



Charity Name	SOUTH MORETON PRE-SCHOOL	No (if any)	294754
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## Receipts and payments accounts

CC16a

For the period from	Period start date	To	Period end date
	01/08/2016		31/07/2017

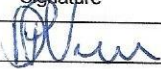
### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
NEG FUNDING	62,104	-	-	62,104	54,944
FEES	27,032	-	-	27,032	21,365
DONATIONS	735	-	-	735	75
BANK INTEREST	5	-	-	5	11
FUNDRAISING	2,344	-	-	2,344	1,376
MISC	405	-	-	405	92
SNACK FUND DONATIONS	1,147	-	-	1,147	1,297
<b>Sub total</b>	<b>93,772</b>	<b>-</b>	<b>-</b>	<b>93,772</b>	<b>79,161</b>
<b>A2 Asset and investment sales, etc.</b>	-	-	-	-	-
<b>Total receipts</b>	<b>93,772</b>	<b>-</b>	<b>-</b>	<b>93,772</b>	<b>79,161</b>
<b>A3 Payments</b>					
SALARIES	63,939	-	-	63,939	53,877
EQUIPMENT	1,231	-	-	1,231	2,781
UTILITY (SCHOOL INC PHONE)	2,319	-	-	2,319	1,319
BUILDING MAINTENANCE	454	-	-	454	710
RENT	1,610	-	-	1,610	-
INSURANCE	697	-	-	697	684
CONSUMABLES	2,951	-	-	2,951	2,060
FUNDRAISING EXPENSES	238	-	-	238	-
CANTEEN & CLEAN	801	-	-	801	1,162
TRAINING	1,034	-	-	1,034	404
MISC	1,684	-	-	1,684	769
ADMINISTRATION	2,969	-	-	2,969	2,110
PHOTOCOPYING	-	-	-	-	-
MEMBERSHIPS	349	-	-	349	227
ADVERTS	479	-	-	479	-
BANK CHARGES	6	-	-	6	-
<b>Sub total</b>	<b>80,760</b>	<b>-</b>	<b>-</b>	<b>80,760</b>	<b>66,105</b>
<b>A4 Asset and investment purchases, etc.</b>	-	-	-	-	-
<b>Total payments</b>	<b>80,760</b>	<b>-</b>	<b>-</b>	<b>80,760</b>	<b>66,105</b>
<b>Net of receipts/(payments)</b>	<b>13,012</b>	<b>-</b>	<b>-</b>	<b>13,012</b>	<b>13,056</b>
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>	<b>77,194</b>	<b>-</b>	<b>-</b>	<b>77,194</b>	<b>64,138</b>
<b>Cash funds this year end</b>	<b>90,206</b>	<b>-</b>	<b>-</b>	<b>90,206</b>	<b>77,194</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	CURRENT ACCOUNT BALANCE	68,684	-	-
	GENERAL RESERVE (DEPOSIT ACC)	21,502	-	-
	PETTY CASH	20	-	-
	<b>Total cash funds</b>	<b>90,206</b>	-	-
	(agree balances with receipts and payments account(s))			
<b>B2 Other monetary assets</b>	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	None	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	None		-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	None		-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	None		-	
			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	DAVID VENN	27/9/17



# Independent examiner's report on the accounts

## Section A

## Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
SOUTH MORETON PRE-SCHOOL

On accounts for the year  
ended

31/07/2017

Charity no  
(if any) 294754

Set out on pages

1

Respective  
responsibilities of  
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 43 of the 1993 Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 43(7)(b) of the 1993 Act, and
- to state whether particular matters have come to my attention.

Basis of independent  
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent  
examiner's statement

- In connection with my examination, no matter has come to my attention
1. which gives me reasonable cause to believe that in, any material respect, the requirements:
    - to keep accounting records in accordance with section 41 of the 1993 Act; and
    - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act have not been met ; or
  2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

20/11/17

Name:

MARGARET WEIR

Relevant professional  
qualification(s) or body  
(if any):

n/a

Address:

24 BINNING CLOSE, DRAYTON, ABINGDON, OX14 4LN



# Trustees' Annual Report for the period

Period start date  
From 01 02 2016 To 31 07 2017

## Section A

### Reference and administration details

Charity name SOUTH MORETON PRE-SCHOOL

Other names charity is known by

Registered charity number (if any) 294754

Charity's principal address c/o SOUTH MORETON PRIMARY SCHOOL

HIGH STRET

SOUTH MORETON

Postcode

OX11 9AG

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	David Venn	CHAIR	Started 01/01/17	
2	Lai Markham	TREASURER		
3	Anna Beasley	SECRETARY		
4	Jane Randall			
5	Tania Thatcher			
6	Victoria Aston		Started 10/11/16	
7	Christina Montaneiro	CHAIR	UNTIL 31/12/16	
8	Laura Haig		UNTIL 31/12/16	
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document

How the charity is constituted

Trustee selection methods

APPOINTED OR RE-APPOINTED ANNUALLY AT AGM

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

<p>THERE IS A SAFEGUARDING CHILDREN (CHILD PROTECTION) POLICY IN PLACE. DISCLOSURE AND BARRING CHECKS ARE CARRIED OUT THROUGH OFSTED FOR ALL COMMITTEE MEMBERS. SOUTH MORETON PRESCHOOL IS A MEMBER OF THE PRESCHOOL LEARNING ALLIANCE. ALL TRUSTEES GIVE THEIR TIME VOLUNTARILY AND RECEIVE NO REMUNERATION OR OTHER BENEFITS.</p>
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## Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

<p>THE AIMS OF THE PRE-SCHOOL ARE TO ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN UNDER STATUTORY SCHOOL AGE BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THE NEEDS OF THEIR CHILDREN THROUGH A COMMUNITY GROUP.</p>
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Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

IN PLANNING OUR ACTIVITIES FOR THE YEAR WE KEPT IN MIND THE CHARITY COMMISSIONS GUIDANCE ON PUBLIC BENEFIT AT OUR COMMITTEE MEETINGS.

THE PRESCHOOL ACHIEVES ITS AIMS BY OFFERING PLAY, EDUCATION AND CARE FACILITIES TOGETHER WITH THE RIGHT OF PARENTS TO TAKE RESPONSIBILITY FOR AND TO BECOME INVOLVED IN THE ACTIVITIES IN THE PRESCHOOL INSURING THAT THE PRESCHOOL OFFERS OPPORTUNITY FOR ALL CHILDREN WHATEVER THEIR RACE/CULTURE/RELIGION/MEANS OR ABILITY.

ENCOURAGING THE STUDY OF THE NEEDS OF THEIR CHILDREN AND THEIR FAMILIES AND PROMOTING PUBLIC INTEREST IN AND RECOGNITION OF SUCH NEEDS IN THEIR LOCAL AREA.

INSTIGATING AND ADHERING TOO AND FURTHERING THE AIMS AND THE OBJECTIVES OF THE PRESCHOOL LEARNING ALLIANCE.

#### Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

SOUTH MORETON PRE-SCHOOL HAS HAD AN EXCELLENT YEAR. IT HAS CONTINUED TO PROVIDE EXCELLENT CARE AND EDUCATION TO CHILDREN BEFORE THEY JOIN SCHOOL. TERMS 5 AND 6 WERE FULLY BOOKED WITH 57 CHILDREN ON ROLL. ALL THE STAFF ARE INVOLVED IN CONTINUOUS PROFESSIONAL DEVELOPMENT AND HAVE COMPLETED ALL THE TRAINING REQUIRED TO DELIVER A HIGH QUALITY OF CARE AND EDUCATION.

THERE IS A GOOD CO-OPERATION BETWEEN THE STAFF AND THE COMMITTEE. THE STAFF HAS KEPT THE COMMITTEE INFORMED OF THE WORKINGS OF THE PRE-SCHOOL AND HELPED TO ENSURE ALL PAPERWORK IS COMPLETED. A SIGNIFICANT AMOUNT OF WORK HAS BEEN CARRIED OUT REVIEWING AND UPDATING ALL OF THE PRE-SCHOOL'S POLICIES AND A NEW SEVEN YEAR LEASE WAS AGREED AND SIGNED IN JUNE 2017.

A GOOD RELATIONSHIP HAS BEEN NURTURED WITH PARENTS. THIS HAS RESULTED IN RESULTING IN INVOLVEMENT WITH EXISTING FUNDRAISING EVENTS SUCH AS THE BIKEATHON AND SPORTS DAY, AND NEW FUND RAISING EVENTS SUCH AS THE SUMMER FETE AND LEAVERS PARTY. PARENTS WERE ALSO ENCOURAGED TO GET INVOLVED IN PRESCHOOL'S EVERYDAY LIFE AND LEARNING ACTIVITIES BY BEING INVITED TO COME IN AND TALK TO CHILDREN ABOUT THEIR PROFESSIONS

AROUND 80% OF THE CHILDREN AT THE PRESCHOOL LEFT LAST YEAR TO GO TO SCHOOL. THE LARGE NUMBER OF CHILDREN LEAVING WAS ANTICIPATED AND A SUCCESSFUL ADVERTISING CAMPAIGN IN LOCAL PUBLICATIONS WAS CARRIED OUT WHICH HAS ENSURED THE SHORT FALL IN CHILD NUMBERS WAS FILLED.

GOOD RELATIONS WITH THE LOCAL COMMUNITY HAVE BEEN MAINTAINED THROUGHOUT THE SCHOOL YEAR WITH PERFORMANCES OF LITTLE RABBIT FOO FOO AND A NATIVITY PLAY TAKING PLACE AT THE CHURCH IN SOUTH MORETON. WE ALSO TOOK PART IN THE CHRISTMAS FAIR AT THE LOCAL PUB IN NORTH MORETON AND HAVE PRESENTED UPDATES ON THE PRESCHOOL AT NORTH MORETON'S PARISH COUNCIL MEETING.

**Section E****Financial review****Brief statement of the charity's policy on reserves**

GENERAL RESERVE – THE PURPOSE OF THE ORGANISATION IS TO PROVIDE PRE-SCHOOL LEARNING TO CHILDREN. THE FUNDING COMES FROM THE LOCAL EDUCATION AUTHORITY IN THE FORM OF A GRANT AND ALSO FROM FEES FROM ATTENDEES. CHANGES IN GOVERNMENT POLICY CAN SIGNIFICANTLY INFLUENCE THE LEVELS OF FEES AND GRANTS THAT THE PRESCHOOL RECEIVES. THE PRIMARY EXPENSE INCURRED BY THE ORGANISATION IS STAFF SALARIES.

THE LEVEL OF FEES INCOME CAN VARY DEPENDING UPON THE NUMBER OF ATTENDEES IN ANY TERM, BUT A REDUCTION IN ATTENDEES DOES NOT NECESSARILY RESULT IN AN EQUIVALENT REDUCTION IN STAFF OR OTHER COSTS.

AS A RESULT THE TRUSTEES FEEL IT IS PRUDENT TO MAINTAIN A GENERAL RESERVE SO AS TO SECURE THE CONTINUED OPERATION OF THE ORGANISATION SHOULD THERE BE A MATERIAL REDUCTION IN FEES OR OTHER UNFORESEEN EXPENDITURE IN FUTURE PERIODS. THE PRESCHOOL HAS WORKED TOWARDS HOLDING 3 MONTHS FULL RUNNING COSTS PLUS REDUNDANCY PAYMENTS IN GENERAL RESERVE. THE PRESCHOOL CURRENTLY HOLDS £21,500 IN GENERAL RESERVE.

**Details of any funds materially in deficit****Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

**Section F****Other optional information**

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

*David Venn*

Full name(s)

DAVID VENN

Position (eg Secretary, Chair,  
etc)

Chair

Date

28/3/2018