

THE CENTRE FOR ENTERPRISE, MARKETS AND ETHICS

Accounts: 31st December 2017

The Centre for Enterprise, Markets and Ethics

Report of the Trustees and accounts for the year ending 31st December 2017

Company number: 08137333

Registered charity number: 1148345

The Centre for Enterprise, Markets and Ethics

Report of the Trustees and accounts for the year ending 31st December 2017

Principal office and Advisers

Registered office:

1st Floor
31 Beaumont Street
Oxford OX1 2NP

Solicitors:

Hunters
9 New Square
Lincoln's Inn
London WC2 3QN

Bankers:

HSBC
65 Cornmarket Street
Oxford OX1 3HY

Investment Managers:

CCLA Investment Management
Senator House
85 Queen Victoria Street
London EC4V 4ET

Accountants and independent examiners:

A.J. Carter & Co
22b High Street
Witney
Oxfordshire OX28 6RB

The Centre for Enterprise, Markets and Ethics

Report of the Trustees and accounts for the year ending 31st December 2017

The Trustees have pleasure in presenting their report and accounts for the Centre for Enterprise, Markets and Ethics ("the Centre") for the year ending 31st December 2017.

Constitution and governance

The Centre was incorporated as a company limited by guarantee on 10th July 2012 and registered as a charity with the Charity Commission on 30th July 2012. The governance of the company is determined by its Memorandum and Articles of Association. The Centre is governed by a body of Trustees, who are also the Directors of the company.

Lord Griffiths of Fforestfach

Dato Dr Kim Tan

Mr Philip Wood

Mr Carl Ferenbach

The Board meets at least four times a year. The Trustees are responsible for any recommended appointments to the Board, taking account of the skills needed, and for ensuring all trustees are trained and equipped to undertake their role. The day-to-day management of the Centre is delegated to the Director, Revd Dr Richard Turnbull. Financial matters are conducted under standing financial instructions which set limits on the approval of payments by staff and specifying matters to be approved by one or more trustee. The Board undertakes an annual review of the risks faced by the Charity.

Company secretary: Revd Dr R Turnbull

Objectives

The objectives of the charity as set out in the governing document are as follows:

- (1) The advancement of education to establish the merit and value of fostering the growth of an enterprise culture in business and society with a moral foundation, in particular but not exclusively by original research and study into areas of economics and business primarily through the application of the principles of Christian faith and theology.
- (2) The relief of poverty and suffering in developed and developing countries through the promotion, understanding and development of investment in enterprise (whether social or otherwise).

Public benefit

The Centre's public benefit- aimed at the general public and mankind generally – is achieved through education and training, the promotion of the relief of poverty and religious activities. This is achieved through advocacy, advice, information, the sponsorship of research and by acting in partnership with other bodies with similar objectives.

The Centre for Enterprise, Markets and Ethics

Report of the Trustees and accounts for the year ending 31st December 2017 (cont)

Review of activities, financial results and future developments

The main focus of the Centre for the year has been to further its objectives through:

- (a) Arranging a series of events and seminars
- (b) Furthering the execution of a research programme
- (c) Developing relationships with other organisations with similar interests
- (d) Continuing the development of a publications series

The Centre has undertaken a number of activities during the period. Events have been held in Oxford and London. These have dealt with ethical and topical matters relating to the enterprise economy. The Centre has also continued to develop a research and publications programme dealing with theological, historical and contemporary approaches to enterprise, including how these might contribute to the relief of poverty. In pursuing their programmes the Trustees have had regard for the guidance of the Charity Commission on public benefit.

The Trustees consider the performance for the period to be satisfactory. The Centre's work has been well received amongst donors, those that benefit from the Centre's work and the wider business and related communities. The principal source of funds for the Centre is private donation. The surplus for the period amounted to £18,438 (2016: £6,084). Reserves are held in a variety of short-term and long-term deposit funds. The Board's reserve policy is to hold approximately 24 months funding in general reserves. The Board considers regularly the level and designation of reserves. The Trustees intend to develop and build upon these activities in the year ahead. This will include further events and the further development of the research programme, including further publications.

Statement of directors' responsibilities in respect of the accounts

The directors are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with general applicable law and United Kingdom Accounting Standards (United Kingdom General Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the directors to prepare financial statements for each financial period which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgments and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Centre for Enterprise, Markets and Ethics

Report of the Trustees and accounts for the year ending 31st December 2017 (cont)

The directors are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charities (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The directors have prepared this report in accordance with the special provisions of part 15 of the Companies Act 2006 relating to small companies and with the Financial Reporting Standard for Smaller Entities (effective January 2015).

This report was approved by the directors on 20th March 2018 and signed on behalf of the directors by:

A handwritten signature in black ink, appearing to read 'Philip Wood', written in a cursive style.

Philip Wood
Director

The Centre for Enterprise, Markets and Ethics

Independent Examiner's Report to the Trustees

I report on the accounts of The Centre for Enterprise, Markets and Ethics for the year ending 31st December 2017, which are set out on pages 6 to 10.

Respective Responsibilities of Trustees and Examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act;
- To follow the procedures laid down in the general directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- To state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a true and fair view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- 1) Which gives me reasonable cause to believe that in any material respect the requirements:
 - To keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - To prepare accounts which accord with the accounting records and comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

Have not been met; or

- 2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

MDA Gyde FCA DChA
AJ Carter & Co
Chartered Accountants

22b High Street, Witney,
Oxon, OX28 6RB
20th March 2018

The Centre for Enterprise, Markets and Ethics

Statement of Financial Activities for the year ending 31st December 2017 (incorporating the Income and Expenditure Account for the period)

Notes

	2017	2016
	£	£
Income from		
Voluntary income – donations and grants	230,592	221,045
Investment income	4,660	3,267
Other income	458	1,173
	-----	-----
Total income	235,710	225,485
	-----	-----
Expenditure on		
Raising funds	1,500	1,500
4 Charitable activities	215,772	217,901
	-----	-----
Total expenditure	217,272	219,401
	-----	-----
Net income for the period and net movement in funds	18,438	6,084
Funds brought forward	404,985	398,901
	-----	-----
Funds carried forward	£423,423	£404,985
	=====	=====

The Company has no recognised gains and losses apart from the Income and Expenditure Account and, therefore, no separate statement of total recognised gains and losses has been prepared.

The notes on pages 8 to 10 form part of these accounts.

The Centre for Enterprise, Markets and Ethics

Balance Sheet as at 31st December 2017

Notes

	2017	2016
	£	£
<i>Current Assets</i>		
6 Debtors	12,487	13,687
Cash at bank and in hand	423,222	412,195
	-----	-----
	435,709	425,882
	-----	-----
<i>Liabilities</i>		
7 Creditors: amounts falling due within one year	12,286	20,897
	-----	-----
Net Assets	£423,423	£404,985
	=====	=====
The funds of the charity		
<i>Unrestricted income funds</i>	£423,423	£404,985
	=====	=====

For the year ending 31st December 2017 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Director's responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476,
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime and with the Financial Reporting Standard for Smaller Entities (effective January 2015). These accounts were approved by the board of directors and authorised for issue on 20th March 2018 and are signed on their behalf by:

Lord Griffiths of Fforestfach – Director

Brian Griffiths

Philip Wood – Director

Philip Wood

The notes on pages 8 to 10 form part of these accounts.

The Centre for Enterprise, Markets and Ethics

Notes to the accounts for the year ending 31st December 2017

1 Accounting policies

(a) Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities published on 16th July 2014, the Financial Reporting Standard for Smaller Entities (FRSSE), and the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1st January 2015.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

(b) Income Recognition

Donation and grant income is recognised when received and Gift Aid due is recognised when the associated donation is received. Gifts received into the Friends of CEME account held by CAF America are paid to the Centre quarterly and recognised upon receipt by CAF America. Income received in advance of a specific performance or provision of other specified service is deferred until the criteria for income recognition are met.

(c) Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the bank.

(d) Resources expended

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

The costs of generating funds include direct costs associated with the receipt of donations into the CAF America Friends account.

(e) Debtors

Debtors and prepayments are recognised at the settlement amounts due.

(f) Cash at Bank and in Hand

Cash at bank and cash in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

(g) Creditors and Provisions

Creditors and provisions are recognised where the Charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount.

(h) Pensions

The Charity operates a defined contribution scheme, the assets of which are held outside the Charity. The contributions by the Charity in the year are detailed in note 3.

2. Legal Status of the Charity

The charity is a company limited by guarantee and has no share capital. The liability of each member in the event of winding up is limited to £10.

3 Staffing costs

The average number of staff employed during the period was two. Staff costs were as follows:

	2017 £	2016 £
Salaries	101,040	110,252
Social Security costs	8,872	9,970
Other pension costs	21,135	9,240
	-----	-----
	£131,047	£129,462
	=====	=====

Employees earning more than £60,000 during the period:

	2017 No.	2016 No.
£90,000-£100,000	1	1

None of the Trustees have received any remuneration.

The Centre for Enterprise, Markets and Ethics
Notes to the accounts for the year ending 31st December 2017 (cont)

4 Charitable activities

	2017	2016
	£	£
Salaries	131,047	129,462
Premises	21,100	21,225
Programme and research	55,081	57,840
Office, equipment and IT	6,320	7,248
Governance costs (note 5)	2,224	2,126
	-----	-----
	£215,772	£217,901
	=====	=====

5 Governance costs

	2017	2016
	£	£
Accountancy	1,000	884
Other governance costs	1,224	1,242
	-----	-----
	£2,224	£2,126
	=====	=====

6 Debtors

	2017	2016
	£	£
Other debtors	12,487	13,687
Prepayments	-	-
	-----	-----
	£12,487	£13,687
	=====	=====

7 Creditors: amounts falling due within one year

	2017	2016
	£	£
Accruals	5,149	2,952
Taxation and social security costs	7,137	7,945
Income received in advance	-	10,000
	-----	-----
	£12,286	£20,897
	=====	=====

8 Future financial commitments

At 31st December 2017 the charity had annual commitments under non-cancellable operating leases as set out below:

	2017	2016
	£	£
Operating leases which expire in more than 5 years	£14,754	-
	=====	=====