

1129970

CHARITY COMMISSION
FIRST CONTACT

16 MAR. 2018

31 AUG 2017

ACCOUNTS
RECEIVED

CHARITY COMMISSION
FIRST CONTACT

16 MAY 2018

RECEIVED

ST. LEONARD'S YOUTH & COMMUNITY CENTRE

FINANCIAL STATEMENTS

YEAR ENDED AUGUST 31st 2017

Company Limited by Guarantee

Company Registration No: 6775494

RUSSELL AND COMPANY
Chartered Accountants

46 Station Road,
Ainsdale,
Southport,
PR8 3HW

01704 577989

Charity Information

Secretary

1129970

Company Number

6775494 (England & Wales)

Address

St. Leonard's Youth & Community Centre,
60 Peel Road,
Bootle,
Merseyside,
L20 4RW

Independent Examiners

Russell and Company,
Chartered Accountants,
46 Station Road,
Ainsdale,
Southport,
PR8 3HW

Bankers

Barclays Bank Plc.,

ST. LEONARD'S YOUTH & COMMUNITY CENTRE

Index to the Financial Statements

	Page Number
Trustees' Annual Report	1
Independent Examiners' Report	2 - 3
Income and Expenditure Account	4
Balance Sheet	5 - 6
Notes to the Financial Statements	7 - 12

ST. LEONARD'S YOUTH & COMMUNITY CENTRE

TRUSTEES' ANNUAL REPORT

YEAR ENDED AUGUST 31st 2017

St. Leonard's Youth and Community Centre is registered as a charity, Charity Number 1129970, and a company limited by guarantee, Company Number 6775494.

Its governing instrument is its Memorandum and Articles of Association incorporated on December 17th 2008. Each member of the charity undertakes to contribute to its assets in the event of it being wound up while he/she is a member; such amount as may be required not to exceed £1.00.

The object of the charity is the provision of a community centre for the use of the inhabitants of the beneficial area as described below without distinction of political, religious or other opinions, including use for meetings, lectures, classes, and other forms of recreation and leisure time occupation with the objective of improving the conditions of life of the said inhabitants.

The area of benefit is seen as the ecclesiastical parish, St. Leonard's, Bootle.

Organisational Structure

The Charity is administered on a day to day basis by the trustees.

During the year the charity continued its activities as the provider of a community centre to meet its objectives as outlined above.

The following Trustees are in office at the date of approval of this report:

Lillian Cole
Mrs. Barbara Hardwick
Reverend Irene Whitaker
Reverend Paula Bridson

Barry Gray
Ann Crotty
Lyn Murray

Election/ Reappointment of trustees

The trustees accept reappointment annually at the St. Leonard's Youth and Community Centre Annual General Meeting.

October 27th 2017

ST. LEONARD'S YOUTH & COMMUNITY CENTRE

INDEPENDENT EXAMINERS' REPORT TO THE TRUSTEES

YEAR ENDED AUGUST 31st 2017

To the Trustees of St. Leonard's Youth and Community Centre

We report on the accounts of the charity for the year ended August 31st 2017, which are set out on pages three to eleven.

Respective Responsibilities of the Trustees and Independent Examiners

The Charity's trustees (who are also the directors for the purposes of Company Law) are responsible for the preparation of yearly accounts and financial statements. The trustees consider that an audit is not required for this year, under Section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is required.

It is our responsibility to:

- (i) examine the accounts in accordance with Section 145 of the Charities Act,
- (ii) follow the procedures laid down in the general Directions given by the Charity Commission under Section 145(5)(b) of the Charities Act and
- (iii) state whether particular matters have come to our attention.

Basis of Independent Examiners' Report

Our examination was carried out in accordance with the general directions given by The Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and, seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently, no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

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ST. LEONARD'S YOUTH & COMMUNITY CENTRE

INDEPENDENT EXAMINERS' REPORT TO THE TRUSTEES

YEAR ENDED AUGUST 31st 2017

Independent Examiners' Statement

In connection with our examination, no matter has come to our attention:

- (1) which gives reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with Sections 130 of the Charities Act;
 - to prepare accounts in accordance with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
- (2) to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Russell & Company,
Chartered Accountants
46 Station Road,
Ainsdale,
Southport
PR8 3HW

October 27th 2017

ST. LEONARD'S YOUTH & COMMUNITY CENTRE

INCOME AND EXPENDITURE ACCOUNT

YEAR ENDED AUGUST 31st 2017

Notes

Incoming Resources:		Unrestricted Funds £	Restricted Funds £	TOTAL 31.08.17 £	TOTAL 31.08.16 £
5	Donations	127,868	127,299	255,167	265,351
6	Operating Activities to Generate funds	10,302	-	10,302	7,813
7	Other Income	1,863	-	1,863	1,435
8	Investment Income	294	-	294	131
Total Incoming Resources		140,327	127,299	267,626	274,730
Resources Expended:					
9	Administration Costs	55,868	115,003	170,871	175,021
10	Running Costs	51,529	3,146	54,675	44,328
11	Other Expenditure	11,314	23,436	34,750	19,230
Total Resources Expended		118,711	141,585	260,296	238,579
Net Incoming/(Outgoing) Resources		21,616	(14,286)	7,330	36,151
Total Funds as at September 1 st 2016		116,462	18,554	135,016	98,865
Total Funds as at August 31 st 2017		138,078	4,268	142,346	135,016

The statement of financial activities includes all gains and losses in the year and, therefore, a statement of total recognized gains and losses has not been prepared.

All the above amounts relate to continuing activities.

The notes on pages seven to twelve form part of these financial statements.

ST. LEONARD'S YOUTH & COMMUNITY CENTRE

BALANCE SHEET

YEAR ENDED AUGUST 31st 2017

Notes

	2017	2016
	£	£
Fixed Assets		
12 Tangible Assets	15,413	7,976
Current Assets		
Balance at Bank	81,380	84,564
Designated Reserves:		
Balance at Bank	45,994	42,917
	<u>127,374</u>	<u>127,481</u>
13 Creditors		
Amounts falling due within one year	(441)	(441)
Net Current Assets/ (Liabilities)	<u>126,933</u>	<u>127,040</u>
Net Assets	<u>142,346</u>	<u>135,016</u>
Funds		
Unrestricted Income funds	138,078	116,462
Restricted Income Funds	4,268	18,554
Total Funds	<u>142,346</u>	<u>135,016</u>

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ST. LEONARD'S YOUTH & COMMUNITY CENTRE

BALANCE SHEET

YEAR ENDED AUGUST 31st 2017

The charitable company is entitled to exemption from an audit under Section 477 of the Companies Act 2006, for the year ended August 31st 2017.

The members have not required the charitable company to obtain an audit of its financial statements for the year ended August 31st 2017, in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for the following:

- (i) ensuring that the charitable company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006, and
- (ii) preparing financial statements which give a true and fair view of the state of affairs of the charitable company at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006, relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions relating to small charitable companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements were approved by the Board of Trustees on October 27th 2017, and were signed on its behalf by

Trustee and Director

October 27th 2017

The notes on pages seven to twelve form part of these financial statements.

ST. LEONARD'S YOUTH & COMMUNITY CENTRE

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED AUGUST 31st 2017

1 Accounting Policies

Basis of Accounting

The financial statements have been prepared under the historical cost convention, as modified by the revaluation of certain assets, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April, 2008), The Companies Act 2006, and the requirements of the Statement of Recommended Practice Accounting and Reporting by Charities.

Cash Flow Statement

The Trustees have taken advantage of the exemption in Financial Reporting Standard No. 1 (revised) from including a cash flow statement in the financial statements, on the grounds that the charity is small.

Fixed Assets

All fixed assets are initially recorded at cost.

Depreciation

Depreciation is provided at rates calculated to write off the cost or valuation of fixed assets, less their estimated residual value, over their expected lives on the following bases:

Plant and Equipment	10% reducing balance basis
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Income and Expenditure

Income and Expenditure are accounted for on an accruals basis.

Costs are allocated, where appropriate, to direct charitable expenditure and other expenditure.

Administration Costs

Represents costs attributable to the management of the charity's assets, the organisation's administration and compliance with constitutional and statutory requirements.

2 Remuneration of Trustees

Neither the trustees nor connected persons have received any remuneration or expenses from the charity during the year.

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ST. LEONARD'S YOUTH & COMMUNITY CENTRE

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED AUGUST 31st 2017

3 Remuneration of Independent Examiners

The Independent Examiners receive remuneration of £ 1,122 in respect of their services rendered.

4 Employees

The charity had eleven employees during the year.

	Unrestricted Funds £	Restricted Funds £	TOTAL 31.08.17 £	TOTAL 31.08.16 £
5 Donations				
Big Lottery Fund Grant	-	127,299	127,299	141,766
Sefton MBC Foodbank/	25,000	-	25,000	25,000
Running costs	10,000	-	10,000	6,469
Sefton Youth Service Funding	10,000	-	10,000	10,000
Sefton MBC ELAS	6,835	-	6,835	5,000
C.C.G. Funding (S.C.V.S.)	8,712	-	8,712	14,588
Live Well Sefton (S.C.V.S.)	1,650	-	1,650	1,650
Groundwork	6,000	-	6,000	-
Morgan Foundation	5,000	-	5,000	14,083
St. Martins Debt Relief	450	-	450	-
Trussell Trust	-	-	-	8,792
Social Isolation Fund	-	-	-	3,800
Community Development Fund	-	-	-	1,700
Merseyside Property Grant	-	-	-	(1,500)
J. Carragher Testimonial	-	-	-	(400)
<u>Foodbank Donations:</u>				
Sefton MBC	18,021	-	18,021	-
Tesco Top Up	5,363	-	5,363	-
Crosby Foodbank	3,169	-	3,169	18,647
General Donations	7,430	-	7,430	14,226
Maghull Foodbank	5,000	-	5,000	-
Formby C.V.S	3,868	-	3,868	-
Mr. Steele	2,500	-	2,500	1,500
Rotary Club	2,000	-	2,000	-
SMBC Labour Party	1,000	-	1,000	-
Crosby Lions	500	-	500	500
Santander Staff	-	-	-	450
Mr. Hanner	240	-	240	440
Mr. Murphy	230	-	230	170
Mr. Barnes	120	-	120	120
Carried Forward	123,088	127,299	250,387	265,351

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46.000

18.000
35.000
10.000
63.

ST. LEONARD'S YOUTH & COMMUNITY CENTRE

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED AUGUST 31st 2017

	Unrestricted Funds £	Restricted Funds £	TOTAL 31.08.17 £	TOTAL 31.08.16 £
Brought Forward	123,088	127,299	250,387	265,351
<u>Poppies Donations:</u>				
Duchy of Lancaster Fund	1,600	-	1,600	-
Rathbone Charity	1,000	-	1,000	-
Anonymous	1,000	-	1,000	-
One Vision Housing	500	-	500	-
Sefton 4 Good	500	-	500	-
Sefton MBC	180	-	180	-
	<u>127,868</u>	<u>127,299</u>	<u>255,167</u>	<u>265,351</u>
6 Operating Activities to Generate Funds				
Hall hire	3,472	-	3,472	3,290
Community lunches	2,633	-	2,633	2,499
Poppies - raffles/lunches	4,087	-	4,087	1,890
Tuckshop and Youth Club Subs	-	-	-	54
MacMillan Coffee morning	110	-	110	80
	<u>10,302</u>	<u>-</u>	<u>10,302</u>	<u>7,813</u>
7 Other Receipts				
Reimbursements for St. Leonards P.C.C	1,284	-	1,284	1,435
St. Matthews	79	-	79	-
Faiths 4 Change	500	-	500	-
	<u>1,863</u>	<u>-</u>	<u>1,863</u>	<u>1,435</u>
8 Investment Income				
Bank Interest	294	-	294	131

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$$\begin{array}{r} 000 - 24 (\\ \hline 000 - 41 \\ 000 - 60 \end{array}$$

ST. LEONARD'S YOUTH & COMMUNITY CENTRE

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED AUGUST 31st 2017

	Unrestricted Funds £	Restricted Funds £	TOTAL 31.08.17 £	TOTAL 31.08.16 £
9 Administration Costs				
Salaries including PAYE	41,171	100,071	141,242	122,793
Pension Scheme	-	1,060	1,060	-
Big Lottery Capability Fund	-	-	-	15,000
Citizens Advice Bureau	46	1,800	1,846	7,882
E. Whittam Advisors	1,440	1,440	2,880	4,767
Heat and Light	2,944	2,624	5,568	4,704
Telephone and internet	2,719	1,478	4,197	4,198
Insurance	2,871	1,926	4,797	4,651
St. Andrews Community Network	-	3,260	3,260	4,102
Printing and Stationery	3,292	782	4,074	3,654
Water Rates	-	-	-	1,205
Accountancy Fees	560	562	1,122	1,122
Bank Charges	375	-	375	353
Debt Relief Applications	450	-	450	-
Trinity Mirror	-	-	-	590
	<hr/> 55,868 <hr/>	<hr/> 115,003 <hr/>	<hr/> 170,871 <hr/>	<hr/> 175,021 <hr/>
10 Running Costs				
Foodbank Stock and expenses	27,921	-	27,921	24,260
Catering costs	4,015	-	4,015	3,680
GarryOwen Limited	4,536	-	4,536	-
ABC Electrical work	3,724	726	4,450	-
General maintenance costs	1,995	381	2,376	5,072
Alarm maintenance	1,003	362	1,365	1,186
Car Leasing	3,218	-	3,218	2,839
Rent and Rates	1,019	519	1,538	-
Office - Photocopier	1,352	1,012	2,364	1,056
Computer services	265	102	367	1,337
Sefton Helping Hand	260	-	260	525
Cleaning Costs	265	-	265	676
TV licence fees	145	-	145	145
Sefton DBS	64	-	64	128
Fire Safety services	-	44	44	843
I.C.O. Government checks	35	-	35	35
TV equipment	-	-	-	912
First aid training	-	-	-	748
Depreciation charge	1,712	-	1,712	886
	<hr/> 51,529 <hr/>	<hr/> 3,146 <hr/>	<hr/> 54,675 <hr/>	<hr/> 44,328 <hr/>

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ST. LEONARD'S YOUTH & COMMUNITY CENTRE

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED AUGUST 31st 2017

	Unrestricted Funds £	Restricted Funds £	TOTAL 31.08.17 £	TOTAL 31.08.16 £
11 Other Expenditure				
<u>Distribution Centre Activities:</u>				
Faiths4Change	-	8,552	8,552	-
Linacre Mission	-	5,864	5,864	-
Dance/ Taiji4you/ Samba	-	1,550	1,550	-
Rocking Rolls	-	145	145	-
St. Leonards Church	-	100	100	-
AD4 Design & Print	-	194	194	-
The Reader Organisation	-	750	750	-
Plaza Cinema	-	441	441	-
CRO Menspace	-	667	667	-
Coates Events	-	875	875	-
Leisure activities	-	944	944	-
Miscellaneous Expenses	-	958	958	-
Travel Expenses	-	380	380	-
	<hr/>	<hr/>	<hr/>	<hr/>
	-	21,420	21,420	-
11 Other				
Dance Classes/ Tai Chi	4,645	-	4,645	4,775
Community lunches	1,627	-	1,627	1,706
St. Leonards Church	1,200	-	1,200	-
Modero-planning fees	720	-	720	-
Boat/ Day trips	649	-	649	946
Leisure activities	270	-	270	654
Hall Hire	-	-	-	720
Regenerus Garden project	-	-	-	591
Toys/Games/Bingo	172	-	172	377
Filmbank License	-	-	-	240
Travel	430	561	991	-
Trussell Trust	360	-	360	50
First Aid Training	-	651	651	-
MacMillan Coffee morning	110	-	110	100
Riverside Housing	720	-	720	-
AD4 Design & Print	-	195	195	-
Kennan Kay	123	-	123	-
Inclusion	288	-	288	-
Refreshments	-	609	609	244
Faiths 4 Change	-	-	-	6,244
In Kind Direct	-	-	-	2,583
	<hr/>	<hr/>	<hr/>	<hr/>
	11,314	23,436	34,750	19,230
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ST. LEONARD'S YOUTH & COMMUNITY CENTRE

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED AUGUST 31st 2017

12 Tangible Fixed Assets

	Plant and Equipment £	Total £
Cost at September 1 st 2016	14,636	14,636
Additions:		
Envirolawn	7,386	7,386
Polytunnels	1,763	1,763
	<hr/>	<hr/>
As at August 31 st 2017	23,785	23,785
	<hr/>	<hr/>
Depreciation:	6,660	6,660
Charge for the year	1,712	1,712
	<hr/>	<hr/>
As at August 31 st 2017	8,372	8,372
	<hr/>	<hr/>
NET BOOK VALUES AT:		
August 31 st 2017	15,413	15,413
	<hr/>	<hr/>
August 31 st 2016	7,976	7,976
	<hr/>	<hr/>

13 Creditors

	2017 £	2016 £
Trade Creditors	441	441
	<hr/>	<hr/>