

	Trustees of Berwic	k Almshouses Cha	rity	214070	
CHARITY COMMISSION	Recei	pts and pay	yments acc	ounts	CC16a
	For the period from	01/07/2016	То	30/06/2017	
Section A Receipts an	d payments				
	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Maintenance contributions	56,706	-	-	56,706	57,463
Washing machine	1,081	-		1,081	1,342
Tumble dryer	615	-	-	615	820
Guest room hire	150	-	•	150	535
TV licence contribution	135	-	-	135	-
Bank and building society interest	108	•		108	115
Other income	•	-	-	•	-
	-	-		•	-
<b>Sub total</b> (Gross income for AR)	58,795			58,795	60,275
A2 Asset and investment sales, (see table).					
		-	•	-	
		-	-	· •	-
Sub total		-	-	-	-
Total receipts	58,795	en e	en en en ser en	58,795	60,275
A3 Payments					
Maintenance	11,638	-	-	11,638	11,292
Electrical	2,541	•	-	2,541	4,417
Insurance	-	-	-	•	1,276
Management and admin	28,183			28,183	20,072
	•	•		<ul> <li>And the second se</li></ul>	·•
		•	-		·
	•	•		•	
		-	· ·		
Sub total	42,362			42,362	- 37,057
<b></b>	1				
A4 Asset and investment					
purchases, (see table)					-
Investment purchase	2,520	•		2,520	2,520
Asset purchase			· · ·		
Sub total	2,520	-	-	2,520	2,520
Total payments	44,882	-	-	44,882	39,577
Net of receipts/(payments)	13,913	-	-	13,913	20,698
A5 Transfers between funds	-		-		
A6 Cash funds last year end	86,132	-	-	86,132	65.434

Cash funds this year end

86,132

100,045

100,045

Categories       Details       Unrestricted trades o nearest £       Restricted nuds o nearest £       Restricted nuds o nearest £       Endowment trades o nearest £         B1 Cash funds       Ourrent secouri Petry Cash       Total cash funds to nearest £	Section B Statement	of assets and liabilities at	the end of th	e period	
B1 Cash funds       Durrent account       43,827       -       -         Nationwide Building Bodety       56,869       -       -       -         Petry Cash       239       -       -       -       -         Total cash funds       100,045       -       CK       Endowment         B2 Other monetary assets       Details       TK       CK       Endowment         B2 Other monetary assets       Details       0       - <td< th=""><th></th><th></th><th>Unrestricted funds</th><th>Restricted funds</th><th>funds</th></td<>			Unrestricted funds	Restricted funds	funds
Nationwice Building Society       55,863           Petry Cash       233           Total cash funds (agree balances with nonplat and prymetic scorem(2))       Correctified       Restricted       Endowment funds to nearest £         B2 Other monetary assets       Details       774            B3 Investment assets       Dotails       Fund to which asset beings       Cost (optional) correct value scorem(2)       Cost (optional) correct value (optional)       Current value (optional)         B3 Investment assets       Dotails       Fund to which asset beings       Cost (optional) correct value (optional)       Current value (optional)         B4 Assets retained for the charity's own use       Freehold property       Fund to which asset beings       Cost (optional) correct value (optional)       Current value (optional)         B5 Liabilities       Details       Fund to which asset beings       Amount due (optional)       When due (optional)         B5 Liabilities       Details       Fund to which asset beings       Amount due (optional)       When due (optional)         Signature       Fund to which ability relates       3088       2.0	B1 Cash funds	Current account	[]	· · ·	
Petty Cash       238           Total cash funds       100,045            B2 Other monetary assets       Detinils       Concernent & Concerne & Concernent & Concernent & Concernent & Conc		Nationwide Building Society		-	-
Image: balances with nocleta as payments       Image: balances with nocleta as payments <td< td=""><td></td><td>Petty Cash</td><td></td><td>-</td><td>-</td></td<>		Petty Cash		-	-
Image: balances with nocleta as payments       Image: balances with nocleta as payments <td< td=""><td></td><td>Total cash funds</td><td>100,045</td><td>-</td><td>_</td></td<>		Total cash funds	100,045	-	_
B2 Other monetary assets     Datalis     Datalis     Unrestricted funds     Restricted funds     Endowment funds       B2 Other monetary assets     Details     Image: Construction of the second		(agree balances with receipts and payments			
B2 Other monetary assets       Details       774			Unrestricted funds	Restricted funds	Endowment funds
B3 Investment assets       Details       Fund to which asset belongs       Cost (optional) optional (optional) (optional (optional) (optional) (opti	B2 Other monetary assets				-
B3 Investment assets       Details       Fund to which asset belongs       Cost (optional)       Current value (optional)         B4 Assets retained for the charity's own use       Details       Fund to which asset belongs       Cost (optional)       Current value (optional)         B5 Liabilities       Details       Equipment       Cost (optional)       Current value (optional)         B5 Liabilities       Details       Fund to which asset belongs       Cost (optional)       Current value (optional)         B5 Liabilities       Details       Fund to which asset belongs       Cost (optional)       Current value (optional)         B5 Liabilities       Details       Fund to which asset belongs       Amount due (optional)       Current value (optional)         Signed by one or two trustees on behalf of all the trustees       Signature       Print Name       Date of approval	<u> </u>			-	
B3 Investment assets       Details       Fund to which asset belongs       Cost (optional)       Current value (optional)         B4 Assets retained for the charity's own use       Details       Fund to which asset belongs       Cost (optional)       Current value (optional)         B5 Liabilities       Details       Fund to which asset belongs       Cost (optional)       Current value (optional)         B5 Liabilities       Details       Fund to which asset belongs       Cost (optional)       Current value (optional)         B5 Liabilities       Details       Fund to which asset belongs       Cost (optional)       Current value (optional)         B5 Liabilities       Details       Fund to which asset belongs       Cost (optional)       Current value (optional)         Signed by one or two trustees on behalf of all the trustees       Signed by one or two trustees on behalf of all the trustees       Signed by one or two trustees on behalf of all the trustees       Signed by one or two trustees on behalf of all the trustees       Date of approval				-	-
B3 Investment assets       Details       Fund to which asset belongs       Cost (optional)       Current value (optional)         B4 Assets retained for the charity's own use       Details       Fund to which asset belongs       Cost (optional)       Current value (optional)         B4 Assets retained for the charity's own use       Details       Fund to which asset belongs       Cost (optional)       Current value (optional)         B4 Assets retained for the charity's own use       Details       Fund to which asset belongs       Cost (optional)       Current value (optional)         B5 Liabilities       Details       Freehold property       Image: Cost (optional)       Current value (optional)       Image: Cost (optional)       Current value (optional)         B5 Liabilities       Details       Fund to which image: Cost (optional)       Image: Cost			-	-	-
B3 Investment assets       Details       Fund to which easet belongs       Cost (optional)       Current value (optional)         B4 Assets retained for the charity's own use       Details       Fund to which easet belongs       Cost (optional)       Current value (optional)         B4 Assets retained for the charity's own use       Details       Fund to which easet belongs       Cost (optional)       Current value (optional)         B4 Assets retained for the charity's own use       Details       Fund to which easet belongs       Cost (optional)       Current value (optional)         B5 Liabilities       Details       Fund to which easet belongs       Cost (optional)       Current value (optional)         B5 Liabilities       Details       Fund to which easet belongs       Cost (optional)       Current value (optional)         Signed by one or two trustees on behalf of all the trustees       Signature       Print Name       Date of approval				-	-
B3 Investment assets       Details       cost (optional)       (optional)         B4 Assets retained for the charity's own use       Details       Fund to which asset belongs       Cost (optional)       Current value (optional)         B4 Assets retained for the charity's own use       Details       Fund to which asset belongs       Cost (optional)       Current value (optional)         B4 Assets retained for the charity's own use       Freehold property       Equipment       27,660       Cost (optional)       Current value (optional)         B5 Liabilities       Details       Fund to which fiability relates       Amount due (optional)       Cost (optional)       Cost (optional)         B5 Liabilities       Details       Fund to which fiability relates       Amount due (optional)       Cost (optional)       Cost (optional)         Signed by one or two trustees on behalf of all the trustees       Signature       Print Name       Date of approval			-		-
B3 Investment assets       INACIF Shares at cost - ERF       50,970       118,343         B4 Assets retained for the charity's own use       Details       Fund to which asset belongs       Cost (optional)         Equipment       649,987       0.1       0.1       0.1       0.1         B5 Liabilities       Details       Fund to which asset belongs       Cost (optional)       Current value (optional)         B5 Liabilities       Details       Fund to which asset belongs       0.1       0.1       0.1         B5 Liabilities       Details       Fund to which asset belongs       0.1       0.1       0.1       0.1         Signed by one or two trustees on behalf of all the trustees       Signature       Print Name       Date of approval       Date of approval		Datails		Cost (optional)	
B4 Assets retained for the charity's own use       Details       Fund to which asset belongs       Cost (optional)       Current value (optional)         Equipment       27,650       -	B3 Investment assets			50,970	
B4 Assets retained for the charity's own use       Details       Fund to which asset beiongs       Cost (optional)       Current value (optional)         Equipment       1       1       1       1       1       1         Equipment       1				-	-
B4 Assets retained for the charity's own use       Details       Fund to which asset beiongs       Cost (optional)       Current value (optional)         Equipment       1       1       1       1       1       1         Equipment       1				-	•
B4 Assets retained for the charity's own use       Details       Fund to which asset belongs       Cost (optional)       Current value (optional)         Equipment       27,650       -				•	-
B4 Assets retained for the charity's own use       Preehold property       649,987       (optional)         Equipment       27,650       -       -         Image: Second Seco				-	-
B4 Assets retained for the charity's own use       Freehold property       649,987       -         Equipment       27,650       -       -         Image: Signed by one or two trustees on behalf of all the trustees       Signature       Fund to which its trustees       Amount due (optional)       When due (optional)         Signed by one or two trustees on behalf of all the trustees       Signature       Print Name       Date of approval		Details		Cost (optional)	
charity's own use       Equipment       27,650       -	B4 Assets retained for the			649,987	(optional)
B5 Liabilities       Details       Fund to which liability relates       Amount due (optional)       When due (optional)         B5 Liabilities       Creditors       -       -       -       -         Signed by one or two trustees on behalf of all the trustees       Signature       Print Name       Date of approval         M.J. Awgell-Jacob       M.J. Awgell-Jacob       M.J. Awgell-Jacob       M.J. Awgell-Jacob       26.3.18		Equipment		27,650	-
B5 Liabilities       Details       Fund to which liability relates       Amount due (optional)       When due (optional)         B5 Liabilities       Creditors       -       -       -       -         Signed by one or two trustees on behalf of all the trustees       Signature       Print Name       Date of approval         M.J. Awgell-Jacob       M.J. Awgell-Jacob       M.J. Awgell-Jacob       M.J. Awgell-Jacob       26.3.18				-	•
B5 Liabilities       Details       Fund to which liability relates       Amount due (optional)       When due (optional)         B5 Liabilities       Creditors       -       -       -       -         Signed by one or two trustees on behalf of all the trustees       Signature       Print Name       Date of approval         M.J. Awgell-Jacob       M.J. Awgell-Jacob       M.J. Awgell-Jacob       M.J. Awgell-Jacob       26.3.18					
B5 Liabilities       Details       Fund to which liability relates       Amount due (optional)       When due (optional)         Creditors       3,096       .       .       .       .         Signed by one or two trustees on behalf of all the trustees       Signature       Print Name       Date of approval         M.J. Awell-Amos.       M.J.ANGELL-JAMES       26 · 3 · (8)				-	-
B5 Liabilities       Details       Fund to which liability relates       Amount due (optional)       When due (optional)         B5 Liabilities       Creditors       -       -       -       -         Signed by one or two trustees on behalf of all the trustees       Signature       Print Name       Date of approval         M.j. Augelb-famos.       M.J.ANGELL-JAMES       Z 6 · 3 · (8)				-	-
B5 Liabilities       Details       Fund to which iability relates       Amount due (optional)       When due (optional)         Creditors       3,096       -       -       -       -         Signed by one or two trustees on behalf of all the trustees       Signature       Print Name       Date of approval         M. J. Augelu-famos       M. J. Angelu-famos       M. J. Angelu-famos       M. J. Angelu-famos       26 · 3 · (8)				-	-
B5 Liabilities       Details       Fund to which liability relates       Amount due (optional)       When due (optional)         Creditors       -       -       -       -       -         Signed by one or two trustees on behalf of all the trustees       Signature       Print Name       Date of approval         M.j. Augeb-faces -       M.J. Augeb-faces -       M.J. Augeb-faces -       M.J. Augeb-faces -       Date of approval				-	•
B5 Liabilities       Details       iability relates       (optional)       (optional)         Creditors				-	-
Signed by one or two trustees on behalf of all the trustees     Signature     Print Name     Date of approval       M.j. Augelt-fames     M.T.ANGELL-JAMES     26.3.18				(optional)	
Signed by one or two trustees on behalf of all the trustees     Signature     Print Name     Date of approval       M.j. Augell-famos     M.J.Angell-famos     M.J.Angell-famos     26.3.18	B5 Liabilities	Creditors		- 3,096	
Signed by one or two trustees on behalf of all the trustees     Signature     Print Name     Date of approval       M.j. Augell-famos     M.J.Angell-famos     M.J.Angell-famos     26.3.18				-	
Signed by one or two trustees on behalf of all the trustees     Signature     Print Name     Date of approval       M.j. Augell-famos     M.J.Angell-famos     M.J.Angell-famos     26.3.18				-	
Signed by one or two trustees on behalf of all the trustees       Signature       Print Name       Date of approval         M.j. Augell-fames       M.T.ANGELL-JAMES       26.3.18				-	
behalf of all the trustees Signature Print Name approval M. J. Augell-fames, M. J. ANGELL-JAMES 26.3.18				-	
		Signature	Print	Name	
		Mil. Auxele-punes.	M.J.ANGE	26.3.18	
		J. MackerRie	JANE MA	ACKENZIE	26.3.18

### BERWICK ALMSHOUSES CHARITY TRUSTEES ANNUAL REPORT FOR THE YEAR ENDING 30 JUNE 2017

## LEGAL AND ADMINISTRATIVE INFORMATION

1.	Name	The Berwick Almshouses Charity					
2.	Charity Number	214070A/3					
3.	Principal Address	C/o New Windsor House, Oxon Business Park, Shrewsbury					
4.	Charity's Governing Document	Trust Deed dated 1968					
5.	<u>Trustees who served during</u> the year	Mrs R E Angell-James Mayor of Shrewsbury Cllr Vernon Bushell Cllr Pam Moseley Cllr Kevin Pardy T M Evans	Chairman Cllr Jane MacKenzie SCC Nominated STC Nominated STC Nominated Trustee				
6.	<ul> <li><u>Officers and Agents</u></li> <li>a) Clerk and land agent:</li> <li>b) Bankers:</li> <li>c) Independent Examiner of the Accounts:</li> </ul>	M Watney Balfours LLP Nev Park, Shrewsbury SY3 5HJ Lloyds TSB Shrewsbury Whittingham Riddell LLP Sh	w Windsor House Oxon Business nrewsbury				

## AIMS AND ORGANISATION

## 1. Objects

The object of the Charity is to provide accommodation for people of modest means from the Parish of St Mary, Shrewsbury or from a wider area if no local applications are received.

## 2. <u>Organisation</u>

The Charity is controlled by a Board of Trustees who meets once or twice a year. The Trustees have a Clerk and employ a Land Agent and Surveyor who charges for his services. His office keeps the books of the Charity and the accounts are independently examined by a firm of Chartered Accountants. There is one paid employee of the Charity the warden for the Almshouses who occupy one of the houses known as the Priest House.

## 3. <u>Summary of Charitable Activities undertaken during the Year</u>

Most of the Almshouses have been occupied during the year but there have been vacancies. The Shrewsbury Town Council has the right of nomination for some of the vacancies following a substantial grant towards the modernisation of the Almshouses. (A list of residents is attached at Appendix A)

#### **REVIEW OF FINANCIAL ACTIVITIES AND AFFAIRS**

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- 1. Most of the Almshouses have been occupied throughout the year resulting in the Charity income amounted to £56,657.50 from maintenance charges. In addition, £1981 was received from residents for services. Bank interest and dividends amounted to £108.02
- 2 The Trustees have made a contribution of  $\pounds 2,520$  to an extraordinary repair fund which now amounts to  $\pounds 50,970$ .
- 2. The Trustees carry out normal routine maintenance each year and redecorate a proportion of the flats. This year we have had normal expenditure but are saving for a new garden room in 2017
- 3. Cash reserves as at 30 June 2017 amounted to £99,805. Running expenses for the Charity for the year have been £11,331.24 for maintenance and £30,750.66 for overheads.
- 4. The charity has a policy on reserves. It sets aside between 7.5% and 10% of its gross income for an Extraordinary Repairs Fund (ERF) which is invested with NAACIF. In addition it aims to hold cash amounting to about half a year's income to allow for emergency repairs or for a sudden reduction in income due to unexpected vacancies. After that the charity will build up a fund for a special project to improve the welfare of residents of the almshouses
- 5. The annual account for the Charity as certified by the independent inspector is attached at Appendix B.

hif. Augell-fames.

Chairman On behalf of the Trustees

## TRUSTEES OF BERWICK ALMSHOUSES CHARITY

**CHARITY REFERENCE NUMBER 214070** 

#### STATEMENT OF ACCOUNTS

#### FOR THE YEAR

#### 1st JULY 2016 TO 30th JUNE 2017

#### Declaration

The accounts set out for this financial year, and the Statement of Assets and Liabilities, are as approved by the Trustees.

SIGNED - M. Augell - James Trustee authorised to sign on behalf of all Trustees

DATE - 26.3.18

BALFOURS MARKET HOUSE MARKET STREET **CRAVEN ARMS** SHROPSHIRE **SY7 9NN** 

# Trustees of The Berwick Almshouses

### **Balance Sheet**

								July 2016 h June 2017
	4	2016/2017				2015/2016		
FIXED ASSETS Freehold Property Property Improvements New Equipment Plant & Machinery			£ £ £	630,500.00 19,487.02 			£ £ £	630,500.00 19,487.02 - 27,649.53 677,636.55
CURRENT ASSETS Lloyds TSB - Treasurers Account Debtors Control Nationwide Building Society Account Petty Cash NAACIF - ERF Investment - at cost Creditors Control	£££££ £	55,869.01 774.28 43,936.66 238.54 50,970.00 - <b>151,788.49</b>			£ £ £ £ £ £	40,624.04 822.66 43,848.96 348.04 48,450.00 - <b>134,093.70</b>		
CURRENT LIABILITIES Creditors Control Sundry Creditors and Accruals Debtors Control Account	£ £ £	3,096.31 	_		£ £ £	1,973.74 - - <b>1,973.74</b>		
Current Assets less Current Liabilities			£	148,692.18			£	132,119.96
			£	826,328.73	:		£	809,756.51
CAPITAL & RESERVES Capital Account Revenue Account Revenue Account 16/17 Suspense			£ £	690,819.13 118,844.98 16,664.62 - <b>826,328.73</b>			£ £ £	688,299.13 97,202.60 24,254.78 - <b>809,756.51</b>

#### Account Notes -

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NAACIF Investment - ERF - currently contribute £210.00 per month

Debtor	'S	
Blundell, Mrs A	-£	351.88
Ferguson, Mrs A	£	304.00
Lythgoe, Mrs M	£	348.00
Morgan, Mrs D E	£	15.00
Shone, Mrs V	£	74.66
Sumner, Mrs G	£	377.00
Woodall, Mrs D J	£	7.50
	£	774.28
Sundry Creditors and Accrua	ls	
Balfours	£	1,763.81
Arrol & Snell	£	167.00
Grout Insurance Brokers	£	1,349.20
Scottish Power Group	-£	183.70
	£	3,096.31

# Trustees of The Berwick Almshouses

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#### **Revenue Accounts**

From - 1st July 2016 To - 30th June 2017

	201	6 / 2017			201	5 / 2016		
INCOME Maintenance Contributions Washing Machine Tumble Dryer Guest Room Hire TV Licence Contribution Bank and Building Society Interest Other Income		56,657.50 1,081.00 615.00 150.00 135.00 108.02			EEEEEE	58,144.00 1,342.00 820.00 535.00 - 114.48		
			£	58,746.52			£	60,955.48
MAINTENANCE Flat Repairs and Maintenance General Maintenance Misc Garden Maintenance	£ £ £	9,978.65 254.11 1,098.48	£	11,331.24	£ £ £	8,741.13 593.84 2,440.49	£	11,775.46
			£	47,415.28	•		£	49,180.02
OVERHEADS Electricity Sewage maintenance Insurance Water Council Tax TV Licencing Warden's Wages Management Fees and Costs Professional Fees and Costs Subscriptions Advertising Miscellaneous Grants to Residents	£ £ £ £ £ £ £ £	1,824.98 1,349.20 381.56 11,340.00 8,566.65 5,653.56 191.00 1,443.71	£	30,750.66 16,664.62		2,498.02 147.60 1,275.59 909.88 - 67.50 11,187.42 7,408.28 450.00 187.00 - 793.95 -	£	24,925.24 24,254.78
CAPITAL TRANSACTIONS + Sale of Barclays Shares - NAACIF - ERF Investment - Sewage Treatment Project - Almshouse Association - Ioan repayment - Equipment Purchases	£ -£ £ £ £	- 2,520.00 - - -	-£	2,520.00	E E E E	2,520.00 - - -	-£	2,520.00
EXCESS Sur	plus		£	14,144.62	-		£	21,734.78