

THE BURMA STAR MEMORIAL FUND
TRUSTEES' REPORT AND FINANCIAL STATEMENTS
YEAR ENDED 30 SEPTEMBER 2017
CHARITY NO: 1109753

THE BURMA STAR MEMORIAL FUND

Legal and Administrative Information

Trustees

The Hon Mark Slim *Chairman*
Richard Nunneley
Rear Admiral Chris Clayton
Jeremy Archer

Treasurer

Mrs Glynis Longhurst FCA

Administrator

Philip Crawley MBE

Benevolence Secretary

Captain (Ret'd) Mike Nelson

Principal Office

34 Grosvenor Gardens, London, SW1W 0DH
Tel: 020 7823 4273, Fax: 020 7730 7263
Email: pecbsa@btconnect.com

Accountants

Moore Stephens LLP, Chartered Accountants, 150 Aldersgate Street, London, EC1A 4AB

Bankers

The Royal Bank of Scotland plc, London City Office, 62-63 Threadneedle Street, London, EC2R 8LA

THE BURMA STAR MEMORIAL FUND

TRUSTEES' REPORT FOR THE YEAR TO 30 SEPTEMBER 2017

Structure, Governance and Management

The Burma Star Memorial Fund ('the Charity') was registered by Trust Deed as a charity in May 2005. The Deed established the Fund to commemorate the service and sacrifice of the men and women from the United Kingdom, Commonwealth and Empire and from Allied Nations who served in the Burma Campaign of 1942-1945.

The Trustees are the primary authority of the Fund and are ultimately responsible for holding and applying its assets for its charitable purposes. The Deed provides for a minimum of three Trustees. New Trustees are recruited as and when required at the existing Trustees' discretion with reference to their abilities that will enhance and further the Charity's objectives. All the existing Trustees of the Fund were Trustees of other charities before their appointment and therefore were familiar with the responsibilities that being a Trustee incurs. When new Trustees are appointed, training both in-house with existing Trustees, or externally through appropriate trustee training courses, will be provided, if required. In 2016/17 there were no changes to the Trustees.

The day to day management of the Fund is carried out by an Administrator and a Treasurer. These individuals report directly to the Trustees.

Objectives and activities for the public benefit

The Trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the Charity's aims and objectives and in planning future activities.

The objects of the Fund for the public benefit are:

- (1) to advance the education of people who are in need of financial assistance and who come from those Commonwealth and Allied countries that contributed service men and women to the Campaign.
- (2) to establish and maintain a memorial or memorials in remembrance of those who served in the Campaign;
- (3) to relieve those people who served in the Campaign and their spouses and descendants who are in need by virtue of financial hardship, sickness or old age by:
 - a) making grants of money to them; or
 - b) providing or paying for goods, services or facilities for them including education or training; or
 - c) making grants of money to other persons or bodies who provide goods, services or facilities to those in need.

The Trustees' objective for educational purposes continues to be the setting up of scholarships in the name of the 'Burma Star' with a view to keeping the name in the public perception and as a memorial to those who fought in the Burma Campaign.

The maintenance of the Burma Star Grove at the National Memorial Arboretum continued throughout the year and fundraising for this purpose has continued to secure funds to provide income for this purpose.

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Objectives and activities for the public benefit (contd.)

In the opinion of the Trustees, The Burma Star Association continues to provide adequate benevolence provision to their mutual potential beneficiaries who are in need.

Achievements and performance

During the year, because of the injection of cash previously from the government's LIBOR funds, the Trustees were able to appoint a Fundraising Consultancy to investigate the feasibility of the Charity's objective of setting up scholarships in the name of The Burma Star. A report was produced by this Consultancy, which was very positive and the Trustees were keen to follow up on the proposals suggested in the report. Work was undertaken to find a partner University where scholarships can be established before fundraising from interested donors is tackled in earnest. In addition the Trustees looked into setting up of an online Memorial Book to commemorate all those who were part of the Burma Campaign. Work on these two projects continues.

The Burma Star Grove has been maintained throughout the year and improved with the removal of the fence around the obelisk and the addition of new shrubs, which has opened up the site and made it more appealing. In addition the loose paving stones have been fixed and made safe.

Financial Review

A legacy of £58,672 was received during the year for general purposes with a small further finalising amount still to come.

An administrative charge was once again levied on the Charity by The Burma Star Association to cover the time spent by the Administrator and the Treasurer and to cover the cost of the Charity's share of office space and other support costs. The payments made in the year were £3,845 which was split 60:20:20 to Educational Scholarships, Burma Star Grove and Costs of generating voluntary income (CGVI) respectively. This was based on the time spent on each of these activities. In the previous year to 30 September 2016, the split was 50:50 between Burma Star Grove and CGVI, as time spent on the Educational Scholarships was minimal. The charge for the 3 months from 1 July to 30 September 2017 has not been included as these accounts are constructed on a Receipts and Payments basis, not an Accruals basis, and this payment had not been made before the year end of 30 September.

Total income for the Fund for the year to 30 September 2017 was £64,542 and the balance remaining after payments made was £311,840. The remaining funds for the Burma Star Grove were £105,334 and for general purposes were £206,506

Plans for Future Periods

The Trustees plan to continue working with the Fundraising Consultancy to establish the Educational Scholarships with a University and embark on a major fundraising campaign to provide the funding for this project. In addition they will continue to further the work needed to establish an online Memorial Book, which will involve finding volunteers, if possible, to input the information held by The Burma Star Association on its members. The maintenance of the Burma Star Grove will continue throughout the next year.

Approved by the Trustees and signed on their behalf by:

The Hon Mark Slim
Chairman of Trustees
28 March 2018



THE BURMA STAR MEMORIAL FUND

Independent Examiner's Report to the Trustees of The Burma Star Memorial Fund

I report to the Trustees on my examination of the accounts of The Burma Star Memorial Fund (the Charity) for the year ended 30 September 2017.

This report is made solely to the Charity's Trustees, as a body, in accordance with Chapter 3 of Part 8 of the Charities Act 2011. My examination has been undertaken so that I might state to the Charity's Trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Charity and the Charity's Trustees as a body, for my examination, for this report, or for the opinions I have formed.

Responsibilities and basis of report

As the Charity's Trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

In connection with my examination, no matter has come to my attention:

- (1) accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
- (2) the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Moore Stephens LLP

Philip Clark FCA

Moore Stephens LLP
150 Aldersgate Street
London, EC1A 4AB

28 March 2018

THE BURMA STAR MEMORIAL FUND

RECEIPTS AND PAYMENTS ACCOUNT

Year to 30 September 2017

	Unrestricted Funds	Restricted Fund - Burma Star Grove	Total Funds 2017	Total Funds 2016
	£	£	£	£
Receipts				
Voluntary income:				
Donations	120	5,031	5,151	11,814
Legacies & bequests	58,672	-	58,672	300
Investment income:				
Deposit account interest	459	260	719	1,150
			-	
TOTAL RECEIPTS	<u>59,251</u>	<u>5,291</u>	<u>64,542</u>	<u>13,264</u>
Payments				
Costs of generating voluntary income	769	-	769	2,004
Charitable activities:				
Educational scholarships	12,027	-	12,027	-
Burma Star Grove	-	967	967	1,622
Burma Veterans' Photographic Exhibition	-	-	-	10,411
Chindit Memorial - Burma	-	-	-	4,946
Governance Costs:				
Independent Examiner's fee	-	-	-	660
TOTAL PAYMENTS	<u>12,796</u>	<u>967</u>	<u>13,763</u>	<u>19,643</u>
NET RECEIPTS/(PAYMENTS)	46,455	4,324	50,779	(6,379)
CASH FUNDS AT START OF PERIOD	160,051	101,010	261,061	267,440
CASH FUNDS AT END OF PERIOD	<u>206,506</u>	<u>105,334</u>	<u>311,840</u>	<u>261,061</u>

THE BURMA STAR MEMORIAL FUND

BALANCE SHEET

As at 30 September 2017

	Unrestricted Funds £	Restricted Funds - Burma Star Grove £	Total Funds 2016 £	Total Funds 2015 £
Current Assets				
Cash funds	206,506	105,334	311,840	281,061
TOTAL ASSETS	<u>206,506</u>	<u>105,334</u>	<u>311,840</u>	<u>281,061</u>
Funds				
Unrestricted income funds	206,506	-	206,506	160,051
Restricted income funds	-	105,334	105,334	101,010
TOTAL FUNDS	<u>206,506</u>	<u>105,334</u>	<u>311,840</u>	<u>261,061</u>

Approved by the Trustees on 28 March 2018
and signed on their behalf by

The Hon Mark Slim
Chairman of Trustees

