## Trustees' Annual Report

## Section 1

## Legal and Administrative Information

Charity name

Shrewton Pre-School

Other names charity is known by

Shrewton Playgroup

Registered charity number

1055885

For the financial year beginning on

01/09/2016

For the financial year ending on

31/08/2017

Charity's principle address

If including the charity's address might put any of the Charity's trustees in personal danger please contact the Charity Commission. We can give permission for the address not to be disclosed here.

Shrewton Pre-School Tanners Lane Shrewton Salisbury

Wilts.

Post Code SP3 4JT

Names of the charity trustees Please give the names of all managing trustees

(not custodian or holding trustees). Include the names of the current trustees and of anyone who acted as trustee during the period covered by this report, giving the dates during which they acted.

Please also give the name of any person or body Entitled to appoint a charity trustee.

This form provides for 13 trustees to be listed. If there are more than 13, please attach a sheet of paper giving details of the extra trustees. The maximum number to be disclosed is 50. If there are more than 50 trustees, please give the names of just 50 but include the trustees who are officers (chair, secretary, treasure etc).

If including a particular name might put any of the charity's trustees in personal danger please contact the Charity Commission. We can give permission for the name(s) not to be disclosed.

Name	Office (if any)	Dates acted, if not for whole year	Name of person (or body) entitled to appoint trustee
Mrs J Blake			
Mrs F Clifford	Secretary	01.09.2016 to 15.06.17	
Mrs S Lock	Chairman		

Legal and Administrative Information (continued)

Description of the charity's trusts

This should include;

- Details of the charity's governing document;
- a brief explanation of its objects;
- particulars of any special trusts; and
- particulars of any other trusts which are united with the charity for accounting purposes by a direction of the Charity Commission.

Governing document

Pre-School Learning Alliance Constitution

Objects of the charity

Enhance the development and education of children under statutory school age.

Advisors

You may show here the names and addresses of any advisors Regularly used, eg lawyers, investment advisors and bankers.

Pre-School Learning Alliance Wyndhams St Josephs Place Devizes.

Section 2

**Activities and Achievements** 

Charity's activities and Achievements during the year in relation to its objects Write here a brief summary of the activities and achievements in support of the charity's objects. This need only be brief but additional information may be added if trustees feel it will help explain the figures in the accounts.

2 members of staff resigned due to hours being reduced as low number of children. 1 employed one new member of staff for 3 sessions per week in November and in February as numbers rose we employed our long term student from Salisbury College. During 2017 the decision was made after discussing with all staff that we would no longer complete the Bristol Standards but we would implement the Ofsted SEF.

We continued to raise funds from Raffles.

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Section 3

Declaration

Signature:

Full name: Stephanie Lock

**Position Chair** 

Date: 12-5-18

Bank Analysis	Autumn	Spring	Summer	<u>Total</u>		
Payments In	10753.10	12405.47	12404.54	35563.11	Opening Balance	52112.82
Transfer from Cash Book			1200.00	1200.00		
	10753.10	12405.47	13604.54	36763.11		
Cheques Issued	11802.68	9331.13	18495.9	39629.71	2016/2017	-2866.6
Transferred to Cash Book		0.00		0.00		
	11802.68	9331.13	18495.90	39629.71	Closing Balanace	49246.22
	-1049.58	3074.34	-4891.36	-2866.60		
Cash Analysis						
Cash Received	557.79	746.48	708.42	2012.69	Opening Balance	1355.12
Cash Transferred from Bank				0.00	•	
	557.79	746.48	708.42	2012.69	2016/2017	25.54
Cash Paid Out	253.09	312.75	221.31	787.15		
Cash Banked			1200.00	1200.00	Closing Balance	1380.66
	253.09	312.75	1421.31	1987.15		
	304.70	433.73	-712.89	25.54		
Total Analysis					Opening Balance	53467.94
Income	11310.89	13151.95	14312.96	38775.80	2016/2017	-2841.11
Expenditure	12055.77	9643.88	19917.21	41616.86		
	-744.88	3508.07	-5604.25	-2841.06	Closing Balance	50626.83



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Withdrawals	Wages	Rent	Milk	Equipment	Expenditure	Admin	Miscelaneous	Total
Autumn	16669.77	924.00	0.00	47.44	452.45	209.40	414.10	18717.16
Spring	9855.8	770.00	0.00	50.57	848.66	356.96	173.83	12055.82
Summer	7934.88	770.00	157.44	174.05	124.00	277.00	206.51	9643.88
	34460.45	2464.00	157.44	272.06	1425.11	843.36	794.44	40416.86
Deposits	Fees	Grants	Milk Refund	Cash Banked	Fund Raising Donations	<u>Donations</u>	Miscelaneous	Total
Autumn	1820.95	6301.62	0.00	0.00	0.00	0.00	3188.32	11310.89
Spring	1814.51	11274.59	62.85	0.00	0.00	0.00	0.00	13151.95
Summer	2387.58	10532.8	192.58	1200.00	0.00	0.00	0.00	14312.96
	6023.04	28109.01	255.43	1200.00	0.00	0.00	3188.32	3188.32 38775.80

25.8

Tota	05/09/2016 Interest 05/04/17	B/BFWD from last years accounts		Date Event	
		accounts			
0.20	0.20		M	5	0 - 2017
			ריון	Out	
	1592.09	1591.89	מיו	Balance	

25.50

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Date	Event	5	Out Balance
		th cu	
	B/BFWD from last years accounts		396.92
15/11/2016	15/11/2016 Sponsored Run	95.00	491.92
	Donation	11.50	503.42
17/01/2017	17/01/2017 Donation - V Jones	100.00	603.42
	Christmas Raffle	57.90	661.32
	Interest	0.10	661.42
28/06/2017	28/06/2017 Easter Raffle	40.50	701.92
	Total	305.00	

9-3-18