

# **THE WOKING MOSQUE TRUST LIMITED**

**Registered Charity No 241402  
Registered Company Number 0522908**

## **FINANCIAL STATEMENTS**

**TO**

**31 OCTOBER 2016**

**Accountants  
MHM Accounting Solutions  
13 Mapledrakes Close  
Ewhurst  
Surrey  
GU6 7QR**

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**Charity number**  
**Company registration number**

241402  
522908

**Business address**  
149 Oriental Road  
Woking  
Surrey  
GU22 7BA

**Registered office**  
241 Mitcham Road  
London  
SW17 9JQ  
01483760679

### **TRUSTEES**

1. High Commissioner for Pakistan
2. Consul General of Pakistan
3. Defence Attaché of Pakistan
4. Education Attaché of Pakistan
5. Mr. Misdaq Zaidi – Director/Secretary
6. Mr. Raja M. Ilyas
7. Mr. Shamas Tabraiz
8. Mr. Gul Mohammad

### **Management committee**

MR ABDULLAH AHMED  
MR MOHAMMED HABIB  
Mohammed Farooq Shakoor  
Jasim Zaib  
Mr Sufi Mazhar  
Awaiz Khan

(CHAIRMAN)  
(ADMINISTRATOR)  
Secretary  
Treasurer  
Education Secretary (Appointed September 2013)  
Appointed September 2013

**Accountants**  
MH Matthews FCCA FMAAT  
MHM Accounting Solutions  
13 Mapledrakes Close  
Ewhurst  
Surrey  
GU6 7QR

**Auditor**  
Nigel Searle FCCA  
Richardson Watson & co.  
Crosspoint House  
28 Stafford Road  
Wallington  
Surrey  
SM6 9AA

**Bankers**  
HSBC  
Woking  
Surrey  
GU21 6EZ

# **THE WOKING MOSQUE TRUST LIMITED**

## **REPORT TO THE DIRECTOR AND TRUSTEES**

### **FOR THE YEAR ENDED 31 OCTOBER 2016**

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The Director and Trustees present their report and accounts for the year ended 31 October 2016.

The accounts have been prepared in accordance with the accounting policies set out in note 1-2 to the accounts and comply with the Director governing documents the Companies Act 2006 and the Statement of Recommended Practice, "Accounting and Reporting by Charities" issue in March 2005.

#### **Structure, governance and management**

This is a company limited by guarantee.

The only director for the purpose of company law, and who served during the year was Misdaq Zaidi.

The trustees are as follows:-

High Commissioner for Pakistan

Consul General of Pakistan

Defence Attache of Pakistan

Education Attache of Pakistan

Mr. Misdaq Zaidi – Director/Secretary

Mr. Raja M. Ilyas

Mr. Shamas Tabraiz

Mr. Gul Mohammad

None of Trustees has any beneficial interest in the company. All of the membership of the Trust guarantee to contribute £1 each in the event of a winding up.

The day to day running of the Trust is undertaken by the Management Committee, and these are listed on the Accounts Project Statement, Page 7.

The Trust has assessed the major risks to which the Trust is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

#### **Objectives and activities**

The Trusts objects are the preparation and use of the Shah Jahan Mosque, Britain's first purpose built mosque in Woking, Surrey. The policies adopted in furtherance of these objects are, the daily use for worship and education, together with upkeep of the buildings and there has been no change in these during the year.

The Trust have paid due regard to guidance issued by the Charity Commission in deciding what activities the Trust should undertake.

Details of the activities of the Trust during the year are listed on the Accounts Project Statement.

#### **Achievements and performance**

These are contained in the accounts project statements.

#### **Financial review**

The Trust made a loss in the year of £73,667. The major reason for this was the repairs and maintenance projects undertaken on the upkeep of the mosque renovation and roof renewal to halls totalling £154,926.

It is the policy of the Trust that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between six and twelve month's expenditure. The Directors and Trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the Trust's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

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# THE WOKING MOSQUE TRUST LIMITED

## REPORT TO THE DIRECTOR AND TRUSTEES (CONTINUED)

FOR THE YEAR ENDED 31 OCTOBER 2016

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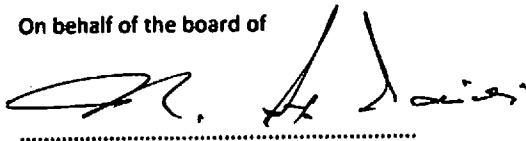
### Disclosure of information to auditors

The director has confirmed that there is no information of which he is aware which is relevant to the audit, but of which the auditor is unaware. They have further confirmed that they have taken appropriate steps to identify such relevant information and to establish that the auditors are aware of such information.

### Auditors

A resolution proposing that the Auditors, Richardson Watson & Co be reappointed as auditors of the company will be put to the members.

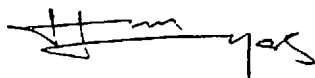
On behalf of the board of



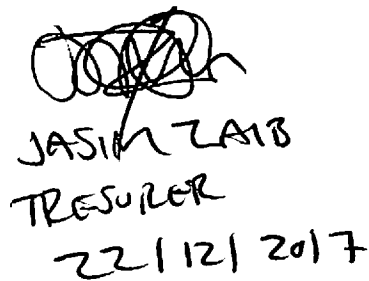
Signed - Mirdaq Zaldi - Director

..... Dated

Signed .....Trustee



M. ILYAS RAJA  
22/12/2017



JASIM ZAIB  
TREASURER  
22/12/2017

## ***INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF THE WOKING MOSQUE TRUST LIMITED***

We have audited the financial statements of The Woking Mosque Trust Limited for the year ended 31 October 2016, which comprise the Statement of Financial Activities, the Balance Sheet, and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice). This report is made solely to the charity's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charity's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's members as a body, for our audit work, for this report, or for the opinions we have formed.

### ***Respective responsibilities of trustees and auditor***

As explained more fully in the Trustees' Responsibilities Statement, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

### ***Scope of the audit of the financial statements***

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of whether the accounting policies are appropriate to the charitable company's circumstances, and have been consistently applied and adequately disclosed, the reasonableness of significant accounting estimates made by the trustees, and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Trustees' Annual Report to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies, we consider the implications for our report.

### ***Opinion on financial statements***

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 October 2016, and of its incoming resources and application of resources, including its income and expenditure,

for the year then ended;

- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

*Opinion on other matter prescribed by the Companies Act 2006*

In our opinion the information given in the Trustees' Annual Report (which incorporates the strategic report and directors' report required by company law) for the financial year for which the financial statements are prepared is consistent with the financial statements.

*Matters on which we are required to report by exception*

The only area to report on is that not all the bank balances could be verified as at 31 October 2016 and £11,931 is unchecked.

Except for the bank balances above, We have nothing else to report in respect of the

following matters where the Companies Act 2006 requires us to report to you if,

...in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us;
- the financial statements are not in agreement with the accounting records and returns;
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Nigel Searle

Senior Statutory Auditor

For and on behalf of Richardson Watson and Co., Statutory Auditor

Crosspoint House, 28 Stafford Road, Wallington, Surrey, SM6 9AA.

Date 29-1-2018

## Accounts project statement

The members of the committee consist of:

- Muhammad Abdullah (Chairman)
- Muhammad Farooq (secretary)
- Jasim Zaib (Treasurer)
- Muhammad Habib (Manager)
- Aweis Khan
- Muhammad Ali
- Saleem Shaikh
- Tariq Hussain
- Mohsin Mughal

Mosque donations projects:

A third trip was made to the jungle in Calais where cooked food was taken for 1500 refugees and distributed by 5 members of the local community. We have carried out collection and sent a container of 44 pallets of food aid to Syria. We worked with a charity called his church who supplied all of the aid which was shipped out and distributed. We most recently collected money for the displaced Rohingya people of Burma, a charity meal was also organised to help the cause. We will have 13 water wells built as well as 8 shelters and food for a number for families for one year. We helped a local lady who was suffering with cancer and raised funds for her treatment. Most recently we raised money for those affected by the tragedy in London's Grenfell tower. Some above projects featured in the local newspaper Woking news and mail.

Building/ maintenance projects:

The historical mosque was renovated inside out by being painted, repaired, gilded and other specialist works which were undertaken by Campbell smith & co. The project was a great success and the Mosque has been restored to its former glory. The mosque roof was replaced due to the old roof being dangerous and not fit for use, extensive flooding also damaged the halls especially the carpet. The roof was completed in early 2017 along with the carpet being replaced. The prayer halls were painted and all of the sites drainage was cleaned out, exterior lighting was installed to improve safety in the evenings. A children's play area was donated to the Mosque was erected on the green as a feature for local children.

Education:

The Mosque recruited a new head of education who is from the locality and has spent many years studying the sciences of Islam. This has brought a real drive to the madrassah by introducing a new syllabus, new structure and more lessons for adults. We have also started more of a variety of classes including a class specifically for the memorisation of the Holy Qur'an. The Madrassa is running 7 days a week with children attending at least 3 times a week. Teachers have been trained up to the highest standards and all of our teachers have a good number of years of experience in their fields.

Events:

The number of schools visiting the Mosque has increased to around 100 through the year. We also have reached out to the wider community by holding open days and have had 400 people turn up to our main open day the my mosque open day. We also have started hosting visits on the weekend and the number of groups coming has increased drastically. We have a successful wrestling club at the mosque as well as pushing new initiatives to help serve the local community including monthly litter picks and visiting the elderly. During Ramadan we had a big iftar month and welcomed guests through the whole month to open fast with us and to counter all of the bad things which happened in the UK due to terrorism. More work is being done to counter negative media reports and the stigma attached to Islam with more outreach work, open days and community initiatives.



**The Woking Mosque Trust Ltd**  
**Statement of Financial Activities including an Income and**  
**Expenditure Account for the year ended 31 October 2016**

	Unrestricted funds £	Restricted Income funds £	Total this year £	Total last year £
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**Income (Note 3)**

**Income and endowments from:**

Donations and legacies	230,143		230,143	194,108
Other trading activities	15,893		15,893	9,850
Charitable activities	683		683	14,387
<b>Total</b>	<b>246,719</b>	<b>-</b>	<b>246,719</b>	<b>218,345</b>

**Expenditure (Notes 4-10)**

**Expenditure on:**

Raising Funds	67,018		67,018	57,737
Charitable activities (Grants)	1,298	-	1,298	28,109
Charitable activities (Governance costs)	252,070		252,070	80,480
<b>Total</b>	<b>320,386</b>	<b>-</b>	<b>320,386</b>	<b>166,325</b>

<b>Net income/expenditure before transfers</b>	- 73,667	-	- 73,667	52,020
<b>Transfers between funds</b>	57,241	- 57,241		
<b>Net income/expenditure before other recognised surplus/(deficit)</b>	- 16,425	- 57,241	- 73,667	52,020
Gains and losses on investment assets	- 386	- 1,000	- 1,386	-
<b>Net movement in funds</b>	<b>- 16,811</b>	<b>- 58,241</b>	<b>- 75,053</b>	<b>52,020</b>
<b>Total funds brought forward</b>	<b>1,337,326</b>	<b>58,893</b>	<b>1,396,219</b>	<b>1,344,199</b>
<b>Total funds carried forward</b>	<b>1,320,515</b>	<b>652</b>	<b>1,321,167</b>	<b>1,396,219</b>

The net movement in funds referred to above is the net incoming resources as defined in the Statement of Recommended Practice for Accounting and Reporting issued by the Charity Commission for England & Wales and is reconciled to the total funds as shown in the Balance Sheet on page 5 as required by the said statement.

All activities derive from continuing operations

The notes on pages 11 to 19 form an integral part of these accounts.

**The Woking Mosque Trust Ltd**  
**Statement of financial activities**  
**for the year ended 31 October 2016**

**Income and Expenditure Account as required by the Companies Act for the year ended 31 October 2016**

	2016	2015
	£	£
Turnover	246,719	218,345
Direct Costs of Turnover	68,317	85,845
Gross Surplus	178,402	132,499
Overnance costs	252,070	80,480
Operating surplus/(deficit)	- 73,668	52,019
Surplus/(deficit) on ordinary activities before tax	- 73,668	52,019
Surplus/(deficit) for the financial year	- 73,668	52,019
Retained surplus/(deficit) for the financial year	- 73,668	52,019
All activtles derive from continuing operations		

The notes on pages 11 to 19 form an integral part of these accounts.

**The Woking Mosque Trust Ltd**  
**Balance Sheet**  
**as at 31 October 2016**

		Unrestricted funds £	Restricted income funds £	Total this year £	Total last year £
<b>Fixed assets</b>					
Tangible assets	(Note 11)	536,661		536,661	537,104
Investments	(Note 12)	-		-	1,386
<b>Total fixed assets</b>		<b>536,661</b>	<b>-</b>	<b>536,661</b>	<b>538,490</b>
<b>Current assets</b>					
<b>Project in Progress</b>					
Debtors	(Note 13)	1,488		1,488	-
(Short term) investments					
Cash at bank and in hand		797,715	652	798,366	866,149
<b>Total current assets</b>		<b>799,203</b>	<b>652</b>	<b>799,854</b>	<b>866,149</b>
<b>Creditors: amounts falling due within one year</b>					
	(Note 14)	10,348		10,348	3,420
<b>Net current assets/(liabilities)</b>		<b>788,854</b>	<b>652</b>	<b>789,506</b>	<b>862,729</b>
<b>Total assets less current liabilities</b>		<b>1,325,515</b>	<b>652</b>	<b>1,326,167</b>	<b>1,401,219</b>
<b>Creditors: amounts falling due after one year</b>					
	(Note 14)	5,000		5,000	5,000
<b>Provisions for liabilities and charges</b>					
<b>Net assets</b>		<b>1,320,515</b>	<b>652</b>	<b>1,321,167</b>	<b>1,396,219</b>
<b>Funds of the Charity</b>					
Unrestricted funds		1,109,807		1,109,807	1,126,618
Unrestricted Revaluation Reserve		210,708		210,708	210,708
Restricted income funds (Note 18)			652	652	58,893
Endowment funds (Note 19)					
<b>Total Charity funds</b>		<b>1,320,515</b>	<b>652</b>	<b>1,321,167</b>	<b>1,396,219</b>

The accounts have been prepared in accordance with the special provisions relating to small companies of the Companies Act 2006 and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2009).

For the year ending 31 October 2016 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006.


The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

Trustee

Signature

Date of  
approval

1

2 M. ILYAS RAJA  22/12/2017

The notes on pages 11 to 19 form an integral part of these accounts.



22/12/17

# **The Woking Mosque Trust Ltd**

## **Notes to the Accounts**

### **for the year ended 31 October 2016**

#### **1 Accounting policies**

##### **Basis of preparation of the accounts**

The financial statements have been prepared in accordance with the Financial Reporting Standard for Smaller Entities (FRSSE), effective April 2008, and all other applicable accounting standards, as modified by the 2015 Revision of Statement of Recommended Practice for Accounting and Reporting issued by the Charity Commissioners for England & Wales, effective April 2005. The accounts have been drawn up in accordance with the provisions of the Charity Act 2011 and the Companies Act 2006.

Insofar as the Statement of Recommended Practice for Accounting and Reporting issued by the Charity Commissioners for England & Wales, effective 2015 requires compliance with specific Financial Reporting Standards other than the FRSSE then the specific Financial Reporting Standards have been followed where their requirements differ from those of the FRSSE.

Advantage has been taken of parts 15 and 16 of the Companies Act 2006 to allow the format of the financial statements to be adapted to reflect the specific nature of the company's operation.

The company has taken advantage of the exemption in Financial Reporting Standard 1 from requirement to produce a cash flow statement.

##### **Accounting convention**

The financial statements are prepared on a going concern basis, under the historical cost convention, advantages have been undertaken under FRSSE's transitional provisions whereby the land and buildings have not been revalued since or after year 2000.

The charity is entirely dependant on continuing donations and as a consequence the going concern basis is also dependant on the continuing donations.

##### **Incoming Resources**

Incoming resources are accounted for on a receivable basis.

##### **Investment Income**

Bank and other interest received is included on an actual receipts basis.

##### **Deferred Income**

In accordance with the Statement of Recommended Practice for Accounting and Reporting (effective April 2005) issued by the Charity Commissioners for England & Wales, grants received in advance and specified by the donor as relating to specific accounting periods or alternatively which are subject to conditions which are still to be met, and which are outside the control of the charity or where it is uncertain whether the conditions can or will be met, are deferred on an accruals basis to the period to which they relate. Such deferrals are shown in the notes to the accounts and the sums involved are shown as creditors in the accounts.

##### **Recognition of liabilities**

Liabilities are recognised on the accruals basis in accordance with GAAP, modified where necessary in accordance with the guidance given in the Statement of Recommended Practice for Accounting and Reporting (effective April 2005) issued by the Charity Commissioners for England & Wales.

##### **Resources Expended**

The policy for including items within the relevant activity categories of resources expended is when a contractual obligation arises that results in payment being unavoidable.

In particular the policy for including items within costs of generating funds, charitable activities and governance cost is as below:

**Costs of generating funds** - are those costs incurred in attracting voluntary income.

**Charitable activities** - include support costs for charitable activities including salaries, Mosque school fees and grants made to institutions.

**Governance costs** - include those incurred in the governance of the charity and its assets and are primarily associated with the constitutional and statutory requirements including management and administrative costs.

##### **Allocation of costs within types of resources expended**

The methods and principles for the allocation and apportionment of all costs between the different activity categories of resources set out above are on a basis consistent with the use of resources, e.g. Staff costs and costs by usage.

# **The Woking Mosque Trust Ltd**

## **Notes to the Accounts**

### **for the year ended 31 October 2016**

#### **2 Accounting policies**

##### **Unrealised and realised gains**

Realised gains and losses are included in the accounts on the date at which a contractual obligation is entered into.

Unrealised gains and losses are computed by reference to the market value of the investments at the balance sheet date, compared to the brought forward cost or valuation, and gains and losses arising on similar categories of investments are netted off.

##### **Fixed Assets and depreciation**

All tangible fixed assets, except freehold land and buildings, are stated at cost less depreciation. Freehold land and buildings are stated at valuation arrived at by a professionally qualified firm of valuers, who valued the assets on the basis of open market value in current use.

Depreciation has been provided at the following rates in order to write off the assets (less their estimated residual value) over their estimated useful economic lives.

Freehold Land and buildings Not depreciated based on Transitional rules for FRSSE and that the residual value is deemed greater than the carrying value.

Furniture & Fittings	33.3% straight line
Computer Equipment	33.3% straight line

An annual impairment review is undertaken by the Trust.

##### **Finance and Operating Leases**

Rentals payable in respect of operating leases where substantially all the benefits and risks of ownership remain with the lessor are charged to the Statement of Financial Activities as incurred

Finance leases are accounted for in accordance with the requirements of the Financial Reporting Standard for Smaller Entities (FRSSE), effective April 2008.

##### **Funds structure policy**

The charity maintains a general unrestricted fund which represents funds which are expendable at the discretion of the trustees in furtherance of the objects of the charity. Such funds may be held in order to finance both working capital and capital investment.

Restricted funds have been provided to the charity for particular purposes, and it is the policy of the board of trustees to carefully monitor the application of those funds in accordance with the restrictions placed upon them.

A fixed asset fund is maintained which represents the written down value of tangible fixed assets, and is divided into a restricted fixed asset fund representing the written down value of those assets subject to restrictions, with the balance being in a designated fund representing the written down value of those assets free of restrictions.

There is no formal policy of transfer between funds or on the allocation of funds to designated funds, other than that described above.

Any other proposed transfer between funds would be considered on the particular circumstances.

##### **Winding up or dissolution of the charity**

If upon winding up or dissolution of the charity there remain any assets, after the satisfaction of all debts and liabilities, the assets represented by the accumulated fund shall be transferred to some other charitable body or bodies having similar objects to the charity.

**The Woking Mosque Trust Ltd**  
**Notes to the Accounts**  
**for the year ended 31 October 2016**

<b>3 Surplus/(deficit) for the financial year</b>	<b>2016</b>	<b>2015</b>
	<b>£</b>	<b>£</b>
This is stated after crediting :-		
<b>Revenue Turnover from ordinary activities</b>	<b>246,036</b>	<b>203,958</b>
and after charging :-		
Depreciation of owned fixed assets	2,852	31
Reporting Accountants fees	540	1,120
Independent Examination fees	1,800	2,300

Funds belonging to the charity have been used for the purchase of insurance to protect the charity from loss. No trustee professional indemnity insurance has been purchased.



**Statement that no expenses were paid to trustees or connected persons.**

No expenses were paid to trustees or persons connected with them.

**5 Detailed analysis of certain transactions required by the 2015 revision to the statement of Recommended Practice for Accounting and Reporting issued by the Charity Commissioners for England & Wales (effective January 2015)**

Various items which are required by the 2015 revision to the Statement of Recommended Practice for Accounting and Reporting issued by the Charity Commissioners for England & Wales (effective January 2015) to be disclosed in the notes to the accounts are set out in Detailed Schedule to the Statement of Financial Activities and its appendices on pages 15 to 17, which should be read together with these notes.

**7 Analysis of Support costs**

An analysis of Support Costs by activity (Appendix 2) is included in the detailed schedule to the Statement of Financial Activities and costs are allocated on a basis consistent with the user of the resource. Human Resources are the most significant expenses.

**8 Analysis of charitable expenditure**



An analysis of charitable expenditure by activity (Appendix 3) is included in the detail schedule to the Statement of Financial Activities and costs are allocated on a basis consistent with the use of resource and in the furtherance of the charity's objectives. The Mosque school costs are the most significant expenses.

**9 Analysis of grants payable in furtherance of the charity's objects**

An analysis of grants by activity (Appendix 4) is included in the detailed schedule to the statement of Financial Activities and Fitra is the most significant grant payable.

<b>10 Staff Costs and Emoluments</b>	<b>2016</b>	<b>2015</b>
	<b>£</b>	<b>£</b>
Gross Salaries	35,380	30,967
Employers NI	4,166	3,527
	<u>39,546</u>	<u>34,494</u>
<b>Numbers of full time employees or full time equivalents</b>	<b>2016</b>	<b>2015</b>
Engaged on charitable activities	2.5	2.5

There were no fees or other remuneration paid to the trustees (2015 NIL)

There were no employees with emoluments in excess of £80,000 per annum

Neither the trustees nor any persons connected with them have received any remuneration, either in the current year or the prior year.

**The Woking Mosque Trust Ltd**  
**Notes to the Accounts**  
**for the year ended 31 October 2016**

**11 Tangible fixed assets**

**11.1 Cost or valuation**

	Freehold land & buildings	Leasehold land & buildings	Plant, machinery and motor vehicles	Fixtures, fittings and equipment	Payments on account and assets under construction	Total
	£	£	£	£	£	£
Balance brought forward	530,234	7,815	130,201	700	6,094	675,044
Additions				8,503		8,503
Revaluations						-
Disposals	-				6,094	6,094
Transfers *						
Balance carried forward	530,234	7,815	130,201	9,203	-	677,453

**11.2 Accumulated depreciation and impairment provisions**

	Basis Rate	SL or RB 0	SL or RB 0	SL 15%	RB 33.3%	SL or RB 0	
Balance brought forward		-	7,101	130,201	638	-	137,940
Depreciation charge for year				-	2,852		2,852
Impairment provisions							-
Revaluations							-
Disposals							-
Transfers*							
Balance carried forward		-	7,101	130,201	3,490	-	140,792

**11.3 Net book value**

Brought forward	530,234	714	0	62	6,094	537,104
Carried forward	530,234	714	0	5,712	-	536,661

# **The Woking Mosque Trust Ltd**

## **Notes to the Accounts**

### **for the year ended 31 October 2016**

#### **12 Investment assets**

##### **12.1 Fixed assets investments**

	£
Carrying (market) value at beginning of year	1,386
Add: additions to investments at cost	-
Less: disposals at carrying value	- 1,386
Add/(deduct): net gain/(loss) on revaluation	-
Carrying (market) value at end of year	-

##### **12.2 A breakdown of the income from investments**

##### **Analysis of investments**

##### **12.2 Market value at year end**

	£
Investment properties	-
Investments listed on a recognised stock exchange or held in common investment funds, open ended investment companies, unit trusts or other collective investment schemes	-
Investments in subsidiary or connected undertakings and companies	-
Securities not listed on a recognised Stock Exchange	-
Cash held as part of the investment portfolio	-
Other investments	-
<b>Total</b>	-



**The Woking Mosque Trust Ltd**  
**Notes to the Accounts**  
**for the year ended 31 October 2016**

**13 Debtors and prepayments**

Analysis of debtors	Amounts falling due within one year		Amounts falling due after more than one year	
	This year £	Last year £	This year £	Last year £
Trade debtors (HMRC Gift AID)	-	-		
Amounts due from subsidiary and associated undertakings				
Prepayments	1,488			
Other debtors				
Prepayments and accrued income				
<b>Total</b>	<b>1,488</b>	<b>-</b>	<b>-</b>	<b>-</b>

Gift Aid Claim has now been withdrawn

**14**

**Creditors and accruals**

**14.1 Analysis of creditors**

	Amounts falling due		Amounts falling due after	
	This year £	Last year £	This year £	Last year £
Loans and overdrafts			5,000	5,000
Trade creditors		-		
Accrued Expenses	9,923	3,420		
PAYE and NI	426	-		
<b>Total</b>	<b>10,348</b>	<b>3,420</b>	<b>5,000</b>	<b>5,000</b>

The Loan is provided by the London Central Mosque Trust and is interest free.

**15 Post Balance Sheet events**

No Significant post balance sheet events were noted.

**16 Contingent (Liabilities)/ Assets**

None to note.

**The Woking Mosque Trust Ltd**  
**Notes to the Accounts**  
**for the year ended 31 October 2016**

**17 Analysis of the Net Movement in Funds**

	2016 £	2015 £
Net Movement in funds from Statement of Financial Activities	(73,667)	52,020
Net Resources applied on functional fixed assets	<u>(8,503)</u>	<u>0</u>
Net movement in funds available for future activities	(82,169)	52,020
The net resources applied on functional fixed assets represents the cost of additions less proceeds of any disposals.		

**18 Particulars of Individual Funds and analysis and Liabilities representing funds**  
**At 31 October 2016**

	Unrestricted Funds 2016 £	Restricted Funds 2016 £	Total Funds 2016 £
Tangible Fixed Assets	536,661		536,661
Investments at Valuation			
Fixed assets investments	0		0
Current Assets	799,203	652	799,854
Current Liabilities	(10,348)		(10,348)
Long Term Liabilities	<u>(5,000)</u>		<u>(5,000)</u>
	<u>1,320,515</u>	<u>652</u>	<u>1,321,167</u>

**At 31 October 2015**

	Unrestricted Funds 2015 £	Restricted Funds 2015 £	Total Funds 2015 £
Tangible Fixed Assets	537,104	0	537,104
Investments at Valuation		0	0
Fixed assets investments	1,388	0	1,388
Current Assets	807,256	58,893	866,149
Current Liabilities	(3,420)	0	(3,420)
Long Term Liabilities	<u>(5,000)</u>	<u>0</u>	<u>(5,000)</u>
	<u>1,337,328</u>	<u>58,893</u>	<u>1,396,219</u>

**The Woking Mosque Trust Ltd**  
**Notes to the Accounts**  
**for the year ended 31 October 2016**

18 (cont) The individual funds included above are:-

	Funds at 2015	Movements in Funds 2016	Total Funds 2016
	£	£	£
General Donations	1,278,307	(168,500)	1,109,807
Mosque School	(253,601)	253,601	(0)
Disaster Relief	(326,553)	326,553	0
Sundry Other Funds	427,466	(427,466)	0
Unrealised gains on Investments	1,000	(1,000)	0
Sundry Restricted Funds	58,301	(58,301)	0
Fitrana	592	60	652
Revaluations Reserve	210,708		210,708
	<u>1,396,219</u>	<u>(75,053)</u>	<u>1,321,167</u>

	Incoming Resources	Outgoing Resources	Movement in funds
	£	£	£
General Donations	230,143	(279,598)	(49,455)
Mosque School	0	(40,788)	(40,788)
Disaster Relief	0	0	0
Sundry other funds	15,893		15,893
Fitrana	(60)	0	(60)
	<u>245,976</u>	<u>(320,386)</u>	<u>(74,410)</u>

Unrestricted fund consists of the following:

**General Donations** These are monies collected to assist with the operations of the Mosque and in furtherance of its objectives.

**Mosque School** This activity is where school fees are charged for education classes, and expenditure relates to staffing costs along with associated costs. All deficits in this fund are covered by general donations.

**Disaster Relief** The fund is for disasters affecting Muslim areas and in particular the fund has been expended on the Bangladeshi Flood. The fund is also utilised where the committee deems fit and may be used in the furtherance of its charitable causes. The £35,000 sent to Pakistan had not been used by 31-10-13 and was sat in the Mosques bank account in Pakistan it was decided to have the money returned back to England and given to other charities. This year two charities locally have benefitted from the appeal.

**Sundry Fund** This is made up of letting and investment income.

Restricted Fund consists of the following:

**Sundry Restricted Fund** This was made up of the Carpet and Borewell  
 Carpet - this has now been completed  
 Borewell - this has now been abandoned and funds used elsewhere at agreement of the donees.

**Fitrana** These are for the Fitrana collection

**19 Endowment Funds**

The Charity had no endowment funds in the year ended 31 October 2015 or in the year ended 31 October 2016.

**21 Revaluation Reserve**

	2016	2015
	£	£
At 1 November	210,708	210,708
Arising on revaluation during the year		
At 31 October	<u>210,708</u>	<u>210,708</u>

**22 Share Capital**

The Charity is incorporated under the Companies Act 1985 and is limited by guarantee, each member having undertaken to contribute such amounts not exceeding one pound as may be required in the event of the company being wound up whilst he or she is still a member or within one year thereafter.

There is 1 member of the company (2015- 1 members)

# The Woking Mosque Trust Ltd

## Statement of Financial Activities including an Income Expenditure Account for the year ended 31 October 2016

### Status of this schedule to the statement of Financial Activities

This schedule is an intrinsic part of the accounts required to comply with the 2015 Revision of the Statement of Recommended Practice for Accounting and Reporting issued by the Charity Commissioners for England & Wales, effective January 2015. However, it is not part of the Statutory accounts required under the provisions of the Companies Act 2006 in relation to incorporated charities.

### Incoming Resources

	2016		2015	
	£		£	
	Unrestricted Funds	Restricted Funds	Total Funds	Prior Period Total Funds
	2016	2016	2016	2015
	£	£	£	£
<b>Incoming Resources from generated funds</b>				
<b>Voluntary Income</b>				
<b>Grants, legacies and donations</b>				
<b>Government and public bodies</b>				
<b>Incoming resources of revenue nature</b>				
<b>Revenue, Grants and donations</b>	230,143	-	230,143	208,495
<b>Total</b>	<u>230,143</u>	<u>-</u>	<u>230,143</u>	<u>208,495</u>
<b>Total Grants, Legacies &amp; Donations Received</b>	<u>230,143</u>	<u>-</u>	<u>230,143</u>	<u>208,495</u>
<b>Total Voluntary Income</b>	<u>230,143</u>	<u>-</u>	<u>230,143</u>	<u>208,495</u>
<b>Temporary letting and Licensing of Charitable property</b>	15,893		15,893	9,850
<b>Charitable activities</b>	683		683	
<b>Total of activities for raising funds</b>	<u>16,576</u>	<u>-</u>	<u>16,576</u>	<u>9,850</u>
<b>Investment Income</b>				
<b>Other bank deposit interest received</b>	-		-	-
<b>Total Investment Income</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Total Incoming Resources</b>	<u>246,719</u>	<u>-</u>	<u>246,719</u>	<u>218,345</u>

# The Woking Mosque Trust Ltd

## Statement of Financial Activities including an Income Expenditure Account for the year ended 31 October 2016

Charitable expenditure			2016	2015
			£	£
	Unrestricted Funds	Restricted Funds	Total Funds	Prior Period Total Funds
	2016	2016	2016	2015
	£	£	£	£
<b>Support costs of charitable activities</b>				
Gross wages and salaries - charitable activities	35,380		35,380	30,967
Employers' NI - Charitable activities	4,166		4,166	3,527
Depreciation of assets used for charitable activities	2,852		2,852	31
Volunteer Expenses	24,802		24,802	19,974
Mosque School fees	1,243		1,243	3,239
	<b>68,442</b>	<b>-</b>	<b>68,442</b>	<b>57,737</b>
Grants paid as shown in the detailed schedule pg 16	1,298		1,298	15,293

### Governance costs that are not direct management functions inherent in generating funds, service delivery and programme of project work (including management and administration costs)

#### Specific governance costs

Reporting Accountant's fee	605		605	47
Auditor's remuneration	1,200		1,200	300
Other Accountancy fees (PAYROLL)	1,000		1,000	679
Legal & professional fees	505		505	4,660

#### Management and administration costs

<b>Premises Costs</b>				
Service charges	4,830		4,830	3,279
Insurance	2,742		2,742	3,016
Rates, Water and Light & Heat	27,020		27,020	27,600
Cleaning & Garden	15,840		15,840	9,900
Premises repairs and renewals	183,153	-	183,153	20,302
Borewell expenses written off	6,904		6,904	
<b>General administrative expenses</b>				
Telephone, Stationery and printing	3,575		3,575	4,191
Events & meetings	1,321		1,321	6,463
Bank charges	41		41	114
Sundry expenses	2,334	-	2,334	24
Loss on Investments	386	1,000	1,386	-
<b>Total Governance costs after reallocation</b>	<b>251,456</b>	<b>1,000</b>	<b>252,456</b>	<b>80,480</b>

The basis for the allocation of costs as shown above is explained in the accounting policies and the notes to the accounts.

# **The Woking Mosque Trust Ltd** **Statement of Financial Activities including an Income** **Expenditure Account for the year ended 31 October 2016**

**A Detailed schedule of grants paid to achieve the objects of the charity**

	Unrestricted funds	Restricted Income funds	Total this year 2016 £	Total last year 2015 £
<b>Grants to Institutions</b>				
Earthquake Relief	-	-	-	-
Disaster Relief	-	-	-	-
Fitrana	-	-	-	11,836
Haiti	-	-	-	-
Local Charities	1,298	-	1,298	3,457
Cancer Patient	-	-	-	980
	<b>1,298</b>	<b>-</b>	<b>1,298</b>	<b>16,273</b>
<b>Total of all grants paid</b>	<b>1,298</b>	<b>-</b>	<b>1,298</b>	<b>16,273</b>

The attached appendices detail the activity analysis required by the 2015 Revision of the Statement of Recommended Practice for Accounting and Reporting issued by the Charity Commissioners for England & Wales, effective January 2015.

- 1. Analysis of Total Incoming & Outgoing Resources by Activity**
- 2. Analysis of Total Support Costs by Activity**
- 3. Analysis of charitable expenditure by activity**
- 4. Analysis of grants made by activity**