externally for appropriate people in order to attract members with the relevant experience and skills that will augment the Board's effectiveness.

The Trustees meet four times each year with the Management Team. Two meetings are extended and include an annual planning day to agree the annual development plan and a development session to review and update the Charity's strategy alongside Trustees' roles and responsibilities.

Upon appointment each Trustee receives an information pack that includes the Charity's Memorandum and Articles of Association, an explanation of the responsibilities of trustees and policies and procedures relating to the governance of the Charity, along with the current Business Plan. Each Trustee is asked to complete a declaration of interest form which is reviewed and, if appropriate, amended, annually. New Trustees meet with the Chair and Chief Executive and are invited for an induction tour of the office and attend a visit with a practitioner.

SHS has two formal subcommittees, one is the Finance & Impact committee which meets four times a year to consider finance, audit and risk matters and make recommendations to the Board of Trustees. This subcommittee also has the responsibility for monitoring the impact of our work. The other is the Fundraising subcommittee which also meets four times a year to review and advise on all fundraising activity and make recommendations to the Board.

Management

The Trustees are responsible for setting strategies and policies for the Charity and for ensuring that these are implemented. To assist with this work, the Trustees have established a Finance & Impact Committee, as outlined above, whose primary responsibility is to ensure that all assets of the Charity are properly safeguarded, managed and used, and that funds are spent effectively and efficiently in the course of its activities. In addition, the Committee reviews the effectiveness of internal financial controls and risk management systems. The Committee meets prior to each Trustee Board meeting.

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The day-to-day running of the Charity is delegated to the Chief Executive and her staff. The Chief Executive has responsibility for planning, developing and implementing policies and strategies within clear guidelines and protocols set by the Trustees. The Chief Executive is supported by a team of senior managers.

The Charity has a robust remuneration policy in place which supports a structured pay-scale matrix to reflect the broad range of skill sets throughout the organisation. Pay scales are reviewed to ensure they are aligned with industry standards based upon the specific areas in which the Charity works.

Risk Management

The Trustees confirm that they have reviewed an assessment of the major risks to which the Charity is exposed, particularly operational and financial risks, and are satisfied that the controls and actions in place to manage and mitigate the major risks that have been identified are sufficient. The risk register is reviewed annually as a whole and key risks are discussed at each Finance Committee. Key risks currently identified are 1) the introduction of the new national funding formula for schools which will impact school budgets and 2) the ability of the Charity to expand its membership scheme nationally. In order to mitigate these risks, additional resources are being allocated to strengthen the Charity's unique selling proposition by further expanding the range of services offered via its digital platform.

Disclosure of Information to Auditors

The Trustees who held office at the date of approval of this report confirm that, so far as they are individually aware, there is no relevant audit information of which the Charity's auditors are unaware; and each Trustee has taken all steps that they ought to have taken as a Trustee to make themselves aware of any relevant audit information and to establish that the Charity's auditors are aware of that information.

Auditors

In accordance with the charitable company's articles, a resolution proposing that Kingston Smith LLP be re-appointed as auditors of the company will be put at a General Meeting.

SCHOOL-HOME SUPPORT SERVICE (UK)

Statement of Trustees' Responsibilities

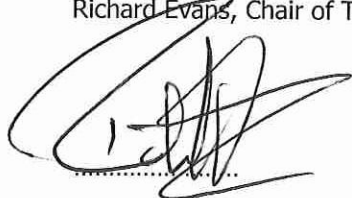
The Trustees (who are also directors of School-Home Support Service (UK) for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires Trustees to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the charitable company and of the resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- comply with applicable accounting standards, including FRS 102, subject to any material departures disclosed and explained in the financial statements;
state whether a Statement of Recommended Practice (SORP) applies and has been followed, subject to any material departures which are explained in the financial statements
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Richard Evans, Chair of Trustees



Date

27th February 2018

School-Home Support Service (UK) Ltd

Independent Auditor's Report to the Members of School-Home Support Service (UK)

For the year ended 31 August 2017

Opinion

We have audited the financial statements of School-Home Support Service (UK) for the year ended 31 August 2017 which comprise the Statement of Financial Activities, the Balance Sheet, the Statement of Cash Flows and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 'The Financial Reporting Standard Applicable in the UK and Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 August 2017, and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to any party other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinion we have formed.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs(UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the audit of financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the Governors' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the Governors have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the

Other information

The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. The Governors are responsible for the other information. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

School-Home Support Service (UK) Ltd

Independent Auditor's Report to the Members of School-Home Support Service (UK)

For the year ended 31 August 2017

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Governors' annual report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Governors' annual report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Governors'

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of Governors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit, or
- the Governors were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies exemption in preparing the Governors' Annual Report and from preparing a Strategic Report.

Responsibilities of trustees

As explained more fully in the Governors' responsibilities statement set out within the Governors' Annual report, the Governors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Governors determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Governors are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Governors either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

School-Home Support Service (UK) Ltd

Independent Auditor's Report to the Members of School-Home Support Service (UK)

For the year ended 31 August 2017

Auditor's responsibilities for the audit of the financial

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with ISAs (UK) we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purposes of expressing an opinion on the effectiveness of the charitable company's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Governors.
- Conclude on the appropriateness of the Governors' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the charitable company's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the charitable company to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Date:

Anjali Kothari Senior Statutory Auditor

for and on behalf of Kingston Smith LLP, Statutory Auditor

Devonshire
House
60 Goswell
London
EC1M 7AD

School-Home Support Service (UK) Ltd

Statement of financial activities (incorporating income and expenditure)

For the year ended 31 August 2017

	Note	Unrestricted £	Restricted £	2017 Total £	2016 Total £
Income from:					
Donations and grants	2	351,950	714,734	1,066,684	1,092,723
Charitable activities	3	1,469,989	4,000	1,473,989	1,670,845
Investments	4	7,554	–	7,554	9,865
Other		930	–	930	–
Total income		1,830,423	718,734	2,549,157	2,773,433
Expenditure on:	5				
Raising funds		50,411	211,090	261,501	202,962
Charitable activities		1,755,310	555,144	2,310,454	2,488,958
Total expenditure		1,805,721	766,234	2,571,955	2,691,920
Net income / (expenditure) before net gains / (losses) on investments		24,702	(47,500)	(22,798)	81,513
Net gains / (losses) on investments	13	10,269	–	10,269	15,187
Net income / (expenditure)	8	34,971	(47,500)	(12,529)	96,700
Transfers between funds	18	–	–	–	–
Net income / (expenditure) before other recognised gains and losses		34,971	(47,500)	(12,529)	96,700
Net movement in funds		34,971	(47,500)	(12,529)	96,700
Reconciliation of funds:					
Total funds brought forward		225,600	291,886	517,486	420,786
Total funds carried forward	18	260,571	244,386	504,957	517,486

School-Home Support Service (UK) Ltd

Balance sheet

As at 31 August 2017

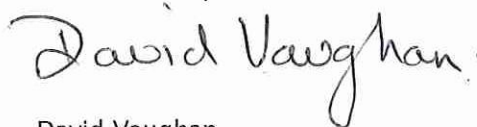
	Note	£	2017 £	2016 £
Fixed assets:				
Tangible assets	11		69,979	97,328
Intangible assets	12		48,669	97,869
Investments	13		-	207,814
			<u>118,648</u>	<u>403,011</u>
Current assets:				
Debtors	14	455,657	133,043	
Cash at bank and in hand		443,424	765,743	
		<u>899,081</u>	<u>898,786</u>	
Liabilities:				
Creditors: amounts falling due within one year	15	(512,772)	(784,311)	
Net current assets / (liabilities)			<u>386,309</u>	<u>114,475</u>
Total assets less current liabilities			<u>504,957</u>	<u>517,486</u>
Creditors: amounts falling due after one year			-	-
Total net assets / (liabilities)	17		<u><u>504,957</u></u>	<u><u>517,486</u></u>
The funds of the charity:	18			
Restricted funds			244,386	291,886
Unrestricted funds			260,571	225,600
Total charity funds			<u><u>504,957</u></u>	<u><u>517,486</u></u>

21/02/18

Approved by the trustees on [date] and signed on their behalf by



Richard Evans
Chair of Trustees



David Vaughan
Chair of Finance & Impact Committee

School-Home Support Service (UK) Ltd

Statement of cash flows

For the year ended 31 August 2017

	Note	2017 £	£	2016 £	£
Cash flows from operating activities	19				
Net cash provided by / (used in) operating activities		(505,118)		425,450	
Cash flows from investing activities:					
Dividends, interest and rents from investments		7,554		9,865	
Loan interest paid		(1,087)		(2,273)	
Purchase of fixed assets		—		(22,513)	
Proceeds from sale of investments		218,083		—	
Net cash provided by / (used in) investing activities		224,550		(14,921)	
Cash flows from financing activities:					
Repayments of borrowing		(41,752)		(42,036)	
Net cash provided by / (used in) financing activities		(41,752)		(42,036)	
Change in cash and cash equivalents in the year		(322,320)		368,493	
Cash and cash equivalents at the beginning of the year		765,743		397,250	
Cash and cash equivalents at the end of the year	20	443,423		765,743	

1 Accounting policies

a) Basis of preparation

The accounts (financial statements) have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2015.

The accounts (financial statements) have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

Assets and liabilities are initially recognised at historical cost or transaction value except that investments held as fixed assets are carried at market value as at the balance sheet date.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest pound.

b) Public benefit entity

The charity meets the definition of a public benefit entity under FRS 102.

c) Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

The trustees do not consider that there are any sources of estimation uncertainty at the reporting date that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next reporting period.

d) Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the income have been met, it is probable that the income will be received and that the amount can be measured reliably.

Income received for general purposes of the charity is credited to unrestricted funds. Income subject to specific wishes of the donor is credited to relevant restricted funds.

Income received in advance of the provision of a specified service is deferred until the criteria for income recognition are met.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

1 Accounting policies (continued)

e) Donations of gifts, services and facilities

Donated professional services and donated facilities are recognised as income when the charity has control over the item or received the service, any conditions associated with the donation have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably.

f) Fund accounting

Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund.

Unrestricted funds are donations and other incoming resources received or generated for the charitable purposes.

g) Expenditure

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Expenditure is classified under the following activity headings:

- Costs of raising funds relate to the costs incurred by the charity in inducing third parties to make voluntary contributions to it, as well as the cost of any activities with a fundraising purpose
- Expenditure on charitable activities includes the costs of delivering support to schools, undertaken to further the purposes of the charity and their associated support costs. Where costs cannot be directly attributed (support costs), they have been allocated to the activities on a basis consistent with the use of resources
- Governance costs are the costs associated with the governance arrangements of the charity. These costs are associated with constitutional and statutory requirements and include any costs associated with the strategic management of the charity's activities.

i) Operating leases

Where assets are financed by leasing agreement that give rights approximating to ownership ("finance leases"), the assets are treated as if they had been purchased outright. The amount capitalised is the present value of the minimum lease payments during the lease term. The corresponding leasing commitments are shown as obligations to the lessor.

j) Tangible fixed assets

Items of equipment are capitalised where the purchase price exceeds £750. Depreciation costs are allocated to activities on the basis of the use of the related assets in those activities. Assets are reviewed for impairment if circumstances indicate their carrying value may exceed their net realisable value and value in use.

Depreciation is provided at rates calculated to write down the cost of each asset to its estimated residual value over its expected useful life. The depreciation rates in use are as follows:

- | | |
|--------------------------|------------------------------------|
| ● Leasehold improvements | Straight line over length of lease |
| ● Fixtures & fittings | Straight line over 5 years |
| ● IT | Straight line over 4 years |

k) Intangible fixed assets

Intangible fixed assets with a cost of £750 or less are written off in the year of acquisition. All other intangible fixed assets are capitalised and depreciation is provided at rates calculated to write off the cost of each asset, less any residual value, over its expected useful life.

Amortisation is provided at rates calculated to write down the cost of each asset to its estimated residual value over its expected useful life. The amortisation rates in use are as follows:

- | | |
|------------------|----------------------------|
| ● Website costs | Straight line over 4 years |
| ● Software costs | Straight line over 4 years |

l) Listed investments

Investments are a form of basic financial instrument and are initially recognised at their transaction value and subsequently measured at their fair value as at the balance sheet date using the closing quoted market price. Any change in fair value will be recognised in the statement of financial activities. Investment gains and losses, whether realised or unrealised, are combined and shown in the heading "net gains/(losses) on investments" in the statement of financial activities. The charity does not acquire put options, derivatives or other complex financial instruments.

m) Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

n) Cash at bank and in hand

Cash at bank and cash in hand includes cash and deposits held at call with banks, other short-term liquid investments with original maturities of three months or less.

o) Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

p) Financial Instruments

The company has elected to apply the provision of Section 11 'Basic Financial Instruments' and Section 12 'Other instruments' are recognised in the company's balance sheet when the company becomes party to the contractual provisions of the instrument. Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

With the exceptions of prepayments and deferred income all other debtor and creditor balances are considered to be basic financial instruments under FRS 102. See notes 14 and 15 for the debtor and creditor notes.

q) Pensions

The charity operates two defined contribution pension schemes for employees. In both cases the pension charge represents contributions payable by the charity for the period, and the charity's liability is limited to the amounts of the contributions. The schemes are as follows:

- A scheme administered by Aegon Scottish Equitable, the funds of which are separate from those of the charity
- The Church Workers Pension Fund scheme for employees who were members when they transferred from School Home Liaison to School-Home Support Service (UK)

r) Critical accounting estimates and areas of judgement

In preparing financial statements it is necessary to make certain judgements, estimates and assumptions that affect the amounts recognised in the financial statements.

In the view of the trustees in applying the accounting policies adopted, no judgements were required that have a significant effect on the amounts recognised in the financial statements not do any estimates or assumptions made carry a significant risk of material adjustment in the next financial year.

Notes to the financial statements

For the year ended 31 August 2017

2 Income from donations and grants

	Unrestricted £	Restricted £	2017 total Total £	2016 Total £
Donations and Grants inc. Welfare Fund	339,550	714,734	1,054,284	1,092,723
Trustee donations	12,400	-	12,400	-
	<u>351,950</u>	<u>714,734</u>	<u>1,066,684</u>	<u>1,092,723</u>

3 Income from charitable activities

	Unrestricted £	Restricted £	2017 Total £	2016 Total £
School Fees	1,063,344	-	1,063,344	1,201,366
Projects/Agencies	305,700	-	305,700	395,007
Membership	41,619	4,000	45,619	-
Training and Consultancy	56,028	-	56,028	6,935
Other	3,298	-	3,298	67,537
	<u>1,469,989</u>	<u>4,000</u>	<u>1,473,989</u>	<u>1,670,845</u>

Total income from charitable activities

4 Income from investments

	Unrestricted £	Restricted £	2017 Total £	2016 Total £
Investment Income	7,554	-	7,554	9,865
	<u>7,554</u>	<u>-</u>	<u>7,554</u>	<u>9,865</u>

5 Analysis of expenditure

	Cost of raising funds £	Charitable activities £	Support costs £	2017 Total £	2016 £	Total £
Staff costs (Note 7)	197,299	1,491,123	336,159	2,024,581	2,126,501	
Promotion & Marketing	7,443	-	44,620	52,063	54,417	
Travel & Subsistence	799	2,635	311	3,745	3,683	
Learning & Development	-	1,401	11,226	12,627	12,287	
Finance & Legal	-	-	93,681	93,681	84,418	
Other	5,549	147,791	213,333	366,673	410,614	
Governance	-	-	18,585	18,585	-	
	211,090	1,642,950	717,915	2,571,955	2,691,920	
Support costs	50,411	667,504	(717,915)	-	-	
Total expenditure 2017	261,501	2,310,454	-	2,571,955	2,691,920	

Of the total expenditure, £1,805,722 was unrestricted (2016: £2,176,518) and £766,234 was restricted (2016: £515,402)

Notes to the financial statements

For the year ended 31 August 2017

6 Net income / (expenditure) for the year

This is stated after charging / (crediting):

	2017 £	2016 £
Depreciation & Amortisation	76,549	82,860
Interest payable	1,087	2,273
Operating lease rentals:		
Property	75,314	62,855
Other	1,959	1,959
Auditors' remuneration (excluding VAT):		
Audit	10,875	12,900
Other services	4,227	-

7

Analysis of staff costs, trustee remuneration and expenses, and the cost of key management personnel

Staff costs were as follows:

	2017 £	2016 £
Salaries and wages	1,794,746	1,868,561
Redundancy and termination costs	36,519	49,299
Social security costs	160,993	171,004
Employer's contribution to defined contribution pension schemes	32,322	37,637
	<u>2,024,581</u>	<u>2,126,501</u>

The following number of employees received employee benefits (excluding employer pension costs) during the year between:

	2017 No.	2016 No.
£60,000 – £69,999	-	1
£70,000 – £79,999	1	1
£80,000 – £89,999	1	-
£90,000 – £99,999	-	-

The total employee benefits including pension contributions of the key management personnel were £293,650 (2016: £297,299).

Key Management Personnel included Jaine Stannard, Michael Bluemink, Jan Tallis, Saul Heselden, Margaret Mitchell and Claudia Gold.

The charity trustees were not paid or received any other benefits from employment with the charity in the year (2016: £nil). No charity trustee received payment for professional or other services supplied to the charity (2016: £nil).

Trustees' expenses represents the payment or reimbursement of travel and subsistence costs totalling £Nil (2016: £Nil).

Notes to the financial statements

For the year ended 31 August 2017

8 Staff numbers

The average number of employees (head count based on number of staff employed) during the year was as follows:

	2017 No.	2016 No.
Raising funds	5	4
Charitable Activities	59	59
Support	13	11
Governance	1	2
	<u>78</u>	<u>76</u>

9 Related party transactions

There are no related party transactions to disclose for 2017 (2016: none).

Aggregate donations from related parties were £12,400 (2016: £0.00).

10 Taxation

The charity is exempt from corporation tax as all its income is charitable and is applied for charitable purposes. The charity is not registered for VAT and therefore Irrecoverable VAT is included with the cost of the items to which it relates.

11 Tangible fixed assets

	Leasehold property £	Fixtures and fittings £	Computer equipment £	Total £
Cost				
At the start of the year	57,026	15,121	93,659	165,806
Additions in year	-	-	-	-
Disposals in year	-	-	-	-
At the end of the year	<u>57,026</u>	<u>15,121</u>	<u>93,659</u>	<u>165,806</u>
Depreciation				
At the start of the year	7,958	4,582	55,938	68,478
Charge for the year	5,646	3,024	18,678	27,349
Eliminated on disposal	-	-	-	-
At the end of the year	<u>13,604</u>	<u>7,606</u>	<u>74,616.41</u>	<u>95,827</u>
Net book value				
At the end of the year	<u>43,422</u>	<u>7,515</u>	<u>19,042</u>	<u>69,979</u>
At the start of the year	<u>49,068</u>	<u>10,539</u>	<u>37,721</u>	<u>97,328</u>

All of the above assets are used for charitable purposes.

Notes to the financial statements

For the year ended 31 August 2017

12 Intangible Fixed Assets

	Software costs £	Website costs £	Total £
Cost			
At the start of the year	192,800	31,752	224,552
Additions in year	-	-	-
Disposals in year	-	-	-
At the end of the year	192,800	31,752	224,552
Amortisation			
At the start of the year	117,269	9,414	126,683
Charge for the year	41,262	7,938	49,200
Eliminated on disposal	-	-	-
At the end of the year	158,531.08	17,352.00	175,883
Net book value			
At the end of the year	34,269	14,400	48,669
At the start of the year	75,531	22,338	97,869

All of the above assets are used for charitable purposes.

13 Listed investments

	2017 £	2016 £
Fair value at the start of the year	207,814	192,627
Additions at cost	-	-
Disposal proceeds	(218,083)	-
Unrealised gain on change in fair value	-	15,187
Profit on Disposal	10,269	-
	-	207,814
Fair value at the end of the year	-	207,814
Historic cost at the end of the year	-	150,000
Investments comprise:		
	2017 £	2016 £
UK Common investment funds	-	207,814
	-	207,814

School-Home Support Service (UK) Ltd

Notes to the financial statements

For the year ended 31 August 2017

14 Debtors

	2017 £	2016 £
Trade debtors	409,714	94,315
Other debtors	8,343	1,706
Prepayments	34,359	28,946
Accrued income	3,242	8,076
	<u>455,657</u>	<u>133,043</u>

15 Creditors: amounts falling due within one year

	2017 £	2016 £
Amounts due under finance leases	-	42,036
Trade creditors	4,242	18,348
Taxation and social security	37,960	41,384
Other creditors	4,994	1,789
Accruals	49,502	24,450
Deferred income (Note 16)	416,074	656,304
	<u>512,772</u>	<u>784,311</u>

16 Deferred income

Deferred income comprises school fee income invoiced which covers future periods.

	2017 £	2016 £
Balance at the beginning of the year	656,304	1,075,385
Amount released to income in the year	(1,587,653)	(1,075,385)
Amount deferred in the year	1,347,423	656,304
	<u>416,074</u>	<u>656,304</u>

Notes to the financial statements

For the year ended 31 August 2017

17 Analysis of net assets between funds

	General unrestricted £	Restricted £	Total funds £	2016 £
Tangible fixed assets	69,979	–	69,979	97,328
Intangible fixed assets	48,669	–	48,669	97,869
Investments	–	–	–	207,814
Net current assets	141,923	244,386	386,309	114,475
Net assets at the end of the year	260,571	244,386	504,957	517,486

18 Movements in funds

	At the start of the year £	Incoming resources & gains £	Investment Gains & losses £	Outgoing resources & losses £	At the end of the year £
Restricted funds:					
Core costs	211,070	446,555	–	(651,225)	6,400
IT	28,500	–	–	(13,405)	15,095
Schools	28,927	208,336	–	(50,850)	186,413
Membership	–	6,000	–	(2,000)	4,000
Training	–	27,659	–	(18,544)	9,115
Welfare	23,389	30,184	–	(30,210)	23,363
Total restricted funds	291,886	718,734	–	(766,234)	244,386
Unrestricted funds:					
General funds	225,600	1,830,423	10,269	(1,805,721)	260,571
Total funds	517,486	2,549,157	10,269	(2,571,955)	504,957

Purposes of restricted funds

Core costs – For core day to day running costs excluding items such as capital purchases.

IT – For expenditure on hardware and software including website.

Schools – To cover practitioner roles within schools.

Membership – To assist with membership items for schools.

Training – For training to assist with delivering school or membership services.

Welfare – For expenditure on welfare items.

Notes to the financial statements

For the year ended 31 August 2017

19 Reconciliation of net income / (expenditure) to net cash flow from operating activities

	2017 £	2016 £
Net income / (expenditure) for the reporting period (as per the statement of financial activities)	(12,529)	96,700
Depreciation charges	76,548	82,860
(Gains)/losses on investments	(10,269)	(15,187)
Dividends, interest and rent from investments	(7,555)	(7,592)
(Increase)/decrease in debtors	(279,773)	714,559
Increase/(decrease) in creditors	(271,539)	(445,890)
Net cash provided by / (used in) operating activities	(505,118)	425,450

20 Analysis of cash and cash equivalents

	At 1 September £	Cash flows £	Other changes £	At 31 August 2017 £
Cash at bank and in hand	765,743	(322,320)	–	443,423
Total cash and cash equivalents	765,743	(322,320)	–	443,423

21 Operating lease commitments

The charity's total future minimum lease payments under non-cancellable operating leases is as follows for each of the following periods

	Property		Equipment	
	2017 £	2016 £	2017 £	2016 £
Less than 1 year	44,800	44,800	4,758	10,758
1 – 5 Years	179,200	179,200	3,568	8,326
Over 5 years	112,000	156,800	–	–
	336,000	380,800	8,326	19,084