



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Selly Oak Area Caretaker Society

**On accounts for the year  
ended**

31 March 2017

**Charity no  
(if any)**

701171

**Set out on pages**

1-2

**Respective  
responsibilities of  
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent  
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent  
examiner's statement**

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:**

**Date:**

16/3/2018

**Name:**

P J Tivay FCCA ACA

**Address:**

Pinfields Limited  
Chartered Accountants  
Meryll House  
57 Worcester Road  
Bromsgrove  
Worcestershire  
B61 7DN



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Selly Oak Area Caretaker Society

701171

## Receipts and payments accounts

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For the period from	01/04/2016	To	31/03/2017
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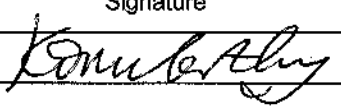
### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Income	20,953	-	-	20,953	12,395
Donations	1,523	-	-	1,523	-
Grants	26,688	-	-	26,688	28,050
Bank account interest	6	-	-	6	7
<b>Sub total (Gross income for AR)</b>	<b>49,170</b>	<b>-</b>	<b>-</b>	<b>49,170</b>	<b>40,452</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>49,170</b>	<b>-</b>	<b>-</b>	<b>49,170</b>	<b>40,452</b>
<b>A3 Payments</b>					
Wages	31,232	-	-	31,232	30,497
Rates	646	-	-	646	641
Insurance	1,188	-	-	1,188	440
Telephone	967	-	-	967	925
Postage and stationery	287	-	-	287	357
Sundry expenses	1,767	-	-	1,767	1,545
Rent	5,636	-	-	5,636	7,521
Tools and materials	5,671	-	-	5,671	2,963
Motor and travelling expenses	7,494	-	-	7,494	7,783
Projects	1,427	-	-	1,427	179
Professional fees	1,522	-	-	1,522	3,628
Accountancy	2,268	-	-	2,268	-
<b>Sub total</b>	<b>60,106</b>	<b>-</b>	<b>-</b>	<b>60,106</b>	<b>56,479</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>60,106</b>	<b>-</b>	<b>-</b>	<b>60,106</b>	<b>56,479</b>
<b>Net of receipts/(payments)</b>	<b>- 10,935</b>	<b>-</b>	<b>-</b>	<b>- 10,935</b>	<b>- 16,027</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>33,648</b>	<b>-</b>	<b>-</b>	<b>33,648</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>22,713</b>	<b>-</b>	<b>-</b>	<b>22,713</b>	<b>- 16,027</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Cash at bank	22,693	-	-
	Cash in hand	19	-	-
		-	-	-
	<b>Total cash funds</b>	<b>22,713</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))			
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>			Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>		Fund to which asset belongs	Cost (optional)	Current value (optional)
	Fixtures and fittings	Unrestricted	30,475	2,035
	Motor vehicles	Unrestricted	7,590	322
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
		K.T. MCCARTHY	23.3.18



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 1st April 2016 Period start date To 31<sup>st</sup> March 2017 Period end date

Charity name: Selly Oak Area Caretaker Society

Charity registration number: 701171

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>Practical help and support for the elderly, disabled and disadvantaged. Support to local community and voluntary sector.</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>The undertaking of works which directly promote the more effective working of other charities or the achievement of exclusively charitable purposes (for example the provision of minor or urgent repair works for the elderly, one parent families or disabled persons resident in the caretaker's area who are unable to do such work themselves and unable to pay someone else to do such work due to their straitened circumstances, the renovation, alteration and decoration of church halls etc.</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>The trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the Trust's aims and objectives and in planning future activities.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by	Para 1.38	

volunteers		
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<b>Work for the elderly and disabled. Work on local Church/community buildings. Improvements to the physical environment of the area.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>The Society holds an adequate level of funding to continue to operate.</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>The Society aims to maintain a level of reserves adequate to cover its legal obligations in the event of it having to close.</b>
Amount of reserves held	Para 1.22	<b>The object is to maintain a level in excess of £22,000.</b>
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>Subject to future funding income the Society will continue in being.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document ( <a href="#">trust deed</a> , <a href="#">royal charter</a> )	Para 1.25	<b>Constitution</b>
How is the charity constituted? (e.g <a href="#">unincorporated association</a> , CIO)	Para 1.25	<b>Unincorporated Association</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Trustees appoint by Executive Committee.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	Selly Oak Area Caretaker Society
Other name the charity uses	
Registered charity number	701171
Charity's principal address	Rokesley House Bristol Road Selly Oak Birmingham B29 6QF

**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Karen McCarthy	Chair		
2	David Williams			
3	Jonathan Stevens			
4				
5				
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7				
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9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

**Corporate trustees – names of the directors at the date the report was approved**

Director name		

**Name of trustees holding title to property belonging to the charity**

Trustee name	Dates acted if not for whole year	

## **Funds held as custodian trustees on behalf of others**

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### **Additional information (optional)**

#### **Names and addresses of advisers (Optional information)**

<b>Type of adviser</b>	<b>Name</b>	<b>Address</b>

#### **Name of chief executive or names of senior staff members (Optional information)**

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## **Exemptions from disclosure**

Reason for non-disclosure of key personnel details

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## **Other optional information**

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>	Karen McCarthy	David Williams
<b>Position (eg Secretary, Chair, etc)</b>	Chair	Trustee
<b>Date</b>	23rd March 2018	