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HAMSTEAD SOCIAL WELFARE CENTRE

CHARITY INFORMATION

CHARITY NO	:	522747
TRUSTEES	:	J. Horvath K. Maxwell L. Fullwood C. Pritchard
SECRETARY	:	Mrs S. McCann
AUDITORS	:	Wallace Crooke Chartered Accountants Registered Auditor Wallace House 20 Birmingham Road Walsall West Midlands WS1 2LT

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HAMSTEAD SOCIAL WELFARE CENTRE REPORT OF THE TRUSTEES for the Year Ended 31 MARCH 2017

STATEMENT OF TRUSTEES RESPONSIBILITIES

The trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Charity law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

AUDITORS

The auditors Wallace Crooke and Co, , will be proposed for re-appointment at the forthcoming Annual General Meeting.

Approved by order of the board of trustees on and signed on its behalf by:

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Trustee

REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF HAMSTEAD SOCIAL WELFARE CENTRE

We have audited the financial statements of Hamstead Social Welfare Centre for the year ended 31 March 2017 on pages four to thirteen. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the charity's trustees, as a body, in accordance with Section 144 of the Charities Act 2011 and regulations made under Section 154 of that Act. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of trustees and auditors

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As explained more fully in the Statement of Trustees Responsibilities set out on page one, the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charity's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Report of the Trustees to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 March 2017 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and

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- have been prepared in accordance with the requirements of the Charities Act 2011.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities Act 2011 requires us to report to you if, in our opinion:

- the information given in the Report of the Trustees is inconsistent in any material respect with the financial statements; or
- the charity has not kept adequate accounting records; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

Date:

HAMSTEAD SOCIAL WELFARE CENTRE STATEMENT OF FINANCIAL ACTIVITIES YEAR ENDED 31 MARCH 2017

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		2	017			2016
	<u>Note</u>	<u>General</u> £		Endow- <u>ment</u> £	<u>Total</u> £	Total <u>Funds</u> £
INCOMING RESOURCES Incoming resources from generated funds Activities for		~		L	L	L
generating funds	•	2,676		-	2,676	2,938
Investment income	2	35,444		-	35,444	32,645
Incoming resources						
from charitable activities		11,518		-	11,518	10,804
TOTAL INCOMING RESOURCES		49,638		-	49,638	46,387
RESOURCES EXPENDED	2	47.000		0.540	40,602	47 357
Charitable activities Governance costs	3 4	47,090 1,040		2,513	49,603 1,040	47,357 1010
Governance costs	-	1,040		-	1,040	1010
TOTAL RESOURCES EXPENDED		48,130		2,513	50,643	48,367
NET INCOMING RESOURCES		1,508	(2,513)(1,005)(1,980)
UNREALISED (LOSSES) / GAINS O INVESTMENT ASSETS	N	-	(6,579)(6,579)(15104)
REALISED GAINS ON		-		16,304	16,304	10550
INVESTMENT ASSETS						
NET MOVEMENT IN FUNDS		1,508		7,212	8,720 (6,534)
FUND BALANCES BROUGHT FORWARD AT 01.04.2016		189,181		457,026	646,207	652,741
FUND BALANCES CARRIED FORWARD AT 31.03.2017		190,689		464,238	654,927	646,207

HAMSTEAD SOCIAL WELFARE CENTRE BALANCE SHEET 31 MARCH 2017

		<u>20</u>	<u>)17</u>	<u>2016</u>		
	<u>Note</u>	£	£	£	£	
FIXED ASSETS						
Tangible fixed assets	6		280,106		289,456	
Investments	7		199,789		200,815	
CURRENT ASSETS			479,895		490,271	
Debtors	8	2,306		1,993		
Bank balances	9	175,888		155,852		
Cash in hand		250		-		
		178,444		157,845		
Less CURRENT LIABILITIES falling due within one year	10	3,412		1,909		
NET CURRENT ASSETS TOTAL ASSETS			<u>175,032</u> <u>654,927</u>		<u>155,936</u> 646,207	
Represented by:-						
THE CENTRE'S FUNDS						
General funds	11		190,689		189,181	
Endowment funds	11		464,238		457,026	
			654,927		646,207	

Approved by the Trustees on

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L Fullwood)
C S Pritchard)
K Maxwell	;

Trustees

ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)'. The financial statements have been prepared under the historical cost convention with the exception of investments which are included at market value

Income

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All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

<u>2017</u> £	<u>2016</u> £
44	59
3,421	4,254
31,979	28,332
35,444	32,645
	3,421 31,979

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3.	ANALYSIS OF TOTAL RESOURCE	S EXPENDED		2017 £	2016 £
	Charitable activities-unrestricted fund Staff costs Premises costs Repairs and greenkeeping costs Sundry costs Bank charges	ds	(21,139 21,364 4,697 35 <u>145</u>) <u>47,090</u>	21,002 19,778 4,210 35
	Charitable activities-permanent endo	owment funds			
	Portfolio management charges			2,513	2,332
4.	Governance costs				
	Audit			<u> </u>	1,010 1,010
	The above costs represent expense	s directly allocate	ed to charitable ac	ctivities.	
	Includes:- Auditors' remuneration Depreciation			1,040 <u>9,350</u>	1,010 9,484
5.	STAFF COSTS				
	Wages and salaries National Insurance			19,889 1,250	19,763 1,239
	The Charity employed the equivalent None earned more than £60,000 P.4		embers of staff.	21,139	21,002
6.	TANGIBLE FIXED ASSETS	Freehold <u>land</u> £	Refurbish- <u>ment</u> £	Equipment £	<u>Total</u> £
	Cost At 1 April 2016 Additions	11,135 -	407,111 -	65,482 -	483,728 -
	At 31 March 2017	11,135	407,111	65,482	483,728
	Depreciation At 1 April 2016 Charge for the year	-	140,866 8,142	53,406 1,208	194,272 9,350
	At 31 March 2017		149,008	54,614	203,622
	Net Book Value At 31 March 2017	11,135	258,103	10,868	280,106
	At 31 March 2016	11,135	266,245	12,076	289,456

7.	INVESTMENTS			2017 £	<u>2016</u> £
	At Valuation			199,789	200,815
		Book value <u>2017</u> £	Market value <u>2016</u> £	Book value <u>2017</u> £	Market value <u>2016</u> £
	Shares and other investments	s <u>191,955</u>	199,789	186,392	200,815
8.	DEBTORS			2017 £	<u>2016</u> £
	Prepayments and accrued incon VAT debtor Tax debtor	ne		731 702 873	745 531 717
9.	BANK BALANCES			2,306	1,993
	Current account Capital reserve account			37,258 138,630 	28,265 127,587 155,852
10.	CREDITORS: amounts falling	due within one year			
	Accruals and deferred income			3,412	1,909
11.	FUND BALANCES Fund balances at 31 March 2017	7 are	General <u>Funds</u> £	Endowment <u>Funds</u> £	<u>Total</u> £
	represented by:- Tangible fixed assets Investments Current assets (within 12 Current assets (over 12 m Current liabilities Long term liabilities		280,106 - 51,896 - 14,306) 127,007) 190,689	- 199,789 22,553 241,896 - (- (- (- (199,789 74,449 241,896 14,306) 127,007) 654,927
	Permanent Endowment Funds				
		- 46	000		

Consists of the surplus arising on the sale of land in 1998.

Current assets over 12 months represent the amounts due under the Charity Commission orders for improvements to fixed assets. The long term liability represents the amounts that general funds need to finance the Charity Commission Orders.

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12. CONTINGENT LIABILITIES

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The Coal Industry Social Welfare Organisation (CISWO), a Registered Charity, holds a covenant to receive 50% of any surplus realised on the sale of the Centre's land.

13. RELATED PARTY DISCLOSURES

Hamstead Social Club Limited is a company limited by guarantee whose directors, L Fullwood, C S Pritchard and K A Maxwell were also trustees of Hamstead Social Welfare Centre in the year under review. During the year the charity entered into the following transactions with the company: (a) donation paid by the company under gift aid £31,979 (2016: £ 28,332); (b) license paid by the company for use of the premises £1,200 (2016: £ 1,200); (c) joint expenses incurred by the charity and reimbursed by the company £17,302 (2016: £15,910): joint expenses incurred by the company and reimbursed by the charity £21,002 (2016: £21,139).

HAMSTEAD SOCIAL WELFARE CENTRE TRUSTEES' RESPONSIBILITIES IN RELATION TO THE FINANCIAL STATEMENTS

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year. In preparing financial statements giving a true and fair view, the trustees should follow best practice and:

- . select suitable accounting policies and then apply them consistently;
- . make judgements and estimates that are reasonable and prudent;
- . state whether applicable accounting standards and statements of recommended practice have been
 - followed, subject to any departures disclosed and explained in the financial statements; and;
 - prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the charity and which enable them to ascertain the financial position of the charity and which enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations and the provisions of the trust deed. The trustees are responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees on October 2017

and signed on their behalf by:

K A Maxwell

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Chairman

HAMSTEAD SOCIAL WELFARE CENTRE DETAILED INCOME AND EXPENDITURE STATEMENT YEAR ENDED 31 MARCH 2017

INCOME	2017 £	<u>2016</u> £
Incoming resources from generated funds		
Raffle	1,476	1,738
Occupational license	1,200	1,200
	2,676	2,938
Investment income		
Gift aid	31,979	28,332
Endowment portfolio income Bank interest received	3,421 44	4,254 59
Bank interest received	44	59
	35,444	32,645
Incoming resources from charitable activities		
Room hire and entertainment	10,820	10,070
Sundry income Line dancing	- 698	- 734
	11,518	10,804

TOTAL INCOME

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49,638 46,387

HAMSTEAD SOCIAL WELFARE CENTRE DETAILED INCOME AND EXPENDITURE STATEMENT YEAR ENDED 31 MARCH 2017

	<u>2017</u> £	<u>2016</u> £
PREMISES COSTS	L	L
Rates Water rates Insurance Light and heat Equipment leasing Depreciation - endowment fixed assets Depreciation of Equipment	360 2,260 2,519 3,325 3,550 8,142 1,208 21,364	346 1,049 2,547 2,796 3,556 8,142 1,342 <u>19,778</u>
FINANCE COSTS		
Bank charges	(145)	-
SUNDRY COSTS		
Printing, stationery and advertising General expenses	35 -	35
·	35	35
GOVERNANCE COSTS		
Audit	1,040	1,010
	1,040	1,010
Wages and salaries	21,139	21,002
Repairs maintenance and gardening	4,697	4,210
Portfolio management charges	2,513	2,332
TOTAL EXPENSES	50,643	48,367

TOTADIAY	Trus	stees' A	nnua	al Rep	oort	for tl	ne perio	d	
i COMMISSION		Period start				Period end date			
	From	1	Month APRIL	Year 2016	То	Day 31st	Month MARCH	Year 2017	
Section A		Refer	ence	and	adm	inistr	ation de	tails	
	C	harity nam	e	H	AMST	EAD SC	OCIAL WEL	FARE CE	NTRE
Other n	names charity	is known b	עי						
Register	red charity nu	mber (if any) 522	747					
C	Charity's princ	ipal addres	S OLI	O WALS	ALL R	OAD			
			GR	EAT BAI	RR				
			BIR	MINGH/	٩M				
			Pos	stcode			B42	1HY	

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Kenneth Maxwell			
2	John Horvath Jnr			
3	Leslie Fullwood			
4	Christopher Pritchard	Chairman		
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year	
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Names and addresses of advisers (Optional information)

	Name	Address
Bankers	Natwest Bank	33 PARK STREET, WALSALL WS1 1ER
Auditors	Wallace Crooke	Wallace House, 20 Birmingham Road, Walsall, WS1 2LT
Solicitors	Sydney Mitchell	Apsley House, 35 Waterloo St, Birmingham. B2 5TJ

Name of chief executive or names of senior staff members (Optional information)

Charity Correspondent & Secretary: Mrs Sarah McCann

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Trust Deed – Scheme dated 5 th January 1972
How the charity is constituted (eg. trust, association, company)	
	Elected at an Annual General Meeting as directed by the governing document for a term of four years.

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:		On induction, Trustees are given copies of the Governing document and Charity Commission recommended literature and sign to agree the undertaking of the role of Trustee.
•	policies and procedures adopted for the induction and training of trustees;	The Charity also has a Management Committee made up of volunteers who are elected annually at the A.G.M. The volunteers all live locally and use the centre and social club.
•	the charity's organisational structure and any wider network with which the charity works;	There is a connected trading company, The Hamstead Social Club Limited and as directed by the company's Memorandum and Articles of Association, three Trustees must become Directors of the connected
•	relationship with any related parties;	company. The company was formed to support the charitable objects the Charity and all profits are transferred in the form of Gift Aid to the Charity. The connected company began trading in April 2001.
•	trustees' consideration of major risks and the system and procedures to manage them.	

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

The provision and maintenance of a centre and recreation ground (bowling green) for the purpose of physical exercise, meetings, lectures, classes and other forms of social and intellectual intercourse and leisure time occupation for the people of Hamstead and Great Barr.

Provision and maintenance of the centre, bowling green and pavilion. Provision of annual salary to employ a grounds-man to maintain the green and grounds. Provision of a function room to celebrate special occasions such as birthdays, weddings and anniversaries. Provision of other smaller rooms for meetings, dance classes, Summary of the main quizzes. activities undertaken for the public benefit in relation to Provision of darts, snooker, pool and bowls facilities. these objects (include within this section the statutory declaration that trustees have Provision of satellite televised sport, for those that may not have had regard to the guidance access to such facilities. issued by the Charity **Commission on public** The centre is fully accessible for the disabled with disabled toilet benefit) facilities.

Additional details of objectives and activities (Optional information)

You may choose to include	
further statements, where	
relevant, about:	

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Summary of the main achievements of the charity during the year	On going maintenance and provision of a crown bowling green for the advancement of amateur sports. This is through provision of a grounds-man and the purchasing of the necessary equipment and horticultural supplies for the green.
	The green is used six days a week during the season from March until October. The teams compete in the Sutton Coldfield, Walsall and West Bromwich league with age groups participating ranging from 16 years to 70+ years. The green continues to be used by a local Probus pensioner group every Wednesday afternoon. All local and visiting bowlers use the pavilion with toilets and tea and coffee facilities, but also use the centre to have after match buffets.
	The centre also supports a local domino, pool and fishing group with help towards funding, provision of a home venue and refreshments.
	The Colliery suite within the centre is used by a Kickboxing Group on Monday, Slimming World on Tuesday and Thursday, and the Great Barr Senior Citizens group every Friday afternoon for dancing and bingo. It is also used by local choir groups for occasional practice sessions before concerts. The room capable of holding 120 people is available for hire to the local population to celebrate family occasions or hold presentation evenings. Bookings have increased this year due to offering a discount to members.
	The smaller Lounge room is used by a pensioner group, local choirs, car enthusiasts and also a local Alzheimers carer group. This room also provides a warm, clean environment with tea and coffee and buffet facilities for the local population to hold funeral receptions for a nominal charge.
	The charity also provides local Pensioner and Children's Christmas parties with entertainment, refreshments and a small gift from Santa for the children.

Section E	Financial review	
Brief statement of the charity's policy on reserves	The charity uses its current account for the day to day running costs of the centre and grounds. There is also a Capital Reserve account but this holds the money raised through the investment portfolio to repay Charity Commission orders. It has been difficult to maintain reserves for running the centre for 6 -12 months within the current financial climate.	
Details of any funds materially in deficit		
Further financial review details (Optional information)		
 You may choose to include additional information, where relevant about: the charity's principal sources of funds (including any fundraising); how expenditure has supported the key objectives of the charity; investment policy and objectives including any ethical investment policy adopted. 	Principle source of funds is the Gift Aid from the connected trading company and this has increased this year. Another source is hiring of the Colliery suite for occasions which has also increased but monies taken has remained almost the same due to offering a discount to members. Other small fundraising activities take place such as weekly games and a raffle at Easter and Christmas.	
Section F	Other optional information	

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

