



## **ST THOMAS COMMUNITY PROJECT**

**St Thomas Community Centre**

**114 Rotherfield Rd**

**Garretts Green**

**Birmingham**

**B26 2SH**

**[www.st-toms.com](http://www.st-toms.com)**

**ANNUAL ACCOUNTS 31<sup>ST</sup> DECEMBER 2017**

# **St Thomas Community Project**

**Annual Report January to December 2017**

**St Thomas' Community Project (CIO registration 1170109)**

## **Principal Office and Trading address**

St Thomas' church and community centre  
114 Rotherfield Road  
Garretts Green  
Birmingham  
B26 2SH

## **Trustees**

Revd Paul Bracher (chair)  
Revd Susan Larkin (deputy chair)  
Sue Round (treasurer)  
Jo Holyoak  
Michele Twelftree  
Linda Nugent  
Revd Brian Castle (retired April 2017)

## **Structure, governance and management**

St Thomas' Community Project became a Charity Incorporated Organisation in October 2016 but has existed as a constituted body since 1992.

Trustees are appointed for their knowledge, understanding and experience of the local community and for the skills they can bring to the organisation.

## **Financial Review**

From a turnover this year of £72,127 64% of income was specifically restricted for the delivery of activities in line with the aims and objectives of the charity. The Statement of Financial Activities will show the funders and the balance of funds at the end of the year.

With a turnover of under £100,000 the charity does not require an audit.

There is insufficient unrestricted income for the trustees to approve a policy on the level of reserves held, but a business plan review is scheduled for 2018 which will include an overview of finances with the intention of agreeing a reserves policy moving forward.

## **Funds held as custodian trustee on behalf of others**

Minimal funds were held as a custodian trustee on behalf of others and were all cleared by the end of the financial year. Any balance being carried forward is on behalf of the lunch club and is money raised through a weekly raffle and spend on the lunch club members for outings and special events. Such funds are recorded through an agency account and appear as such on the balance sheet. They are not factored into the charity's own income.

## **Public benefit statement**

In planning and delivering our activities for the year the trustees kept in mind the Charity Commissions guidance on public benefit.

## **Main activities undertaken to further our charitable purposes for the public benefit.**

### **1. Working with local families**

- A Stay and Play group for parents and carers runs every Monday morning in term time. This provides a wide range of toys and activities to enable adults to engage with their children in play. The children all sit together for a healthy snack followed by story time and singing. The programme includes seasonal activities and recognises main festivals.
- During the summer school holiday we delivered a programme called Holiday Kitchen. For many children the school holidays simply mean hunger and social isolation. For two days each week throughout the summer break we provided meals, play and learning activities for families with primary aged children.
- In August there was a family day trip to Conkers and in December a family outing to the pantomime.

### **2. Working with local children**

- Early on Monday evenings during term time there is a club for children aged 6 to 11. This provides a wide range of structured activities for fun, learning and development. Activities include games, crafts and challenges.
- On Tuesday evening we provide a drop-in facility for children aged 6-13 with more challenging attitudes and behaviour. This includes computer games, pool, table tennis and has developed a focus on crafts.
- During the Easter holidays we ran a Holiday club everyday for one week for children 6-11; including a day trip to Hatton Country Farm.
- During the summer holidays we ran two playdays each week for children aged 6-11 including a trip to Twycross Zoo.

### **3. Working with local young people**

- Later on Monday evening during term time there is a youth club for local young people aged 12-18. This provides a wide range of structured activities including games,



challenges, crafts, cookery, discussions, information and awareness sessions and chill out time. There is access to pool table, table tennis and computer games.

- We provide more focussed sessions for smaller groups to address self-expressed needs.
- We provide occasional encounters with young people from different cultures.
- Through the work with young people we train and develop young volunteers who stay on post sixteen as part of the volunteer team.
- During the school holidays we deliver activity days when the young people have opportunities to do activities normally outside their experience e.g. climbing, trampolining, ice skating, bowling, lazer quest.

#### 4. Working with the older people and vulnerable adults

- On Wednesday we provide a hot lunch with friendship and social activities for older people and more vulnerable residents. This includes sessions to inform and support, entertainment and trips to other local venues.
- A men's group meets on Tuesday mornings for fellowship and social interaction.

#### 5. Relief of Poverty

- On Wednesday morning we open a Place of Welcome between 9.00 and 12.00. This is open for anyone to drop in for refreshments, support, signposting and to access other provisions on site e.g. shower facilities, use of telephone and internet, help with completing applications etc.
- On Wednesday morning the Job Club is open for two hours, staffed by 3 volunteers who provide help with job search, CV writing and updating, job applications and interview skills. Clients have usually been out of work for some time and need extra help and additional support due to additional needs.
- We run an independent food bank that is open on Wednesday mornings, staffed by two volunteers. Food is provided through local donors and issued to those in need.

### **Achievements and performance**

- 46 families with pre-school children have attended our Stay and Play Group
- 135 children have accessed our provisions
- 82 teenagers have accessed our provision
- 855 hot meals have been served to elderly/vulnerable people
- 145 food parcels have been issued
- 12 people have been helped with job search, CV writing, interview preparation and benefit claims.
- We delivered:
  - 17 play days
  - 5 youth activity days

9 children/youth trips to local attractions  
2 family day trips

- We have 21 regular volunteers including 6 young leaders.

### **Public Benefits**

Our work with families with pre-school children provides opportunities and encouragement for parents and children to have fun and learn together through play. Children begin develop social skills that make a sound foundation for school and parents are less socially isolated.

The focus of our children's and youth work is the planning and delivery of a varied programme of activities and events stimulate and develop them physically, mentally and emotionally and . This benefits the children and young people by developing their self-confidence, self-esteem, social skills and raises aspirations.

We welcome all children and young people and we belief the experiences and opportunities they have enriches their personal lives which then impacts on their family, their school life and the wider community.

Our provision for older and more vulnerable people maintains their physical, emotional and spiritual well-being and prevents social isolation.

Our work to address and combat poverty contributes towards physical and social well-being helping people towards more independent living.

Our work with volunteers of all ages utilises skills from within the local community and further develops and equips people.

**St Thomas Community Project**  
**Statement of Financial Activities**  
For the period from 01 January 2017 to 31 December 2017

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
<i>Income and endowments from:</i>					
Income from charitable activities	26,415	45,712	—	72,127	70,394
<b>Total income</b>	<b>26,415</b>	<b>45,712</b>	<b>—</b>	<b>72,127</b>	<b>70,394</b>
<i>Expenditure on:</i>					
Expenditure on charitable activities	36,224	14,924	—	51,149	69,620
<b>Total expenditure</b>	<b>36,224</b>	<b>14,924</b>	<b>—</b>	<b>51,149</b>	<b>69,620</b>
<b>Net income / (expenditure) resources before transfer</b>	<b>(9,809)</b>	<b>30,788</b>	<b>—</b>	<b>20,978</b>	<b>774</b>
<i>Transfers</i>					
Gross transfers between funds - in	17,352	6,186	—	23,538	42,666
Gross transfers between funds - out	(9,196)	(14,342)	—	(23,538)	(42,666)
<i>Other recognised gains / losses</i>					
Gains / losses on investment assets	—	—	—	—	—
Gains on revaluation, fixed assets, charity's own use	—	—	—	—	—
<b>Net movement in funds</b>	<b>(1,653)</b>	<b>22,632</b>	<b>—</b>	<b>20,978</b>	<b>774</b>
<i>Reconciliation of funds</i>					
<b>Total funds brought forward</b>	<b>12,586</b>	<b>3,786</b>	<b>—</b>	<b>16,373</b>	<b>15,599</b>
<b>Total funds carried forward</b>	<b>10,933</b>	<b>26,418</b>	<b>—</b>	<b>37,351</b>	<b>16,373</b>

*There may be minor discrepancies in the totals if the pence are not being shown*

**St Thomas Community Project**

**Balance Sheet detailed**

		As at 31/12/2017	As at 31/12/2016
<hr/>			
<b>Current assets</b>			
	1500: Current Bank Account	37,561.71	15,444.94
	1550: Petty Cash	153.45	129.15
	<b>Total Current assets</b>	<hr/> 37,715.16	<hr/> 15,574.09
<b>Liabilities</b>			
	6699: Agency collections	363.55	200.82
	<b>Total Liabilities</b>	<hr/> 363.55	<hr/> 200.82
	<b>Net Asset surplus (deficit)</b>	<hr/> <hr/> 37,351.61	<hr/> <hr/> 16,373.27
<b>Reserves</b>			
	Excess / (deficit) to date	20,978.34	—
	201: Starting balances	16,373.27	16,373.27
	<b>Total Reserves</b>	<hr/> 37,351.61	<hr/> 16,373.27

<b>Represented by Funds</b>		
Unrestricted	10,933.67	9,586.80
Designated	(0.61)	3,000.00
Restricted	26,418.55	3,786.47
Endowment	—	—
<b>Total</b>	<hr/> 37,351.61	<hr/> 16,373.27

I have been given full access to the books and records of St. Thomas' Community Project, and in my opinion the Receipts and Payments Account and the Balance Sheet reflect the transactions and position of St. Thomas Community Project for the twelve months ended 31<sup>st</sup> December 2017

Signature 

Name K. J. Culliford, BA (Hons), MA

Date 14th May 2018