

Trustees' Annual Report for the period

From

01.09.16

To

31.08.17

Section A

Reference and administration details

Charity name

St Andrew's Church, Devizes

Registered charity number

1156418

Charity's principal address

St. Andrews Church

Long Street

DEVIZES

Wiltshire

SN10 1NJ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	
1	Mr Peter James Brearley			
2	Mrs Marion Ann Butler		21.05.17 to 31.08.17	
3	Mrs Janine Margaret Fanshawe			
4	Rev Gary John Gotham	Chairperson		
5	Mrs Carol Hams		01.09.16 to 21.05.17	
6	Mr Richard Peter Heath			
7	Mrs Patricia Marie Lee		01.09.16 to 21.05.17	
8	Mrs Ruth Marjorie McGregor	Secretary		
9	Mrs Margaret Pigg			
10	Mr John Saunders			
11	Mrs Gillian Christie Taylor			

Section B

Structure, governance and management

Description of the charity's trusts

Type of governing document

Constitution

How the charity is constituted

Charitable unincorporated association

Trustee selection methods

Elected by Members at the Annual Congregational Meeting

Summary of the objects of the charity set out in its governing document

The purpose of the Charity is to advance the Christian faith in the Area of Benefit in accordance with the principles and practices of the Participating Churches.

In achieving its purpose, the Charity will engage in a range of activities, either on its own or with others, including (but not restricted to):

- a) the celebration of public worship;
- b) the teaching of the Christian faith;
- c) mission and evangelism;
- d) pastoral work, including visiting the sick and the bereaved;
- e) the provision of facilities with a Christian ethos for the local community, including (but not restricted to) the elderly, the young and other groups with special needs; and
- f) the support of other charities in the UK and overseas.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

St Andrews Church, Devizes is set up to benefit the public in general. All meetings are free of charge and open to all. Services and facilities are provided to all in the local community who will benefit from them.

The Church's purpose is beneficial through the promotion of individual and family stability and wellbeing and increased ability to contribute positively to society. Pastoral work focuses on visiting the sick and the bereaved.

Groups benefiting from activities and facilities include, but are not restricted to, the elderly, the young and other groups with special needs. The Church seeks to meet the spiritual, mental and physical needs of people in the community. No detriment or harm is expected to result from the church's purpose. The Church seeks to develop and maintain positive relationships with other faith and non-faith groups. Families and individuals will benefit from meeting their spiritual, mental and physical needs. No financial benefits are paid by the Church.

The trustees have had regard to the guidance issued by the Charity Commission on public benefit when planning activities for the year.

Summary of the main achievements of the charity during the year

Church Secretary

Much has happened since our last annual report. We have celebrated the Church Festivals of Advent, Christmas, Lent and Easter, all with themes to help our thoughts through those times. We are grateful to those who, through the year, have arranged flowers, have kept the Church tidy, served coffees and teas, welcomed people at the door, and all the things that make us the people of St. Andrew's.

Our Church building continues to be used both for Church activities and also for community activities. It is regarded as a 'good' place to be, and people are pleased to have a warm place to meet in. That's the building, but I feel that we, as a Church community, have been challenged by the 'Walking the Way' Day that we shared in Swindon. We all acknowledge that, nationally, there are now fewer people attending regular worship, and our challenge is to share the love of God shown to us in Jesus, with those we meet day by day. This is not always an easy thing to do, but one that we are challenged to face.

We have had, and will continue to have, many shared meals, where we enjoy good food and also good conversation. St. Andrew's is good at providing meals - and cakes, and I would thank all those who help in this social activity. The Big Breakfast is also an opportunity to welcome people into our Church community and many people look forward to that.

Property Group

No major works have been carried out. The focus for the year was on general maintenance and upkeep. Main elements of maintenance have been: door handles; system battery replacement, estate tidy; damp control in the side vestibule; cleaning the bulk of the fabric and fittings, painting and facility updating.

Lettings of Church Premises

Our Church premises are used regularly by a range of 'outside groups' who pay for their use, as well as many groups with Church connections who do not pay but in some cases make donations.

Over the last year we have dropped from nine to eight regular outside groups paying to use our premises. This means the Hall is available on a weekly basis on Thursday afternoons and evenings and Friday afternoons. However, there are a reasonable number of repeat occasional users.

Letting income to the church has averaged around £13,200 over the last five years.

Pastoral Secretary

Currently 21 volunteers are involved with pastoral contact and visits. We aim to have a pastoral contact for all church members and friends. Some visitors have been very busy this year supporting people in their groups through difficult times. We are very grateful to them all.

The church membership lists have been kept up to date. We were pleased to welcome 12 new people into membership. Sadly, we have had to report the deaths of 5 members or friends since the last AGM.

Christmas gifts to the value of £162.50 were gratefully received by our older members and friends.

Safeguarding

The Safeguarding representative for St Andrew's Church makes sure that we have the procedures in place to keep both our children **and** our vulnerable adults safe. However, all members have a part to play in safeguarding and should become informed and undergo training if involved with these two groups.

Renewal of DBSs for those working with children at St Andrew's Church is in progress.

There have been no disclosures made concerning either children or vulnerable adults this year.

Monday UFO's (Under Fives' Organisation)

We have had an up and down year numberwise, but we have tried to make it fun for the children who have come. We have coloured, glued, snipped, read stories and put together jigsaws. The Mums and minders have chatted and enjoyed a cup of tea while the children have played.

Thursday UFO's

Thursday Mums and Toddlers continue to thrive. We have a good selection of run-around toys, a kitchen, a slide, a trampoline and several items suitable for tiny one as well as a good selection of books. All of these we aim to keep in good condition and replace when necessary.

Messy Church

We are now coming to the end of our ninth year of Messy Church at St. Andrew's. During this time we have had over 80 families come along – some for a couple of times and others who have stayed with us for several years. Some of our older youngsters come along to help.

We have been operating once a month, on the second Sunday, for the past two and a half years. With the competition of so many activities on Sundays now, we have to continue to work hard with our planning and keeping Messy Church fresh and inspiring.

Tuesday Fellowship

The Tuesday Fellowship is flourishing. Our numbers attending every Tuesday afternoon remain constant averaging 24. We are all one, big, happy family, maintaining the tradition of opening and closing the meeting with devotions.

Our income is solely from a voluntary collection and there is usually around £400 to donate to charities at year end. Our speakers have included travellers' tales from Fiji, Cornwall, Kenya and Mexico. We have seen quilting, heard advice about relating to dementia sufferers, the story of Imber village and a history of musicals to name a few.

Choir and Music Group

The Choir helps lead our music on Sundays. It has dedicated members but always welcomes new ones. We have three organists who bring variety to the style of playing.

The music group continues to enjoy playing music together and using their talent to support worship both at St Andrew's, Trinity Church at Market Lavington and for Churches Together events such as Christmas Carols in Albion Place which was broadcast by Fantasy radio. The Wharf Service was a 'sing a long' rather than a service and it was well attended. This year we have had musicians from other churches join us at our Monday rehearsal and that has enriched our friendships and music.

Ladies Evening Group

Ladies Evening Group continues to flourish, with about 50 members, over half of whom have no connection with St Andrew's Church. We feel we are an excellent outreach into the community. We meet on the 1st and 3rd Tuesday evenings of every month from September to June and we are a good place to meet and make friends – especially over tea/coffee at the end of the meetings.

This year we have again enjoyed interesting and varied talks on a wide range of topics. Once again, the Autumn Fayre organised by our group did well, raising the sum of £586.00 for Church funds.

Social & Catering (SOCAT)

This is the group that involved with social and catering events within Church. This includes everything from Sunday lunches to fundraising activities. We meet every 2 months, usually on a Friday morning, to plan upcoming events and get others involved too.

We are always looking for ideas to put on different events to support and build up the social side of church membership. We also look outwards as we share our faith, welcoming and encouraging those who are yet to find faith. Sometimes we just do things to have a good laugh.

We owe a duty of care to anyone eating the food we produce, particularly where there is a payment. We have mostly all been on food hygiene courses and operate the kitchen following the standards you would expect in cafes or restaurants.

House Groups

Three House Groups meet twice a month and provide quality time in which all sorts of life and faith matters are talked about in a relaxed setting. Members support each other and pray for situations they are concerned about.

Poetry Group

The Poetry Group meets monthly to read poems on a chosen topic or theme. Recently you would have found us in a member's home as we 'wander'd lonely as a cloud', visited 'Adelstrop' and 'slipped the surly bonds of earth and touched the face of God'. We have even tried our hands at writing our own short 'haiku' poems. There is usually 7 or 8 of us from several churches reading aloud and enjoying a wide variety of poetry - a bit like 'Poetry Please' on Radio 4.

St Andrew's Traidcraft Store

Traidcraft was set up as a faith organisation in 1979. It aims to tackle poverty by creating a market for fair trade producers. The monthly Traidcraft stall at St Andrew's contributes in a small way to achieving this aim by providing an outlet for some Traidcraft items – mainly food, of which we stock 25 different items. These can be purchased knowing that the producers (who in other circumstances would only be paid a pittance) will get a fairer share of the purchase price. The current annual turnover of the stall is in the region of £2,000.

Art Group

The Art Group started in October 2015 and meets on a Wednesday afternoon twice a month in the Church Hall. The group is open to anyone who enjoys art – painting and drawing in a variety of mediums. We usually have at least six people joining us including friends from outside the church membership.

Section E

Financial review

Brief statement of the charity's policy on reserves

Unrestricted (ie General) Funds are used for the day to day running of the Church.

The main reasons for holding general reserves are:

- To ensure that the church always has funds available to pay its way (working capital).
- To protect against unforeseen circumstances – ie loss of income and increased expenditure (eg urgent repairs or replacement of equipment).
- To enable the Church to respond to new opportunities for mission and service.

The target level of reserves is between £30,000 to £40,000: £15,000 to £20,000 for working capital and £15,000 to £20,000 for unforeseen circumstances and opportunities. Actual general reserves at 31 August 2017 were £32,797 (2016: £35,699).

Restricted Funds are utilised for the purposes for which the funds have been set aside. The funds are utilised in a time frame set by the Church Council. Actual restricted reserves at 31 August 2017 were £26,204 (2016: £26,987) to be used for repairs, maintenance and improvements to property.

Section F

Other optional information

Churches Together in Devizes

The Church plays an active role as a member of Churches Together in Devizes, being one of eight churches representing a broad range of worship across the town which together focus on four priorities:

- 1) Grow more confident in faith,
- 2) Champion social justice,
- 3) Nurture children and young people and
- 4) Be good stewards of the environment.

Wiltshire United Area Methodist/United Reformed

The Church is part of the Wiltshire United Area Methodist/United Reformed which covers a mixed urban/rural area of Wiltshire and includes the expanding towns of Trowbridge, Warminster, Westbury, Devizes, Calne, Corsham, Bradford-on-Avon and Melksham, together with the surrounding villages of Whitley, Winsley, Bromham, Semmington, Seend, Steeple Ashton, Market Lavington, Monks Chapel, Chittoe Heath, Holt and Hilperton. The Wiltshire United Area is committed to:-

- worshipping God in meaningful ways
- drawing upon the power of prayer
- recognising, receiving and sharing the love of God
- encouraging Church growth in town and village churches
- developing ecumenical links
- reaching out to the wider community
- seeking to meet the needs of all age groups

Charities

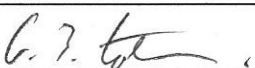
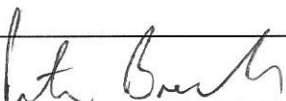
The Church supports many charities whose objectives and activities are in line with those of the Church. In addition to raising funds for specific charities (eg Christian Aid) the Church is committed to supporting from its own funds three charities for a period of three years – The Devizes foodbank (a local charity), The Samaritans (a national charity) and The Turning Point Trust (an international charity).

Section G

Declaration

The trustees declare that they have approved the trustees' report above.


Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	GARY JOHN GOTHAM	PETER JAMES BREARLEY
Position (eg Secretary, Chair, etc)	Chair	Trustee
Date	12 May 2018	

Section A Receipts and payments

	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds £	Last year £
A1 Receipts					
Voluntary receipts:					
Offerings	39,370	300	-	39,670	35,518
Other voluntary receipts:					
Legacies & bequests	1,500	-	-	1,500	17,740
Donations	-	6,408	-	6,408	5,979
Income tax recovered	5,386	-	-	5,386	6,580
Activities for generating funds:					
Lettings	13,280	-	-	13,280	13,200
Events & refreshments	6,205	3,044	-	9,249	7,414
Other	1,942	-	-	1,942	1,633
Receipts from church activities	604	-	-	604	570
Investment income	672	3	-	675	760
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	68,959	9,756	-	78,714	89,394
A2 Asset and investment sales					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	68,959	9,756	-	78,714	89,394

	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds £	Last year £
A3 Payments					
Church activities:					
Circuit assessment	41,046	-	-	41,046	43,206
Donations	3,937	4,259	-	8,196	11,899
Repairs and maintenance	1,700	2,804	-	4,504	6,576
Utilities	7,745	-	-	7,745	9,191
Cleaning	2,467	-	-	2,467	1,673
Mission	417	-	-	417	914
Books, music etc	1,299	-	-	1,299	2,409
Printing, stationery etc	2,280	-	-	2,280	1,717
Events & refreshments	2,485	-	-	2,485	2,664
Sundry	2,680	3,476	-	6,155	4,285
Loans repaid	-	-	-	-	-
Sub total	66,056	10,538	-	76,595	84,533
A4 Asset and investment purchases					
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	66,056	10,538	-	76,595	84,533
Net of receipts/(payments)	2,902	- 783	-	2,120	4,861
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	32,797	26,987	-	59,784	54,923
Cash funds this year end	35,699	26,204	-	61,904	59,784

	St Andrew's Church, Devizes			1156418	CC16a
	Receipts and payments accounts				
	For the period from	01.09.16	To	31.08.17	

Section B Statement of assets and liabilities at the end of the period

		Unrestricted funds £	Restricted funds £	Endowment funds £
B1 Cash funds	Lloyds TSB General Account	7,556	-	-
	CFB General Account	28,143	25,281	-
	CFB Fabric Account (StAR Fund)	-	923	-
	Total cash funds	35,699	26,204	-

		Unrestricted funds £	Restricted funds £	Endowment funds £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-

		Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets	Amelia Holloway Trust	Endowment	-	40
	Richard John Newman Bequest	Endowment	-	160
	Sale of Chapel Trust		-	10,632
	Surplus Trust Funds		-	125
	Mrs Elsie Henrietta Phillips B		-	241
	553.38 COIF Ethical Inv. Funds Units	Endowment	-	1,244
	439.00 Charifund Inc Units		-	7,038
	1,919.00 Charibond Inc Shares		-	2,479
	Total		-	21,959



St Andrew's Church, Devizes

1156418

Receipts and payments accounts

CC16a

For the period
from

01.09.16

To

31.08.17

**B4 Assets retained for the
charity's own use**

	Fund to which asset belongs	Cost (optional)	Current value (optional)
Organ	Unrestricted	26,718	-
Lift	Unrestricted	3,600	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

B5 Liabilities


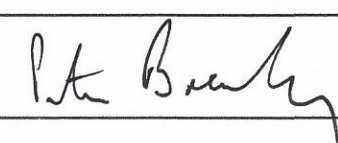
	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of
all the trustees

Signature

Print Name

Date of
approval

	GARY GORHAM	27/2/18
	PETER BREARLEY	27.02.18

Basis of Independent Examiner's Report

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention (other than that disclosed below*):

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act;
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply appropriate*

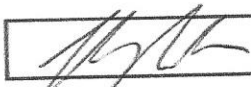
(3) I have/have not* obtained independent verification of all investments with the Trustees for Methodist Church Purposes ("TMCP") or held in other Trusts, Bank balances and Funds at the Central Finance Board of the Methodist Church ("CFB"), which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

** Please circle as appropriate*

Name

PETER URMSTON

Signature



Relevant Professional qualification or body

RETIRED

Address

3 SPIN HILL, MARKET LAVINGTON
SN10 4NR

Date

5/4/2018