Trustees' report and financial statements

for the year ended 31 December 2017

Charity number; 1106095

CHARITY COMMISSION FIRST CONTACT

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Legal and administrative information

Charity number

1106095

Business address

Unit 4 Devonshire Meadows

Broadley Park Road

Roborough Plymouth PL6 7EZ

Trustees

Mr John Babb Resigned
Ms Victoria Coumbe Chair
Mr Philip Hayter Resigned
Mr Andrew Hooper Resigned

Mr Rodger Hyde Mr Steve Lang Mr Phil Lee

Mr Andrew McDowall
Mr Darren Platts
Appointed
Mr Stephen Rose
Resigned
Mr Julian Setterington
Appointed
Mrs Janet Sturmer
Resigned
Mr Colin Strurmer
Appointed
Mr Jim Tappy
Treasurer

Mr David Handley Appointed & Resigned

Accountants

Wills Accountants Ltd

Chartered Certified Accountants

2 Endeavour House Parkway Court Longbridge Road

Plymouth PL6 8LR

Report of the trustees for the year ended 31 December 2017

The trustees present their report and the financial statements for the year ended 31 December 2017. The trustees who served during the year and up to the date of this report are set out on page 1.

Structure, governance and management

Governing document

Dartmoor Search & Rescue Team (Plymouth) was approved by the Charity Commission on the 29 September 2004 and is a registered charity, number 1106095.

Appointment of trustees

Certain management posts fulfil the role of trustees and these are elected annually at the AGM.

Risk Management

The Trustees have assessed the major risks to which the charity is exposed, in particular those related to the operations and finances of the charity, and are satisfied that systems are in place to mitigate the charity's exposure to the major risks.

Objectives and activities

The Dartmoor Search & Rescue Team Plymouth (DSRTP) was formed in association with the Dartmoor Search and Rescue Team (Okehampton), the Dartmoor Search and Rescue Team (Ashburton) and the Dartmoor Search and Rescue Team (Tavistock) under the auspices of the Dartmoor Rescue Group, (DRG). All five organisations are independent registered charities.

The stated objectives of DSRTP are "to relieve suffering and distress amongst persons endangered by accidents or natural hazards primarily within moorland areas; to provide arrangements for the secure and efficient search and rescue of any person or persons so endangered; and to encourage moorland safety instruction and awareness through all sections of the community".

The team principally operates within South West Devon and South East and Cornwall from our Rescue Centre at Devonshire Meadows, Roborough, and Plymouth. We have strong relationships with our sister teams from the adjoining areas, and fully endorse the Peninsula Mountain & Cave Rescue Association (PenMacra). We also work closely with the national body, Mountain rescue England & Wales (MREW).

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

It should be noted that, it is from voluntary contribution by way of time, skill, experience and enthusiasm that individual members commit to the team that DSRTP is able to achieve its objectives. That commitment by members is acknowledged with thanks, for it continues to be the foundation of all that we do.

Achievements and performance

During 2017, the teams search managers responded to a total of 29 incidents, which resulted in a total of 18 callouts, representing some 1534 hours of team members' voluntary contributions. In opposite to previous years most call-outs were Moorland based with only 3 of the callouts being off the moor. The majority of incidents attended involve casualties with a variety of mental health issues, and we are proud to continue our membership of the Plymouth Dementia Action Alliance (PDAA), having been the first MREW team in the country to become "dementia friendly". Additional team members have also attended courses in suicide and mental health awareness in order to develop towards this trend.

Report of the trustees for the year ended 31 December 2017

The team has maintained a sound level of appropriately skilled personnel. At 31 December 2017 there were 49 members with a further 5 recruits in training. Our membership includes 4 Doctors, 14 Casualty Carers and 14 Swift Water Rescue Technicians - an increase in all areas from the previous year. We have added four new members to the call out list who have all attended their first live callout.

The team is still going through the process of research the process of becoming a Charitable Incorporated Organisation (CIO). This decision has been proposed by The Trustees following advice from MREW as well as its professional advisors. In accordance with our constitution, we are still undergoing a period of consultation with the other three teams making up the Dartmoor Rescue Group (DRG).

During 2017 further improvements have been made to the rescue centre to enable better training and storage. A fully functional drying room allows out water rescue equipment to be stored in line with guidelines. An industrial pressure washer was donated by the local company Palladium builders in order to keep all three rescue vehicles up to a good standard.

After several changes within the management team during the year the team opted to vote in a structure that would share the work-load more fairly and reduce pressure on some trustee roles. Key to the structure working was adopting the team leader position to run alongside the Chairman and Secretary initial feedback has been very positive with many members taking on new roles. In a first for the team they elected their first female Chairman - Victoria Coumbe, who is also the youngest in the teams history.

Several events of the year have created a new partnership for the team. Hope24 set up by Fire fighter Danny Slay has become a joint event with the charity 'Hope for Children'. The 24 hour endurance race is now a key feature in the team's calendar taking place in May each year. Other events stemming from this are Hope12 and with Danny's advice, the Dartmoor Jailbreak.

In Summer 2017 the team invested in new technology to support administration and communication. Due to having part of our geographical area in poor radio performance areas we voted to purchase five satellite phones for the team. Whilst the initial outlay was substantial they had proved their worth previously by a team members personal phone maintaining communication with medical services and the search managers at the previous years ten tors event. To support the administration needs of the trustees we elected to purchase a software system - D4H. The programme is specifically designed to support rescue teams and has made recording easier - particularly in the areas of training, equipments and attendance.

In September 2017 the team were heartbroken at the untimely death of search dog Toohey. Whilst owner Rob Heath is training Labrador Honey we still miss Toohey the Australian Kelpie. In her honour she is named on a plaque at the top of Gutter tor and was a finalist at the Plymouth Herald Annual Awards. The team no longer has a badged search dog but Honey is training with owner Rob and Saiorse is training with owner Ken.

The team is looking to further develop training between the regional teams and advocates the use of joint call outs wherever possible. Recent joint training included casualty care, 4x4 driving and Swift Water rescue.

The regular replacement and upgrading of essential equipment has continued. We have future projects looking into a new or updated control vehicle and more improvements to communications.

Report of the trustees for the year ended 31 December 2017

Financial review

Revenue

The charity received a total of £51,678 (2016: £65,575) in incoming resources and investment income of £68 (2016: £19).

Reserves Policy

The trustees have established policies whereby the unrestricted funds not committed or invested in tangible fixed assets (the "free reserves") held by the charity are held for certain purposes.

Property and Repairs Fund

The trustees have established a fund of £150,000 is required to cover the cost of the building and repairs therein due needed by the charity to carry out is work. The fund currently stands at £150,000 (2016: £150,000).

Contingency Fund

The trustees require certain funds held to be able to continue the current activities of the charity in the event of a significant drop in funding. The trustees consider that between 3 and 6 months of the resources expended would be appropriate. A contingency fund of £80,000 is deemed appropriate. The fund currently stands at £50,000 (2016: £50,000).

Restricted Funds

Restricted funds are those received to cover specific expenditure. The Charity currently has three restricted funds.

Blankets - currently stands at £8,662 (2016: £9,142). This fund is for the purchase and replacement of thermal blankets.

Swift Water - currently stands at £13,511 (2016: £17,494). This fund has been set up to develop our water rescue capabilities.

Other - currently stands at £5,308 (2016: £nil). This fund is for the purchase and replacement of specific items of equipment deemed by the donor. This includes a new defibrillator, various ropes and climbing equipment, as well as branded jackets.

Plans for future periods

We have started talks with other PenMACRA (Peninsula Mountain and Cave Rescue Association) in regards to joint call out and call outs based upon individuals location rather than team. With some of the Search Managers reaching retirement from the team we are looking towards in house training of new Search Managers to lessen the workload in this area.

Report of the trustees for the year ended 31 December 2017

Statement of trustees' responsibilities

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of charity and of the incoming resources and application of resources of the charity for that year. In preparing these financial statements the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

On behalf of the board

Ms Victoria Coumbe

Chair Dated 27 March 2018

Independent examiner's report to the trustees on the unaudited financial statements of Dartmoor Search & Rescue Team (Plymouth).

I report to the trustees on my examination of the accounts of Dartmoor Search & Rescue Team (Plymouth) for the year ended 31 December 2017 set out on pages 2 to 14.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Wills Accountants Los

Mr Philip Wood Soutter FCCA, ATT Independent examiner Wills Accountants Ltd 2 Endeavour House Parkway Court Longbridge Road Plymouth PL6 8LR

Dated 27 Mark 20,7

Statement of financial activities

	Un	restricted	Restricted	2017	2016
		funds	funds	Total	Total
	Notes	£	£	£	£
Income and endowments from					
Donations & legacies	2	35,920	6,318	42,238	27,470
Other trading activities	3	5,134	-	5,134	7,821
Investments	4	68	-	68	19
Charitable activities	5	4,306	-	4,306	30,284
Total income and endowments		45,428	6,318	51,746	65,594
Expenditure on:					
Raising funds	6	7,709	-	7,709	8,632
Charitable activities	7	36,220	5,473	41,693	29,239
Total expenditure		43,929	5,473	49,402	37,871
					
Net income / (expenditure)		1,499	845	2,344	27,723
Total funds brought forward		203,658	26,636	230,294	202,571
Total funds carried forward		205,157	27,481	232,638	230,294
			=====		

Balance sheet as at 31 December 2017

		2017			2016
	Notes	£	£	£	£
Fixed assets					
Tangible assets	9		173,857		171,067
Current assets					
Stocks		500		500	
Debtors	10	-		2,351	
Cash at bank and in hand		59,457		57,516	
		59,957		60,367	
Creditors: amounts falling					
due within one year	11	(1,176)		(1,140)	
Net current assets			58,781		59,227
Net assets			232,638		230,294
Funds	12				
Restricted income funds			27,481		26,636
Unrestricted income funds			205,157		203,658
Total funds			232,638		230,294

The financial statements were approved by the trustees on 27 March 2018 and signed on its behalf by

Ms Victoria Coumbe

Chair

Notes to financial statements for the year ended 31 December 2017

1. Accounting policies

The principle accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and the preceding year.

1.1. Basis of preparation of the accounts

Dartmoor Search & Rescue Team (Plymouth) is an unincorporated charity in England / Wales. The address of the charity is given in the charity information on page 1 of these financial statements.

The accounts have been prepared in accordance with:

The Statement of recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and republic of Ireland (FRS 102) issued on 16 July 2014 and with the Charities Act 2011. And as such the charity constitutes a public benefit entity as defined by FRS 102.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest £.

1.2. Income

Recognition of income

These are included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
- it is more likely than not that the trustees will receive the resources; and
- the monetary value can be measured with sufficient reliability.

Grants and donations are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS 102 SORP).

In the case of performance related grants, income must only be recognised to the extent that the charity has provided the specified goods or services as entitlement to the grant only occurs when the performance related conditions are met (5.16 FRS 102 SORP).

Income from the sale of merchandise is included in the year in which it is receivable.

Income from investments is included in the year in which it is receivable.

Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.

Donated goods are measured at fair value (the amount for which the asset could be exchanged) unless impractical to do so.

The cost of any stock of goods donated for distribution to beneficiaries is deemed to be the fair value of those gifts at the time of their receipt and they are recognised on receipt. In the reporting period in which the stocks are distributed, they are recognised as an expense at the carrying amount of the stocks at distribution.

Notes to financial statements for the year ended 31 December 2017

Donated goods for resale are measured at fair value on initial recognition, which is the expected proceeds from sale less the expected costs of sale, and recognised in 'Income from other trading activities' with the corresponding stock recognised in the balance sheet. On its sale the value of stock is charged against 'Income from other trading activities' and the proceeds from sale are also recognised as 'Income from other trading activities'.

Goods donated for on-going use by the charity are recognised as tangible fixed assets and included in the SoFA as incoming resources when receivable.

1.3. Resources expended

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Costs of generating funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes including the charity's shop.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Fundraising costs are those incurred in seeking voluntary contributions and do not include the costs of disseminating information in support of the charitable activities.

1.4. Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less accumulated depreciation. Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows:

Leasehold properties

Straight line over the life of the lease

Equipment
Office equipment

Motor vehicles

10-20% straight line 10-20% straight line

25% reducing balance

1.5. Stock

Stock is valued at the lower of cost and net realisable value.

1.6. Going concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

Notes to financial statements for the year ended 31 December 2017

2.	Donations and legacies			
:		Unrestricted Restricted	2017	2016
		funds funds	Total	Total
!		£ £	£	£
) (Donations	20,202 5,388	25,590	15,204
i	Just Giving	3,897 930	4,827	8,402
:	Walks income	11,821 -	11,821	3,864
		35,920 6,318	42,238	27,470 ====
3.	Other trading activities			
!		Unrestricted	2017	2016
: :		funds	Total	Total
}		£	£	£
ļ.	Shop income	3,477	3,477	6,087
	Fundraising events	182	182	314
•	First Aid at Events	1,475	1,475	835
:	DSRTP Lottery income	-	-	585
·. •		5,134	5,134	7,821
4.	Investment income			
		Unrestricted	2017	2016
		funds	Total	Total
		£	£	£
	Bank interest receivable	68	68	19
		68	68	19
5.	Charitable activities			
		Unrestricted	2017	2016
1		funds	Total	Total
		£	£	£
•	Swift Water income		-	21,477
•	Callout expenses reimbursed	2,801	2,801	7,525
	Ten Tors Income	1,505	1,505	1,282
		4,306	4,306	30,284

Notes to financial statements for the year ended 31 December 2017

6. Expenditure on raising funds

	· ι	Inrestricted	2017 T-4-1	2016
		funds	Total	Total
		£	£	£
Mechandise & items for resale		1,500	1,500	2,758
Fundraising events		6,209	6,209	5,874
		7,709	7,709	8,632
				
Expenditure on charitable activities				
	Unrestricted	Restricted	2017	2016
	funds	funds	Total	Total

£

36,220 36,220 £

41,693

41,693

£

5,473

5,473

£

29,239

29,239

B. Employees

Employment costs

Search & rescue

No salaries or wages have been paid to employees, including the trustees, during the year.

		Long				
9.	Tangible fixed assets	leasehold		Office	Motor	
		property E	quipment eq	uipment	vehicles	Total
		£	£	£	£	£
:	Cost					
	At 1 January 2017	108,643	86,868	6,417	53,840	255,768
	Additions	-	22,356	-	-	22,356
	Disposals	-	(250)	-	(1,240)	(1,490)
ļ.	At 31 December 2017	108,643	108,974	6,417	52,600	276,634
:	Depreciation	<u></u>		 		
. 1	At 1 January 2017	165	46,916	1,674	35,946	84,701
;	Charge for the year	110	13,338	999	4,328	18,775
:	On disposals	-	(98)	-	(601)	(699)
	At 31 December 2017	275	60,156	2,673	39,673	102,777
	Net book values					
	At 31 December 2017	108,368	48,818	3,744	12,927	173,857
	At 31 December 2016	108,478	39,952	4,743	17,894	171,067

Notes to financial statements for the year ended 31 December 2017

10.	Debtors				
				2017	2016
				£	£
:	Trade debtors - re-imbursed expenses owed			_	2,351
	Trade debters. To impured expended ewed				====
11.	Creditors: amounts falling due				
	within one year			2017	2016
:				£	£
	Accressor			1 176	1 140
	Accruals			1,176 ======	1,140 ======
40	A such sets of such as one between founds				
12.	Analysis of net assets between funds	11	nrestricted	Restricted	Total
:		·	funds	funds	funds
			£	£	£
:	Fund balances at 31 December 2017 as represente	ed by:			
	Tangible fixed assets	•	150,095	23,762	173,857
٠.	Current assets		56,238	3,719	59,957
	Current liabilities		(1,176)	-	(1,176)
			205,157	27,481	232,638
					
13.	Unrestricted funds	At			At
		1 January	Incoming	Outgoing 31	
		2017			2017
		£	£	£	£
	Unrestricted funds (free reserves)	3,658	45,428	(43,929)	5,157
	Property Repair Fund	150,000	-	-	150,000
:	Contingency Fund	50,000	-	-	50,000
		203,658	45,428	(43,929)	205,157
				<u> </u>	<u>-</u>

Purposes of unrestricted funds

The free reserves represent funds of the charity not designated for a particular purpose.

The Property Repair Fund has been designated by the trustees to cover the anticipated costs of the replacement and upkeep of the building.

The Contingency fund has been designated by the trustees as a fund set aside to cover running costs for a short period should there be a significant drop in funding.

Notes to financial statements for the year ended 31 December 2017

14.	Restricted funds	At 1 January 2017		resources	At 1 December 2017
: !		£	£	£	Ł
:	Restricted fund - Blankets	9,142	-	(480)	8,662
	Restricted fund - Swift Water	17,494	•	(3,983)	13,511
	Restricted fund - Other	-	6,318	(1,010)	5,308
		26,636	6,318	(5,473)	27,481

Purposes of restricted funds

Grants and donations received from donors that are for the purchase and replacement of blankets.

Grants and donations received from donors that are for the purchase, maintenance and development of the charities water rescue capabilities.

Grants and donations received from donors that are for a specific purpose.

The following pages do not form part of the statutory accounts.

Detailed statement of financial activities

		2017		2016	
:	£	£	£	£	
Incoming resources					
Incoming resources from generating funds:					
Voluntary income					
Donations		25,590		15,204	
Just Giving		4,827		8,402	
Walks income		11,821		3,864	
		42,238		27,470	
Activities for generating funds					
Shop income		3,477		6,087	
Fundraising events		182		314	
First Aid at Events		1,475		835	
DSRTP Lottery income		-		585	
		5,134		7,821	
Investment income					
Bank interest receivable		68		19	
		68		19	
Total incoming resources from generating funds		47,440		35,310	
Incoming resources from charitable activities Swift Water income				21,477	
Callout expenses reimbursed		2,801		7,525	
Ten Tors Income		1,505		1,282	
					
		4,306		30,284	
Total incoming resources		51,746 		65,594	
Resources expended					
Costs of generating funds:					
Fundraising trading:					
cost of goods sold and other costs					
Shop costs Merchandise & items for resale	1,500		2,758		
Wich chandise a Remotor resale		4.500		0.750	
Eundraising avents		1,500		2,758	
Fundraising events Events costs	6,209		5,874		
		6,209	·	5,874	
		0,203		3,017	

Detailed statement of financial activities

	
7,709	8,632
7,709	8,632

Detailed statement of financial activities

		017 E	2016 £
Charitable activities Search & rescue Activities undertaken directly BOC - Gas refills Call out costs Courses First Aid Equipment General costs Rescue centre Satellite phone costs Ten Tors costs Vehicle costs Walk costs Accountancy fees Depreciation Loss on disposal Recovery of VAT	712 1,620 1,656 379 6,887 5,169 232 4,060 1,561 1,176 18,775 791 (1,325)	745 473 506 728 - 4,795 270 930 3,835 - 1,590 15,988 41 (662)	
Search & rescue total expenditure Total charitable activity expenditure	(1,323) 	41,693 41,693 41,693	29,239 29,239 29,239
Net incoming/(outgoing) resources for the year	-	2,344	27,723