# Noor trust

Report and Financial Statements

Year ended: 31 July 2017

Charity no: 1089506

# Contents

	Page
Legal and administrative information	2
Trustees' annual report	3 to 5
Independent Auditor's report	6 to 7
Statement of financial activities	8
Balance sheets	9
Notes forming part of the financial statements	10 to 14

## Legal and administrative information

### **Trustees:**

Dr Asaad Shallal Dr Isam Ajina Dr Fazel Milani Mr Emad Dean Hili

## **Registered Office:**

4 Dalston Gardens Stanmore Middlesex HA7 9AE

### **Independent Auditors:**

Nebuli Accountants limited 31 Crown Way Chellaston Derby DE73 5NU

## **Bankers:**

National Westminster Bank Plc Wembley Park Branch Wembley Middlesex HA9 9AE

## Trustees' Annual Report for the year ended 31 July 2017

The trustees submit their annual report and the audited financial statements for the year ended 31 July 2017. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" issued in 2005 in preparing the annual report and financial statements of the charity.

# Reference and administrative details of the charity, its trustees and advisers

Registered Charity, number 1089506

**Trustees:** Dr Asaad Shallal Dr Isam Ajina Dr Fazel Milani Mr Emad Dean Hili

### **Registered Office:**

4 Dalston Gardens Stanmore Middlesex HA7 9AE

### **Independent Auditors:**

Nebuli Accountants limited 31 Crown Way Chellaston Derby DE73 5NU

#### **Bankers:**

National Westminster Bank Plc Wembley Park Branch Wembley Middlesex HA9 9AE

### Accountants

Nebula Tax-Acc Limited 17 Lytham Tamworth B77 4QA

### Structure, governance and management

### **Organisational structure**

The Trustees of the charity are listed on above and served throughout the year. The Board has the power to appoint additional trustees, as it considers fit to do so. There shall be at least three trustees. Every future trustee shall be appointed by resolution of the trustees passed at a special meeting.

#### **Related** parties

Noor Trust owns 100% shareholdings in an incorporated charity, Noor (NWL) Limited (Co Registration number 7543550 and registered charity number 1089606).

Noor Trust operates from 4 Dalston Gardens, Stanmore Middlesex HA7 1DA, a property acquired by Noor (NWL) Limited in June 2011. The purchase of the property was financed by interest free loan from Noor Trust to Noor (NWL) Limited.

### **Risk Management**

The trustees actively review the major risks, which the charity faces on a regular basis and believe that maintaining reserves at current levels, combined with an annual review of the controls over key financial systems, will provide sufficient resources in the event of adverse conditions. The trustees have also examined other operational and business risks faced by the charity and confirm that they have established systems to mitigate the significant risks.

### **Trustee Induction and Training**

As part of the induction programme all the Trustees and the committee members are made aware of their responsibilities. This induction includes an introduction to the objectives, scope and policies of the charitable funds, Charity Commission information on trustee responsibilities.

### **Objectives and activities**

### Objectives of the charity and principal activities

The Charity is governed by its constitution dated 27<sup>th</sup> October 2001 registered with the Charity Commission as a charity (1089506).

The trustees shall hold the trust fund and its income upon trust to apply them to:

- 1. To provide the benefit of the inhabitants and in particular the Muslim children and young people who reside in communities within the UK and overseas and the neighborhoods, thereof without distinction of sex, sexual orientation, race or of political, religious or other opinion, by associating together the inhabitants and local authorities, voluntary and other organisations in a common effort to advance the Muslim faith, advance education and to provide facilities in the interests of social welfare for recreation and other leisure-time occupation with the object of improving the conditions for the said inhabitants;
- 2. To establish schools to teach children of ethnic minorities their mother tongue and culture, and help them with curriculum education;
- 3. To cooperate with and support organisations and individuals working with children and youth in the UK and abroad to promote education of children and youth, and to prevent poverty.

### Achievement and performance

### Development activities and achievements this year

During the year the charity continued to follow its objectives and contributed towards An-Noor School for girls, Al-Huda Arabic School for boys, Noor Al-Huda School for infants, Noor Orphans fund, and Noor Youth Library and Reading Club. The charity was able to and made substantial donations towards orphans in Iraq.

### **Financial review**

### Transactions and financial position

The Statement of Financial Activities shows net surplus of £245,652 for the year, and reserves stand at £2,139,252 in total. Charity received £1,716,372 from donations and investment income (Bank interest) of £217. The Charity's total incoming resources for the year are therefore £1,716,589. The Charity is indebted to the generosity of those who donated so generously to the work of the Charity.

#### **Reserves Policy**

Having examined the circumstances facing the Charity and in response to the Charity Commissions Regulatory Study entitled Charity Reserves, consider that the reserves held are too high and considers to adopt a strategy of applying charitable funds within reasonable period of receipt.

### **Other Developments**

The trustees have embarked on a project to build a school for orphans and deprived children in Iraq and acquired a land on which six brand new apartments were constructed for the destitute orphans and widows. Dr Ajina has made visits to Iraq to set out the foundation for the school project and to monitor the progress of the housing project.

### Volunteers

The charity is grateful for the unstinting efforts of its volunteers who are involved in service provision and fund-raising activities. It is estimated that over 15,000 volunteer hours were provided during the year. If this is conservatively valued at  $\pounds$ 7 an hour the volunteer effort amounts to over  $\pounds$ 100,000.

### TRUSTEES' RESPONSIBILITIES STATEMENTS

### Trustees' responsibilities statement

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

This report was approved by the Board on 23rd May 2018 and signed on its behalf by:

Dr. Isam Ajina- Trustee

### Independent Auditor's Report to the trustees of Noor Trust

We have audited the financial statements of Noor Trust (the 'charity') for the year ended 31 July 2017 which comprise the Statement of Financial Activities, the Balance Sheet and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the charity's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 July 2017, and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

### **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charity's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

### Other information

The trustees are responsible for the other information. The other information comprises the information included in the trustees' annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

# Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the trustees' report; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.

### Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement [set out on page 5, the trustees are responsible for the preparation of financial statements which give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

# Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with regulations made under section 154 of that Act.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Nebuli Accountants Limited - Statutory Auditor 31 Crown way, Derby, DE73 5NU

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23 May 2018

Nebuli Accountants Limited is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006

	Notes	31/07/17 Unrestricted funds £	31/07/16 Total funds £
Incoming Resources Incoming resources from generated fund Donations Activities for generating funds Other incoming resources Total incoming resources	ds: 2 3	947,837 768,535 <u>217</u> 1,716,589	720,098 783,242 <u>350</u> 1,503,690
Resources expended		1,710,505	1,000,000
Direct Charitable activities	4	1,350,215	1,267,975
Governance costs	6	120,722	91,395
Total resources expended		<u>1,470,937</u>	<u>1,359,370</u>
Net Incoming / (Outgoing) resources		245,652	144,320
Fund balances brought forward at 1 Aug	gust	1,893,600	1,749,280
Fund balances carried forward at 31 Jul	У	2,139,252	1,893,600

# Statement of Financial Activities for the year ended 31 July 2017

All of the above results are derived from continuing activities.

# Balance Sheets as at 31 July 2017

		31/07/17	31/07/16
		Unrestricted fund	Total funds
	Notes	£	£
<b>Fixed assets</b> Land & buildings Investments	9 10	382,433 1	1 1
		382,434	2
Current assets Debtors	11	1,237,354	1,243,858
Cash at bank and in hand		<u>521,564</u> 1,758,918	<u>768,047</u> 2,011,905
		x	
Creditors: amounts falling due within one year	12	(2,100)	(118,307)
Net current assets		1,756,818	
Total assets less current liabilities		2,139,252	1,893,600
Net assets		2,139,252	1,893,600
Funds:			
Unrestricted funds	13	2,139,252	1,893,600
Total funds		2,139,252	1,893,600

These accounts have been prepared in accordance with the Financial Reporting Standard FRS 102 (effective 1 January 2015)

The financial statements on pages 10 to 15 were approved and authorised for issue by the trustees on 22 May 2018 and signed on their behalf by:

Dr Isam Ajina - Trustee

### Notes forming part of the financial statements for the year ended 31 July 2017

### 1 Accounting policies

### (a) **Basis of preparation**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006. The financial statements have been prepared under the historical cost convention, with the exception of investments, which is included at market value.

### (b) Incoming resources

All incoming resources are included in the SOFA when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Gifts donated for resale are included as income when they are sold. Donated facilities are included at the value to the charity where this can be quantified and a third party is bearing the cost. No amounts are included in the financial statements for services donated by volunteers.

#### (c) Resources expended

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with use of the resources.

### (d) Tangible fixed assets and depreciation

Tangible fixed assets costing more than £250 are capitalised and included at cost including any incidental expenses of acquisition.

Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives as follows:

Project and office equipment	over 5 years
Computer equipment	over 3 years
Equipment held under finance leases	over the life of the lease
Buildings	over 50 years

### (e) Finance and operating leases

Rentals applicable to operating leases are charged to the SOFA over the period in which the cost is incurred. Assets purchased under finance lease are capitalised as fixed assets. Obligations under such agreements are included in creditors. The difference between the capitalised cost and the total obligation under the lease represents the finance charges. Finance charges are written-off to the SOFA over the period of the lease so as to produce a constant periodic rate of charge.

### (f) Taxation

The charity is exempt from tax on its charitable activities.

### (g) Fund accounting

Unrestricted funds can only be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes with objects of the charity. Restrictions arise when specified by donor or when funds are raised for particular restricted purposes.

# Notes forming part of the financial statements - Continued for the year ended 31 July 2017

## 2. Donations and gift

Donations and gift	31/07/17 £	31/07/16 £
Donations Gift aid Other donations Sadaka	382,884 219,155 306,928 <u>38,870</u>	266,559 204,357 210,794 <u>38,388</u>
	<u>947,837</u>	720,098

# 3 Activities for generating funds

	£	£
Ramadan Appeal	40,525	41,225
School appeal	39,701	35,593
Specified Orphan's donations	319,844	408,253
Sponsorship	368,465	298,171
	768,752	783,242

31/07/16

31/07/17

4.	Charitable activities costs	Direct costs	Support costs (see note 5)	Totals
		£	£	£
	Direct Charitable Costs	1,137,475	212,740	1,350,215

# 5 Support Costs

	Finance	Others	Total
	£	£	£
Direct Charitable Costs	965	211,775	212,740

6. Governance Costs

Governance Costs	31/07/17 £	31/07/16 £
Staff costs	24,476	26,211
Promotion and advertising	2,111	2,612
Accountancy	4,425	3,050
Postage and stationary	1,981	3,315
HR & Consultancy	1,050	0
Rates & water	3,525	3,534
Auditors remuneration	0	2,100
School expenses	83,155	50,573
	120,722	91,395

## Notes forming part of the financial statements - Continued for the year ended 31 July 2017

### 7. Trustees' remuneration

The trustees neither received nor waived any emoluments during the year (2016: £Nil). There were no trustees' expenses paid for the year ended 31 July 2017 (2016: £Nil)

### 8. Staff costs

	31/07/17 £	31/07/16 £
Net wages and salaries Social security costs	187,210 <u>21,715</u>	157,163 <u>19,464</u>
	208,925	176,628

The average number of employees, calculated on a full-time equivalent basis, analysed by function was:

	31/07/17 Number	31/07/16 Number
Charitable activities	30	29
Management and administration of the charity	7	7

### 9. Tangible fixed assets

	Fixtures & fittings	Land & buildings
	£	£
Cost At 1 August 2016 Additions	9,168	0 386,833
At 31 July 2017	9,168	386,833
Depreciation At 1 August 2016 Charge for year At 31 July 2017	9,167 0 <u>9,167</u>	0 4,400 <u>4,400</u>
Net book value at 31 July 2017	<u>1</u>	382,433
At 31 July 2016	1	<u>0</u>

## Notes forming part of the financial statements - Continued for the year ended 31 July 2017

### **10. Fixed Asset Investments**

Investments (neither listed nor unlisted) are represented by: Investment in subsidiary	31/07/17	31/07/16
Total	1	1

The Charity's investments at the balance sheet date in the share capital of company include the following:

Noor (NWL) Limited (CO Reg 7543550) Incorporated in England & Wales Nature of Business: Charity Class of shares Ordinary	% Holding 100	
Closing revenue accumulated funds (Loss)/profit for the year	31/07/17 £ (32,949) <u>32,920</u>	<b>31/07/16</b> £ (61,072) <u>9,680</u>
+ -§ 11. Debtors: Amounts falling due within one year		

	31/07/17	31/07/16
	£	£
Related party	1,158,000	1,158,000
Gift Aid- HMRC	18,019	35,858
Other debtors	5,000	50,000
Foreign Exchange Debtor	56,355	0
Total	1,237,354	1,243,858

The amount owed by the subsidiary undertaking is secured by a charge over the assets of the subsidiary.

# 12. Creditors: Amounts falling due within one year

	31/07/17 £	31/07/16 £
Trade creditors	0	114,438
Other creditors & accruals	2,100	3,869
	2,100	118,307

# Notes forming part of the financial statements - Continued for the year ended 31 July 2017

13. Movement in Funds	At 01.8.16	Net movement in funds	At 31.7.17
	£	£	£
<b>Unrestricted funds</b> General funds	1,893,600	245,652	2,139,252
Total Funds	1,893,600	245,652	2,139,252
	Incoming Resources	Resources Expended	Movement in funds
	£	£	£
Unrestricted funds General funds	1,716,58	9 (1,470,937)	245,652
Total Funds	1,716,58	9 (1,470,937)	245,652

## 14. Related Party Disclosures

Noor Trust undertook the following transactions with parties relating to it:

Noor (NWL) Limited (Co Reg 7543550)	31/07/2017	31/07/2016
	£	£
Loan interest charged from	Nil	Nil
Rent and Rates from	Nil	Nil
Year end debtors / (creditors)	1,158,000	1,158,000

Noor (NWL) Limited is 100% owned subsidiary of Noor Trust

# **Detailed Statement of Financial Activities**

Incoming Resources	31/07/17	31/07/16
incoming resources	£	£
Donations		
Donations	382,884	266,559
Gift aid	219,155	204,357
Other donations	306,928	210,794
Sadaka	38,870	38,388
	947,837	720,098
Activities for generating funds		
Ramadan appeal	40,525	41,225
School appeal	39,701	35,593
Specified Orphan's donations	319,844	408,253
Sponsorship	368,465	298,171
Chouse on the	768,535	783,242
Other incoming resources		
Bank	217	350
Dailk		
Total Incoming Resources	1,716,589	1,503,690
Recourses Expended		
Charitable activities		
Activities and event	53,935	48,539
Volunteers expenses	0	5,477
Noor Orphan fund	0	0
Donations and sponsorships	1,083,540	1,038,748
	1,137,475	1,092,764
Governance costs		
Wages	24,476	26,211
Social security	0	0
HR & Consultancy	1,050	0
Rates & water	3,525	3,534
Promotion and Advertising	2,111	2,612
Accountancy	2,325	3,050 3,315
Postage and Advertising	1,981	2,100
Auditors remuneration	2,100	
School expenses	83,155	<u>50,573</u> 91,395
	120,722	91,595

# Detailed Statement of Financial Activities

	31/07/17	31/07/16
	£	£
Finance		
Sundries	0	202
Bank charges	965	741
	965	943
Other		
Wages	162,734	130,953
Social security	21,715	19,464
Depreciation	4,400	0
Insurance	852	908
Postage and stationery	4,964	3,252
Sundries	1,457	1,709
IT, Website and Graphic Design	15,653	17,982
	211,775	174,268
Total resources expended	1,470,937	<u>1,359,370</u>
Net (Expenditure)/income	245,652	144,320