

HOPE *worldwide*

(a company limited by guarantee)

Report and Financial Statements for the Year ended 31 March 2017

Charity registration number: 1045930

Company registration number: 02659784

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Charity Information

Charity registration number	1045930
Company registration number:	02659784
Company Secretary	Richard Mobbs
Registered address	360 City Road London EC1V 2PY
Trustees (Directors)	Barry Edwards Muriel Gutu (appointed 15 th April 2017) David Kaner (Chairman) Richard Mobbs John Partington (appointed 15 th April 2017) Amanda Rigby James Shoemark Iain Williams (appointed 15 th April 2017)
Chief Executive	Wil Horwood
Bankers	Lloyds Bank plc Victoria House Southampton Row London WC1B 5HR
Auditors	Mazars LLP Times House Throwley Way Sutton Surrey SM1 4JQ
Solicitors	Bates, Wells and Braithwaite Cheapside House 138 Cheapside London EC2V 6BB

Trustees' Report

Structure, Governance and Management

Governing document

The full name of the Charity is HOPE *worldwide*, a company limited by guarantee. It was formed on 22nd October 1991. The Charity's company registration number is 02659784 and its registration number with the Charity Commission is 1045930. Its governing documents are the Memorandum and Articles of Association, which were amended by Special Resolution on 3rd March 1995. As a result of the registration as a company all of the Trustees are also Directors. In addition they are members of the company with liability limited by guarantee to £1. There are no other members. None of the Directors had any other interest in the Charity.

Appointment of Trustees

The Directors are also Trustees for the purposes of charity law. In the remainder of this report they will be referred to as Trustees. The number of Trustees can vary between 3 and 20 but in order to keep a mix of skills whilst making the Board effective the number normally varies between 6 and 12. Skills gaps on the board are regularly reviewed and the Board seeks volunteers with appropriate skills and interests to fill these. The power to appoint Trustees rests with the existing Board. It is expected that all Trustees have demonstrated their interest through acting as volunteers with the Charity in some capacity before being considered for appointment.

The Trustees' skills and experience are broad and include business, public service, medical, voluntary sector and international development. Before joining the Board, all prospective new Trustees are interviewed by the existing Board and also attend Board meetings as observers. New Trustees are provided with an induction and training. The board currently consists of eight members, three of whom were recruited in 2017 after a review of skills gaps.

Organisation

The Board met seven times between April 2016 and March 2017 to review reports from the Management Team and to discuss the direction and policies of the Charity. Trustees also visited the programmes. Day to day operational decisions were delegated to the Chief Executive who reported frequently to the Board and regularly met with the Chair. Any leases or other long term financial commitments require the approval of the Board and any contracts or financial payments of over £5,000 require the agreement of at least one Trustee.

Management and Staffing

Staffing averaged 11.6 full-time equivalent (FTE) employees, 6.2 FTE working in homeless services and 4.5 FTE in recovery services. Over 700 people also provided an estimated 22,200 volunteer hours, the equivalent of 12.3 full-time employees saving the Charity £200,000 in employment costs.

The Charity is a supporter of the Living Wage Campaign and meets the Investors In People Gold Standard.

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Pay Policy

The policy of the Charity is to pay employees (including key management) at the same level as similar roles in other charities. To manage this process the Charity grades roles using the National Joint Council (NJC) process and then uses the NJC pay scales to establish a pay point for the role. The Charity then pays the employee within a range +/- 10% of this pay point, depending on performance and development within the role. This process is the responsibility of the Board of Trustees in cooperation with the Chief Executive. For the setting of pay for the Chief Executive the same process is followed to establish a pay point, but the decision is made wholly by the Board.

Related parties and cooperation with other organisations - UK

HOPE worldwide works operationally with many agencies in London and Manchester, including: North London Housing Partnership, East London Housing Partnership, Family Mosaic, Crisis, No Second Night Out, No First Night Out, The Refugee Council, The Simon Community, Veterans Aid, West London Day Centre, CARIS Islington Churches Cold Weather Shelter (C4WS), City Roads Detox; as well as Local Authorities, Probation Services, Prisons, Drug Intervention Project (DIP) Teams, Substance Misuse Teams, Detox Units and others.

HOPE worldwide also maintains close links with the various Church groups linked to the International Churches of Christ, which originally founded HOPE worldwide. These are ICC Missions, Thames Valley Churches of Christ and Avon Valley Churches of Christ. The Charity also partners with St Mark's Kennington, which hosts the 'One Day at a Time' day programme for our addiction recovery services (ODAAT). These churches sometimes make restricted donations for the benefit of various HOPE worldwide programmes, or collect money from their congregations on its behalf.

Related parties and cooperation with other organisations – Overseas

HOPE worldwide was founded in the UK and the US at the same time in 1991, with its roots in the charitable work of the London Church of Christ in 1986. Since then it has spread to over 70 countries. The Memorandum and Articles of Association in the UK were amended by special resolution in 1995 and HOPE worldwide in the UK became a fully independent organisation with its own board, known as HOPE worldwide UK within the HOPE worldwide Global Network.

The HOPE worldwide Global Network has a membership structure. This is a relatively recent change from having been an affiliate network with a headquarters. HOPE worldwide UK terminated its affiliate agreement at the beginning of 2016 and is now a provisional member of the HOPE worldwide Global Network. Full membership will be granted when the Global Network's governance structures have been finalised. The members share a common set of values and the objective of helping the poor or disadvantaged.

HOPE worldwide UK has maintained a connection with HOPE worldwide Afghanistan, which it founded in 2005 after directly running programmes there since 2001. A Trustee and the Chief Executive serve on its Board. HOPE worldwide UK supports other members HOPE worldwide Global Network through fundraising and providing some management support.

The Chief Executive is vice chair of HOPE worldwide's Global Coordinating Council (GCC), and the Chair of the Board of Trustees is a member of HOPE worldwide's Global Governance Taskforce.

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They have both been very involved in the network's international change programme. The Chief Executive also organised a conference in Munich for HOPE worldwide in Europe at which eleven countries were represented.

HOPE worldwide UK makes to or receives grants of funds from other members of the network either for specific programmes or as unrestricted donations. Where grants are received on this basis by the Charity they are reported as restricted or unrestricted income. Where grants are made to members they are reported under grant making or overseas support. These relationships do not have any other impact on the policies of the Charity.

Risk Management

The Charity reviews its risk register at least quarterly, and where possible systems, policies and procedures have been established to mitigate the risks. The principal risks identified are currently sustainability of income, suitable financial controls, appropriate staffing and the safety of staff, volunteers and beneficiaries.

The Charity has allocated some staff time to assist senior management with fundraising and income generation.

All staff and volunteers who work with beneficiaries are screened, which includes a police check, and are provided with training for their roles. The Charity has approval under the Investor in People Scheme (IIP), achieving Gold Standard. ODAAT is regulated by the Care Quality Commission (CQC) and has been successfully audited by them. The Charity has designated Health & Safety officers and a designated Safeguarding officer.

The Charity is also a member of: National Council for Voluntary Organisations (NCVO), Homeless Link and Housing Justice.

Objectives and Activities

The primary object of the Charity, as set out in the Memorandum and Articles of Association, is to relieve poverty both in the UK and throughout the world. In 2004 the trustees adopted a mission statement. This was reviewed again in 2006 and confirmed. The Mission statement is as follows:

Our mission is to transform the lives of disadvantaged and vulnerable people by delivering high quality programmes that inspire and involve others in compassionate service.

In order to fulfil this mission the activities of the Charity fall into two main groups:

- Programmes which help people to change their lives and which involve the use of volunteers.
- Activities which use volunteers to raise funds for programmes to transform lives in the UK and overseas.

During 2016-17 the main programme activities in the UK were in addiction recovery, homelessness and housing. The Charity continued to support programmes in the developing world, especially in Asia and Africa.

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The homeless issue that the Charity addresses is the lack of options available for single homeless people. Until recently this was in part due to the fact that local authorities did not have a statutory duty to house them, so classified them as low priority. This has now been changed by the passing of the Homeless Reduction Act. This creates an opportunity for HOPE worldwide UK to work closely with local authorities to provide expertise to them as they now attempt to discharge their new responsibilities with this vulnerable group. Single homelessness is also linked to obstacles in accessing rented accommodation for those on benefits. The Charity has successfully worked with the North London boroughs to assist this group, and helps homeless people access the private rented sector. Performance is primarily measured by numbers assisted and numbers housed.

The issue that our recovery services address is substance misuse. Many people who are addicted to substances find barriers to accessing services because they cannot fund treatment themselves and local authorities will only fund a small minority of cases. While the Charity accepts funded referrals, it is also able to provide places which it itself funds. Another issue faced by recovering addicts is that they are not provided with treatment and support for long enough for them to sustain their recovery successfully. The Charity provides aftercare and supported housing to extend the support available. Performance is primarily measured by percentages of successful graduations and successful move-on, as well as longer term recovery rates.

During 2016 the Charity adopted the following strategic objectives:

- Help people more;
- Inspire, involve and influence partners and supporters;
- Generate sustainable income;
- Develop infrastructure and capability.

Public Benefit

The Trustees have complied with the duty set out in section 17 of the Charities Act 2011 to have due regard to public benefit guidance published by the Commission. All trustees give their time voluntarily and receive no benefit from the Charity. Any expenses reclaimed from the Charity are set out in note 6 to the accounts.

The Public Benefit provided by the Charity is the transformation of people's lives. One way is by giving people who are homeless the opportunity to get permanent accommodation, supporting them in achieving their goals and in changing their lives. Another is by giving people who have had their life blighted for years by a drug or alcohol addiction the opportunity to recover, providing them with the support needed to rebuild their lives. The fundraising activities for programmes in the developing world allow the recipient organisations to transform the lives of the children, the elderly, people suffering as a result of disease or natural disaster, and many others.

The main focus of the Charity's work in the UK is currently London, where our core programmes operate. The Charity also operates in Manchester, helping homeless people. The Charity has teams of volunteers from supporting churches that fundraise for the Charity in the cities of Belfast, Birmingham, Bristol, Cambridge, Edinburgh, Glasgow, Leeds, Leicester, London, Manchester and Reading.

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Beneficiaries include anyone who has a need for permanent accommodation or for recovery from addiction and who meets the criteria of the programmes. Further details are included in the Achievements and Performance Section below.

Achievements and Performance

Addiction recovery services

One Day At A Time (ODAAT) recovery programme

ODAAT consists of first, second and third stage residential treatment for men aged 18 and over, primarily recovering from drug and/or alcohol addiction. The houses are based in the London boroughs of Lambeth, Merton and Wandsworth.

Each of our clients receives the individual care and attention he needs whilst also being part of a close-knit group supporting individual and collective recovery. Clients referred into ODAAT's first stage house will have stopped using, and are often referred from detoxes or from local authority substance misuse teams.

ODAAT provides a range of support and therapies to aid long-term recovery. The first stage lasts for 12 weeks and can be followed by another 12 weeks in second stage. After completing 24 weeks in both stages, there is the option of third stage supported housing, either operated by ODAAT or by organisations with which we work.

ODAAT uses a holistic approach to treatment that includes: psychotherapy, group therapy, one-to-one counselling, life skills and educational workshops, exploring aspects of the 12 steps, assignments, leisure activities and housing related support, including help with resettlement. Our team of therapists and qualified counsellors have expertise in addictions, personality and mental health disorders. Our programme is complemented by art therapy, yoga and social outings. Clients are encouraged to engage in physical activity and can also participate in the annual 'ODAAT Challenge' in places like the Brecon Beacons.

To support recovery in the community, we provide ongoing structured aftercare and one-to-one counselling and group psychotherapy after graduation from second stage. We accept self and agency referrals, as well as from probation and/or courts. As we do not provide detoxification, clients need to be drug and alcohol free before admission.

In 2016-17, there were 10 successful graduations giving a 50% graduation rate. This was a slight improvement on the same period the previous year which had a 48% successful graduation rate. HOPE worldwide owns two recovery houses, one used for first stage and the other for second. Currently we have three rented properties for our third stage.

As a Drug Recovery Service ODAAT is regulated by the Care Quality Commission (CQC). Early in 2016, ODAAT was inspected by the CQC using their new inspection process. This was much more rigorous than previous inspections and highlighted some areas for improvement. The Charity implemented an action plan based on their recommendations. The CQC conducted a short-notice in-depth inspection in August 2017 and was able to report that the Charity had addressed the concerns raised from their previous inspection.

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Recovery outcomes

	April to March period			
	2013-14	2014-15	2015-16	2016-17
Successful graduations	14	13	12	10
Relapses	1	7	3	2
Left for other reasons	11	14	10	8
Successful graduation rate	54%	38%	48%	50%

Housing outcomes

	April to March period			
	2013-14	2014-15	2015-16	2016-17
Planned move-on *	26	32	24	19
Unplanned move-on †	1	2	1	1
Planned move-on rate	96%	94%	96%	95%

* Planned move-on refers to clients moving on to a defined and planned housing option, which could include third stage housing, private rented accommodation or moving back home to family.

† Unplanned move-on refers to situations when clients leave suddenly and we were not able to ensure planned resettlement.

Long-term recovery services impact

	April to March period		
	2014-15	2015-16	2016-17
Successful graduations	13	12	10
Still in recovery today *	8	10	9
Percentage of graduates still in recovery today *	62%	83%	90%

* Correct on 30 November 2017

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ODAAT case study: Frank's Story (in his own words)

My experience before ODAAT

Before I came into ODAAT I was a broken man and heavily dependent on drink and drugs to live. After 17 years of abusing drink and drugs it took hold of me and I began to lose everything around me. I had no self-worth. I wouldn't wash or take care of myself. I would treat the people I loved the most, horribly.

My health was at risk. I already had a brain tumour and problems with my lungs. I was drinking and using to end my life... I ended up in hospital and the doctor there said to me I was going to die if I did not stop. He offered me a way out which was a "10 day detox".

I was broken and had nothing to lose, so I took my skinny eight stone, yellow self to south London to do this detox. I struggled in there and really wanted to give up. My time there was coming to an end and I was still struggling.

One of the guys who worked there was in recovery himself. He spoke about a treatment centre he had been through called, ODAAT. So, he gave them a call and I was assessed that very day. By the next morning, I was in ODAAT.

The start of my new life

This is the first time I've done any type of recovery, and for me, I was ready to do anything to beat the life I was living. I was welcomed with love at ODAAT and for someone who didn't love themselves, I found it hard at the beginning. I didn't trust people, I was a very frightened and angry man.

I was told to be honest, open and willing. I had nothing to lose, so I gave it my all. I graduated on the 20th February 2016, the date of my actual birthday! Clean and sober!!

Since graduating from ODAAT, I have my family back in my life. I have an understanding of addiction, I also have a way of life where I feel part of something bigger than myself.

To show my gratitude towards ODAAT, I have volunteered to help in a number of activities, from cleaning to supporting group work. I just want to give something back.

Recently, I have applied to volunteer with the House Volunteer Team, with the goal of working with new clients who are also trying to find a way to change their life.

Third Stage - Supported Housing

HOPE *worldwide*'s third stage housing enables graduates from the ODAAT programme to continue to receive some support while they start to take steps towards independent living. The ability to access this tapering support rather than having to move straight into private accommodation greatly increases their chances of sustaining their recovery. Many of the residents in the third stage houses take advantage of the opportunity to get work experience in a variety of roles.

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Recently we have seen a number of successful move-on's. One man moved into his own council property after being two and a half years in our third stage. Another started a three-year training course in plumbing at the end of second stage, and has now moved into our third stage. Yet another was in our third stage for two years, before getting a paid full-time job and moving into his own home in the private rented sector.

Supported Housing case study: Nick's story (in his own words)

I came to ODAAT in late 2014, at age 31, following many difficult years of drug and alcohol dependency, having all but given up on myself. I had previously been in and out of multiple rehabs and detoxes throughout my life but always found myself succumbing to my addiction. It was during one such episode that I ended up in City Roads detox in north London. It was there that I met a support worker and former ODAAT client who recommended the organisation. The rehab he described differed from the ones I had sought help from before, and, desperate to try something new, I made contact with ODAAT.

Following the admissions process I was accepted and moved straight from the detox unit to an ODAAT house in south London. I immediately found myself surrounded by a group of friendly and motivated men in a pleasant and healthy environment. Addiction is an isolating condition, so to be surrounded by supportive peers was a blessing. I entered into the rehabilitation process, which involved group therapy, workshops and counselling. The process was intensive and difficult at times but it helped me to address many underlying issues that had kept me trapped in self-defeating attitudes and behaviours. Perhaps the most useful component of my ODAAT experience was living within the community, as opposed to the artificial seclusion of most rehabs. Learning how to exist clean and sober in the real world was invaluable and, 3 years on, has made all the difference.

I spent 3 months in the primary house and 3 months in the secondary house. Following this, I moved into ODAAT 3rd stage accommodation where I learnt to live independently over the course of just over 2 years. The ODAAT team provided support and assistance throughout this time with regular key working, house meetings and drug testing. I was helped in getting my financial situation in order as well as receiving help in addressing outstanding health problems that could have jeopardised my recovery. This time allowed me to piece my life back together gradually, and I was able to explore educational opportunities that I had abandoned many years prior. I also undertook volunteer work, which helped me to develop the self-esteem and purpose that addiction had stripped me of.

At the beginning of December 2017 I moved into my own permanent accommodation. With the help of ODAAT I have been clean and sober for over 3 years and have never been better. I hope to return to university in the future to continue the studies that I had given up when my addiction took hold. Thanks to ODAAT, I have a second chance at life.

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Homeless services - Two Step programme and Staging Post

Overview

There continues to be a lot of change in the environment in which the Homeless services operate. The most significant changes have resulted from welfare reform. There was also uncertainty regarding future funding of the North London Staging Post (NLSP) and the work with day centres funded by Westminster council, since funding for both projects was coming to an end in the period covered by this report. To address this uncertainty, the Charity applied for funding for a new referral project through which other charities could refer directly to HOPE *worldwide* UK. To increase capacity without employing more staff, we have continued to develop the role of volunteers and placement students.

Homeless Services outcomes and impact (2016-17)

Programme	Referrals	Housed *	Targets	Estimated social benefit *
Two Step for North London	440	135	132	£ 601,264
Two Step for Westminster	85	34	44	£ 163,068
Two Step for other referrals	150	40	n/a	£ 255,111
Staging Post	358	80	108	£ 404,265
Totals	1,033	289	284	£ 1,423,708

* The estimated social benefit was calculated using the Crisis 'Making It Count' tool. It shows the gross financial saving to society in housing and non-housing costs if they had not been housed by HOPE *worldwide*.

The cost of our Housing Services work was £298,504. This gives a ratio of 4.77, meaning that every £1 invested in the Homeless Services gave a social benefit of £4.77.

The wider picture

Staff attended the Crisis conference as part of marking their 50th anniversary. It was inspiring to see the level of political support for reducing homelessness – three MPs spoke at the conference: Andy Slaughter MP (Shadow Housing Minister), Sajid Javid MP (Secretary of State for Communities and Local Government) and Bob Blackman MP (sponsor of the Homeless Reduction Bill). The passing of the Homeless Reduction Act means that councils will soon have a statutory duty to help those facing homelessness to put together a personal housing plan that is reasonable and achievable and to 'help to secure' accommodation. This is very likely to increase the demand for HOPE *worldwide* UK's Homeless services.

Welfare Reform

The single benefit cap was implemented in November 2016, which reduced the maximum Housing Benefit most clients could claim to £964 a month. This had the effect of reducing the number of properties available for most clients since some landlords having properties in more expensive boroughs such as Hackney or Brent withdrew from the Housing Benefit market or only offered properties to those exempt from the benefit cap. This made it harder to house some clients that were looking for accommodation in these and other more expensive areas of London.

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The roll out of Universal Credit has also had an effect. Under Universal Credit (UC), the rent is no longer paid by the council and instead is either paid to the tenant as the 'housing element' of their Universal Credit or to the landlord if an 'Alternative Payment Arrangement' (APA) is applied for and agreed. Two Step staff attended events regarding the implementation of universal credit and have assisted clients to apply for an APA by writing a supporting letter that they can take to their Job Centre Plus appointment. However there have been several cases where the landlord has not received the rent either because the APA was not implemented or because the tenant has requested the housing element directly and not used it to pay the rent. This has led to landlords being reluctant, or refusing, to accept more clients on UC as tenants. We are not sure what will happen as UC continues to be rolled out for new claimants – we hope that the shortcomings of the system will be addressed and we support the efforts of campaigning organisations like Crisis, Homeless Link and Housing Justice.

Funding for Two Step service

The London Housing Foundation (LHF) awarded £30,000 of funding per year to fund a referral service allowing other organisations to refer clients to Two Step. The funding runs for two years. They were keen to fund the project because it would involve partnership working and recommended that those referring contribute towards the cost of housing clients. The Charity is in the process of agreeing new referral relationships as a result of this funding, and is also applying for additional resources for this project so that the contribution referrals agencies are asked to contribute per person housed can be reduced.

The DCLG awarded 'Trailblazing' funding to both the North London Housing Partnership (NLHP) and the East London Housing Partnership (ELHP) to trial the implementation of the Homeless Reduction Act. The ELHP approached Crisis to help them implement their funding bid, and Crisis recommended that they approach HOPE *worldwide* UK. As a result the Charity negotiated a fully-funded referral partnership with the ELHP which began in August 2017.

Property standards

In early 2016, council referral partners asked for the creation and implementation of property standards protocols following some complaints from tenants and inspections by Environmental Health Officers. The director of Homeless Services attended Housing Health and Safety Rating System (HHSRS) training with the Chartered Institute of Environmental Health in April 2016 and is now qualified to inspect properties in accordance with the HHSRS. Following this training, a property inspection protocol was agreed with the NLHP and Westminster council. Minimum standards have been agreed with landlords and can be checked by clients and staff.

All clients being housed in the private rented sector (PRS) by HOPE *worldwide* UK are required to attend tenancy training where they are taught how to inspect a property to ensure that it meets the agreed standards. All Homeless services staff were trained to apply the property inspection protocol in November 2016 and staff from referral agencies were also invited. The Charity also assigned a staff member to the tenancy sustainment role to help deal with issues regarding property standards and complaints. As a result of the tenancy training and property standards agreements, the number of complaints from tenants has fallen.

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Two Step case study: Zak (in his own words – some details have been changed)

Over a comparatively short period, I had gone from running a multi-million pound business, to being homeless and walking the streets of London ... I'd exhausted the hospitality of friends and sofa surfing options ... there comes a moment when their uncomprehending looks suggest it's time to move on.

I spent the next month or so sleeping rough and spending time in warm libraries during the day. With the onset of winter, I checked out charities and contacted a London night shelter. At one point I had gone four days without eating and for the first time ever, contemplated stealing food. The whole process gradually degrades you and attacks the very fibre of your being, so it was easy to see how drugs/alcohol and crime would be the consequence of continued homelessness and despair.

I managed to stay sane, on the straight and narrow and that is, in no small part, due to the night shelter that put me in touch with HOPE *worldwide*.

I attended their office where I underwent an assessment. Here, unlike the local authority, the reception was warm and supportive - they gave me hope that I could find somewhere to live and move on with life. I attended a tenancy training course where everyone was provided with guidance on how to view a property and sustain a tenancy. HOPE *worldwide* were on the case immediately and found me a bedsit in Streatham within a few weeks.

I've been lucky – the nightshelter and HOPE *worldwide* have rescued me and now I have a base I can get back on my feet. Next month I have a job with an aid agency, supporting work in a war zone and when I get back I'm launching a novel – all those hours in a library have some benefit. However, I'm aware that many of my companions from the night shelter are still homeless and facing a bleak future. It would have been so easy for me to enter a spiral dive, crash and burn.

Client feedback

We strive to provide a professional, friendly and effective service. We continue to receive very positive feedback from clients – here is a noteworthy example:

'Dear Rob and team

"It was the best of times, it was the worst of times, it was the age of wisdom, it was the age of foolishness, it was the epoch of belief, it was the epoch of incredulity, it was the season of light, it was the season of darkness, it was the spring of hope, it was the winter of despair..." - Dickens' Tale of Two Cities.

Please accept my thanks and gratitude for the wonderful job and the support that you and your team gave me in a rather short period that I have known you all.

Indeed a "season of light" emerging. You took common courtesy to an uncommon level. I am so grateful for your help, I can never thank you enough.'

Trustees' Report

North London Staging Post (NLSP)

This is a joint venture between HOPE worldwide UK and Family Mosaic and is funded by the North London Housing Partnership (NLHP). The funding for the project was due to run out in May 2017. However following a successful bid for DCLG funding, the project will now run for a further 2 years.

North London Staging Post case study: Ayo's story

Ayo is a 59 year old woman who came to our PRS access service in April 2017. She had been caring for her ill parents in Nigeria for 3 years until her mother died and she returned to London. With no employment and nowhere to live, she stayed at various commercial hostels around the city until she ran out of money.

When she came to our service she had been homeless for 5 months and had only enough money to pay for 2 more days in a hostel, so she was faced with the threat of rough sleeping. Staging Post staff took up her case and were able to provide her with temporary accommodation so that she could avoid rough sleeping just as her stay at the commercial hostel was coming to an end.

Ayo was very keen to rebuild her life in London and she was actively searching for a flat as well as a job. Within her first week at the Staging Post, she was offered a full time job at a large clothing shop where she began working night shifts. She was thrilled to be working again and felt her life was turning around. During the days, she spent time searching the internet for an affordable place to live. Staging Post staff also began the search for a landlord who would accept her, and together they identified a lovely studio flat in Hackney.

Two Step staff were diligent in contacting the Local Authorities who had been involved with her and chasing up the case so she could access a deposit for her new flat. This was successful, and along with a small grant from a London-based charity and £100 from her first pay check, Ayo was able to move in to her new flat 27 days after arriving at the Staging Post.

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Support for Overseas Work

Financial support for overseas work

HOPE *worldwide* continues to support financially the work of overseas members of the Global Network. Most of this support came from the Charity's fundraising from donors who choose to support the programmes in these countries, and is therefore restricted income. In some cases the Charity acts on behalf of a principal donor that wishes to support a programme of a HOPE *worldwide* entity overseas. In these instances the principal donor and the Charity have a funding agreement, and the Charity also has a funding agreement with the beneficiary organisation.

The list of grants and expenditure for overseas work is listed below. Some of this support was expenditure incurred by HOPE *worldwide* in the UK on behalf of overseas affiliates or on behalf of the Global Coordinating Council (GCC).

Country	Organisation	Programme	Amount	Country Total
Afghanistan	HOPE <i>worldwide</i> Afghanistan	General Development Support	£9,420	£9,420
Australia	HOPE <i>worldwide</i> Australia	Life For a Child	£1,208	£1,208
Bangladesh	HOPE <i>worldwide</i> Bangladesh	Ashuila School	£42,502	£141,008
		Jamgara School	£68,459	
		Soham For All School	£30,047	
Cambodia	AAfC	Classrooms for Cambodia	£95	£495
Cambodia	HOPE <i>worldwide</i> Cambodia	Sihanouk hospital	£400	
India	HOPE <i>foundation</i>	General Development Support	£800	£77,355
		Asharan Orphanage General	£18,498	
		Asharan Orphanage, Building	£420	
		Bandaging Unit at New Delhi Village of Hope	£8,510	
		Bangalore Tannery Rd. School	£1,100	
		Bhuj School	£9,714	
		Guwahati School	£3,456	
		New Delhi Village of Hope	£21,400	
		Ranchi School	£3,006	
		Sponsor a Child	£4,590	
		Tamil Nadu General	£480	
		Vocational Training Centre	£5,381	
Kenya	HOPE <i>worldwide</i> Kenya	The Kenya Project	£18	£18
Nepal	HOPE <i>worldwide</i> Nepal	General Development Support	£850	£15,068
		Kathmandu School	£14,218	
Zambia	HOPE <i>worldwide</i> Zambia	General Development Support	£17,217	£32,153
		Kupasa Banja	£14,666	
		Chikondi Widows Voices	£270	
Zimbabwe	HOPE <i>worldwide</i> Zimbabwe	Action for Zimbabwe	£482	£482
Foreign Transfers				£277,207
Management & support Costs				£15,798
TOTAL				£293,005

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Volunteer trips overseas

Hope *worldwide* UK also seeks to provide opportunities for volunteering in the UK and in developing nations around the world. The most successful experiences are enjoyed by those who bring their own unique skills and enthusiasm to a suitably matched programme. Below is an account of one such experience.

International volunteering case study

On the evening of Boxing Day 2016 two volunteers flew out to Delhi to spend two weeks at the Village of Hope; a village built for leprosy sufferers and their families by HOPE *foundation*, India.

One of the volunteers was a podiatrist and the other a former nurse. The two volunteers offered to help at the bandaging clinic where Raju works every day bandaging the wounds of the village residents. Raju contracted leprosy at 13 and ran away from home to protect his family and seek treatment. He was one of the lucky ones with no permanent damage. The Village trained him in wound care, and while he cannot read or write he is a highly skilled medical technician treating up to 100 patients a day.

Leprosy in India is at the 'elimination level' defined by the WHO of less than 1 new case per 10,000 inhabitants, with around 127,000 new cases being diagnosed each year. Early detection is essential to avert disability. But for the previous generation, the infection left life-long neuropathy (nerve damage) in feet and hands leading to pain, disfigurement and loss of sensation. Loss of sensation leads to serious foot ulcers, similar to those sometimes seen on people with diabetes in the UK. It is these ulcers that, if not managed carefully, result in amputations and disability.

The two volunteers were able to make a real impact in just a fortnight. The podiatrist was able to use her very specialist skills to train Raju in how to provide orthotic padding to relieve the pressure that causes ulcers. She was also able to help Raju refine his skills and left a simple programme of education in self-help for the residents to prevent new ulcers.

Their final role was to work with HOPE *foundation* to draw up an investment plan for the clinic to provide more up to date equipment (lights, steriliser and medical trolleys), for a female assistant to work alongside Raju to deal with the many female leprosy sufferers who feel too ashamed to be treated by a man, and for more professional podiatrists from the UK or elsewhere to visit as volunteers. Thankfully they have been able to achieve all three of these goals thanks to a generous donation from the UK.

The enthusiasm for the project has continued to grow and the same podiatrist is returning with another podiatrist in early January 2018.

Trustees' Report**Financial Review****Sources of Funds**

	2016-17	% of total	2015-16	% of total
Regular donations	£161,359	16%	£158,193	15%
Collections at supporting churches	£73,802	7%	£78,708	7%
One-off giving from individuals	£48,923	5%	£28,216	3%
Gift Aid	£56,029	6%	£52,962	5%
Sponsored & special events	£29,867	3%	£60,561	6%
Local Authority funding	£210,454	21%	£258,048	25%
Rental income including Housing Benefit	£210,558	21%	£241,663	23%
Trusts, Charities and Corporate	£159,041	16%	£134,203	13%
Other Income	£58,319	6%	£39,830	4%
Total Income	£1,008,352		£1,052,384	

Uses of funds

Expenditures include support and overhead costs that are allocated to Charitable Activities, Governance and Fundraising.

	2016-17	% of total	2015-16	% of total
Homeless Services	£296,986	30%	£309,224	30%
Recovery Services (ODAAT)	£204,703	20%	£181,928	17%
Recovery Services (Supported Housing)	£171,944	17%	£250,377	24%
International Support	£293,005	29%	£271,779	26%
Governance	£18,716	2%	£10,903	1%
Fundraising	£19,559	2%	£15,850	2%
Total Expenditure	£1,004,913		£1,040,061	

During the period, HOPE worldwide UK acted as agent for £3,525 (2015-16: £3,525) in funds held for a programme in Cambodia on behalf of unconnected funders (see Note 14).

Trustees' Report

Reserves policy

Reserves are set at levels estimated to provide sufficient resources in the event of adverse conditions. The Charity's policy has been to keep reserves levels as low as prudently possible, so as to allow most of the funds raised to be used to support our service users. However, our programmes have a medium-term commitment to vulnerable clients - for example ODAAT needs to be able to guarantee to fulfil its minimum 6 month commitment to addicts who are already in recovery. The Board therefore does not wish to see reserves drop below 6 months' worth of turnover, being half of the greatest of the past 3 years' annual turnover or otherwise as deemed appropriate by the trustees. The Board monitors and annually reviews the adequacy of the policy in the light of the changing funding and financial climate and other risks.

Turnover in the last 3 years was £1,008,352, £1,052,384 and £1,167,054 respectively (the 2014-15 figure being adjusted down from 15 to 12 months). Reserves stood at £479,345 (2015-16: £475,906), which is 3 weeks (11%) below our desired level in our policy. Of these, 'free' reserves (unrestricted funds, less fixed assets adjusted for mortgages) were £358,958 (2015-16: £363,042).

Future Plans

Addiction Recovery Services

ODAAT

ODAAT's short term goals are linked to the new organisational strategic objectives of helping people more, developing infrastructure and capability, generating sustainable income, and including, inspiring and influencing others to get involved.

ODAAT is continually reviewing how best to fund its work. It conducted a review of how each London Borough commissions and funds treatment, which is enabling the Charity to establish some new referral pathways into the service and to ensure it gets added to local authority preferred provider lists.

In order to "help people more", the support provided to third stage clients has been increased. This increase was as a result of a review of support being provided and as a result of client feedback.

Steps are also being taken to improve the organisation's systems to increase efficiency and effectiveness.

Homeless services

The Charity will continue to strive to deliver an effective service to clients referred by existing projects whilst building new referral relationships as a result of the ELHP and LHF projects. The Charity would like to work more closely with homeless night shelters, and we are hopeful that under the LHF project this can be achieved. It is also an objective to help the Charity's supporters become more personally involved with helping the homeless. The director of development attended homeless training provided by Housing Justice and we hope that our supporters will be able to

Trustees' Report

benefit from this training and volunteer with homeless shelters near where they live. For supporters living in London we envisage being able to help house some of the guests from the night shelters at which they volunteer.

We would also like to involve former clients as volunteers to help them move into employment and to provide a way for them to make an active contribution to helping others. We are hoping to train former clients as volunteer housing support workers to help clients arrange property viewings, apply for Housing benefit and address issues that arise at their properties once housed.

International support

There is a great deal of positive news in the international HOPE *worldwide* programmes that the UK supports. HOPE *worldwide* Zambia was voted best programme of the year by the international HOPE *worldwide* community, funding has been renewed or continuing for all three HOPE *worldwide* schools in Bangladesh, and HOPE *worldwide* Nepal has just finalised plans for the building and development of a second programme to help a community badly affected by the 2015 earthquake.

The goal for the next twelve months is to formalise the relationship between HOPE *worldwide* UK and the international HOPE *worldwide* entities to which we send funds. To help us in this process we have applied and been accepted for pro-bono assistance from a firm of solicitors who specialise in this area of law.

We are also recruiting a finance and admin officer to free up the time of the Director of Development so that she can focus more on international work, fundraising and communication. It is hoped that this will lead to new funding opportunities for our international work.

Finally there are plans to send a family volunteer corps to South East Asia in the summer of 2018, and smaller volunteer trips are planned throughout 2018. These trips are entirely funded by the participants or from funds donated specifically for this purpose and has no call on our unrestricted funds.

HOPE *worldwide* UK will also continue to provide support to the development of the HOPE *worldwide* Global Network through its engagement with developing the global governance structures and through continuing to provide support to the European regional members of this network.

Trustees' Report

Thanks from the Trustees

The Trustees wish to thank all the members of staff and all of our volunteers for their work with HOPE worldwide in 2016-17. Without the enthusiastic assistance both of the staff, who give much more than they are asked, and of so many volunteers, HOPE worldwide would not be able fulfil its mission to *transform lives*.

Statement of Trustees' Responsibilities

Company law requires the trustees to prepare financial statements that give a true and fair view of the state of affairs of the Charity at the end of the financial year and of its surplus or deficit for the financial year.

In doing so the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent; and
- state whether applicable accounting standards and Statements of Recommended Practice have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to assume that the charity will continue in operation.

The trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and enables them to ensure that the financial statements comply with the Companies Act 2006. The trustees are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In accordance with company law, as the company's directors, we certify that:

- so far as we are aware, there is no relevant audit information of which the company's auditors are unaware; and
- as the directors of the company we have taken all the steps that we ought to have taken in order to make ourselves aware of any relevant audit information and to establish that the Charity's auditors are aware of that information.

The financial statements have been prepared in accordance with the provisions of the Companies Act 2006 applicable to companies subject to the small companies' regime.

Approved by the Trustees on 23rd December 2017 and signed on their behalf by:



David Kaner,
Chairman of the Board of Trustees



Richard Mobbs,
Trustee

**Independent Auditor's Report to the Trustees of HOPE
worldwide**

We have audited the financial statements of HOPE worldwide for the year ended 31 March 2017 which comprise the Statement of Financial Activities, the Balance Sheet, the Statement of Cashflows and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including FRS 102, "the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland".

Respective responsibilities of trustees and auditors.

As explained more fully in the Statement of Trustees' Responsibilities on page 21, the Trustees (who are also the directors of the Charity for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's (APB's) Ethical Standards for Auditors. This report is made solely to the Charity's members as a body in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the Charity's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Charity and the Charity's members as a body for our audit work, for this report, or for the opinions we have formed.

Scope of the audit of the financial statements

A description of the scope of an audit of financial statements is provided on the Financial Reporting Council's web-site at www.frc.org.uk/auditscopeukprivate

Opinion on the financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the Charity's affairs as at 31 March 2017 and of its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Opinion on the other matter prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' Report for the financial year for which the financial statements are prepared is consistent with the financial statements, and
- the Trustees' Report has been prepared in accordance with applicable legal requirements.

**Independent Auditor's Report to the Trustees of HOPE
worldwide****Matters on which we are required to report by exception**

In light of the knowledge and understanding of the charity and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Report.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies exemption in preparing the Trustees' Report.

N J Wakefield

Nicola Wakefield (Senior Statutory Auditor)
for and on behalf of Mazars LLP
Chartered Accountants and Statutory Auditor
Times House
Throwley Way
Sutton
Surrey
SM1 4JQ

Date: *5th April 2018*

Statement of Financial Activities

		Unrestricted Funds 2016-17	Restricted Funds 2016-17	Total funds 2016-17	Total funds 2015-16
	<i>Notes</i>	£	£	£	£
Income from:					
Donations		220,001	302,920	522,921	515,618
Charitable activities		214,780	243,008	457,788	536,756
Investments		-	-	-	10
Other		23,221	4,422	27,643	
Total income		458,002	550,350	1,008,352	1,052,384
Expenditure on:					
Raising funds	2	18,783	776	19,559	15,850
Charitable activities	3	18,716	966,638	985,354	1,024,211
Total expenditure		37,499	967,414	1,004,913	1,040,061
Net income / (expenditure)	5	420,503	(417,064)	3,439	12,323
Transfers	12	(407,692)	407,692	-	
Net movement in funds		12,811	(9,372)	3,439	12,323
Balances brought forward at 1 April 2016	11	466,534	9,372	475,906	463,583
Balances carried forward at 31 March 2017	11	479,345	-	479,345	475,906

All amounts derive from continuing activities.

The Charity has no gains or losses other than those shown above.

Balance Sheet

		2017		2016	
	<i>Notes</i>	£	£	£	£
Fixed Assets					
Tangible assets	7		761,773		770,551
Current Assets					
Debtors	8	133,777		121,209	
Cash at bank and in hand		341,243		331,586	
		<u>475,020</u>		<u>452,795</u>	
Creditors - amounts falling due within one year	9	<u>(142,589)</u>		<u>(105,543)</u>	
Net current assets			<u>332,431</u>		<u>347,252</u>
Total assets less current liabilities			<u>1,094,204</u>		<u>1,117,803</u>
Creditors – amounts falling due after more than one year	10		<u>(614,859)</u>		<u>(641,897)</u>
Net assets			<u><u>479,345</u></u>		<u><u>475,906</u></u>
<i>Represented by:</i>					
Unrestricted funds	11		479,345		466,534
Restricted funds	12		-		9,372
			<u><u>479,345</u></u>		<u><u>475,906</u></u>

These financial statements have been prepared in accordance with the special provisions of the Companies Act 2006 relating to small companies.

Approved by the Trustees on 23rd December 2017 and signed on their behalf by:



David Kaner,
Chairman of the Board of Trustees



Richard Mobbs,
Trustee

The notes on pages 27 to 37 form part of these financial statements.

Statement of Cash Flows

	2016-17		2015-16	
	£	£	£	£
Net income	3,439		12,323	
Adjustments for non-cash items:				
Depreciation	13,734		21,381	
Trade and other receivables (increase) / decrease	(12,568)		56,953	
Trade and other payables increase / (decrease)	35,681		(93,737)	
	<u>36,847</u>		<u>(15,403)</u>	
Adjustments for non-operational items:				
Interest income	-		(10)	
Interest expense	20,999		22,012	
	<u>20,999</u>		<u>22,002</u>	
Net cash provided by operating activities		<u>61,285</u>		<u>18,922</u>
Cash flows from Investment activities				
Interest received	-		10	
Purchase of property plant and equipment	(4,956)		(500,088)	
Net cash used in investment activities		<u>(4,956)</u>		<u>(500,078)</u>
Cash flows from Financing activities				
Interest paid	(20,999)		(22,012)	
Mortgage repayments	(25,673)		(20,604)	
New mortgages	-		537,352	
Net cash (used in) / provided by financing activities		<u>(46,672)</u>		<u>494,736</u>
Increase in cash and equivalents		9,657		13,580
Cash balance at 1st April		331,586		318,006
Cash balance at 31st March		341,243		331,586

Notes to the Financial Statements

1 Accounting policies

1.1 Basis of preparation

The financial statements of the Charity are prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006. They are drawn up on the historical cost accounting basis. The Charity meets the definition of a public benefit entity under FRS 102.

1.2 Fund accounting

The Charity maintained two funds during the reporting period. The unrestricted fund is expendable at the discretion of the Trustees in furtherance of the objectives of the Charity. Such funds may be held in order to finance both working capital and capital investment. The restricted fund is held to sustain HOPE *worldwide* programmes both in the UK and overseas.

1.3 Income

All income is recognised in the statement of financial activities when the conditions of receipt have been met and there is reasonable assurance of receipt. The following accounting policies are applied to income:

Donations

Donations and all other receipts from fundraising are reported gross and related fundraising costs are reported in costs of raising funds where appropriate.

Tax reclaimed on money donated under the Gift Aid scheme

Income under this category is recognised in the financial statements on the date that the underlying donation is received by the Charity.

1.4 Costs of raising funds

Costs of raising funds are those incurred in seeking voluntary income.

1.5 Costs of charitable activities

Costs of charitable activities includes all expenditure directly related to the objectives of the Charity and comprises the following:

Notes to the Financial Statements**Grants payable**

Grants payable are accounted for when the Trustees have accepted a legal or moral obligation to make the grant.

Other expenditure on charitable activities

Other expenditure on charitable activities comprises the costs of staff salaries, travel and subsistence, facility costs, communication and programme costs.

1.6 Governance costs

Governance costs include costs of governance arrangements which relate to the general running of the Charity. These activities provide the governance infrastructure which allows the Charity to operate and to generate the information required for public accountability.

1.7 Tangible fixed assets

Depreciation is provided on cost in equal annual instalments over the estimated useful lives of the assets – or, in the case of leasehold improvements, over the life of the lease. The rates of depreciation for non-lease related assets are as follows:

Buildings:	2% per annum
Fixtures & Fittings:	10-25% per annum
Office Equipment:	20-33% per annum

Items held by the Charity are recognised as assets where they have a useful life (likely to bring future economic benefit) of more than one financial year and where the initial cost is over £300, or at the discretion of management, any single pieces of equipment costing less, such as computers.

Notes to the Financial Statements**1.8 Foreign currency translation**

Transactions denominated in foreign currencies are recorded in the local currency at actual exchange rates at the date of the transaction. Monetary assets or liabilities denominated in foreign currencies at the balance sheet date are reported at the rates of exchange prevailing at the date. Any gain or loss arising from a change in the exchange rates subsequent to the date of the transaction is included as an exchange gain or loss in the statement of financial activities.

1.9 Pension costs

The Charity operates a defined contribution pension scheme. The Charity's liability under this plan is limited to the on-going contributions.

1.10 Operating leases

Rental costs under operating leases are charged to the statement of financial activities in equal amounts over the period of the lease.

2 Costs of raising funds

	2016-17	2015-16
	£	£
Telephone & office supplies	248	227
Events, travel & subsistence	1,772	-
Publications, training, membership	418	3,158
Website & software	3,036	660
Professional & subcontractor fees	6,950	-
Support costs (note 4)	7,135	11,805
	<u>19,559</u>	<u>15,850</u>

Notes to the Financial Statements

3 Costs of charitable activities

	<u>Homeless Services</u>	<u>ODAAT recovery programme</u>	<u>Supported housing</u>	<u>Internat- ional support</u>	<u>Gover- nance</u>	2016-17 total	2015-16 total
	£	£	£	£	£	£	£
Program grants	-	-	-	277,207	-	277,207	257,845
Mortgage / Loan interest	-	-	20,999	-	-	20,999	22,012
Counselling & training	3,103	10,281	693	50	-	14,127	28,124
Salaries and wages	212,180	138,430	56,498	13,359	-	420,467	295,706
Travel	298	13,146	4,998	599	-	19,041	19,561
Housing & Office	39,577	8,851	80,079	17	-	128,524	166,867
Finance Costs	-	-	-	-	-	-	14,251
Legal & Professional	776	392	168	69	12,437	13,842	23,608
Volunteer expenses	-	13,131	-	-	-	13,131	14,480
Other direct & sundry expenses	15,750	9,532	449	18	-	25,749	62,916
Other indirect expenses	9,687	3,042	4,674	308	-	17,711	
Fraudulent Expense *	-	-	-	-	-	-	12,596
Support costs (note 4)	15,614	7,898	3,385	1,379	6,280	34,556	106,245
	296,985	204,703	171,943	293,006	18,717	985,354	1,024,211

* Within the ODAAT and Supported Housing parts of our Recovery Services, £12,596 which appeared to have been spent on Charitable Activities in 2015-16 was in fact taken fraudulently. We completed our investigation of the circumstances of the fraud at the time; we are confident that we discovered its full extent and we put in place processes to avoid any repeat. The Police and the Charity Commission were informed.

Notes to the Financial Statements**4 Allocation of support costs**

The allocation of support costs and overheads, based on staff time spent on each activity, between fundraising, charitable activities and governance is shown below.

	Fundraising	Charitable activities	Governance	2016-17 total	2015-16 total
	£	£	£	£	£
Staff pay	5,417	13,673	5,421	24,511	71,994
Training	14	121	7	142	-
Travel and subsistence	22	191	11	224	4,056
Utilities	41	352	21	414	-
Communications	93	786	46	925	1,355
Depreciation	913	7,765	457	9,135	11,184
Postage, printing & stationery	22	184	11	217	1,226
IT, Accounting & Admin. services	353	3,000	176	3,529	20,028
Software & equipment	140	1,193	70	1,403	-
Marketing & subscriptions	6	48	3	57	-
Finance & insurance costs	54	456	27	537	4,971
Sundry expense	60	507	30	597	3,236
	7,135	28,276	6,280	41,691	118,050

5 Net income

	2016-17	2015-16
	£	£
Net income for the year is stated after charging:		
Auditor's remuneration	12,437	5,345
Depreciation of tangible fixed assets	13,734	21,381
Operating lease rentals on buildings	78,371	113,461

Notes to the Financial Statements

6 Staff costs

	2016-17	2015-16
Average number of employees ('headcount') during the period	12.7	10.8
	£	£
Salaries	389,920	324,399
Social security costs	38,771	27,881
Pension contributions	19,288	15,420
	<u>447,979</u>	<u>367,700</u>

No employees received annual emoluments in excess of £60,000 in either period. £98 was reimbursed to one trustee during the year for travel expenses to attend Board Meetings; none were reimbursed in the prior year. No trustee received any remuneration from the Charity in the current or prior year.

Management personnel considered key in serving the Charity during the period were the Chief Executive, the Operations Manager, the Director of Recovery Services, the Director of Homeless Services and members of the Board of Trustees, all of whom are active in planning, directing and controlling the activities of the Charity. The total remuneration of key management (including all National Insurance and pension payments) amounted to £169,120 during the period and £139,359 in the prior period.

Notes to the Financial Statements

7 Tangible fixed assets

	Freehold property	Leasehold improvements	Fixtures & fittings	Office equipment	Total
	£	£	£	£	£
Cost					
As at 1 April 2016	830,450	15,047	23,495	69,346	938,338
Additions	-	4,267	345	344	4,956
At 31 March 2017	830,450	19,314	23,840	69,690	943,294
Depreciation					
As at 1 April 2016	77,631	11,623	12,212	66,321	167,787
Charge for the year	9,135	1,296	2,364	939	13,734
At 31 March 2017	86,766	12,919	14,576	67,260	181,521
Net book value					
At 31 March 2017	743,684	6,395	9,264	2,430	761,773
At 31 March 2016	752,819	3,424	11,283	3,025	770,551

8 Debtors

	2016-17	2015-16
	£	£
Tax recoverable	6,337	19,835
Staff & client loans	3,973	4,183
Accrued income	21,444	-
Sundry debtors	93,612	84,813
Prepayments	3,788	12,378
Lease deposits	4,623	-
	133,777	121,209

9 Creditors: amounts falling due within one year

	2016-17	2015-16
	£	£
Mortgage loan	26,527	25,162
Employee pensions	2,816	4,794
Sundry creditors and accruals	39,388	75,587
Foreign transfer creditors	73,858	-
	142,589	105,543

Notes to the Financial Statements**10 Creditors: amounts falling due after more than one year**

	2016-17	2015-16
	£	£
Mortgage loan	<u>614,859</u>	<u>641,897</u>

The mortgage is secured by a fixed charge on the freehold property

Analysis of debt maturity

	2016-17	2015-16
	£	£
In one year or less	26,527	25,162
Between 1 and 2 years	54,395	53,280
Between 3 and 5 years	85,894	86,622
More than 5 years	<u>474,570</u>	<u>501,995</u>
	<u>641,386</u>	<u>667,059</u>

11 Unrestricted funds

	2016-17	2015-16
	£	£
Balance brought forward at 1 April	466,534	454,211
Net income	420,503	229,208
Transfers during the year	<u>(407,692)</u>	<u>(216,885)</u>
Balance carried forward at 31 March	<u>479,345</u>	<u>466,534</u>

Notes to the Financial Statements

12 Restricted funds

	Balance at 31/03/2016 £	Income 2016-17 £	Expenditure 2016-17 £	Transfers 2016-17 £	Balance at 31/03/2017 £
Homeless services	9,372	229,958	296,986	57,656	-
ODAAT recovery programme	-	50,696	205,479	154,783	-
Supported housing	-	-	171,944	171,944	-
International support	-	269,696	293,005	23,309	-
Total	<u>9,372</u>	<u>550,350</u>	<u>967,414</u>	<u>407,692</u>	<u>-</u>

The Homeless Services fund is used to assist homeless people in securing long term accommodation.

The ODAAT fund is part of our Recovery Services and is used to assist beneficiaries looking to overcome drug or alcohol addiction.

The Supported housing fund is also part of our Recovery Services and is used to assist those in supported housing and afterwards with their move-on to sustainable housing.

The International Support fund represents donations received to fund overseas work.

Transfers were made from general funds during the year where expenditure on the above projects was greater than the restricted income received.

13 Related party transactions

HOPE Afghanistan and HOPE worldwide share a common Trustee and our CEO also sits on the Board of HOPE Afghanistan. During the year £10,680 was transferred to Afghanistan (2015-16: £6,540).

14 Balances held on behalf of other organisations

At the end of the financial year HOPE *worldwide* held cash of £3,625 (2015-16: £3,525) on behalf of Sihanouk Hospital, Cambodia; these funds are transferred on request with the Charity acting as agent and custodian. This has not been recognised as an asset in these accounts.

Notes to the Financial Statements**15 Operating lease commitments**

At 31 March 2017, the Charity is committed to making the following payments under non-cancellable operating leases:

Land and buildings

	2016-17	2015-16
	£	£
Amounts payable:		
Within 1 year	76,776	72,000
Within 2 to 5 years	108,487	130,707
	<u>185,263</u>	<u>202,707</u>

Notes to the Financial Statements

16 Statement of Financial Activities for the year ended 31 March 2016, showing the split between unrestricted and restricted funds in the prior year.

	Unrestricted Funds 2015-16	Restricted funds 2015-16	Total funds 2015-16
	£	£	£
Income from:			
Donations	221,058	294,560	515,618
Charitable activities	34,893	501,863	536,756
Investments	10	-	10
Other			-
Total income	255,961	796,423	1,052,384
Expenditure on:			
Raising funds	15,850	-	15,850
Charitable activities	10,903	1,013,308	1,024,211
Total expenditure	26,753	1,013,308	1,040,061
Net income / (expenditure)	229,208	(216,885)	12,323
Transfers	(216,885)	216,885	-
Net movement in funds	12,323	-	12,323
Balances brought forward at 1 April	454,211	9,372	463,583
Balances carried forward at 31 March	466,534	9,372	475,906

