

Charity registration number: 214164

St Peters Community Association
Annual Report and Financial Statements
for the Year Ended 31 March 2016

St Peters Community Association

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The following pages do not form part of the statutory financial statements:

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St Peters Community Association
Reference and Administrative Details

Charity name	St Peters Community Association
Charity registration number	214164
Principal office	St Peter's Community Centre Church Street Bexhill On Sea East Sussex
Trustees	Miss C M Gillman Rev'd D Reynish Mr A Stevens
Bankers	HSBC Bank Plc 2 Devonshire Road Bexhill On Sea East Sussex TN40 1AT
Independent Examiner	Yvonne O'Connor FCCA 13 London Road Bexhill-On-Sea East Sussex TN39 3JR

St Peters Community Association Trustees' Report

Report of the trustees

For the year ended 31 March 2016

The trustees present their report and the financial statements for the year ended 31 March 2016. The trustees who serve during the year and up to the date of this report are set out on page 1.

Structure, governance and management

St Peters Community Association was registered as a charity on 27 February 1963 and governed by a constitution drafted in 1946.

The trustees meet regularly to manage its affairs and determine policy, which is implemented by the centre warden and other staff.

In addition to the Trustees the day to day administration is carried out by the centre warden Mrs. H. Miles. The Hon. Treasurer is Mr. A. J. Thomson FCA.

Objectives and activities

The object of the Association is to manage and operate the Community Association at the Centre for the benefit of the Community and the St. Peter's Church and to maintain the premises in good and workable order. To this end the Association is required to retain adequate funds to meet any future exceptional expenditure towards the maintenance of the Centre and its equipment.

In setting the Charity's objectives and planning its activities, the Trustees have given consideration to the Charity Commission guidance on public benefit.

Achievements and performance

The Association has continued to maintain the Centre and its equipment with a particular focus towards ensuring it complies with current regulations. The Centre throughout the year has served existing groups and attracted new users.

Financial Review

The attached accounts show the charity's financial position which the Trustees consider to be satisfactory.

The principle income is from the use of the halls by various community groups and other voluntary organisations. Donations are always gratefully received but the Association does not solicit funds from the public at large as such.

The premises of the Community Centre are owned by the Rector and Parochial Church council of St. Peter's Parish Church, Bexhill-on-Sea. The PCC and the Association normally contribute an annual amount of £1,500 to a Contingency Fund against any exceptional expenditure which might arise in the future. The PCC did not make a contribution during the year ended 31st March 2016. The fund is distinct from the Association's own funds and is considered to be designated for this purpose only.

Statement of Trustees' responsibilities

The trustees are responsible for the preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

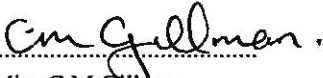
Law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of charity and of the incoming resources and application of resources of the charity for that year. In preparing these financial statements the trustees are required to :

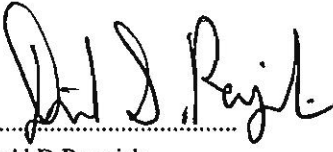
- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable UK Accounting Standards have been followed, subject to any material departments disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

St Peters Community Association
Trustees' Report

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011 and the Charity (Accounts and Reports) Regulations 2008. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other activities.

Approved by the Trustees and signed on their behalf by:


.....
Miss C M Gillman
Trustee
Date: 03/10/2017


.....
Rev'd D Reynish
Trustee
Date: 03/10/2017

Independent Examiner's Report to the Trustees of St Peters Community Association

I report on the accounts of the Trust for the year ended 31 March 2016, which are set out on pages 5 to 10.

Respective responsibilities of trustees and examiner

The trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011(the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commission under section 145 (5) (b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Acthave not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.


.....
Yvonne O'Connor FCCA

Date: 3/10/17

St Peters Community Association
Statement of Financial Activities for the Year Ended 31 March 2016

		Unrestricted Funds	Total Funds 2016	Total Funds 2015
	Note	£	£	£
Incoming resources				
Incoming resources from generated funds				
Voluntary income	2	415	415	963
Investment income	3	62	62	61
Incoming resources from charitable activities	4	53,917	53,917	54,096
Total incoming resources		<u>54,394</u>	<u>54,394</u>	<u>55,120</u>
Resources expended				
Charitable activities	5	54,459	54,459	52,534
Total resources expended		<u>54,459</u>	<u>54,459</u>	<u>52,534</u>
Net movements in funds		(65)	(65)	2,586
Reconciliation of funds				
Total funds brought forward		98,708	98,708	96,122
Total funds carried forward		<u>98,643</u>	<u>98,643</u>	<u>98,708</u>

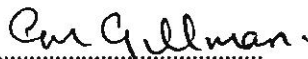
The notes on pages 7 to 10 form an integral part of these financial statements.

St Peters Community Association
Balance Sheet as at 31 March 2016

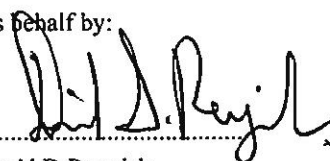
		2016		2015	
	Note	£	£	£	£
Current assets					
Stocks		400		400	
Debtors	8	3,381		5,432	
Cash at bank and in hand		<u>95,366</u>		<u>93,617</u>	
			99,147		99,449
Creditors: Amounts falling due within one year	9		<u>(504)</u>		<u>(741)</u>
Net current assets			<u>98,643</u>		<u>98,708</u>
Net assets			<u>98,643</u>		<u>98,708</u>
The funds of the charity:					
Unrestricted funds					
Unrestricted income funds			<u>98,643</u>		<u>98,708</u>
Total charity funds			<u>98,643</u>		<u>98,708</u>

The financial statements have been prepared in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2015).

Approved by the Trustees on 03/10/17 and signed on its behalf by:



Miss C M Gillman
Trustee



Rev'd D Reynish
Trustee

St Peters Community Association
Notes to the Financial Statements for the Year Ended 31 March 2016

1 Accounting policies

Basis of preparation

The financial statements have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice 'Accounting and Reporting by Charities (SORP 2005)', issued in March 2005, the Financial Reporting Standard for Smaller Entities (effective January 2015) and the Charities Act 2011.

Fund accounting policy

Unrestricted income funds are general funds that are available for use at the trustees' discretion in furtherance of the objectives of the charity.

Further details of each fund are disclosed in note 11.

Incoming resources

Donations are recognised where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability.

Investment income is recognised on a receivable basis.

Income from charitable activities includes income recognised as earned (as the related goods or services are provided) under contract.

Resources expended

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to the expenditure. All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Support costs

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, for example, allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

Stock

Stock is valued at the lower of cost and net realisable value, after due regard for obsolete and slow moving stocks. Net realisable value is based on selling price less anticipated costs to completion and selling costs.

2 Voluntary income

	Unrestricted Funds £	Total Funds 2016 £	Total Funds 2015 £
Donations and legacies			
Donations	415	415	963

St Peters Community Association
Notes to the Financial Statements for the Year Ended 31 March 2016

..... continued

3 Investment income

	Unrestricted Funds £	Total Funds 2016 £	Total Funds 2015 £
Bank Interest Receivable	62	62	61

4 Incoming resources from charitable activities

	Unrestricted Funds £	Total Funds 2016 £	Total Funds 2015 £
Charitable activity			
Canteen	2,620	2,620	2,962
St Peter's Church For Contingency Fund	-	-	1,500
Hire Of Halls	50,497	50,497	48,834
St Peter's Church Towards Cost	800	800	800
	<u>53,917</u>	<u>53,917</u>	<u>54,096</u>

5 Total resources expended

	Charitable activity £	Total £
Direct costs		
Cost of goods sold	3,008	3,008
Employment costs	26,892	26,892
Establishment costs	11,184	11,184
Repairs and maintenance	9,474	9,474
Office expenses	1,242	1,242
Printing, posting and stationery	543	543
Subscriptions and donations	171	171
Sundry and other costs	213	213
Advertising and promotion	39	39
	<u>52,766</u>	<u>52,766</u>
Support costs		
Establishment costs	<u>1,693</u>	<u>1,693</u>
	<u>54,459</u>	<u>54,459</u>

St Peters Community Association
Notes to the Financial Statements for the Year Ended 31 March 2016

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6 Trustees' remuneration and expenses

No trustees received any remuneration during the year.

7 Employees' remuneration

The average number of persons employed by the charity (including trustees) during the year was as follows:

	2016 No.	2015 No.
Charitable activities	<u>4</u>	<u>2</u>

The aggregate payroll costs of these persons were as follows:

	2016 £	2015 £
Wages and salaries	25,651	25,802
Social security	<u>1,241</u>	<u>1,324</u>
	<u><u>26,892</u></u>	<u><u>27,126</u></u>

No employee received emoluments of more than £60,000 during the year (2015 - No. 0).

8 Debtors

	2016 £	2015 £
Other debtors	2,532	4,617
Prepayments and accrued income	<u>849</u>	<u>815</u>
	<u><u>3,381</u></u>	<u><u>5,432</u></u>

9 Creditors: Amounts falling due within one year

	2016 £	2015 £
Accruals and deferred income	<u>504</u>	<u>741</u>

St Peters Community Association
Notes to the Financial Statements for the Year Ended 31 March 2016

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10 Related parties

Controlling entity

The charity is controlled by the trustees.

11 Analysis of funds

	At 1 April 2015	Incoming resources	Resources expended	At 31 March 2016
	£	£	£	£
General Funds				
General Fund	27,428	52,845	(54,459)	25,814
Contingency Fund	71,280	1,549	-	72,829
	<u>98,708</u>	<u>54,394</u>	<u>(54,459)</u>	<u>72,829</u>

12 Net assets by fund

	Unrestricted Funds	Total Funds 2016	Total Funds 2015
	£	£	£
Current assets	99,147	99,147	99,449
Creditors: Amounts falling due within one year	(504)	(504)	(741)
Net assets	<u>98,643</u>	<u>98,643</u>	<u>98,708</u>

St Peters Community Association
Statement of financial activities by fund Year Ended 31 March 2016

	General Fund 2016	General Fund 2015
	£	£
Incoming resources		
Incoming resources from generated funds		
Voluntary income	415	963
Investment income	13	13
Incoming resources from charitable activities	52,417	51,096
Total incoming resources	<u>52,845</u>	<u>52,072</u>
Resources expended		
Charitable activities	54,459	52,534
Total resources expended	<u>54,459</u>	<u>52,534</u>
Net movements in funds	(1,614)	(462)
Reconciliation of funds		
Total funds brought forward	<u>27,428</u>	<u>27,890</u>
Total funds carried forward	<u><u>25,814</u></u>	<u><u>27,428</u></u>

This page does not form part of the statutory financial statements.

St Peters Community Association
Statement of financial activities by fund Year Ended 31 March 2016

..... continued

	Contingency Fund 2016	Contingency Fund 2015
	£	£
Incoming resources		
Incoming resources from generated funds		
Investment income	49	48
Incoming resources from charitable activities	1,500	3,000
Total incoming resources	<u>1,549</u>	<u>3,048</u>
 Net movements in funds	 1,549	 3,048
Reconciliation of funds		
Total funds brought forward	<u>71,280</u>	<u>68,232</u>
Total funds carried forward	<u><u>72,829</u></u>	<u><u>71,280</u></u>