

THE METHODIST CHURCH STANDARD FORM OF ACCOUNTS

HARWOOD METHODIST CHURCH	Church
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FOR THE YEAR ENDED

31 August 2017

BOLTON	Circuit	Circuit no	6/1
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Registered Charity - Charity Registration number

1145702

**If not a registered charity Her Majesty's Revenue and
Customs Gift Aid number**

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

Minister:

Reverend Ian Smart

Church Stewards:

Graham Smith
Gillian Platt
Kirstin Middleton
Sarah Marfell - Cadman
Matthew Smith
Martin Taylor
Dawn Stirzaker-Murphy

Treasurer:

Mary Riley/Peter Green

SECTION A			Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
a1	RECEIPTS	Note	£	£	£	£
a2	Offerings and Tax recovered		88,621	0	88,621	42,485
a3	Bank and CFB interest and Investment income		179	0	179	243
a4	Lettings		18,757	0	18,757	22,562
a5	Other receipts		83,447	0	83,447	18,195
a6	TOTAL RECEIPTS		191,004	0	191,004 (a7)	83,485

SECTION B						
b1	PAYMENTS					
b2	Circuit Assessment or Share		42,391	0	42,391	40,584
b3	Donations		317	0	317	460
b4	Repairs and Maintenance		6,019	0	6,019	3,696
b5	Utilities (Insurances, water rates, heating & lighting)		10,969	0	10,969	12,675
b6	Extraordinary expenditure (New building)		6,625	0	6,625	12,450
b7	Other payments		10,017	0	10,017	7,183
b8	TOTAL PAYMENTS		76,338	0	76,338 (b9)	77,048

SECTION C						
c1	NET RECEIPTS/PAYMENTS FOR THE YEAR (a6-b8)		114,666	0	114,666	6,437
c2	Total funds brought forward from last year		55,060	87	55,147 (c6)	48,710
c3	Sub total (c1+c2)		169,726	87	169,813	55,147
c4	Transfers and adjustments			1	1 (c8)	0
c5	TOTAL FUNDS AT END OF YEAR (c3+c4)		169,726	88	169,814 (c7)	55,147 (c6)

SECTION D					
FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS					
d	(these amounts are not to be included in total receipts/payments figures above)				
d1	Balance brought forward from last year			0	0
d2	Offerings/Gifts - received for external organisations			0	494
d3	Offerings/Gifts - passed to external organisations			0	494
d4	BALANCE STILL TO BE PAID (d1+d2-d3)			0	0

SUMMARY OF CHURCH ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CHURCH COUNCIL**SECTION E****Please follow the Guidance Notes to complete this page**

Summary of the Church accounts for the year ended 31 August 2010 and Internal Organisations reporting to the Church Council/Church Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the total receipts and payments of the Church. If gross income exceeds the Accruals threshold, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts. Contact Resourcing Mission Office, Manchester tel: 0161 236 5194. Please refer to the guidance notes regarding transfers between the Church and its Internal Organisations.

	INTERNAL ORGANISATIONS	Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
e1	Youth Fellowship	800	960	(160)	0	1,915	1,755
e2		0	0	0	0	0	0
e3	Ladies Fellowship	372	77	295	0	41	336
e4	Parent & Toddler	1,665	1,603	62	0	43	105
e5		0	0	0	0	0	0
e6		0	0	0	0	0	0
e7							
e8	Sub total of Internal Organisations funds	2,837	2,640	197	0	1,999 (e11)	2,196 (e12)
e9	Church accounts (totals brought forward from page 2 - totals column)	191,004 (a7)	76,338	114,666	1 (c8)	55,147 (c6)	169,814 (c7)
e10	TOTAL CASH FUNDS HELD BY CHURCH	193,841	78,978	114,863	1	57,146 (x)	172,010 (y)

Continue on a separate sheet if necessary and bring the totals forward

**TOTAL
RECEIPTS**

TOTAL PAYMENTS

SECTION F**STATEMENT OF ASSETS AND LIABILITIES****CHURCH - CASH FUNDS HELD at 31 August 2017**

	OPENING BALANCES	CLOSING BALANCES
f1 Cash in hand	0	0
f2 Bank Current Account	28,354	25,098
f3 Bank Deposit Account	1,772	111,506
f4 Central Finance Board	25,011	33,201
f5 Trustees for Methodist Church Purposes	9	9
f6 Other funds	1	0
f7 SUB TOTAL - Church accounts	55,147 (c6)	169,814 (c7)
f8 Total funds held by Internal Organisations (the closing balance total from above) (e12)	1,999 (e11)	2,196 (e12)
f9 TOTAL CASH FUNDS HELD BY CHURCH	57,146 (x)	172,010 (y)

SECTION G**OTHER ASSETS and LIABILITIES**

	At 1 September 2016	At 31 August 2017
g1 Investments (include Endowments)	6,709	7,219
g2 Land & Buildings (see notes re Insurance value)	3,447,034	3,447,034
g3 Other Assets	15,095	0
g4 Loan(s) - show amount outstanding at year end	0	0
g5 Other Liabilities	0	0

f4 Include only Funds held at the Central Finance Board

f5 Include only Funds held at Trustees for Methodist Church Purposes


g1 Include any other investments

DECLARATIONS

Treasurer

I confirm that I have prepared the accounts from the records of the Church and that they include all funds under the control of the Church Council

Signature of Treasurer



Date

10.5.18

Name

PETER GREEN

Address


6 HAWKSTONE CLOSE
BOLTON BL2 3NY

Presentation to the *Church Council for approval.

I confirm that the Accounts have been presented to the Church Council on and were approved.

30/4/2018

Signature of the Chair of the meeting.



Name of the Chair of the meeting.

REV'D IAN SMART

Date

10/5/2018

Independent Examiner's Report to the Trustees of the

Harwood Methodist Church

This Report is on the Church Accounts for the year ended 31st August

2017

Respective responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under Section 145 of the Charities Act
- to follow the procedures laid down in the general Directions given by the Charity Commission (under Section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention (other than that disclosed below*):

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
- to keep accounting records in accordance with section 130 of the Charities Act;
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply appropriate*

- (3) I have/have not* obtained independent verification of all investments with the Trustees for Methodist Church Purposes ("TMCP") or held in other Trusts, Bank balances and Funds at the Central Finance Board of the Methodist Church ("CFB"), which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

** Please circle as appropriate*

Name

HONELL WILLIAMS

Signature

H. Williams

Relevant Professional qualification or body

Address

66 MOLYNEUX ROAD
NESTHINGTON
BOLTON BL5 3EU

Date

16/4/2018



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	01	09	2016		31	08	2017

Section A Reference and administration details

Charity name	Harwood Methodist Church
Other names charity is known by	
Registered charity number (if any)	1145702
Charity's principal address	Harwood Methodist Church
	Longsight
	Bolton
Postcode	BL2 3HX

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Ernest Baxter			Church Council
2	Joyce Booth			Church Council
3	Keith Darlington	Secretary		Church Council
4	Alison Davies			Church Council
5	Rachel Davies			Church Council
6	Jean Gerrard			Church Council
8	Peter Green			Church Council
9	Maureen Hawksworth			Church Council
10	Freda Hilton			Church Council
11	Carol Horrocks			Church Council
12	Jenny Ligatt			Church Council
13	Sarah Marfell-Cadman			Church Council
14	Pam Marshall			Church Council
15	Jean Mather			Church Council
16	Kirstin Middleton			Church Council
17	Kathleen Pendlebury			Church Council
18	Gillian Platt			Church Council
19	Elaine Platt			Church Council
20	Mary Riley			Church Council
21	Eunice Sharpe			Church Council
22	Ian Slack			Church Council
23	Lorna Smallman			Church Council
24	Ann Smith			Church Council

25	Graham Smith			Church Council
26	Matthew Smith			Church Council
27	Susan Snowden			Church Council
28	Dawn Stirzaker Murphy			Church Council
29	Jane Sweetlove			Church Council
30	Alison Unsworth			Church Council
31	Ian Vickers			Church Council

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Trust Deed – The Deed of Union of 1932 and the Methodist Church Act 1976 incorporating the Model Trusts
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Appointed by election from Church membership

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Harwood Methodist Church is managed in accordance with the discipline and practice of the Methodist Church.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

- a) The Christian faith in accordance with the doctrinal standards and the discipline of the Methodist Church
- b) any charitable purpose for the time being of any connexional, district, circuit, local or other organisation of the Methodist Church.
- c) any charitable purpose for the time being of any society or institution subsidiary or ancillary to the Methodist Church.
- d) any purpose for the time being of any charity being a charity subsidiary or ancillary to the Methodist Church.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Harwood Methodist Church is an outward facing church, serving the community, working in partnership and seeking to be a focal point of the community, with Christ at the centre.

In fulfilling its mission the church has provided the community with:
Regular public acts of worship open and accessible to all.
The teaching of Christianity through its services, fellowship groups and house groups.
Visiting of the sick and bereaved whether church member or not.
The provision of a youth activities including a Youth Fellowship and Sunday school.
The provision of activities for the community including luncheon clubs, fellowship groups and parent and toddler groups.
Supporting other Christian charities in the UK and overseas through fundraising and with prayer.

All Trustee’s comply with the statutory declaration and guidance issued by the Charity Commission and confirm that the activities undertaken are for public benefit.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Formed in September 2009 through the merger of two separate Methodist Churches in Harwood, Harwood Methodist Church has been on a journey to build a new church and community centre for the people of Harwood.

Community activities including parent and baby groups, lunch clubs and social groups have continued to grow.

The sale of the land at Longsight Lane was concluded by TMCP and we continued work on securing purchasers for the land at Tottington Road (with an offer being accepted on this land) in order to commence the second phase of the redevelopment.

Section E

Financial review

Brief statement of the charity's policy on reserves

It is the Church Council's policy to maintain unrestricted reserves sufficient to cover 3 months operating expenditure to cover emergency situations that arise from time to time.

It is our policy to invest fund balances with the TMCP and CFB of the Methodist Church.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) *Peter Green*

Full name(s) Peter Green

Position (eg Secretary, Chair, etc) Treasurer

Date 21 May 2018