THE KITCHEN TABLE CHARITIES TRUST

ANNUAL REPORT

FOR THE YEAR ENDED 30TH JUNE 2016

THE KITCHEN TABLE CHARITIES TRUST TRUSTEE'S REPORT FOR THE YEAR ENDED 30TH JUNE 2016

OBJECTIVES AND ACTIVITIES

The Trust has been established to aid small charities struggling to survive through lack of ability to raise funds themselves. Grants are given to small charities, which are supporting the most vulnerable people in some of the poorest parts of the world. Grants are primarily made to charities already known to the trustee.

Public Benefit:

The funds are raised for distribution to smaller charities, in countries suffering from poverty and deprivation; that help in providing education and healthcare and the facilities needed for developing sustainable living.

In planning the Fund's grant-making the trustee has kept in mind the Charity Commission's guidance on public benefit.

ACHIEVEMENTS AND PERFORMANCE

The Trust has continued to receive a regular flow of income from its loyal supporters. This continued donor support has enabled the trustee to make awards to 27 (2015: 20) different organisations. Whilst in many cases the sums involved are relatively small, the awards made have had significant impact on the beneficiary organisations.

FINANCIAL REVIEW

Income totalling £236,052 (2015: £187,083) was received in the year; of which £174,198 (2015: £173,401) is a result of donations and £47,564 in the form of legacies and £14,290 (2015: £13,682) investment income. This funded grants of £212,990 (2015: £156,050) to charitable organisations. Capital investments were valued at £398,588 (2015: £400,422) at the year end.

Reserves Policy:

The Trust relies on a regular inflow of donations to support its grant making activities. Whilst there is no requirement for any funds to be held on a long-term basis the trustee will hold sufficient reserves to ensure sustainability of the grant making programmes.

The trustee is managing the reserves to balance the needs of current and future beneficiaries. It is not anticipated that the needs of beneficiaries will diminish over time.

Investment Policy and Powers:

The trustee has the same full and unrestricted powers of investment in all respects as if it were the beneficial owner. The investment strategy is set by the trustee and takes account of recent demands for funds and an assessment of expected future needs (see Reserves Policy). The investment policy and strategy are reviewed with the investment managers at regular intervals.

PLANS FOR THE FUTURE

The objectives remain unchanged for the future; the intention is for further grant making to small charities, through continued donor support.

THE KITCHEN TABLE CHARITIES TRUST TRUSTEE'S REPORT FOR THE YEAR ENDED 30TH JUNE 2016

STRUCTURE, GOVERNANCE AND MANAGEMENT

Administration:

The Trust is administered by Liverpool Charity and Voluntary Services (LCVS), the corporate trustee. LCVS administers and records all donations received. All funds are promptly banked and reconciled on a monthly basis in accordance with LCVS' own internal processes and controls.

Grant-Making Process:

Recommendations on grants are taken by John Humphrys on behalf of the settlors with support from Brian Donaldson, a former British Ambassador in East Africa, and William Fulton, who has operated a charity in Tanzania for many years. Both have enormous knowledge of the problems facing the world's poorest people, especially children, and vast experience in helping them.

On the basis of recommendations received, the trustee makes awards in accordance with the Charity's objectives.

Related Parties:

Liverpool Charity and Voluntary Services (LCVS) received a donation of £4,890 (2015: £4,350) as a contribution towards costs incurred in administering the receipt of donations and payments of grants. In addition, the sum of £350 (2015: £350) is payable to LCVS in respect of book-keeping and accounts preparation.

During the year the Trust made payments totalling £24,000 (2015: £24,000) to the Madagascar Development Fund for which Brian Donaldson is Patron. Its income is also administered by LCVS.

Risk Management:

The main risks to which the charity is exposed as identified by the trustee have been considered and systems have been established to mitigate those risks.

Appointment and Induction of Trustees:

The power of appointing new trustees is vested in the settlors jointly during their lives and in the survivors jointly or the survivors of them during the remainder of their respective lives. The corporate trustee, LCVS, has a trustee recruitment policy that maintains a diverse mix of skills and experience that supports the governance and management of the charity. There is a balance between representation from 'communities of interest' and individuals with business acumen.

The induction procedure for new trustees includes distribution of background information, access to all records and attendance at an organisational induction session. Following this, new trustees formally sign a declaration of willingness to serve.

REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY

The Kitchen Table Charities Trust, founded by Mr John Humphrys, was established by a Trust Deed dated 9th June 2005 and subsequently registered as a charity, number 1110829, on 11th August 2005.

Principal Office:

151 Dale Street, Liverpool L2 2AH

Website: www.kitchentablecharities.org

Settlors:

The Trust was established by the settlors John D. Humphrys, Catherine J. Adey-Davies and Christopher J. Humphrys.

THE KITCHEN TABLE CHARITIES TRUST TRUSTEE'S REPORT FOR THE YEAR ENDED 30TH JUNE 2016

Trustee:

Liverpool Charity and Voluntary Services (LCVS), a corporate trustees, which is incorporated under the Companies Act as a company limited by guarantee without share capital as company number 181759, a registered charity, number 223485, and a charitable Trust Corporation. LCVS trustees, who are also its Directors, were as follows during the year:

Chairman

Hilary Russell (to 12th September 2017, resigned 15th December 2017) Heather Akehurst (from 12th September 2017)

Honorary Treasurer

Roger Morris (resigned 15th December 2017)

Mike Thomas (from 15th December 2017)

Trustees

Charles Feeny (resigned 15th December 2017)

Adeyinka Olushonde

Christine Reeves (resigned 15th December 2017) Hilary Russell (resigned 15th December 217) Caroline Clark (resigned 1st December 2016)

Deborah Shackleton (resigned 29th November 2016)

Andrew Whitehead

Sir Bert Massey (appointed 1st January 2016,

resigned 29th November 2016)

Richard Finch (appointed 1st January 2016, resigned 12th September 2017)

Mike Thomas (appointed 27th April 2017) John Price (appointed 27th April 2017)

Dorcas Akeju (appointed 15th December 2017) Duncan Brookes (appointed 15th December 2017) Mike James (appointed 15th December 2017) Steve Long (appointed 15th December 2017) Ken Perry (appointed 15th December 2017) Michael Salla (appointed 15th December 2017) Louise Scholes (appointed 15th December 2017)

James Sloan (appointed 15th December 2017)

Professional Advisers:

Independent Examiner

Anna Spencer-Gray

RSM UK Tax and Accounting Limited

20 Chapel Street, Liverpool, L3 9AG

Investment Manager

Rathbone Investment Management Limited

Port of Liverpool Building

Pier Head

Liverpool L3 1NW

Signed on behalf of the Trustee, Liverpool Charity and Voluntary Services.

Mike Thomas

Honorary Treasurer

Dated: 10 April 2018

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEE OF THE KITCHEN TABLE CHARITIES TRUST

I report to the trustees on my examination of the accounts of The Kitchen Table Charities Trust ('the charity') for the year ended 30 June 2016, which are set out on pages 6 to 13.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145 (5)(b) of the 2011 Act.

An independent examination does not involve gathering all the evidence that would be required in an audit and consequently does not cover all the matters that an auditor considers in giving their opinion on the accounts. The planning and conduct of an audit goes beyond the limited assurance that an independent examination can provide. Consequently, I express no opinion as to whether the accounts present a 'true and fair view' and my report is limited to those specific matters set out in the independent examiner's statement.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me reasonable cause to believe that in any material respect:

- 1. accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act: or
- 2. the accounts do not accord with those records; or
- 3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached. RAM UK Tax and Accounting Limited Name: Anna Spencer-Gray

Name of applicable listed body: The Institute of Chartered Accountants in England and Wales Relevant professional qualification or body: Chartered Accountant

ON BEHALF OF RSM UK TAX AND ACCOUNTING LIMITED

Chartered Accountants 20 Chapel Street Liverpool **L3 9AG**

Date: 8 May 2018

THE KITCHEN TABLE CHARITIES TRUST STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 30TH JUNE 2016

	Year to 30 th June 2016 Unrestricted Restricted				
	Note	Funds	_	Total £	2015 £
Income from: Donations & legacies Investments	2	216,872 14,290	4,890	221,762	
Total income		231,162	4,890	236,052	187,083
Expenditure on: Raising funds Charitable activities	3	104 208,694	4,890	104 213,584	156,598
Total expenditure		208,798	4,890	213,688	156,598
Net income / net movement in funds before gains/(losses) on investments		22,364	-	22,364	30,485
Net (losses)/gains on investment assets	5	(1,834)	_	(1,834)	3,499
Net movement in funds		20,530	-	20,530	33,984
Total funds brought forward		575,876	232	576,108	542,124
Total funds carried forward	8-10	£596,406	£232	£596,638	£576,108

All of the charity's activities are derived from continuing operations. The notes on pages 8 to 13 form part of these accounts.

THE KITCHEN TABLE CHARITIES TRUST BALANCE SHEET AT 30TH JUNE 2016

	Notes	At 30 th June £		At 30 th Jun £	
FIXED ASSETS Investments (at market value)	5		398,588		400,422
CURRENT ASSETS Debtors Cash Balance	6	2,879 195,923 198,802		175 175,709 175,884	
CURRENT LIABILITIES Creditors	7	(752)		(198)	
Net Current Assets			198,050		175,686
NET ASSETS			£596,638 =====		£576,108 ======
FUNDS			£		£
Unrestricted Funds Restricted Funds	8,10 9,10		596,406 232		575,876 232
			£596,638 ======		£576,108

The financial statements on pages 6 to 13 were approved and authorised for issue by the Trustee, Liverpool Charity and Voluntary Services, and signed on its behalf by

Mike Thomas

Honorary Treasurer

Dated: 10 APRIL 2018

1. Accounting Policies

Basis of accounting

The accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) issued on 16th July 2014; updated 2nd February 2016 and Charities Act 2011.

The accounts have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The accounts are prepared in sterling, which is the functional currency of the scheme. Monetary amounts in these financial statements are rounded to the nearest £.

The scheme has taken advantage of the provisions in the SORP for Charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

These accounts for the year ended 30th June 2016 are the first accounts of The Kitchen Table Charities Trust prepared in accordance with FRS 102, The Financial Reporting Standard applicable in the UK and Republic of Ireland. The date of transition to FRS 102 was 1st July 2014. The reported financial position and financial performance for the previous period are not affected by the transition to FRS102.

Going concern

The trustee has reasonable expectation that the trust will be able to continue its activities for the foreseeable future. Thus the going concern basis of accounting in preparing the annual financial statements has been used.

Fund accounting

Unrestricted funds are public donations and investment income and are available for use at the discretion of the trustee, in accordance with the charity's objectives.

Restricted funds are subject to specific restrictive conditions imposed by the donor or grant making body. All restricted funds are accounted for as restricted income and expenditure for the purposes is charged to the fund. (See detail in note 9)

Investments

In accordance with Statement of Recommended Practice: Accounting and Reporting by Charities (2015), investments held as fixed assets are stated at market value. Realised and unrealised gains and losses are dealt with as movements on the Capital Fund. Investments are valued at the mid-market price on the valuation date.

Income recognition

Donations are recognised upon receipt by the organisation. Gift Aid recovery is recognised when received. Legacies are accounted for upon receipt or where the receipt of the legacy is virtually certain and the value is known, this will be once confirmation has been received from the representatives of the estate that payment of the legacy will be made or property

1. Accounting policies continued.......

transferred and once all conditions attached to the legacy are fulfilled. Investment income comprises fixed asset investment distributions and interest received and is recognised when credited to the Trust account. Investment income is stated on an accruals basis.

Expenditure recognition

Raising funds refer to charges from the bank for administering credit card donations and foreign currency. Charitable activities includes grant funding, along with associated support costs, to charitable organisations. These are dealt with in the Statement of Financial Activities when payment has been agreed. Recommendations on grants are made by John Humphrys, Brian Donaldson and William Fulton. Governance costs relate to compliance with constitutional and statutory requirements and specifically include all costs incurred by the Trust in producing the Annual Report and the audit fee. Liabilities are recognised as resources expended as soon as there is a legal or constructive obligation committing the Charity to the expenditure.

Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts.

Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments. Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future receipts discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Taxation

The charity benefits from various exemptions from taxation afforded by tax legislation and is not liable to corporation tax on income or gains falling within those exemptions. Partial recovery is made of tax credits on UK dividend income. The charity is not able to recover Value Added Tax.

1. Accounting policies continued.....

Expenditure is recorded in the accounts inclusive of VAT.

2. Income from: Donations and legacies

	Donations Legacies	Unrestricted Funds £ 169,308 47,564	ı	stricted Funds £ 4,890	Total 2016 £ 174,198 47,564	2015 £ 173,401
		£216,872		£4,890		
3.	Expenditure on: Charitable activitie					
					2016	2015
	Direct charitable expenditure: Grant funding			21	£ 2,990	£ 156,050
	Volunteer expenses				40	
					3,030	156,050
	Support & governance: Accounts preparation - LCVS Examination fee				350 204	350 198
					554	548
					3,584 ====	£156,598
	During the year the following grants we	ere made:				
	Grants of £1,000 and over:					2016 £
	Action for Ngono Basin Ancora of Hope Organisation					3,000 8,000
	Better Livelihoods Community Progran	nme				6,500
	Bulogo Primary School					9,500
	Cencuder Chance to Grow					1,000 6,600
	Concerted Effort Uganda					6,000
	Disability Africa					7,000
	Empower and Care Organization					10,000
						57,600

2. Charitable activities continued.....

	£
Grants continued	57,600
Farm4life	6,000
Friends of Women with Disabilities	9,000
Isibania Hope of Life Support	9,000
Kisoboka Trust	2,500
Koloo Widows Self Help Group	7,500
Liverpool Charity and Voluntary Services	4,890
Madagascar Development Fund	24,000
Moroto Diocese Development Projects	8,500
One Africa Research Development	6,000
Partners for Rural Development	4,000
Rural Priorities Project Ghana	10,000
Sorak Development Agency	10,000
Sorbeh Nyagah Women's Organisation	8,500
Team Work Afrika	8,000
The Mlambe Project	9,500
The Wulugu Project	10,000
Universal Biocare Organisation	8,000
Women's Rights Action Group	10,000
	£212,990

During the year a £4,890 (2015: £4,350) donation was made to the corporate trustee, Liverpool Charity and Voluntary Services. This donation was made out of restricted funds at the specific request of an individual donor and has not been withdrawn from funds provided by members of the general public resulting from media publicity.

4. Staff Costs and Numbers

The charity does not have any employees (2015: 0)

The Corporate Trustee, Liverpool Charity and Voluntary Services (LCVS) was not remunerated for its services as Trustee. LCVS did however receive payment in the year for costs of administering the receipt of income and payment of grants as well as book-keeping and accounts preparation. See notes 9 and 11 for further information.

5. Fixed Asset Investments

	2016	2015
Quoted Investments:	£	£
Market value at 1 st July 2015	400,422	396,923
Unrealised (losses)/gains on investment assets	(1,834)	3,499
Market Value at 30 th June 2016	£398,588	£400,422
	======	======
Book Value at 30 th June 2016	£375,385	£375,385
	======	======

The trust holds 100% of its fixed asset investments in a Charity Commission approved pooling scheme, the Settlors' Trust Fund (STF), administered by Liverpool Charity and Voluntary Services and managed by Rathbone Investment Management Ltd. At 30th June 2016, the assets of the STF fund had a total market value of £22,261,298 (2015: £22,078,085) of which £398,588 (2015: £400,422) is an asset of the trust.

All investments are held for charitable activities.

6. **DEBTORS**

		2016	2015
	Accrued Income	£2,879	£175
		=====	====
7.	CREDITORS		
		2016	2015
	Accruals	£752	£198
		====	====

8. UNRESTRICTED FUNDS

Investment income and donations received for distribution as grants to charitable voluntary organisations.

9. RESTRICTED FUNDS

Opening Balance £	Incoming Resources £		
144	-	-	144
-	4,890	(4.890)	_
88	-	-	88
£232	£4,890	£(4,890)	£232
	### Balance £ 144	Balance £ £ 144 4,890 88 -	Balance £ Resources £ Expended £ 144 - - - 4,890 (4,890) 88 - - - - -

9. Restricted funds continued......

Comprehensive Community Based Rehabilitation in Tanzania (CCBRT) - donations received in support of rehabilitation of patients with disabilities and/or HIV/AIDS.

LCVS - As detailed in note 3, a donation in the sum of £4,890 (2015: £4,350) was received specifically to cover grant-making support costs.

The Mango Tree Orphan Support Programme - income received to provide relief and long term development for the orphans of Tanzania in a cost efficient manner; by focusing on the needs of each child and providing them with the skills to create a sustainable future.

10. Analysis of Net Assets between Funds

	Fixed Asset Investments	Net Current Assets	Total
	£	£	£
Unrestricted Funds	398,588	197,818	596,406
Restricted Funds	-	232	232
	£398,588	£198,050	£596,638
	======	======	======

11. Related Party Transactions

As detailed in note 3, Liverpool Charity and Voluntary Services (LCVS) received a donation of £4,890 (2015: £4,350) as a contribution towards costs incurred in administering the receipt of donations and payments of grants. In addition, the sum of £350 (2015: £350) is payable to LCVS in respect of book-keeping and accounts preparation. LCVS is related to the Trust by virtue of being the corporate trustee.

During the year the Trust made payments totalling £24,000 (2015: £24,000) to the Madagascar Development Fund for which Brian Donaldson is Patron. Its income is also administered by LCVS.

The Trust holds restricted funds of £88 for The Mango Tree Orphan Support Programme for which William Fulton is trustee.