

AUDIT REPORT:Financial Year Ending 31st August 2017

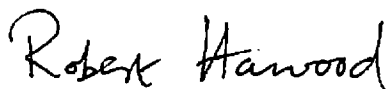
Re:St Joseph's Catholic Primary School Association

I have carried out an independent examination for the Financial statements comprising Income and Expenditure Report of the School Association fund for the financial year ending 31st August 2018 as presented in the main file and other files including Auction and Petty cash.

The following checks and work were done for the above:

- a)Reviewed bank statements**
- b)Reviewed and sample-checked actual expense invoices/vouchers to Payments/Outgoings spreadsheet on file.**
- c)Cross-checked Invoices to bank statement and cheque book references. and authorisations where relevant.**
- d)Cross checked receipts(Income) spreadsheet on file to Bank Statements and vouchers.**
- e)Checked Petty cash vouchers/spreadsheet to Bank Statements**
- f)Where checking taken place have initialled item reviewed**
- g)In the case of various events such as Auction,Readathon,Winter Gala and Summer fair have sample checked documents and reconciliation.**

After completing all the work above I can confirm that the records are kept in an orderly,professional and efficient manner and there are no issues arising from this Audit



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Robert Harwood A.C.M.A

St Joseph's RC Primary School Association

Registered Charity Number 286432

Year ended 31st August 2017

Receipts

Fundraising payments	122227.97	¹
Sponsorship/Donations etc	12560.00	
	<u>134787.97</u>	Z

Payments

Fundraising payments	13170.35
Premises and equipment	1471.15
Teaching resources/Education enrichment	5961.25
Westminster Council (Delegated Budget)	165000.00
Accountant	150.00
	<u>185752.75</u>

Net receipts	-50964.78
Brought forward	124183.21
B/F Petty Cash	179.33
	73397.76

Carried forward

Statement of Assets and Liabilities at 31 August 2017

Barclays Bank	73387.80
Petty Cash	9.96
	<u>73397.76 /</u>

R Howard

St Joseph's RC Primary School Association
Registered Charity Number 286432
Receipts and Payments

Year Ended 31 August 2017

2017

2016

Receipts

Fundraising Payments/Sponsorship/Donations

134788

129488.2

134788

129488.2

Payments

Fundraising payments

13170.35

12121.09

Premises and Equipment

1471.15

5924.47

Teaching resources

5961.25

21122.53

Westminster Council Delegated Budget

165000

88000

Sundries

32.4

Accountant

150

140

185752.75

127340.5

Net receipts -50964.78 2147.67 Brought forward
179.33 16.76

124183.2 122198.1 B/f Petty Cash

Carried forward

73397.76

124362.5

Statement of Assets and Liabilities at 31st August

~~: 2015~~ 2017

Barclays Bank

73387.8

124183.2

Petty Cash

9.96

179.33

73397.76

124362.5

After a financial review of the records - please note the following

Changes in Overall Assets

2011	105651		
2012	81589	-24062	-23%
2013	52900	-28689	-35%
2014	72147	19247	
2015	122215	50068	
2016	124362	2147	2%
2017	73398	-50964 v/	-69%

sept 2016 - August 2017

	Income		Expenditure
DONATIONS			
Parents	600.00		
Charity Aids Foundation	795.00		
Auction	1165.00		
Decoration	1000.00		1000
			<u>1000</u> <i>GA</i>
EVENTS			
International Evening	510	3560.00 <i>PA</i>	
Readathon	14221.92	100 Nursery Coffee morning <i>PA</i>	247
Winter Gala	7647.51	11482.18 <i>PA</i>	
Christmas Products	2315		1785.49
Auction	84464.14		3683.2
Summer Fair	9769.49		2989.36
		<u>119175.06</u>	<u>10040.23</u> <i>GA</i>
		119175.06	10040.23
SPONSORSHIP			
Chestertons	9000		
		<u>9000</u> <i>PA</i>	
SCHOOL			
Insurance for horse riding			735
Ice Creams Temp over 37			51
Resources			502.6
Leavers Photo Book			328.48

Leavers Disco		128.37 BUDGET wcc
Prayer room	1297.7	1297.7
165,000		<u>165000</u> <i>PS</i>

	<u>1297.7</u>	<u>3043.15</u> <i>PS</i>
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PETTY CASH		6500
See breakdown		6500

Total	133032.76	185583.38
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INCIDENTALS

Bank Error	20	
After School club wrong account	125	20
Wrong bank details given Bar	1755.21	125
Unpaid cheque		100

BANK STATEMENT	134932.97	185728.38
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Difference	0.00	
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Petty Cash Breakdown 2016-2017

B/F	179.33
September	2000.00
December	2500.00
June	2000.00

6679.33

September	<i>PA</i> 701.95	5977.38
October	397.83	5579.55
November	634.42	4945.13
December	661.77	4283.36
January	<i>PA</i> 471.31	3812.05
February	11.42	3800.63
March	755.53	3045.10
April	<i>PA</i> 127.77	2917.33
May	<i>PA</i> 473.94	2443.39
June	1079.44	1363.95
July	<i>PA</i> 1353.99	1353.99
August		

6669.37

Total
Petty cash

9.96

Laundry	496.30
Meetings	0.00
School Require	842.53
Auction	2033.20
Summer Fair	547.26
School Events	2075.57
Facilities	471.15
Gala Night	203.36
Nursery	0.00
Postage	0.00
VAT	0.00

6669.37

-9.96

Petty Cash

0	50.00	0.00
0	20.00	0.00
1	10.00	10.00
0	5.00	0.00
0	2.00	0.00
0	1.00	0.00
0	0.50	0.00
0	0.20	0.00
0	0.10	0.00
0	0.05	0.00
0	0.02	0.00
0	0.01	0.00

Total 10.00

0.04