



Trustees' Annual Report for the period

Period start date		Period end date	
From	01 06 2016	To	31 05 2017

Section A Reference and administration details

Charity name **TIPTREE YOUTH PROJECT OUTREACH**

Other names charity is known by **TYPO**

Registered charity number (if any) **1141995**

Charity's principal address **St Luke's Church**

Church Road

Tiptree, Essex

Postcode **CO5 0SU**

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Rev Anne-Marie L Renshaw	Chair		PCC of St Luke's Church Tiptree
2	Father Gordon Read			St John Houghton Catholic Church Tiptree
3	Rev Kenneth R Thom			Elders of the URC Tiptree
4	Jonathan M Greenwood			
5	Julian G Wyncoll	Treasurer		PCC of St Luke's Church Tiptree
6				
7				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Trust deed dated 04 March 2011
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Appointed by Trustees per Trust Deed

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Trustees are provided with a copy of the Trust deed and any amendments and a copy of the latest report and statement of accounts.

The Trustees meet as often as is required in order to manage and promote the charity. A Management sub-committee manages the day to day operations of the trust and to oversee the work of the Youth Worker.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

TO ADVANCE IN LIFE AND RELIEVE NEEDS OF YOUNG PEOPLE LIVING IN TIPTREE AND THE SURROUNDING AREA THROUGH: (A) THE PROVISION OF RECREATIONAL AND LEISURE TIME ACTIVITIES PROVIDED IN THE INTEREST OF SOCIAL WELFARE, DESIGNED TO IMPROVE THEIR CONDITIONS OF LIFE; (B) PROVIDING SUPPORT AND ACTIVITIES WHICH DEVELOP THEIR SKILLS, CAPACITIES AND CAPABILITIES TO ENABLE THEM TO PARTICIPATE IN SOCIETY AS MATURE AND RESPONSIBLE INDIVIDUALS. 2) TO ADVANCE THE CHRISTIAN RELIGION FOR THE BENEFIT OF THE PUBLIC.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

TYPO aims to provide a suitable experienced and qualified Christian Youth Worker to interface with the Churches and five schools in Tiptree to provide good citizenship and a closer understanding of the religious aspects of life among the young people of Tiptree and surrounding villages.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

- ┐ During the 12 months covered by these accounts our youth worker was involved in numerous activities and clubs on a weekly basis, listed below are the key projects.
- ┐ - Chaplain at Thurstable School for a day and half a week, engaging with both the pupils and the staff with time allocated slots to enable issues to be freely discussed.
- ┐ - CITY Group is for young Christians who meet on a Monday night to learn more about the Christian faith.
- ┐ - Tiptree Community Youth Club which is run for all year 7,8 & 9's at Wilkins Jam factory where the youth worker has taken over as chairman.
- ┐ - Messing Youth Group.
- ┐ - The HUB project which is a youth group which runs various activities and is open to all teenagers in the area.
- ┐ - Monthly Sunday youth group in Tiptree.
- ┐ - Annual trip to Soul Survivor.
- ┐ - Assisting with Messy Church at the Parish Church and URC.
- ┐ - Assisting with the holiday club at the URC.
- ┐ - Development of Boy's Life Course for publication and implementation.

Section E Financial review

Brief statement of the charity's policy on reserves

The trustees have reviewed the reserves held by the charity and consider that they are adequate to fund the obligations of the coming year.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The restricted funds during the year ended 31 May 2017 represents a grant from Tiptree Parish Council of £1,000 to be used towards the employment of a Youth Worker; the Soul Survivor fund represents monies donated towards the costs of attending Soul Survivor; the Intern fund represents the Diocese grant towards the grant and expenses for our intern; the Video fund represents monies received for anticipated future expenditure.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) Rev Anne-Marie Renshaw

Full name(s) Rev Anne-Marie Renshaw

Position (eg Secretary, Chair, etc) Chair

Date 12 September 2017



CHARITY COMMISSION
FOR ENGLAND AND WALES

TRINITY YOUTH PROJECT FUNDRAISING

1141943

Receipts and payments accounts

CC16a

For the period
from

01/04/16

To

31/03/17

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Local Churches	11,015	-	-	11,015	7,886
URC Grant	-	-	-	-	2,995
C of E Diocese Intern Grant	-	3,520	-	3,520	-
C of E Diocese MOF Grant	7,000	-	-	7,000	-
Tiptree Parish Council	-	1,000	-	1,000	1,000
Colchester Borough Council	500	-	-	500	-
Donations	2,259	171	-	2,430	8,927
Gift Aid	738	-	-	738	316
Fund Raising - Golf Day	2,550	-	-	2,550	-
Fees Collected - CITY	92	-	-	92	158
Fees Collected - Messing	25	-	-	25	23
Sub total (Gross income for AR)	24,179	4,691	-	28,870	21,305
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	24,179	4,691	-	28,870	21,305
A3 Payments					
Wages and Social Security	24,814	1,000	-	25,814	25,597
Intern Grant and Travel	-	3,117	-	3,117	-
Office and Services	765	-	-	765	1,197
Insurance	510	-	-	510	492
Training and Retreat	240	-	-	240	805
Travel Expenses	690	-	-	690	877
General Resources	256	-	-	256	105
Soul Survivor Costs	-	152	-	152	290
Subscriptions	50	-	-	50	76
Printing and Stationery	74	-	-	74	27
Bank Charges	40	-	-	40	2
Sub total	27,438	4,268	-	31,706	29,469
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
Laptop	130	-	-	130	443
Sub total	130	-	-	130	443
Total payments	27,568	4,268	-	31,836	29,912
Net of receipts/(payments)	- 3,389	422	-	- 2,967	- 8,607
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	17,014	152	-	17,166	25,773
Cash funds this year end	13,625	574	-	14,199	17,166

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	CAF Bank Current Account	13,442	574	-
	Petty Cash	184	-	-
		-	-	-
	Total cash funds	13,625	574	-
	(agree balances with receipts and payments account(s))			
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Laptops	unrestricted	-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Travel and resources expenses	unrestricted	216	
	Paye	unrestricted	418	
	Office and services	unrestricted	255	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	Rev Anne-Marie Renshaw	Rev Anne-Marie Renshaw	12-Sep-17	



Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

TIPTREE YOUTH PROJECT OUTREACH

On accounts for the year
ended

31 MAY 2017

Charity no
(if any)

1141995

Set out on pages

One and two

**Respective
responsibilities of
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent
examiner's statement**

In connection with my examination, no matter has come to my attention (other than that disclosed below *)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed: M J POOL

Date: 30 October 2017

Name: M J POOL

Relevant professional
qualification(s) or body
(if any):

FCCA,CTA

Address: 4 Salisbury Road, Colchester Essex CO3 3DN

Section B

Disclosure

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose.