

# **Trustees' Annual Report for the period**

Period start date

24 | November | 2014 | 30 | March | 2016

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Section A Refere	nce and administratio	n details
Charity name	Rocky's	s Robins
Other names charity is known by		
Registered charity number (if any)	1159318	]
Charity's principal address	456 Chester Road	
	Trafford	
	Manchester	
	Postcode	M16 9HD

#### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Victoria Rochford	Founding Chair	WHOLE YEAR	
2	Jodie Chapman	Treasurer	WHOLE YEAR	
3	Karen Kent	Secretary	12.05.15-present	Trustees
4	Stevie Allen	Secretary	10.02.15-11.05.15	Trustees
5	Kevin Hogg	Secretary	24.11.14- 09.02.15	Trustees

#### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year		

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Accountant CHLTD		456 Chester Road Manchester M16 9HD

Name of chief executive or names of senior staff members (Optional information)

## Description of the charity's trusts

**Section B** 

Туре	of gov	ernin <sub>e</sub>	g docum	ent
(eg	. trust	deed,	constitut	ion)

Constitution registered with Charity Commission

Structure, governance and management

**TAR** 1 March **2012** 

How the charity is constituted

(eg. trust, association, company)

Trustee selection methods (eg. appointed by, elected by)

Registered CIO

Voting system following application

# Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The organisation has several policies and procedures in place for the induction and training of trustees, however past experience is important in order to bring those skills forward to those that need support.

Trustees endeavour to participate in any training and additional learning to remain up to date with current practices and skill bases needed to perform duties as trustees and forge forward with the aims of the CIO.

Trustees also endeavour to forge links with other organisations with similar aims as RR in the many areas of victim care. We have a tab on our website dedicated to the links we have with other organisations and charities we not only link with but support as and where we can and are in the process of making plans to expand on this.

We are currently supporting another budding entrepreneur with a business that would benefit he charity in terms of fundraising and joined up practices as part of a multi-agency approach. Therefore, risks to anyone connected with the charity is practically non-existent due to liability firmly being with the fundraising company.

## **Section C**

# Objectives and activities

The object[s] of the CIO are:

- 1) The preservation and protection of health and the promotion of good health for those affected by or under threat of violence in particular, but not exclusively by:
- a. providing information b. providing advice c. raising awareness d. carrying out research e. providing accommodation f. offering support g. signposting to other agencies h. liaising with other agencies under the multi-agency approach
- 2) The advancement of education of the public in the subject of the effects of violence on individuals and families by
- a. providing teaching and training programmes to all connected persons
   b. providing teaching and training programmes to schools, colleges and universities

For the purpose of this clause, 'connected persons' means victims, family and friends, agents working within the Criminal Justice System, such as but not exclusively to, Crown Prosecution Service, Probation, Police and support agencies."

Summary of the objects of the charity set out in its governing document

# Support and Mentoring One to One Support Via:-

Social Media Face to Face Telephone Events

**Advice** on money/financial matters; stress; PTSD; stress; legal matters; legal representation; coping with daily life following a trauma; coping with social situations following drama; recognising the signs of domestic abuse and possible support available; signposting to other organisations and charities; coping with extreme feelings and challenging learned behaviours; effects of drugs and alcohol; substance/alcohol misuse; housing; and any areas a victim needs advice on.

Volunteers complete these tasks with experience, knowledge and training from both internal and external resources. We are members of the Greater Manchester Mental Health Resource Centre where we have access to many resources from books; leaflets; aids; resuscitation equipment; sex education aids; domestic violence resources; and many other subject matters. Volunteers/trustees attend as many training programmes as possible and translate these into internal training packages for future volunteers and stored within a database of an icloud that can be accessed by volunteers who are then able to follow a training programme at their own pace with support and supervision in order to ensure the organisation provides a effective quality consistent service.

**Practical support** is provided by means of support with shopping; cleaning; cooking; attending appointments; arranging appointments with clients; seeking and arranging legal counsel on behalf clients; attending conferences, retreats; programmes, conventions, hearings and cases with clients. Letter writing; appeals; family mediation; mentoring; listening. Again this is not an exhaustive list.

Volunteers provide these services in order to aid victims overcome emotional and psychological issues following traumas from violence. The aim is to support them in their recovery to becoming more functional again and cope with daily life and issues. The importance of this is self-empowerment and prospects of becoming future mentors and volunteers of the organisation in order to pass their experiences on to others with similar circumstances.

Trustees are aware of the importance of 'Public Benefit' and drive the organisation forward on this basis as it is what our aims are based on. However, the organisation struggles to provide a more extensive services to a larger number of clients due to funding issues at this early stage if the charities work due to many funders requiring accounting evidence of the first year or two which is where we are at now. This may aid us further in the future to expand our services. Trustees are further hindered by the necessity to provide for their own cost of living, therefore having to work full time and provide services where possible in our spare time. This is also true of any possible volunteers. This is an issue that the trustees aim to address in the coming financial year by rolling out a campaign for very specific volunteers following a new approach to seeking and applying for any possible funding. It may also be possible to forge links with fundraising organisations to set up a number of events in order to increase the income of the organisation.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

#### Additional details of objectives and activities (Optional information)

RR has been solely run on volunteers due to a lack of funding and costs of setting up fundraising opportunities. Therefore, volunteers have provided their valuable time to provide support on many levels other than monetary such as emotional support, financial advice, signposting to other organisations, cooking, cleaning, shopping, support with special needs, attending hearings, travelling, legal direction, benefit advice, legal representation sought where necessary, appeals, mentoring. [list is non-exhaustive]

The trustees intend to contact investor websites within the five year plan where possible and have also compiled a proposal for the possibility of setting future services that can be utilised by all areas of the subject matter and beyond in order to become more independently sustainable and/or sustainable of other organisations.

Volunteers have been invaluable to the running of RR and are greatly appreciated for the time and effort they have put into supporting others. They have given their time freely without question. Where possible the organisation has provided rewards such as certificates to show how RR recognises their efforts and what they have managed to achieve. Encouraging their own personal development and possible further links and achievement within the charity and external of RR. We have provided references with regards to the work they have contributed to RR and others in order to allow them to achieve their own personal goals.

When consent is achieved we also publicise our volunteers achievements on our website in order for them to not only feel appreciated but also to maintain transparency to the public without putting anyone at risk of harm. We also follow our own policy of consent and the protection of vulnerable children and adults.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

#### Section D

# Achievements and performance

# Summary of the main achievements of the charity during the year

Compiling training packs for volunteers in order to deliver services that are consistent and effective. Theses packs are informative and structured to individual learning needs and capabilities.

Supported individuals who have faced various issues legally; morally and emotionally to be independent and structure their lives in such a way that allows them to move forward from being victims, to becoming survivors.

Providing emotional support to individuals who are in crisis following trauma. Encouraging them to apply perspectives on the state of affairs and encouraging them to utilise their own skills to recognise possible solutions.

Linked individuals to access other [external] services without charge in times of crisis and advocated and represented them to such services and their agents.

Provided support and guidance covertly where there is a danger that repercussions could be detrimental to the individual to ensure their safety and confidence.

Raise funds through various activities from sponsored events such as a sponsored silence, sponsored weight loss and other activities such as football cards and charitable donations.

Forged links with others such as a business who have now named Rocky's Robins as their charity of choice for any charitable donations they receive.

Gained the support of an upcoming new author with his own story to tell on his experiences and subsequent escape of becoming another statistic and name of victimhood. The author has made a charitable donation and continues to promote the charity in his interviews and media events.

Completed various training programmes to extent the skills and knowledge base necessary to understand and facilitate others in order to fulfil roles and responsibilities of the organisation and provide a quality service for all who seek support and guidance.

Forged links with other organisations that offer support to the voluntary sector in terms of accessing volunteers, training, and lectures.

Worked with other charities with regards to supporting each other on relevant matters such as support for victims and working within the framework of the Criminal Justice System.

#### Section E

## **Financial review**

Brief statement of the charity's policy on reserves

The charity currently has no reserves due to the lack of funding opportunities, however when RR are in a position to set aside funds for reserves this will be addressed accordingly. We have a savings account alongside our current account in order to transfer funds when they become available as a contingency fund to safeguard the charity from any possible decline in income that may affect our ability to cover our costs. Thus we are able to stay within our means, acting responsibly.

Details of any funds materially in deficit

N/A

#### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The Income of the charity has solely been provided by fundraising and charitable donations. It has been virtually impossible to secure any funding due to several factors within the current system and the position of the organisation following set up and registration.

Most funding applications require accounts to be produced which means that it is virtually impossible to apply and secure funding in the first year of setting up. Other funding opportunities were marred with technicalities such as whether RR's constitution and aims include males as opposed to females. This is narrow minded in the view of the Trustees of RR as we do not discriminate against victims based on gender or any other factors and RR will not compromise on our aims and principles. Therefore, RR have considered and follow alternatives ways of raising necessary resources to fulfil our aims without compromise.

What RR refuse to participate in is the battle between charities and organisations for much needed funding that is inevitable within the current system. Therefore, RR have used resources wisely and run the organisation on little to no costs and trustees have covered the costs personally which is why it has been important for each trustee to also manage full time employment on top of their roles and responsibilities.

# **Section F**

# Other optional information

The organisation will be looking at ways the above can be expanded on and follow our growth of services and support. RR consider all alternatives given the difficulties charities face constantly through austerity and extremely stringent rulings from funding bodies and agencies. This is paramount to the survival of the organisation and the necessity to recognise the issues faced by victims of violence on every level and how those issues can not only be addressed effectively but to also expand this to gather momentum of those that become successful survivors who can develop skills to become part of the organisation by supporting others to achieve similar goals and so on.

# Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	V Rochford	
Full name(s)	Ms Victoria E	Rochford
Position (eg Secretary, Cha	air, Founding Chair tc)	
5	-4-	

Date 29/03/2018

# Simple Bookkeeping Spreadsheet http://www.PoeticMind.co.uk/Business

Business r	ทล Rocky's	Robins
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Year: 2015-2016 Balance

898.49 339.21 559.28

Receipts Payments

Date Reference Descriptior Income Cost Type

0.01

Balance Feb		0.01	0	0.01
42073	Donation	10	0	
42087	Donation	5		

Balance March 15 0 15 0.01

Balance April	0.01	0	0.01
42125 Pingit payn Donation	5		
42125 Pingit payn Donation	5		
42125 Pingit payn Donation	4		
42129 Donation	5		
42129 Donation	30		
42144		10 Travel	
42144		10 Travel	
42145		25.2 Travel	
42150 TG with GA Donation	16.98		

42130		0.01		
Balance May		65.99	45.2	20.79
42159			5.99 Printing,	inks
42172	Donations	30		
				• • • •
Balance June		30	5.99	24.01
42186			4.8 Post, sta	•
42186			9.55 Post, sta	itionary
42186			3.5 Meals	
42191	Book sales	26		
42193	Book sales	26		
42195			5.95 Meals	
42199	Book sales	26		
42200			10 Profession	onal development
42205	Fundraiser	40		
42207			3.91 Post, sta	itionary
42206	Fundraiser	20		
42206	returned fu	9.45		
42213	fundraiser	20		
42213	Book sales	13		
Balance July		180.45	37.71	142.74
42219	Book sales	13		

0.01

42150

Balance August		13	0	13
42620			5.5 Meals	
42262			4.6 Meals	
42270			10 Profess	ional development
42276	returned fu	7.99		
42277			7.99 Printing	g, inks

Balance Sep 7.99 28.09 -20.1

42291 42292		5.99 Marketing, website 4.75 Meals
Balance Oct 42320	0	10.74 -10.74 5.99 Marketing, website
Balance Nov 42352	0	5.99 -5.99 5.99 Marketing, website
Balance Dec 42382 42394 Paul Miller Donation 42394 Paul Miller Donation	0 200 32.8	5.99 -5.99 5.99 Marketing, website
Balance Jan  42402 Paul Miller donation  42406  42408 Book sales  42412  42417 returned fu  42424 Bolton Fun donations	232.8 50 12.99 4.75 250	<ul><li>5.99 226.81</li><li>76.7 Marketing, website</li><li>8.39 Marketing, website</li></ul>

42429 42429	returned fu	5.5	100.03 Equipment, materials		
Balance Feb		323.24	185.12	138.12	
42443			8.39 Marketi	ng, website	
42453	merchandi	30			
Balance March		30	8.39	21.61	

Rocky's Robins					
Year 2015-2016					
Date	Revenue	Expenses	Assetts	Liabilities	Balance
January	0	0	0	0	0
February	0.01	0	0	0	0.01
March	15	0	0	0	15.01
April	0.01	0	0	0	15.02
May	65.99	45.2	0	0	45.2
June	30	5.99	0	0	59.82
July	180.45	37.71	0	0	202.56
August	13	0	0	0	215.56
September	7.99	28.09	0	0	195.46
October	0	10.74	0	0	184.72
November	0	5.99	0	0	178.73
December	0	5.99	0	0	172.74
January	232.8	5.99	0	0	399.55
February	323.24	185.12	0	0	537.67
March	30	8.39	0	0	559.28

## **ROCKY'S ROBINS**



# Rocky's Robins Annual Report and Unaudited Accounts for the Year Ending March 2016

#### Status

Rocky's Robins is a registered charity, registered on 28 November 2014, The charity was established under a constitution which sets out the objects and powers of the charity.

Executive Committee
Vicki Rochford [Founding Chair]
Jodie Chapman [Treasurer]
Karen Scott [Secretary]

Charity number 1159318
Principal address
C/O 456 Chester Road
Manchester
M16 9HD
Lancashire
United Kingdom

Independent examiner Chittenden Horley 456 Chester Road Manchester M16 9HD Lancashire United Kingdom

The Executive Committee present their report and accounts for the year ended 31 March 2016. The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the Constitution, the Charities Act 2011 and the Statement of Recommended Practice, "Accounting and Reporting by Charities", issued in March 2005.

#### Structure, governance and management

Rocky's Robins, is a charity set up to support primary and secondary victims of violence. This can include but not limited to domestic violence, rape, female genital mutilation, honour crimes, child abuse, homicide, hate crime, and any other type of violence or control.

RR has a constitution which sets out the powers and limitations of the charity. RR also has a Code of Practice, Code of Confidentiality, Equal Opportunities Policy, Complaints Procedure and other policies set in place to safeguard the charity, the individuals we support and volunteers/staff. We also provide training programmes to ensure a high standard of service and working environment.

The Executive Committee who served during the year were: Vicki Rochford
Jodie Chapman
Karen Kent
Stevie Hall

New trustees are appointed to the Committee at the Annual General Meeting and remain in the post for one year in conjunction with s.10 [a] and [b], after which they may be eligible for re-election at the Annual General Meeting. In addition to the members elected, the committee may co-opt further members who are full members of the charity. Co-opted members should not exceed one third of the total membership of the committee at the time of co-option.

After the AGM all new trustees are given a copy of the charity commission booklet, Responsibilities of Charity Trustees CC3, which explains their role and responsibilities as a charity trustee. In order to protect vulnerable members all trustees are required to have a Criminal Records Bureau check. The Executive Committee should consist of Chair, Secretary, Treasurer and not more than twelve other members. Members of the Executive Committee have no beneficial interest in the charity.

The Executive Committee is our governing and decision making body. Meetings are held at least four times per year. Any committee member can request an item to be included on the agenda. The Chair or Acting-Chair [in the absence of the Chair and at the Chairs request], presides over the meeting with input from the committee members. The items raised and agreed are then applied by either/and staff, volunteers, and Trustees Between meetings, the Trustees communicate with each other on more urgent or current issues where appropriate.

The Executive Committee has assessed the major risks to which the charity is exposed, and is satisfied that systems are in place to mitigate exposure to the major risks and ensure that these are kept current with changing situations as they arise. Also that safeguarding is increased as and when risks are increased.

#### Objectives and activities

The objects are:

- 1) The preservation and protection of health and the promotion of good health for those affected by or under threat of violence in particular, but not exclusively by:
  - a. providing information
  - b. providing advice
  - c. raising awareness
  - d. carrying out research
  - e. providing accommodation
  - f. offering support
  - g. signposting to other agencies
  - h. liaising with other agencies under the multi-agency approach
- 2) The advancement of education of the public in the subject of the effects of violence on individuals and families by
  - a. providing teaching and training programmes to all connected persons
  - b. providing teaching and training programmes to schools, colleges and universities

For the purpose of this clause, 'connected persons' means victims, family and friends, agents working within the Criminal Justice System, such as but not exclusively to, Crown Prosecution Service, Probation, Police and support agencies."

In order to meet the objectives of the charity as stated above, the CIO provides support to any member of the public, police, relatives or friends of victims who require help with any matter from employment, debt/money, family legal, emotional issues to name a few and/or need access to any other agencies. It is also our intention to set up and maintain a support telephone helpline manned by volunteers to support victims of violent crime and tailor current agencies to meet their individual needs

We also intend to train volunteers to support others around the country either by telephone or face to face that is suitable for both at the request of the client. Training for all volunteers consists of in house training packs compiled by the Trustees that is available with learning support and guidance led by the Trustees. Also there are training opportunities through external agencies such as Good Health Manchester, GMCVO, MACC and many more. We utilise free training course where possible to save the charity money. If spaces are limited on external training, one person is nominated to attend on behalf of the organisation and asked to compile a training pack on the course to be filtered down to everyone else to complete in house. This allows for consistency of knowledge and skills across the organisation and consistency of service for clients as well as promoting good practice. We will be compiling our first news letter very soon to distribute electronically where possible as we try to remain as paperless as possible to save on costs and nurture our carbon footprint. We do however, make announcements of progress on our social media sites on Facebook and Twitter as and when they happen. We also regularly update our own website and upload resources for the general public to access and run a blog from this. <a href="https://www.rockysrobins.org">www.rockysrobins.org</a>. The newsletter will be distributed through these social media sites where most of our members stay in touch.

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The aims and principles of RR is to create a non-judgemental service for individuals to access while ensuring they are safe, respected and valued regardless of their circumstances. Furthermore, to promote other current services and charities that specialise in various different aspect of violence such as rape, domestic violence, FGM, honour crimes and homicide and so on by signposting and referring client seeking support based on their own choices, thus promoting self personal empowerment for victims of violence. The charity intends to develop over time to be able to offer recovered clients to enter the training programme to become volunteers and possible employment [subject to funds] as the charity increases on reputation, financial growth and opportunities.

RR are also compiling a teaching and training programme to be offered to other agencies and departments and within educational establishments such as schools, colleges and universities as well as youth groups and community groups. This can also allow us to improve on current issues of social policy and victim and community care as a preventative measure as well as a good understanding of the effects such violence has on victims and giving them a voice and a renewed sense of self worth.

#### **Achievements and performance**

It has been a busy first year for RR since registering in November. There was a delaying in notifying us of our registration which has had an effect on us but we are fast catching up on our goals. The charity is run by the Trustees on a voluntary basis aside from their paid employment elsewhere. We have attended various training events, seminars and lectures through the university and attended community group and volunteer group events. We have had a couple of fundraising events and forged links with people who are now supporting us both practically and financially. One of our biggest supporters, Paul Miller Funeral Directors has been invaluable to the charity on many levels. He has made donations directly to us; had collections for us; has promoted fundraisers on our behalf and offered to donate equipment for use within the charity. We have now been named as their chosen charity and been entered onto their website. They also intend to include us in their advertising and media coverage. Mr Thomas Rattigan author of a new book released last year called A Slice of Bread and Jam, has donated 16 book for us to sell and reinvest the income back into supporting victims of violence.

We intend to increase our performance in the next year of increasing our income in order to extend services and support to cover the costs of a telephone helpline to reach more victims of violence and ensure they are getting the support they need and choose.

#### Support provided to members

We have provided support on a one to one basis in a number of scenarios from supporting vulnerable victims of bullying with mental health issues and learning difficulties. Supported people at risks from themselves with displays of suicidal tendencies, to access services and follow up offered support. Contacted agencies on behalf of and with clients to access services and empower them to make informed choices. Mediated with other agencies with and on behalf of clients to encourage them to convey their feelings and need.

Supported clients in a vulnerable who have been held liable on civil and criminal matters through others acting improperly based on age and capability. Contacting other agencies and advising on rights and responsibilities. Accessing legal support from other sources where needed and offered money advice.

Provided employment legal advice and provided advice and support on emotional matters to bereaved families through homicide on various matters from bereavement counselling and support for children through bereavement. We also support via email, social media, and telephone and through our blog on our website across the UK.

We provided a range of support to our members: people benefited from:-

- face to face support
- telephone support
- email support
- the online blog
- social media

#### **Volunteers**

We at RR work on a voluntary basis and are currently seeking new volunteers to train to expand the services we offer to a wider section of the community across the UK. They will be utilised to work with victims on the above mentioned contacts as the charity grows with the demand for the services and

the growth of available sources of contacts such as the helpline. Volunteer duties will also be utilised to manage the blog, website, fundraising events and emails as well as face to face and telephone support.

We have a training programme in place that consists of electronic [and where necessary] and paper copies of training packs that require tasks to be completed. These are to be completed at the volunteers own pace. This allows for providing a high standard of service, creates and maintain a good reputation to clients as well as creating consistency of service for those we serve, putting victims needs first. As the charity grows and successfully supports victims in their recovery by taking control back of their lives, some will join the service as supporters of others.

#### **Training**

Our training programme is developed to a high standard and is constantly updated to keep it current. It includes many aspects of the charity and conduct of staff from their personal use of social media and the effects this can have on the clients we serve to promotion of physical health for emotional and mental health well being.

Training packs are fully evaluated and supported with a supervising tutor and volunteers are supported in putting this into practice. We are also developing teaching and training programmes that include previous victims and their experiences in their own experiences of tackling the effect violence has had on them that will be offered to professionals within the police, probation, CPS, social workers, counsellors, ambulance staff, GP's and other emergency services. Other agencies will also include funeral directors, hospital services and solicitors to name a few. This also gives such professionals a wider view of the effects of violence on individuals, and supports changes in social policies and practices within their services by identifying needs for changes in practices that may not work for victims or in some cases can cause more unnecessary damage.

#### Financial review

Some minimum funding has been applied for from a couple of small sources, however this has posed issues as most funders will not fund charities in their first year and add a requirement for accounts and/or audits. We also applied to the Women's Fund who refused to send an application pack after asking the question if our constitutional aims include men, which of course does as we do not discriminate against men. We were therefore, not given the opportunity to explain how funds would be separated from any funds focused on women so we could still cater for both whilst continuing to uphold the legalities of funding bodies. Therefore in our first year we have relied solely on generous donations and fundraising strategies.

We have received some great support through Mr Thomas Rattigan who has written and released a book called A Slice of Bread and Jam. He has sent us copies of the book to sell through RR and put the income into RR to support victims of violence. We also have this advertised on our website on our shop page. We will also be considering further merchandise to sell, either face to face or through the website and social media routes. We can make some profit from this to increase our income. We have also received some generous donations from Paul Miller Funeral Service in Walkden Manchester who has now named us as their chosen charity for collections and donations through their services. Paul Miller has vowed to pay £50 to RR for every funeral they undertake. There have already been donations made in this way and there has been a memorial football match for a young man gone too soon who have raised £250 for RR.

There has been another fundraiser by a supporter of RR Ms Shelly Osbourne who did a sponsored silence to raise money for victims.

We have also circulated and completed football cards giving prizes whilst raising funds and awareness of the charity. This will be extended to local social establishments to increase the income from this and the profile of the charity.

May we take this opportunity to extend our sincere thanks to all who have donated to RR, we are most grateful for your support. We also now have our Tax Relief code and will be claiming Gift Aid back on the donations received that have not already added this to their donations.

The Committee has a reserves policy which allows us to build a reserve amount to cover any costs that may arise in the future. However, this has not yet been possible until we receive enough money to put into reserve. We are confident this will happen in time as the charity continues to grow in its second year

#### Plans for the future

To further develop the services we offer to victims of violence we are currently developing a number of training programmes to be used to training volunteers and possibly create employment opportunities for those choosing to do so [particularly people who have previously used the service and express would like to put back into the organisation]. Teaching programmes for professionals and for relevant agencies such as educational establishments and youth groups.

We are also aiming to forge links with other charities and groups as well as agencies to ensure victims are able to access these services and receive a good service. We can gain a good knowledge of the positives and negatives of clients who have been signposted or referred to these services through us.

We are also working on other projects and proposals to find ways of approaching the issues victims face and the service they receive both internally of RR and externally. We aim to forge links with agencies such as Police, NHS and many others to negotiate how our services are made available through them as we grow and increase our level of services.

We will continue to be active in this and continue to develop our partnership working with other organisations to improve the services available to our members. We will also actively seek further funding from major trusts to enable us to continue our vital role in helping victims of violence.

#### **How the Office Works**

The Trustees are available for existing clients and for new clients that need support and information. This is often done via electronic means such as Facebook, website and word of mouth. Referrals are often done by word of mouth from one client to friends and family and so on. This is done around other commitments such as personal paid employment. This will increase as funds increase and we are able to afford to set up the telephone service and enrol more volunteers to man them as well as securing premises to house this. We hope this will include a 24 hour service.

E-mail rockysrobins@gmail.com

Website www.rockysrobins.org

We are also hoping we will have volunteers who speak different languages in order to ensure all possible clients can access the service and have a good understanding of their rights.

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#### Statement of trustees' responsibilities

The Executive Committee are responsible for preparing the Trustees' Report and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the National Executive Committee to prepare accounts for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that year. In preparing these accounts, the Executive Committee are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the accounts; and
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Executive Committee are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the accounts comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

On behalf of the board of Executive Committee

#### Vicki Rochford

Chair of Trustees Dated: 04/04/16

NOTE: This audit is not a legal requirement to complete for this financial year due to the requirement only necessary to charities funds of £25,000. Therefore, as we are not even close to this amount, we are not required to complete this. However, we at RR feel that this is good practice and informs our donors and supporters as well as other agencies and departments of our progress, allows us to maintain our reputations and provides insight into the charities income and spending to ensure that it

is clear that the charity is run completely on a voluntary basis and at this stage there are no funds paid for salaries. Furthermore, it is transparent and honest and increases our reputation for all interested parties.

#### INDEPENDENT EXAMINER'S REPORT

## TO THE EXECUTIVE COMMITTEE OF Rocky's Robins

#### Respective responsibilities of Executive Committee and examiner

The charity's Executive Committee are responsible for the preparation of the accounts. The charity's Executive Committee consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. It is my responsibility to:

- (i) examine the accounts under section 145 of the 2011 Act;
- (ii) to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- (iii) to state whether particular matters have come to my attention.

#### Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

#### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (a) which gives me reasonable cause to believe that in any material respect the requirements:
- (i) to keep accounting records in accordance with section 130 of the 2011 Act; and
- (ii) to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act; have not been met; or
- (b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Chittenden Horley

**Chartered Accountants** 

456 Chester Road

Trafford

Manchester

Lancashire

M16 9HD

Dated:

# STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2015

- 7 -

**Unrestricted/ Restricted** 

Incoming resources from generated funds

Donations and legacies £

Investment income £

Total incoming resources £

Resources expended

Costs of generating funds

Costs of generating donations and legacies -

Net incoming resources available

Charitable activities

**Charity Objectives** 

Governance costs -

**Total resources expended** 

Net incoming/(outgoing) resources
Other recognised gains and losses
Revaluation of tangible fixed assets Net movement in funds
Fund balances at 1 April 201
Fund balances at 31 March 2016

# BALANCE SHEET AS AT 31 MARCH 2016

#### **Fixed assets**

Tangible assets

Investments

#### **Current assets**

Cash at bank and in hand

Creditors: amounts falling due within one year

**Net current assets** 

Total assets less current liabilities

#### Income funds

Restricted funds

Unrestricted funds

Unrestricted income funds

Revaluation reserve -

The accounts were approved by the Executive Committee on 04/04/2016

Vicki Rochford

#### **Chair of Trustees**

#### 1 Accounting policies

#### 1.1 Basis of preparation

The accounts have been prepared under the historical cost convention.

The charity has taken advantage of the exemption in Financial Reporting Standard No 1 from the requirement to produce a cash flow statement on the grounds that it is a small charity.

The accounts have been prepared in accordance with applicable accounting standards, the Statement of

Recommended Practice, "Accounting and Reporting by Charities", issued in March 2005 and the Charities Act 2011.

#### 1.2 Incoming resources

Donations, legacies and other forms of voluntary income are recognised as incoming resources when receivable, except insofar as they are incapable of financial measurement.

Grant income is included in full in the Statement of Financial Activities when received.

#### 1.3 Resources expended

Resources expended are recognised in the year in which they are incurred.

Cost of generating funds relates to the costs incurred by the charity in raising funds for the charitable work.

Charitable activities are those costs incurred directly on, and in support of, the objects of the charity. Corporate governance costs include the management of the charities assets, organisational

management and compliance with constitutional and statutory requirements.

Staff costs and other costs are allocated to activities on the basis of staff time spent on those activities.

Cost of generating funds %

Support, promotion and education %

Governance %

#### 1.4 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Plant and machinery % straight line

#### 1.5 Investments

Fixed asset investments are stated at market value.

The gain or loss for the period is taken to the statement of financial activities.

#### 1.6 Accumulated funds

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the accounts.

2 Donations and legacies

**Unrestricted Restricted Total funds 2016** 

Donations and gifts 393.79

Grants receivable for core activities -

3 Investment income 2016

Income from listed investments - 226.99

Interest receivable

4 Total resources expended

**Staff Depreciation Other Total costs 2016** 

Costs of generating funds

Costs of generating donations and legacies 0 0

Charitable activities

**Charity Objectives** 

Activities undertaken directly - -

Support costs

Total

**Governance costs** 

Governance costs includes payments to the accountants of £1800 (2014: £1800) for independent examiner's report fees.

5 Support costs 2016

Office and other costs 339.21

Staff costs Depreciation

**6 Executive Committee** 

None of the Executive Committee (or any persons connected with them) received any remuneration during the year, but of them were reimbursed a total of  $\pounds$  travelling expenses (2014: ten were reimbursed  $\pounds$ ).

#### 7 Employees

Number of employees

The average monthly number of employees during the year was:	2016	2015
Number	0	0
Chief executive officer		
National co-ordinator		
Assistant co-ordinator		
Trainer		
4 4		
Employment costs	0	0
Wages and salaries		
Social security costs	0	0

There were no employees whose annual remuneration was £60,000 or more.

#### 8 Tangible fixed assets

#### Plant and machinery

£ Cost

At 1 April 2016

Additions

At 31 March 2016

Depreciation

At 1 April 2016

Charge for the year

At 31 March 2016

Net book value

At 31 March 2016

At 31 March 2016

9 Fixed asset investments

Listed investments

£ Market value at 1 April 2016

Change in value in the year

Market value at 31 March 2016

Historical cost:

At 31 March 2016

At 31 March 2016

#### 10 Creditors: amounts falling due within one year

**2015** 2014

Taxes and social security costs

Accruals

#### 11 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

**Movement in funds** 

Balance at 1 April 2016

Incoming resources

Resources expended

Balance at 31 March 2016

12 Analysis of net assets between funds

**Unrestricted funds** 

**Restricted funds** 

Total

Fund balances at 31 March 2016 are represented by:

Tangible fixed assets

Investments

Current assets £260.39

Creditors: amounts falling due within one year

Unrealised gains included above:

On tangible fixed assets

Reconciliation of movements in unrealised gains

Net gains on revaluations in year Unrealised gains at 31 March 2016