

REGISTERED CHARITY NUMBER: 502273

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR
ENDED 31 DECEMBER 2017
FOR
FRIENDS OF PERSHORE HOSPITAL**

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YEAR ENDED 31 DECEMBER 2017**CHAIRMAN'S REPORT**

This year has seen the NHS under increasing pressure to meet the health needs of the population and our Hospital has also frequently been under pressure to help ease the bottlenecks in the Acute Hospitals to help them release beds for new patients.

The team here has, as always, coped nobly with these pressures and have kept the bed occupancy at a high level. This, in spite of the extra workload on our Matron, Dan Marshall, who has taken on additional responsibilities, including the management of the district's health visitors.

It is hard to believe that the Hospital has been open for over 13 years – not surprisingly, some of the equipment is in need of refurbishment or replacement. During the past twelve months we have spent nearly £25,000 on everything from special chairs to crash mats (whatever they are!) in the Hospital. In addition, we have made an investment in a wonderful piece of electronic equipment, "My Dementia" that is designed to counteract the onset of dementia and to make the symptoms more bearable. Based around a television unit, the software can be personalised with individual memories and with family pictures (both still and moving) that can calm and connect with patients who are otherwise anxious and distressed. We are told that the Hospital Staff have found this a very valuable nursing tool. There are plans to introduce this more widely in other hospitals.

Some of our members will recall that when the new Hospital was built and we moved in, we also contributed to the equipping of the new Pershore Medical Practice that was housed in the same building. At that time, we undertook to make a similar contribution to the Abbottswood Medical Practice when they enlarged their premises - which they had plans to do. That they have now done, including the welcome expansion of their car park. In accordance with our undertaking to them, we have helped to equip new consulting rooms. The total cost of this support is around £18,000 – a similar amount to that granted to the Pershore Medical Centre.

In both cases, the equipment has been purchased by the Friends and donated for use to the Practices, with the understanding that, should either cease to operate as a GP surgery, the equipment, or its residual value will be returned to the Friends.

In total, including some sundry expenses like the cost of garden maintenance (for which we are very grateful to Shirley Jones) auditor's costs and insurance, we have spent nearly £60,000.

However, as you will see from our End of Year Accounts, we still have a substantial positive balance and we have been informed that we are the beneficiaries of a local lady's estate which will increase our reserves substantially. It is not by accident that our principal source of income is bequests. This happens because the care that our Hospital and its staff give to local people is second to none. The patients and their families appreciate this and reward us accordingly. We take our duties in relation to these bequests very seriously, in some cases the sums are un-entailed but occasionally there are specific requests that we do our best to honour.

In the context of our sound financial situation, we do not set out to raise additional funds unless there is a specific and substantial requirement that we are asked to fund or contribute to. We feel that this is a responsible stance within our community, especially when there are so many worthy causes that compete for the generosity of local people.

It is clear that the NHS has come to recognise the value of the Community Hospitals and that these are a vital part of healthcare within the small towns. Ours is a very fine example of this form of in-patient care and we shall do all we can, together with the South Worcestershire CCG, the Health and Care NHS Trust, the GP's and the Hospital Staff to ensure that we maintain our high standards and our status as an integral and valued contributor to healthcare locally.

Mrs Patricia Freeman - Trustee and Chairman

5 March 2018

YEAR ENDED 31 DECEMBER 2017

REFERENCE AND ADMINISTRATIVE DETAILS

Charity Registration Number	502273
Principal Address	Pershore Hospital Queen Elizabeth Drive Pershore Worcestershire WR10 1PS
Chairman	Mrs Patricia Freeman
Vice Chairman	Mr Michael Amies
Treasurer	Mr Peter John Belcher
Membership Secretary	Ms Elizabeth Ann Stephens
Secretary	Mrs Karen Hodges
Trustees	Mr Stephen Cook Mrs Linda Hamlin Mr John Charles Ogle Mrs Elizabeth Gill Mrs Jan Garratt Mrs Primula Mary Harwood Dr Judith Dale
Independent Examiner	Baldwins (Evesham) Limited Chartered Accountants and Statutory Auditor Almswood House 93 High Street Evesham Worcestershire WR11 4DU
Bankers	Lloyds Bank plc 19 High Street Evesham Worcestershire WR11 4DQ
Patrons	The Mayor of Pershore Lord Spicer of Crophorne Mrs Harriett Baldwin M.P. Rev. Clare Lording Dr Kate Young Dr Clare Wunch Mr John Hine

YEAR ENDED 31 DECEMBER 2017**REPORT OF THE TRUSTEES**

The Trustees present their report and the unaudited financial statements of the charity for the year ended 31 December 2017. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (FRS 102) in preparing the annual report and financial statements of the charity.

The financial statements have been prepared in accordance with the accounting policies set out in notes to the accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published on 16 July 2014 (as amended by Update Bulletin 1 published on 2 February 2016).

Governing document

The charity is governed by the Objects and Rules Report originally accepted in January 1952, most recently approved and updated by the members on 21 April 2009.

The charity was registered as the Friends of Pershore Cottage Hospital in 1973, which has since been shortened to the Friends of Pershore Hospital, and is a member under the Charity Commission of England and Wales.

Committee

The Committee members in office during the year are shown on page 2.

Committee members are selected from members of the Friends by election at the Annual General Meeting, or by election by the Committee to fill a casual vacancy which can be held until the conclusion of the subsequent Annual General Meeting. The Object and Rules declares that the Committee shall consist of the Chairman, Secretary and Treasurer of the Society and not less than eleven, nor more than seventeen other persons at any time. This has been honoured throughout 2017.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

The risk management programmes in place provide assurance to the Trustees and supporters of the Friends of Pershore Hospital. The Committee has assessed the major risks to which the charity is exposed, in particular, those related to the operations and finances of the Society, and is satisfied that systems are in place to mitigate the exposure to the major risks. The assessments of risk controls are under continual review.

The day to day procedures are overseen by the charity's Chairman, Mrs Patricia Freeman.

OBJECTIVES AND ACTIVITIES**Objectives and aims**

The key object of the charity is to be that of relieving the patients and former patients of the Hospital and other invalids in the community who are sick, convalescent, disabled, infirm or in need of financial assistance and generally to support the charitable work of the Hospital and other hospitals at which the patients from Pershore and District normally received treatment.

The Objects and Rules Report indicates that the Friends have the power and responsibility to carry out the above object through the ability to:

- educate the public in the needs of the patients of the Pershore Hospital
- foster co-operation and inter-communication between its members, other charitable institutions, Local Authorities, Hospital Authorities, local doctors and the National Health Service
- recruit, and assist in the recruitment of, volunteers in and for the Hospital

YEAR ENDED 31 DECEMBER 2017

REPORT OF THE TRUSTEES (continued)

Objectives and aims (continued)

- take and accept gifts or property for the objects of the Society

The Friends of Pershore Hospital is an unincorporated charity and is a non-sectarian, non-political charitable organisation with no subsidiaries.

Significant activities

The principal activity of the Friends is to support the work of Pershore Hospital.

Public benefit

In pursuance of the charity's objective, the Friends of Pershore Hospital have had regard to the guidance from the Charities Commission on the provision of public benefit. The first principle requires the Friends to identify the benefits and the second to demonstrate that these benefit the public or a section of the public. The principal object of the charity identifies the benefits, and the Chairman's Report details how the charity has delivered those benefits to the patients of Pershore Hospital, their relatives and friends as well as others requiring care in the community.

FINANCIAL REVIEW

Results and reserves

The results for the year are set out in the financial statements on pages 6 and 7. During the year income amounted to £140,489 (2016: £9,590) and expenditure to £59,570 (2016: £28,080).

The Committee recognises the importance of establishing a reserves policy to provide a prudent level of cover to meet future obligations. As a result, the Committee reviews its reserves on a regular basis and is holding funds in cash to fund its continuing programme of providing equipment for the new hospital.

The net incoming resources therefore, amounted to £80,919 (2016: £18,490 net outgoing resources).

Exemptions from disclosures

The Charity claims exemption from the requirement to prepare a Statement of Cash Flows under Section 1A of the FRS 102 for Small Companies (Update Bulletin 1 as published on 2 February 2016) where income is less than £500,000 (see note 1 to the accounts).

Approved by order of the board of trustees on 5 March 2018 and signed on its behalf by:

Mrs Patricia Freeman - Trustee and Chairman

YEAR ENDED 31 DECEMBER 2017

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF FRIENDS OF PERSHORE HOSPITAL

I report to the trustees on my examination of the accounts of Friends of Pershore Hospital (the Charity) for the year ended 31 December 2017 set out on pages six to seven.

Responsibilities and basis of report

As the trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act'). I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given under section 145(5)(b) of the Act.

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required in section 130 of the Act; or
2. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

William Bailey CTA ATT
Baldwins (Evesham) Limited
93 High Street
Evesham
Worcestershire
WR11 4DU

5 March 2018

YEAR ENDED 31 DECEMBER 2017

STATEMENT OF FINANCIAL ACTIVITIES

	Notes	2017 Unrestricted funds £	2016 Unrestricted funds £
INCOMING RESOURCES			
Incoming resources from generated funds:			
Voluntary income	2	140,019	8,733
Investment income	3	470	857
Total incoming resources		140,489	9,590
RESOURCES EXPENDED			
Charitable activities:			
Hospital expenses	4	1,151	633
Donations	5	9,410	-
Equipment and furnishings		46,990	23,808
Governance costs	6	2,019	1,925
Event costs		-	1,714
Total resources expended		59,570	28,080
NET OUTGOING RESOURCES		80,919	(18,490)
Reconciliation of funds:			
Total funds brought forward	11	192,911	211,401
Total funds carried forward		273,830	192,911

The notes on pages 8 to 12 form part of these financial statements.

YEAR ENDED 31 DECEMBER 2017

BALANCE SHEET

	Note	2017 £	2016 £
Current assets			
Prepayments and accrued income	9	171	160
Cash at bank	9	274,439	193,510
		<hr/>	<hr/>
		274,610	193,670
Creditors: amounts falling due within one year			
	10	(780)	(759)
		<hr/>	<hr/>
Net current assets		273,830	192,911
Total assets less current liabilities			
		<hr/>	<hr/>
		273,830	192,911
Net assets			
		<hr/>	<hr/>
		273,830	192,911
Charity Funds			
Unrestricted funds	11	273,830	192,911
		<hr/>	<hr/>
Total charity funds		273,830	192,911
		<hr/>	<hr/>

The financial statements were approved and authorised for issue by the Board on 5 March 2018.

Signed on behalf of the board of trustees:

Mrs Patricia Freeman - Trustee and Chairman

The notes on pages 8 to 12 form part of these financial statements.

YEAR ENDED 31 DECEMBER 2017

NOTES TO THE FINANCIAL STATEMENTS**1 Summary of significant accounting policies****General information and basis of preparation**

The Friends of Pershore Hospital is a Charity in England and Wales. The address of the registered office is given in the charity information on page 2 of these financial statements. The nature of the charity's operations and principal activities are described on the Report of the Trustees on pages 3 to 4.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 (as updated through Update Bulletin 1 published on 2 February 2016), the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Practice as it applies from 1 January 2015.

The charity has applied Update Bulletin 1 as published on 2 February 2016 and does not include a cash flow statement on the grounds that it is applying FRS 102 Section 1A.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest £1.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

Funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Income recognition

All incoming resources are included in the Statement of Financial Activities (SoFA) when the charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably, and it is probable that the income will be received.

Membership subscriptions are taken to income on a received basis and legacies are included when the charity is advised by the personal representative of an estate that payment will be made, or property transferred and the amount can be quantified.

No amount is included in the financial statements for volunteer time in line with the Charities SORP (FRS 102). Further detail is given in the Trustees' Annual Report.

No income has been declared net of expenditure.

Expenditure recognition

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required, and the amount of the obligation can be measured reliably.

The notes on pages 8 to 12 form part of these financial statements.

YEAR ENDED 31 DECEMBER 2017

NOTES TO THE FINANCIAL STATEMENTS (continued)

1 Expenditure recognition (continued)

Irrecoverable VAT is charged as an expense against the activity for which expenditure arose.

Grants payable to third parties are within the charitable objectives. Where unconditional grants are offered, this is accrued as soon as the recipient is notified of the grant, as this gives rise to a reasonable expectation that the recipient will receive the grants. Where grants are conditional relating to performance then the grant is only accrued when any unfulfilled conditions are outside of the control of the charity.

Allocation of support and governance costs

Support costs are those that assist the work of the charity but do not directly represent charitable activities and include office costs, governance costs, and administrative costs. They are incurred directly in support of expenditure on the objects of the charity and include project management carried out at Headquarters. Where support costs cannot be directly attributed to particular headings they have been allocated to cost of raising funds and expenditure on charitable activities on a basis consistent with use of the resources.

Tax

The charity is exempt from tax on its charitable activities.

2 Income from charitable activities

	2017 £	2016 £
Donations	1,516	2,268
Gift Aid	766	649
Legacies	134,712	-
Subscriptions	2,985	3,505
Concert	-	2,225
Sundry	40	86
	140,019	8,733
	140,019	8,733

All income from charitable activities constitutes voluntary income and for the year ended 2017 and 2016 was attributed to the unrestricted fund.

3 Investment income

	2017 £	2016 £
Deposit account interest	470	857
	470	857
	470	857

All investment income for 2017 and 2016 was attributed to the unrestricted fund.

The notes on pages 8 to 12 form part of these financial statements.

YEAR ENDED 31 DECEMBER 2017

NOTES TO THE FINANCIAL STATEMENTS (continued)

4 Analysis of expenditure on charitable activities

	Notes	Activities undertaken directly £	Support costs £	Total £
Hospital expenses		1,151	-	1,151
Equipment and furnishings		46,990	-	46,990
Donations	5	9,410	-	9,410
Governance costs	6	-	2,019	2,019
		<hr/> 57,551	2,019	<hr/> 59,570

All of the expenditure on charitable funds for 2017 and 2016 were attributed to the unrestricted fund.

5 Direct costs of charitable activities

	2017 £	2016 £
Hospital flowers and plants	257	633
Sundry hospital expenses	894	-
Donations	9,410	-
Equipment	46,990	23,808
Event costs	-	1,714
	<hr/> 57,551	<hr/> 26,155

Donations were made to the following:

	2017 £	2016 £
St. Richard's Hospice	8,046	-
Pershore Abbey PCC	1,364	-
	<hr/> 9,410	<hr/> -

6 Support costs

	Management £	Totals £
Governance costs	2,019	2,019
	<hr/> 2,019	<hr/> 2,019

The notes on pages 8 to 12 form part of these financial statements.

YEAR ENDED 31 DECEMBER 2017

NOTES TO THE FINANCIAL STATEMENTS (continued)

6 Support costs (continued)

Support costs, included in the above, are as follows:

	2017 Governance costs £	2016 Governance costs £
Subscriptions	503	577
Accounts	980	760
Expenses	16	42
AGM costs	520	546
	2,019	1,925

7 Independent examiners remuneration

The independent examiners remuneration amounts to an independent examination fee of £780 (2016: £960), inclusive of VAT. The fee in 2016 included additional one-off work amounting to £200 inclusive of VAT.

8 Trustees' and key management personnel remuneration and expenses

The trustees all give freely their time and expertise without any form of remuneration or other benefit in cash or kind (2016: £nil).

Treasurers' expenses of £16 were reimbursed during the year (2016: £12).

The membership secretary's expenses reimbursed during the year totalled £nil (2016: £30).

There were no expenses reimbursed to trustees (2016: £nil).

9 Current assets

	2017 Total funds £	2016 Total funds £
Prepayments and accrued income	171	160
Bank Current Account	17,766	10,307
COIF Account	256,673	183,203
	274,610	193,670

All bank balances related to unrestricted funds both in 2017 and 2016.

The notes on pages 8 to 12 form part of these financial statements.

YEAR ENDED 31 DECEMBER 2017

NOTES TO THE FINANCIAL STATEMENTS (continued)

10 Creditors: amounts falling due within one year

	2017 £	2016 £
Accruals and deferred income	780	759
	<hr/> 780	<hr/> 759
	<hr/>	<hr/>

All creditors falling due after one year related to unrestricted funds both in 2017 and 2016.

11 Movement in funds

	At 1.1.17 £	Net movement in funds £	At 31.12.17 £
Unrestricted funds			
General fund	192,911	80,919	273,830
TOTAL FUNDS	<hr/> 192,911	<hr/> 80,919	<hr/> 273,830
	<hr/>	<hr/>	<hr/>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	140,489	59,570	80,919
TOTAL FUNDS	<hr/> 140,489	<hr/> 59,570	<hr/> 80,919
	<hr/>	<hr/>	<hr/>

12 Capital commitments

The charity has no capital commitments for the year ended 31 December 2017 (2016: £nil).

13 Related party transactions

There are no related party transactions during the period (2016: £nil).

The notes on pages 8 to 12 form part of these financial statements.

YEAR ENDED 31 DECEMBER 2017

DETAILED STATEMENT OF FINANCIAL ACTIVITIES

	2017 £	2016 £
INCOMING RESOURCES		
Voluntary income		
Donations	1,516	2,268
Gift aid	766	649
Legacies	134,712	-
Subscriptions	2,985	3,505
Sundry	40	86
Concert	-	2,225
	<hr/>	<hr/>
	140,019	8,733
Investment income		
Deposit account interest	470	857
	<hr/>	<hr/>
Total incoming resources	140,489	9,590
RESOURCES EXPENDED		
Charitable activities		
Hospital flowers and plants	257	633
Sundry hospital expenses	894	-
Donations	9,410	-
Equipment	46,990	23,808
Event costs	-	1,714
	<hr/>	<hr/>
	57,551	26,155
Support costs		
Management		
Subscriptions	503	577
Accounts	980	760
Expenses	16	42
AGM costs	520	546
	<hr/>	<hr/>
	2,019	1,925
	<hr/>	<hr/>
Total resources expended	59,570	28,080
	<hr/>	<hr/>
Net income / (expenditure)	<u>80,919</u>	<u>(18,490)</u>

This Page does not form part of the statutory financial statements.