

St Joseph's In The Park Parents Fellowship - Accounts for 1/9/16 - 31/8/17

	Amount
Funds Generated	
Uncashed Cheques	£ -
Acquisitions for School	£ -
Ball	£ 42,838.00
Other Events	£ 17,511.96
Staff Presents	£ -
Donations, charity and other non-event	£ 1,323.70
Second Hand Book Sales, Eco Projects, Thrift Shop	£ 2,624.75
Stationery/Overheads/Insurance	£ 1,380.18
Sub Total	£ 65,678.59
Total Receipts	£ 65,678.59
 Payments/Expenses Incurred	
Uncashed cheques	£ -
Acquisitions for School	£ -
Donation to school Eco Projects	£ 346.50
Donation to School Development Project	£ 42,000.00
Ball	£ 11,377.97
Other Events	£ 11,361.46
Staff Presents/Charity Donations	£ 658.90
Nominated Charities	£ 2,437.32
Second Hand Book Sales, Eco Projects, Thrift Shop	£ -
Stationery/Overheads/Insurance/Accountants	£ 562.00
Sub Total	£ 68,744.15
Total Payments	£ 68,744.15
Net Profit (Loss)	£ (3,065.56)
 Bank Reconciliation	
Opening Bank Balance - Actual Bank Balance 010916	£ 10,030.96
B/f unrepresented deposits	£ -
B/f Float	£ -
Receipts	£ 67,158.05
Payments	£ (70,355.86)
B/F prepayments	£ 1,000.00
C/F Prepayments for 2016/17	£ (1,000.00)
C/F Float	£ -
Accounts C/F Bank Balances	£ 6,833.15
C/f unrepresented cheques/deposits	£ -
Actual Bank Balance as 310817	£ 6,833.15

control £ 6833.15
(0.00)



Independent Examiner's Report on the Accounts

Section A

Independent Examiner's Report

Report to the trustees/members of

Charity Name

St. Josephs In The Park Parents Fellowship

On accounts for the year ended

310817

Charity no (if any)

1102971

Set out on pages

3-7

(remember to include the page numbers of additional sheets)

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 43 of the 1993 Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 43(7)(b) of the 1993 Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention (~~other than that disclosed below~~)*:

- (1) which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 41 of the 1993 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed

Date

12/3/2018

Name

JEFFREY WINDSOR

Relevant professional qualification(s) or body (if any)

A.C.A.

Address

4 Fenice Court
Phoenix Business Park
Eaton Socon, St. Neots
Cambs, PE19 8EP

Only complete if the examiner needs to highlight material problems

Give here brief details of any items that the
examiner wishes to disclose

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St Joseph's In The Park Parent's Fellowship Charity No: 1102971

Trustee's Annual Report 2016-2017 Structure and Governance

Governing Document: NCPTA Model Constitution adopted 6 February
2004 (Parents Association) Constitution: Trust
Trustee Selection Methods: Elected from Membership

Objectives of Charity

To advance education of pupils in school by:

- . (a) Developing effective relationships between staff, parents and others associated with the school.
- . (b) Engaging in activities or providing facilities or equipment to support the school and advance the education of the pupils.
- . (c) During a year we organise a number of fundraising and social events attended by staff, parents and children.

Summary of Main Activities during Year

The Fellowship have organised and run a number of events during the year for the school and wider local community.

Our major events included a Fireworks evening, Parent & Staff Christmas Party, Quiz Night and May Ball. Smaller events provided the children with craft activities and Christmas discos.

We additionally ran charity coffee mornings and collections for – Macmillan Cancer Care, ADD-Vance, Mudlarks & BEARS Medics (BASICS Essex Accident Rescue Service).

We continue to be involved in the school's sustainability activities with a number of initiatives during the year primarily textile collection/recycling,

the funds from this fully contribute to Eco & sustainability projects such as Woodland regeneration and mini-beast habitats.

In addition, we purchased gifts for the School's administration team and outgoing PFA members in recognition of their support/efforts.

Summary of Main Achievements during Year

All events and fundraising were very successful this year, particularly our Staff & Parents Christmas party, Quiz Night, Movie Night, second hand uniform shop (Thrift Shop), Fireworks and annual May Ball.

Fundraising objectives this year focused on raising monies to purchase new school council initiated climbing frames and changing rooms for the outdoor swimming pool. In addition the changing rooms will include a new thrift shop and storage area.

This year, members have elected three nominated charities and we were able to donate £500 to each of the following; Macmillan Cancer Care, ADD-Vance, Mudlarks & BEARS Medics (BASICS Essex Accident Rescue Service). In addition a sum of £1100 was donated to Action Duchenne.

Assets and Liabilities

The only assets owned by the Fellowship are event drapes for the main hall purchased in 2015 and a shed used as a Thrift Shop purchased in 2008. All major acquisitions made by the charity are gifted to the school. Income from Eco Projects were donated to the School to spend on 'green' projects. There are no major liabilities.

Policy on Reserves

It is the aim to retain £8,000 in the bank account as operating funds. A vote is generally taken at our AGM to allow members to decide how funds should be spent. This does result in larger sums being retained from time to time. Profit from one academic year may be carried over to the next and retained until such time as an agreement has been reached by members on how to spend the money.

Name	Appointed	Resigned	Position	Details
Kelly Downham	01/09/2015		Trustee Chair	27 Carnaby Road Broxbourne Hertfordshire EN10 7EG Tel: 07812 037786 DOB: 28/09/78
Michelle Withnell	01/09/2015		Trustee Secretary	31 The Finches Hertford Hertfordshire SG13 7TB Tel: 07733 335825 DOB : 23/1/75
Andrea Allen	05/02/2010 01/09/2010		Trustee Treasurer	5 Rockleigh North Road Hertford SG14 1LS Tel: 01992 410690 DOB: 29/9/68
Stephanie Parry	20/09/2013		Trustee	Highfield Rose Lane Wheathampstead Hertfordshire AL4 8RA Tel: 07854 263614 DOB: 1/11/68
Kelly Baker (Donovan)	01/09/2015		Trustee	2 Woodville Place Hertford Herts SG14 3NX Tel: 01992 554218 Mob: 07970 875072 <u>Kelly_m_baker@yahoo</u> <u>.co.uk</u> DOB: 02/02/75

Danielle Sandford	12/10/2012		Trustee	17 Holly Grove Road Bramfield Hertfordshire SG14 2QH Tel: 07815 134353 DOB: 17/12/79
Michelle Cooper	27/06/2014		Trustee	2 Louisville Close Stanstead Abbots Hertfordshire SG12 8DE Tel: 01920 871336 DOB: 15/5/76
Martin Branham	01/09/2016		Trustee	24 Nightingale Road Cheshunt EN7 6WD Tel: 01707874885 Mob: 07808097577 martinbranham88@gmail.com DOB: 01/07/71
Lisa Constantinou	01/09/2016		Trustee	1 The Orchards High Cross Ware Herts SG11 1BJ Mob: 07939 242194 DOB : 14/11/69

St Joseph's In The Park Parent's Fellowship Charity No: 1102971

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