# BOSLEY BOBKINS PRE-SCHOOL

# ST. MARY'S C of E PRIMARY SCHOOL, LEEK ROAD, BOSLEY

Charity Registration No: 1054290 Pre-School Alliance No: 21377G: Branch 25104

# INCOME & EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31st AUGUST 2017

| <u>2016</u> | Income               | <u>2017</u>                             | <u>2016</u> | Expenditure          | 2017       |
|-------------|----------------------|-----------------------------------------|-------------|----------------------|------------|
| 13530       | Fees                 | 14340                                   | 46275       | Wages                | 41713      |
| 19946       | CCC Funding          | 26872                                   | 1835        | Legal & Professional | 1475       |
| 573         | <b>Bank Interest</b> | 507                                     | 288         | Premises Costs       | 288        |
| 1448        | Breakfast Club       | 2049                                    | 561         | Materials/Equipment  | 884        |
| 758         | Donations            | 300                                     | 106         | Advertising & PR     | 386        |
| 58          | Uniform Sales        | 60                                      | 339         | Uniforms             | 300        |
| 175         | Pupil Premium        | -                                       | 281         | Refreshments         | - 259      |
|             |                      | 5 N                                     | 520         | P.L.A. Insurance     | 533        |
|             |                      |                                         | 700         | Utilities            | 700        |
|             |                      |                                         | 12          | Gifts                | 422        |
|             |                      |                                         | 246         | Breakfast Club Exps  | 42Z<br>245 |
|             |                      | . i .                                   | 671         | Postage/Stationery   | 243<br>642 |
|             |                      |                                         | 105         | Training             | 784        |
|             |                      |                                         | 685         | Cleaning/Provisions  | 374        |
|             | 8                    |                                         | 120         | Repairs/Renewals     | 107        |
|             |                      | $(g^2)$                                 | 401         | Telephone            | -390       |
|             |                      |                                         | 55          | Sundry               | 50         |
|             |                      |                                         | -           | Performing Arts Week | 200        |
|             |                      |                                         | _           | Bank Charges         | 200        |
|             | e                    |                                         | 295         | Depreciation         | 221        |
|             |                      | 1                                       |             | Depresation          | 221        |
| 36488       | Sub Total            | 44128                                   |             |                      | 1          |
|             |                      |                                         | 1. M. N.    |                      |            |
| 1013        | Fund Raising*        | 816                                     |             |                      | 81 at      |
|             | -                    |                                         | (15994)     | (Deficit) of         | (4733)     |
|             |                      |                                         | (           | Income over          | (4733)     |
|             | 4                    |                                         |             | Expenditure          |            |
| 1000        |                      | · • • • • • • • • • • • • • • • • • • • | ······      |                      |            |
| 37501       |                      | 44944                                   | 37501       |                      | 44944      |
|             |                      |                                         |             |                      | TTUTT      |

\* See Appendix 1 for Fund-Raising Summary

#### BOSLEY BOBKINS PRE-SCHOOL

### ST. MARY'S C of E PRIMARY SCHOOL, LEEK ROAD, BOSLEY

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Charity Registration No: 1054290 Pre-School Alliance No: 21377G: Branch 25104

# BALANCE SHEET FOR THE YEAR ENDED 31st AUGUST 2017

#### **Capital Account**

Balance at 31st August 2016

Fixed Assets

|        | 2      |
|--------|--------|
| (4733) |        |
|        | (4733) |

| Tables/Chairs          | 248        |        |
|------------------------|------------|--------|
| Less: Depreciation     | (62)       |        |
|                        |            | 186    |
| Toys/Outdoor Equip     | 42         | 100    |
| Less: Depreciation     | (11)       |        |
|                        | <u>_</u>   | 31     |
| Laptop                 | 32         |        |
| Less: Depreciation     | (8)        |        |
|                        | · ·        | 24     |
| Storage Shed 3.2.15    | 562        |        |
| Less: Depreciation     | (140)      |        |
|                        |            | 422    |
|                        |            | 663    |
| Property               |            |        |
| Contribution towards I | New Build  | 12000  |
| Current Assets         |            | 8      |
| Current Account        | 10227      |        |
| 2 Year Leek United     | 11105      |        |
| 2 Year Leek United     | 10642      |        |
| 1 Year Leek United     | 10766      |        |
| New Build Account      | . 1        | 120 C  |
| Money Manager A/c      | 13050      |        |
| Petty Cash             | 81         |        |
|                        | 1          | 55872  |
| s                      | 5          |        |
| Outstanding Fees       | 759        | 759    |
| Pre-Payments           | (5810)     | (5810) |
| Current Liabilities    |            | et.    |
|                        | 10.<br>10. | 1. No. |
| Accruals/Creditors     |            | (1522) |
|                        |            | 61962  |

I have examined the books, vouchers and records of Bosley Bobkin's Pre School for the year ended 31st August, 2017 Timothy Selfe, TCS MANAGEMENT 10th October, 2017

0/10

# BOSLEY BOBKINS PRE-SCHOOL

# ST. MARY'S C of E PRIMARY SCHOOL, LEEK ROAD, BOSLEY

Charity Registration No: 1054290 Pre-School Alliance No: 21377G: Branch 25104

#### APPENDIX 1

#### Fund Raising

| <u>2016</u> |                             | <i>x</i>     | 2017 |
|-------------|-----------------------------|--------------|------|
| 261         | Christmas Concert/Fair      |              | 225  |
| · .         | Harrington Arms Fund Raiser |              | 47   |
| 563         | Rose Queen                  |              | 431  |
| 150         | Rustic Reindeer             |              | 401  |
| -           | Leek Photographers          |              |      |
| 39          | Christmas Cards             |              | 45   |
| -           | Pet Show Fund Raiser        |              | 50   |
|             |                             | · ·          | 18   |
| 1013        |                             | <b>1</b> 2.5 | 816  |

# Independent examiner's report on the accounts



#### CHARITY COMMISSION FOR ENGLAND AND WALES

| Section A                             | ndependent Examiner's Report | m U.                      | - 14.                        |
|---------------------------------------|------------------------------|---------------------------|------------------------------|
| Report to the trustees/<br>members of | Charly Name Bosley Boskins   | PRE-Se                    | tool                         |
| On accounts for the year<br>ended     | 31 8 2017                    | Charity no<br>(if any)    | 1054290                      |
| Set out on pages                      | (rem                         | ember to include the page | numbers of additional sheets |

Respective The char responsibilities of The char trustees and examiner under s

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed. [The charity's gross income exceeded  $\pounds 250,000$  and 1 am qualified to undertake the examination by being a qualified member of [named body]]. Delete [] if not applicable.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

IER

December 2017

examiner's statement

Independent In connection with my examination, no material matters have come to my attention (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 ٠ of the Charities Act; or
- the accounts did not accord with the accounting records; or .
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

| Signed: [                                                      | Homan                                                                                                         | Date: 27/3/2018 |
|----------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------|-----------------|
| Name:                                                          | STEVE TICKLE                                                                                                  |                 |
| Relevant professional<br>qualification(s) or body<br>(if any): | MAAT                                                                                                          |                 |
| Address:                                                       | TCS MANAGEMENT<br>1 MIDDLEWICH ROAD<br>HOLMES CHAPEL<br>CHESHIRE CW4 7EA<br>TEL: HOLMES CHAPEL (01477) 537837 |                 |
| Section B Dis                                                  | closure                                                                                                       |                 |

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

IER

2

December 2017

Give here brief details of any items that the examiner wishes to disclose.

IER

3

December 2017

# Trustees' annual report for the period



#### CHARITY COMMISSION FOR ENGLAND AND WALES

| Period start date | 010916 Period end date 310 | 817                     |         |
|-------------------|----------------------------|-------------------------|---------|
| Charity name BC   | OSLEY BOBKINS PRE-SCHOOL   | Charity No.<br>(if any) | 1054290 |

### Objectives and Activities

|                                                                                                                                                                                  | SORP<br>reference     |                                                                                                                           |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|---------------------------------------------------------------------------------------------------------------------------|
| Summary of the purposes of the charity as set out in its governing document                                                                                                      | Para 1.17             | EDUCATIONAL, SOCIAL AND<br>PHYSICAL DEVELOPMENT OF<br>PRE-SCHOOL CHILDREN                                                 |
| Summary of the main activities<br>in relation to those purposes for<br>the public benefit, in particular,<br>the activities, projects or services<br>identified in the accounts. | Para 1.17 and<br>1.19 | FUNDRAISING FOR OTHER CHARITICS<br>AND COMMUNITY SOCIAL<br>EVENTS, UPDATED STAFF<br>TRAINING. NEW EQUIPMENT<br>PURCHASED. |
| Statement confirming whether the<br>trustees have had regard to the<br>guidance issued by the Charity<br>Commission on public benefit                                            | Para 1.18             | THE TRUSTEES HAVE HAD<br>REGARD TO THE GUDANCE<br>ISSUED BY THE CHARITY<br>COMMISSION ON PUBLIC BONEFIT                   |

### Additional information (optional)

You may choose to include further statements where relevant about:

|                                                                     | SORP<br>reference |                                       |
|---------------------------------------------------------------------|-------------------|---------------------------------------|
| Policy on grant making                                              | Para 1.38         |                                       |
| Policy on social investment including<br>program related investment | Para 1.38         |                                       |
| Contribution made by volunteers                                     | Para 1.38         | <br>e<br>e                            |
| Other                                                               |                   | · · · · · · · · · · · · · · · · · · · |
|                                                                     |                   |                                       |

### Achievements and Performance

|                                                                                                                                                                                                                | SORP<br>reference |                                                                                                                                                                                                                                         |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Summary of the main achievements<br>of the charity, identifying the<br>difference the charity's work has<br>made to the circumstances of its<br>beneficiaries and any wider benefits<br>to society as a whole. | Para 1.20         | EDUCIATIONAL, EDCIAL AND<br>PHYSICAL DEVELOPMENT OF<br>PRE-SCHOOL CHILDREN, IN<br>LINE WITH GOVERNMENT<br>GUIDANCE AND THE EARLY<br>YEARS FOUNDATION STAGE<br>CURRICULUM, EMPLOYMENT<br>OF LOCAL STAFF.<br>PROVISION FOR LOCAL FAMILIES |

#### Additional information (optional)

You may choose to include further statements where relevant about:

|                                                              | SORP<br>reference |    |
|--------------------------------------------------------------|-------------------|----|
| Achievements against objectives set                          | Para 1.41         | х. |
| Performance of fundraising activities against objectives set | Para 1.41         |    |
| Investment performance against objectives                    | Para 1.41         |    |
| Other                                                        |                   |    |

# Financial Review

|                                                                                        | SORP<br>reference |                      |
|----------------------------------------------------------------------------------------|-------------------|----------------------|
| Review of the charity's financial position at the end of the period                    | Para 1.21         | REVIEWED BY TRUSTEES |
| Statement explaining the policy for<br>holding reserves stating why they<br>are held   | Para 1,22         | INCLUDED IN POLICIES |
| Amount of reserves held                                                                | Para 1.22         | 255,872              |
| Reasons for holding zero reserves                                                      | Para 1.22         | NOT APPLICABLE       |
| Details of fund materially in deficit                                                  | Para 1.24         | NOT APPLICABLE       |
| Explanation of any uncertainties<br>about the charity continuing as a<br>going concern | Para 1.23         | NOT APPLICABLE       |

# Additional information (optional)

You may choose to include further statements where relevant about:

| 3 S                                                                                   | SORP<br>reference |  |
|---------------------------------------------------------------------------------------|-------------------|--|
| The charity's principal sources of funds (including any fundraising)                  | Para 1.47         |  |
| Investment policy and objectives<br>including any social investment<br>policy adopted | Para 1.46         |  |
| A description of the principal risks facing the charity                               | Para 1.46         |  |
| Other                                                                                 |                   |  |

# Structure, Governance and Management

| Description of charity's trusts:                                                                                                                                                         | SORP<br>reference |                  |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|------------------|
| Type of governing document                                                                                                                                                               | Para 1.25         | POLICIES         |
| (trust deed, royal charter)                                                                                                                                                              |                   |                  |
| How is the charity constituted?                                                                                                                                                          | Para 1.25         | COMMITTEE RUN    |
| (e.g unincorporated association, CIO)                                                                                                                                                    |                   | CHARITABLE TRUST |
| Trustee selection methods including<br>details of any constitutional<br>provisions e.g. election to post<br>or name of any person or body<br>entitled to appoint one or more<br>trustees | Para 1.25         | ELECTED TO POST  |

#### Additional information (optional)

You may choose to include further statements where relevant about:

|                                                                                                 | SORP<br>reference |  |
|-------------------------------------------------------------------------------------------------|-------------------|--|
| Policies and procedures adopted for<br>the induction and training of trustees                   | Para 1.51         |  |
| The charity's organisational structure<br>and any wider network with which<br>the charity works | Para 1.51         |  |
| Relationship with any related parties                                                           | Para 1.51         |  |
| Other                                                                                           |                   |  |

# Reference and Administrative details

| Charity name                | BOSLEY BOBKINS PRE-SCHOOL                                                 |  |
|-----------------------------|---------------------------------------------------------------------------|--|
| Other name the charity uses |                                                                           |  |
| Registered charity number   | 1054290                                                                   |  |
| Charity's principal address | ST MARYS CE PRIMARY SCHOOL<br>LEEK ROAD<br>BOBLEY<br>MACCLESFIELD SKILONX |  |

#### Names of the charity trustees who manage the charity

|    | Trustee name     | Office (if any) | Dates acted if not for<br>whole year | Name of person (or<br>body) entitled to appoint<br>trustee (if any) |
|----|------------------|-----------------|--------------------------------------|---------------------------------------------------------------------|
| 1  | VICTORIA BONNET  | -ARD CHAIRMAN   |                                      | Comittee                                                            |
| 2  | AMIE LOVATT      | TREASURER       |                                      | CONTITEE                                                            |
| 3  | RELECCA SUCEBOTH | U SECRETARY     |                                      | couttee                                                             |
| 4  | Karen BAXTER     |                 |                                      | COMMITTEE                                                           |
| 5  | SHIRLEY CARLISLE | SAFE GUARDING   | ¢                                    | CO MMITTEE                                                          |
| 6  |                  |                 |                                      |                                                                     |
| 7  |                  |                 |                                      |                                                                     |
| 8  |                  |                 |                                      |                                                                     |
| 9  |                  |                 |                                      |                                                                     |
| 10 | · .              |                 |                                      |                                                                     |
| 11 |                  |                 |                                      |                                                                     |
| 12 |                  |                 |                                      |                                                                     |
| 13 |                  |                 |                                      |                                                                     |
| 14 |                  |                 |                                      |                                                                     |
| 15 |                  |                 |                                      |                                                                     |
| 16 |                  |                 |                                      |                                                                     |
| 17 |                  |                 |                                      |                                                                     |
| 18 |                  | -               |                                      |                                                                     |
| 19 | ·                |                 |                                      |                                                                     |
| 20 |                  |                 |                                      |                                                                     |

# Reference and Administrative details

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(cont)

Corporate trustees - names of the directors at the date the report was approved

| Director name                                |  |
|----------------------------------------------|--|
|                                              |  |
|                                              |  |
|                                              |  |
| ang his <u>ang i</u> tahun aya dalam tahun a |  |
|                                              |  |
|                                              |  |

Name of trustees holding title to property belonging to the charity

| Trustee name | Dates acted if not for whole<br>year | • |
|--------------|--------------------------------------|---|
|              |                                      |   |
|              | 5                                    |   |
| <u></u>      |                                      |   |
|              |                                      |   |
|              |                                      |   |
|              |                                      |   |

# Funds held as custodian trustees on behalf of others

| Description of the assets held in this capacity                                                                                        |  |
|----------------------------------------------------------------------------------------------------------------------------------------|--|
| Name and objects of the charity<br>on whose behalf the assets are<br>held and how this falls within the<br>custodian charity's objects |  |
| Details of arrangements for safe<br>custody and segregation of such<br>assets from the charity's own assets                            |  |

# Additional information (optional)

# Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
|                 |      |         |
|                 |      |         |
|                 |      |         |
|                 |      |         |

# Name of chief executive or names of senior staff members (Optional information)

#### **Exemptions from disclosure**

Reason for non-disclosure of key personnel details

#### Other optional information

# Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

| Signature(s)                           | RR                  |
|----------------------------------------|---------------------|
| Full name(s)                           | LEBECCIA SIDEBOTHAM |
| Position (eg Secretary,<br>Chair, etc) | SECRETARY           |
| Date                                   | 26/4/18             |