



Annual Reports and Accounts for the Year 2017

**Annual Vestry Meeting and
Annual Parochial Church Council Meeting
22nd April 2018**

THE PARISH OF DARTMOUTH

Sunday 22nd April 2018 in St Saviour's Church at 12noon

Annual Vestry Meeting

Agenda

1. Minutes of meeting 2nd April 2017
2. Election of Parish Wardens
3. Election of District Church Wardens

Annual Parochial Church Meeting

Agenda

1. Minutes the of meeting held on 2nd April 2017
2. Matters arising
3. Electoral Roll Report
4. Report on the business of the PCC in 2017
5. Parish Wardens' Report 2017
6. District Wardens' Report on the Fabric, Goods and Ornaments of the Churches:
 - a) St. Clement's
 - b) St. Saviour's
 - c) St. Petrox
7. Presentation of Financial Reports, Statement and Audited Accounts for 2017, including the Parish Finance Report for 2017
8. Report on the work of Deanery Synod
9. Elections:
 - a) Electoral Roll Officer
 - b) Parochial Church Council (12 representatives)
 - c) District Church Councils
 - d) PCC representatives (2) from each DCC
 - e) One representative to Deanery Synod to replace Lydia Guy who has resigned: remaining term of office until 31.5.20
10. Appointment of Sidespersons
11. Appointment of Financial Examiner
12. Presentation of Reports about various aspects of the work of the Parish
 - a) Southford Schoolrooms
 - b) St Clement's Churchyard
 - c) The Ecclesiastical Share of the Dartmouth Trust
 - d) Charitable Giving
 - e) Parish Music
13. The Parish Priest's Report

MINUTES OF THE ANNUAL GENERAL MEETING OF THE PARISH OF DARTMOUTH

Held on Sunday 2nd April 2017 in St Clement's Church at 12.30pm

Present: The Revd William Hazlewood (Vicar)
and 34 members, from a total of 143 on the electoral roll

The meeting was preceded by a Sung Eucharist.

ANNUAL VESTRY MEETING

1. **Minutes of Vestry meeting**
The minutes of the meeting held on 17th April 2016 were approved unanimously. There were no matters arising.
2. **Election of Parish Wardens**
Two nominations were received and it was duly resolved that:
Mr Fred Radcliffe (proposed by Margaret Probyn and seconded by Wendy Rendle) and
Mr Colin Cooper (proposed by David Gent and seconded by Fiona Andrews)
be elected as Parish Wardens for the ensuing year.
3. **Election of District Church Wardens:**
The following were elected unanimously:
St Clement's Church: **Mr David Oldbury** (proposed by Elizabeth Mills and seconded by Ernest Wingeatt)
Mr Ernie Wingeatt (proposed by Lydia Guy and seconded by Elizabeth Mills)
St Petrox Church: **Mrs Sue Black** (proposed by Jill Cawley and seconded by Christopher Helyer)
Christopher Helyer (proposed by Jill Cawley and seconded by Sue Black)
St Saviour's Church: **Mr Howard O'Keeffe** (proposed by Lesley Holloway and seconded by Jenny Farr)
1 Vacancy

The Revd Hazlewood expressed thanks to Parish Wardens and Churchwardens.

The meeting concluded at 12.36pm.

Signed Date

ANNUAL PAROCHIAL CHURCH MEETING

1. **Minutes of the Annual Meeting held on 17th April 2016**
The minutes of the Annual Meeting (previously circulated) were proposed and seconded and approved unanimously as a correct record.
2. **Matters Arising**
There were no matters arising.
3. **Electoral Roll Officer's Report**
Mrs Cawley, Electoral Roll Officer, reported that there are currently 143 persons on the Electoral Roll, a net decrease of 23 since last year (166). A further 6 applications have been received since the roll closed prior to the AGM; these names will be added. A copy of the Electoral Roll is held in each church and persons not on the roll who are eligible can be added at any time. Forms are available in church and should be returned to the parish office.
4. **Report of the business of the PCC in 2016**
A report on the activities of the PCC during 2016 had been circulated; no comments or questions were received and the report was accepted. It was noted that the PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to the House of Bishops' guidance on safeguarding children and vulnerable adults).
5. **Parish Warden's Report**
A report by the Parish Wardens had been circulated; no comments or questions were received and the report was accepted.
6. **District Wardens' Reports on the Fabrics, Goods and Ornaments of the Churches**
Reports had been circulated on each of the three churches; no comments or questions were received and the reports were accepted.
7. **Presentation of Financial Reports, Statement and Audited Accounts for 2016**
A report on the parish accounts, together with the accounts for the year ended 31 December 2016 had been circulated. The Parish Finance Committee continues to meet regularly and reports to the PCC.
The Revd Hazlewood expressed huge thanks to the Church Treasurers and the Parish Finance Committee for the management of the parish finances and in producing the reports, which are not only of great use to members but also required by the Charities Commission. He particularly thanked Father Nick who had chaired the PFC for the past year before moving to Milber.

No questions were raised on the accounts and it was proposed by Fred Radcliffe, seconded by Colin Cooper and agreed unanimously that the Financial Reports, Statements and Audited Accounts for 2016 be approved.

8. Report on the work of Deanery Synod

A report on Deanery Synod was circulated, no questions were raised and the report was accepted.

9. Elections

a) Electoral Roll Officer:

Jill Cawley offered to continue as Electoral Roll Officer; there being no other nominations, she was duly elected.

b) Parochial Church Council

It was noted that clergy, lay readers, Churchwardens and Deanery Synod representatives are ex-officio members of the PCC. Accordingly the following were elected:

Fiona Andrews*;	Sheila Boswell*
Jill Cawley	David Gent
Lydia Guy	Lesley Holloway
Helen Kidd	Liz Mills*
Wendy Rendle*	Pamela Thomas

*** DCC representatives to be confirmed by DCCs at their first meeting after the AGM**

c) District Church Councils:

St Clement's

Sheila Boswell	Lydia Guy
Liz Mills	Julia Springett
Anne Wingeatt	Sheridan Suddell
Fran Poulton	Eliza Price

St Petrox

Fiona Andrews	David Burgess
Nicko Franks	Lesley Hodge

St Saviour's

Jenny Farr	David Gent
Lesley Holloway	Simon Kidd
Margaret Probyn	Ken Woodman
Wendy Rendle	May O'Keeffe
Andy Carter	

Nomination forms have been received for all the above and it was agreed that they be elected en bloc. District Church Councils may co-opt additional members during the year as appropriate.

d) Deanery Synod

The following were elected to serve on Deanery Synod for the period 1.6.2017 to 31.5.2020:

Howard O'Keeffe; Fred Radcliffe; Mrs Lydia Guy.

e) PCC Representatives (2) from each DCC

Nominations to be confirmed by DCC's at their first meeting after this AGM

10. Appointment of Sidespersons Sidespersons were appointed as follows:

St Clement's	Sheila Boswell	David Gent
	Clare Hindom	Hilary Kingham
	Fran Poulton	Julia Springett
	Sheridan Suddell	Pat Travies
	Anne Wingeatt	
St Petrox	Cathy Bond	Enid Burford
	Nicolette Coward	Lesley Hodge
	Liz Mills	
St Saviour's	Jenny Armitage	Paula Cooper
	Jenny Farr	David Gent
	John Light	Mary Auld Light
	Liz Mills	May O'Keeffe
	Margaret Probyn	Wendy Rendle

DCCs are asked to review the list of sidespersons, and to notify the PCC Secretary of amendments.

11. Appointment of Financial Examiner

It was proposed and seconded and agreed unanimously that Mr Julian Rowe-Jones be appointed Financial Examiner for the ensuing year.

12. Presentation of reports about various aspects of the work of the Parish

Various reports have been circulated including:

- Southford Schoolrooms
- St Clement's Churchyard
- The Ecclesiastical Share of the Dartmouth Trust
- Charitable Giving

These highlight the many and varied aspects of the work of the parish; no questions or comments were received and the reports were accepted.

13. Parish Priest's Report

OUR VISION

The Revd Hazlewood began with a quote from the prophet Jeremiah: *'I know the plans I have for you, says the Lord, plans for your welfare and not for harm, to give you a future with hope.'* Jeremiah 29.11

With reference to the three priorities set by Bishop Robert for the Diocese: Growing in Prayer, Making New Disciples and Serving the People of Devon with Joy

We seek to be people who together are:

Growing in prayer

We want to grow in prayer, living a life close to God. This means taking risks as we become more honest with ourselves and more honest with God. Prayer opens up deep places within us to God's grace which is why it is such a life-giving activity. Growing in prayer is essential if we are to witness to God's Kingdom and become the people God has called us to be.

We cannot effectively work on the other two priorities unless we focus on this one first.. so what opportunities are out there for us to access?

Worship:- the fact that every Sunday in this parish and Benefice there are multiple opportunities to come together as God's family to worship him. How we strive to be this family is crucial to our prayer and sacramental life. A big thank you also to all those who make sure our buildings are awe inspiring places to be, from flowers to posters, to Readers, Intercessors, Sacristans, Servers, Vergers & Sides people. Good attendances once again at Easter and Christmas across the Benefice.

Daily Worship:- a big thank you to those who come so faithfully to pray with the clergy. The growing weekday Eucharist numbers, and just in time for this report the new midday prayer being said in St Saviour's, Monday to Thursday. I need to also thank David for putting so much time and thought into the Friday Prayers for Peace, which I am sure we would all agree is so needed in our world today. We also witnessed, thanks to Liz Mills and Tim Chapman, to the plight of Aleppo when we joined a world wide initiative to toll the bells of St Saviour's and St Clement's at 5pm every evening on the lead up to a meeting of the United Nations. All these services proclaim a community that is committed to prayer.

Walsingham Cell, Pilgrimage & Pilgrimage to Glastonbury:- fantastic opportunities to deepen and strengthen our faith and to create greater levels of friendship within the benefice. The Walsingham Cell goes from strength to strength.

Links with BRNC:- it has been a real pleasure to see a growing link with the Naval College. Fr Keith is a wonderful support to us and I know he really enjoys getting a fix of parish life. The college has also supported us in giving grants and cadet power through the year.

It is difficult to decide which category to put the music ministry of the church in, as it spreads across all three of the priorities Bishop Robert has given us. I have through the year covered in a number of parishes where there is no longer an organist let alone a choir. We are indebted to Christopher, and the choir, David and Robin our organists, for all they do to enhance our worship experience and for all they do for the mission of the church in this place. They are all music missionaries and we are very fortunate. The hunt continues to find a new principal organist.

Making new disciples

A disciple is someone who follows Jesus Christ. With him as our companion and guide we can travel through life differently, and we hope others will share the adventure with us. We want to be more faithful in our discipleship and allow God to shape our priorities and values. The Christian gospel is good news and we need to find new ways of telling the story, of explaining the faith and giving a reason for the hope that is in us.

House for duty:- I am delighted that whilst sitting outside of this report, to have welcomed Fr Bob and Brigid. Another huge project has been completed. Southford is finished and is a building seeking to serve the community it was built for once again. A huge thank you to Wendy, Colin and Howard for their tireless work and to my fellow Duncan Gerrard Trustees, Sue and Christopher for their financial support which made the project a reality.

Pilgrim nurture course:- which has at least in part led to two confirmation services in the past twelve months.

Sea Sunday

Children's workshops and work:- 50+ attending the Good Friday workshop; the biggest number of families from any parish at the wonderful family Fest camping weekend; Youth Genesis on Fridays supported by the parish. Helen Kidd from our congregation helps out at these sessions and we provide St Clement's Hall free of charge.

Bell ringing:- the call to worship, a big thank you to Tim and all the new Parish of Dartmouth ringers. *We do need more ringers*

Benefice Parish Administration:- A big thank you for Jill's dedication. Plans are in hand to extend the hours and I am absolutely thrilled that we have now appointed Christine who will with Jill mean that the office is open 5 days a week. This has long been necessary with the sheer growth of admin, website, management of Southford, and help with occasional offices.

Growing links with the Academy

Figures: Exeter stats: show 21.3% decline in numbers since 2000 (Truro 32%) 6% decline since 2009 Continued decline over the next 10 years because of age demographic. I am proud that we are holding our own. The pattern of worship is changing but:

Participation figures for 2013: 127

Participation figures for 2014: 127

Participation figures for 2015: 135

Participation figures for 2016: 135

Serving the people of Devon with joy

We want to make a difference in the world and witness to God's love and justice, especially in the communities and schools where we live. Working in partnership with others who are transforming lives, we seek to address the global issues confronting our generation so that everyone may flourish.

Benefice Epiphany party; Thursday morning lunch club; Music Festival; Barn dance; Pastoral care team:- we need to further enhance this. Very much hope this is going to move further this year under Fr Bob's direction with more pastoral visiting to nursing homes etc.

Remembrance Day; Sea Sunday; Wedding ministry: we had a very busy year with 20+ weddings; Funeral ministry; Our services being accessible and fun filled. Dartmouth Pre-school:- our investment in the property has seen it grow considerably; Open the Book:- Fran and Fred are part of the team, many thanks to them. Family Fest; St Clement's Church hall:- A big thankyou to Lydia for all her work. The PCC have begun a review of the hall as it currently costs us more to maintain than we get in rent. We need to look at the options going forward. Involvement in the town:- Chaplain to Town Council, committee member Dartmouth United Charities, Dartmouth Trust, Youth partnership, RNLI, Sea Cadets, Barnabas project

THANK YOUs

There are of course all sorts of people to thank. This is a very busy Benefice and that means that some of the jobs that may have traditionally been done (often badly) by the Vicar and clergy team are done brilliantly by the Laity, but before I get on to them I must thank Fr Nick for all that he has done during the past year, especially for holding the fort while I went off on my Sabbatical. To Fred, Colin, Wendy, Howard, Ernie, David, Sue and Christopher for their tireless work as your wardens. I want to particularly thank Wendy. She has been a warden of St Saviour's for a very long time. In that time she has worked so hard not just in St Saviour's, but across the whole Parish and Benefice. I know I will not be alone in feeling very relieved that she is not going too far away, as she takes on the reigns of St Saviour's treasurer. **THANKYOU**

We are also extremely fortunate to have had such great treasurers Fiona, Liz, Simon for a bit of the year and then John returning to help out. The parish finance committee has made fantastic progress through the year with huge amounts of work being put in once again by Fr Nick and all the treasurers and Nicolette inputting information. It is very kind of Colin to take on the chairing of this group. As you will see from the accounts we managed to pay everything. You will also see that the costs of running the parish and maintaining 3 Grade I listed buildings are eye watering.

The PCC AND DCC'S are also a joy to work with and I must thank them for all the work they have done on our behalf. Finally I know there are all sorts of people that I have not thanked personally, you know who you are and you are all critical to how we can continue to look to the future with confidence in the light of the resurrection. The parish is in a good place. The Benefice is in a good place.

The year ahead - our priorities are:

- Grow the pastoral care team

- Run a stewardship campaign

- Outreach to Nursing Homes

- Find a new curate:- We are very lucky to have Fr Bob, but we are still down what has become a very hard working full time priest.. Please be patient.

- Continue to look at the long-term future of the Church Hall as a parish resource.

- Look at recruiting more bell ringers

- Continue to look for a new principal organist

- Greater age mix on DCCs and PCC and the other subcommittees.

- Move towards making our Church buildings more environmentally friendly.

- Strategic look at how we run the parish

Of course, the future is challenging. It requires hard work, vision and most importantly it needs us all to grow in prayer and serve the community with joy. If we do that we will deepen our knowledge of God and draw others into his ever-open embrace.

Fred Radcliffe thanked the Revd Hazlewood for his leadership, sense of humour and inspiration, and for putting up with us. We look forward to working together to fulfil God's mission in this place..

The meeting concluded at 1.20pm with the Grace.

Signed Date

3. ELECTORAL ROLL OFFICER'S REPORT

4 members of the electoral roll have died since last year's report (Dulcie Pook, Wendy Pillar, Tommy Handley and Ken Smith). The roll has been reviewed and a number of people have been removed who no longer live in the parish or attend worship here. There are currently 154 names on the roll (143 at the 2017 AGM)

*Jill Cawley
Electoral Roll Officer*

4. Report on the proceedings of the PCC during 2017

During 2017 the PCC met 5 times, with an average attendance of 13 people. There was one special meeting to discuss the a faculty application for work at St Petrox Church.

At each of the meetings there were reports from DCC representatives on the ongoing and future works to the structure of the three churches and the Parish Finance Committee (PFC) reported on financial matters. The PCC is extremely grateful to the members of the PFC for their hard work in maintaining the parish accounts.

The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to the House of Bishops' guidance on safeguarding children and vulnerable adults). The Council has received regular reports on safeguarding; all DBS checks are up to date and training has been undertaken.

Other reports were received from the Social Committee, Stewardship Committee, Charitable Giving and other members involved in the wider community, including Christians Together in Dartmouth and District.

As always the PCC continues to exercise the most careful control over the affairs of the Parish and to encourage the best use of all its resources.

*Jill Cawley, PCC Secretary
April 2018*

5. Parish Wardens' Report 2017 -

Another challenging year in the life of our Parish began with us having to say a very fond but sad farewell to Nick, Sally and Adam as they moved to the nearby district of Milber; they left with our love and grateful thanks for the huge contributions they made to our Parish life.

In March we were delighted to welcome Bob and Brigid Boyle as they moved into the newly created "house for duty" apartment in Southford Schoolrooms. In no time at all Bob has provided much needed vital support to Will; he has lead many Sunday, mid-week and other services, covered for absences, is an important part of our Pastoral Care Team during which he has made numerous home and hospital visits and performed many other tasks. His hard work and the willing support he gives to everyone in our Parish are very much appreciated by all of us.

Apart from Nick and Sally we also said goodbye to three other "regulars" who have moved away in 2017, during the same period we welcomed 9 new church members, offset by 8 previous regulars who do not attend any more and sadly, we lost 4 members of our church family who passed to glory – do please keep all these people, as well as everyone on our sick list in your daily prayers.

As a result of the above, the number who are regarded as part of our church community declined by 7 to 147. Perhaps because of timing issues, the numbers attending our Advent services declined by 19%, whereas numbers attending on Christmas Eve and Christmas Day increased by 17% and Easter day by 19%, very much a mixed picture.

The PCC took a decision during 2017 to change the name of St. Clement's Church Hall to the Parish Hall as this better reflects its wider community use; a Hall users group has been set up to examine possible future requirements and to agree what essential maintenance is needed.

Following a PCC presentation on Green Churches, all our DCCs are carrying out feasibility studies with energy experts to explore possible ways of reducing our eco-footprint; this could include the installation of solar panels amongst a range of other proposals.

We are extremely fortunate as a Parish to have so many wonderful members of our happy church community who are willing to serve in so many different ways, they include churchwardens, sidespersons, intercessors, servers, readers, cleaners, treasurers, choir members, bell ringers, flower arrangers, administrators, caterers and so on, it would not be possible for our hardworking clergy to cope without the loyal support of our Christian family. On behalf of our Parish, we warmly thank each and every one of you for your continuing support, with our love, prayers and very best wishes.

*Fred Radcliffe and Colin Cooper
Parish Wardens*

6. DISTRICT WARDENS' REPORTS ON THE FABRIC, GOODS AND ORNAMENTS OF THE CHURCHES:

a) St Clement's

St Clement's continues to be a centre for a variety of community groups throughout the week. This is especially so on Thursday mornings, when our wonderful volunteers from the church, the swimming pool fund-raisers and Cool Recovery all make much treasured contributions to the life of the building, providing coffee and lunches for anyone who pops in. Third Monday's in the month sees the Anchormen breakfast at 8.00. At other times, U3A music and singing groups make use of the space and acoustic. A recent and very welcome initiative by Christopher Helyer is singing for mums and children. We are hopeful of the possibilities this might generate.

We continue to be the centre for many of the parish and benefice wide celebrations and children's activities. These include the now well-established Epiphany Party, Shrove Tuesday Pancake Party, the Good Friday workshops and our Harvest Festival and lunch. Great one off events are also a feature of the building's flexibility; we have seen on behalf of the Deanery the hosting of Bishop Sarah's mission and last year our wonderful lunch farewell for Fr Nick, Sally and Adam.

The building, imbued as it is now with 700 years such joyful activities and spiritual devotion, remains as warm and welcoming as it always has.

There is work to be done. The establishment of a firmer footing for the two St Clement's charities, modest as they are should help in such work as is needed for the continuing improvement of the building. We are hopeful of being able to restore the bell-rope guide for the singers. St Clement's tower is not an easy one to ring in but the work should make things less difficult. There is also a growing chance of being able to rework and extend the kitchen area. At times this is a busy and rather over-worked area, too much pressure is being placed on a design which no longer fits the demands placed upon it.

The churchyard has had a difficult problem to solve - the damage to monuments caused by the fall of a massive limb from the great holm oak at its centre. It could be that this tree has eventually to go completely though options remain open. A full year of work from our new grass-cutter has kept things neat and tidy and costs here have been reduced following careful liaisons between all the parties involved. College cadets continue to be an invaluable source of much needed additional help. Also the hard work from a small band of volunteers brought in once a week from the LifeWorks project for special needs students at Dartington Hall by our Parish Bell Captain, Tim Chapman.

David Oldbury and Ernie Wingeatt
Churchwardens, St Clement's

b) St Petrox

Work at St Petrox is ongoing. It's happening in two phases. The first phase and major part of the work is now finished. This work has involved repairing and repainting the plaster on the East wall and painting the ceiling of the South transept – hopefully it won't now look as it has if it has been snowing all the time! The walls above the choir vestry are also being repainted. Work is also being done on the windows. Two windows will have the iron bars replaced and some windows particularly the one nearest the main door will have the stonework repaired. Several cracked or broken windows panes are also being replaced. This is all, more or less, work that was planned to be done five years or so after the last major repainting in 2010.

Also inside the church we have a problem with damp affecting the tiles on the floor of the bell tower near the North wall. These tiles will be removed and stored while work is done to try and identify the cause of the problem and hopefully cure it.

The second phase involving work outside will consist of putting in drainage below the West window and across the path below the step, to drain water away from the ground by the West wall (which is four feet higher outside than inside!) A rather large crack in the wall has already been filled.

Other work to be done outside will be resurfacing the path at the main door, which will involve the South door being used for access for a short time. The posts and chain round the lower graveyard will be replaced by iron railings and a gate put in and the stone wall alongside the path will be made safe.

The organ has moved around a bit this year, but is now back where it started, and will probably remain there. Plans for a platform for a pipe organ are moving forward with possible small kitchen area.

We have had the gift of a legillum which was dedicated during the Autumn.

Garden of Remembrance - We have more or less decided on the type of surface for the path. We have a quotation from Adrian Langman and are seeking another. We have a new gardener – Stephen White, who lives in Dartmouth.

Many thanks to all who help in any way, especially the team of seven who have kept the church open through the winter and to Kathy and the flower arrangers.

*Sue Black and Christopher Helyer
Churchwardens, St Petrox*

c) St Saviour's

The fabric of the building at St Saviour's is in good order, with the essential works following the 2015 Quinquennial Review now complete. There are always further works to consider longer term – including repairs to the “ferramenta” (metal window frames), rehangng the bells, and repairs to the organ, but the urgent matters - particularly the leaking roof – have been dealt with. We have just instructed our architect to ensure internal repainting and plaster repairs are carried out now drying out has taken place.

We have now commenced work on a new project, not essential repairs but potentially a great improvement, to enable us to remove the protective carpet from over the Hauley Brass, thereby making it visible to congregation and visitors. The brass is one of the great treasures of St Saviour's and we are often asked about it, so the piece of elderly carpet is often rolled back! The project is made possible by a bequest from a deceased person who obviously wanted the money to be spent on a long term improvement and we believe this is entirely appropriate. The project is in its early stages and will take some time as a faculty will be needed and we are adopting a “step by step” approach with repairs to the stone floor, repairs to the brass, protective covering and security improvements all in the plan.

We have also received a report on the antique chandeliers, which have been repaired with varying degrees of success over the years. Full renovation will be expensive, so this will have to take its place in the list of other matters that need attention and expenditure across the benefice in the immediate future.

The Town Council continue to keep the churchyard clean and tidy and occasion “working parties” do further work. We continue to employ Western Steeplejacks to do essential gutter clearance work.

St Saviour's continues to be a focal part of life in the town but income levels continue to be a concern as the cost of running and maintaining such a beautiful ancient building is considerable. As the only churchwarden at present, I am hugely grateful to the band of willing volunteers who continue to do so much to keep St Saviour's operational, whether it be cleaning, flowers, looking after finances, DIY jobs, sidespersons, sacristan, key holders and all those others in a long list, who give their time day by day on a completely voluntary basis.

I am grateful to our two parish assistants who do so much and are a welcome human presence in the office. We look forward to another year in which St Saviour's continues to be part of the community and hosts many events, as well as welcoming visitors and holding regular services to which all are always welcome.

*Howard O'Keeffe
Churchwarden, St Saviour's*

7. PRESENTATION OF FINANCIAL REPORTS, STATEMENTS AND AUDITED ACCOUNTS FOR 2017

PARISH FINANCE REPORT FOR 2017.

The Parish Finance Committee met five times during 2017 to review and monitor the on-going income and expenditure of the Parish, to make planning and control recommendations on financial matters to the PCC and assist in the formulation of financial policy.

I am pleased to report that the financial base of our Parish continues to be extremely robust as indicated by the level of investments and assets on our Balance Sheet. It is important though to note that many of these funds are restricted as to how they may be used and the Gerrard Legacy (see note 5) has been left to St. Petrox Church.

The bottom line for the end year shows an apparent surplus of receipts over payments of £53,030, however, we were very fortunate to receipt some very generous legacies during the year totalling £51,200, so the true surplus was £1,830. Even this figure should be regarded with extreme caution as during the year Gift Aid tax recovery rose by £10,831 a good deal of which was late recovery from 2016. If we were to take all these exceptional items out of our accounts our true position would have seen a year-end *deficit* of several thousand pounds. In 2017 Payments (expenditure) rose by £9131 (+7.7%). As part of our Worldwide and missionary giving we donated £3476 to various charitable causes.

Thanks to the careful stewardship of our resources by our hardworking treasurers we were able to pay off some aspects off our Common Fund (£60,283) early, with our last monthly payments all on time. A tremendous achievement to be proud of, this is very much a wonderful reflection of the vibrant nature of our Parish.

As a reminder, the Common Fund is levied by the Diocese to maintain advisory and administrative services and to support the life of the Diocese; the largest part though is needed to pay clergy stipends, upkeep of vicarages and make pension provisions. When we consider that apart from our own Vicar we will soon have another curate in post and that we enjoy the fantastic support of a retired priest, we have much to celebrate.

Towards the end of 2017 the Parish Giving Scheme (PGS) was launched; the scheme offers a number of benefits to the life of our Parish, in particular: – time consuming Gift Aid recovery passes from our Treasurers to PGS administrators; most important, by agreeing to have your donations increased by inflation every year this could save us from having to dip into our reserves to make ends meet in future (please note that anyone who agrees to this has the option every year of accepting or rejecting the increase, it is not compulsory). We do recommend all tax payers consider moving onto PGS as soon as practicable – if any advice or assistance is required please contact your church treasurer, the Vicar or the undersigned.

I am extremely grateful to our PFC Treasurers, Wendy, Fiona and Liz for all their hard work and for the excellent way they have contributed to our financial performance, we are lucky to have such a great team. Also, sincere thanks to John Light for bringing our Gift Aid recovery up to date, for undertaking many other demanding assignments and for his liaison work in ensuring that our accounts are produced on time, he is a tireless servant to our Parish.

Grateful thanks are also due to George Ball and Dan Callard who voluntarily oversee our accounts; their advice and wise counsel ensure that our accounts are presented according to Charity Commission requirements and those of our Independent Examiner, Messrs Barrett Chartered Accountants. None of this would be possible without the vital contribution made by Nicolette Coward who every month inputs all the financial transactions that produce timely detailed monthly accounts, your efforts are greatly appreciated.

In conclusion, 2017 was generally a very satisfactory year, but there is no room for complacency as looking ahead, we are already aware that Gift Aid recovery will be much lower in 2018 and that our Common Fund share will increase by 5%. We must therefore continue to exercise very careful control over all our expenditure and to maximise every opportunity to increase our income.

Colin Cooper
Chairman of the PFC during 2017

The Parochial Church Council of the Ecclesiastical Parish of Dartmouth

**Accounts
for the year ended 31st December 2017**

Charity No. 1129018

The Parochial Church Council of the Ecclesiastical Parish of Dartmouth

Financial Statements

Receipts and Payments Account for the year ended 31st December 2017

	2017 £	2016 £
Receipts:		
Gift aid giving	27998	28983
Income tax recovered	18279	7448
Other giving (non-gift aid)	3884	2439
Wall safes	11979	14531
Donations and collections	27420	21114
Special events	-	71
Magazine subscriptions and adverts	1798	537
Fees income	14508	15294
Summer fete	1459	1076
Christmas fair	1087	984
Craft and flower festival	778	1003
Other fundraising income	2668	1172
Electricity and gas	1185	1440
Churchyard income	1495	1840
Hall lettings	6406	4745
Book of remembrance	385	523
Church lettings	2026	1800
Dividends	1207	1282
Bank and investment interest	1336	1272
Refunds	4022	2334
Legacies	51200	-
	<hr/>	<hr/>
Total receipts for the year	181120	109888
	<hr/>	<hr/>
Less: Total payments for the year (see page 3)	128090	118959
	<hr/>	<hr/>
Surplus/(deficiency) of receipts over payments for the year	£ 53030	£ (9071)
	<hr/>	<hr/>
	<hr/>	<hr/>

Charity No—1129018

The Parochial Church Council of the Ecclesiastical Parish of Dartmouth

Financial Statements

Receipts and Payments Account for the year ended 31st December 2017

	2017 £	2016 £
Payments:		
Diocesan Common Fund	60283	58239
Cleaning	1680	1743
Service books, candles and sacristy supplies	2521	2632
Utilities	8625	9144
Music	192	350
Repairs, renewals and maintenance etc	8282	5601
Insurance	4182	3395
Garden of Remembrance and churchyard expenses	5510	5280
Printing, postage and stationery	7074	4556
Telephone, internet and website costs	354	420
Flowers	379	392
Services, organists and choir fees etc	5477	5832
Bank charges	32	32
Fees (including legal and professional/architects' costs etc)	10066	9258
Lettings costs	1080	1296
Bookstall purchases	768	907
Vicar's, curate's and administration fees	4379	5184
Special events costs	2464	1060
Worldwide and missionary giving (Note 4)	769	532
Car parking costs	3400	1600
Miscellaneous expenses	573	645
Publicity costs	-	861
	_____	_____
Total payments for the year (see page 2)	£ 128090	£ 118959
	_____	_____
	_____	_____
	_____	_____

Charity No—1129018

The Parochial Church Council of the Ecclesiastical Parish of Dartmouth
Balance Sheet as at 31st December 2017
Charity No – 1129018

	2017	2016
	£	£
Investments (Note 2)		
Endowments – Shareholdings	15927	15927
St Clement's CBF Investment fund	3195	3195
St Clement's CCLA Equity fund investment	10000	10000
St Saviour's EdenTree Amity Balanced fund	13000	13000
St Saviour's CBF Investment fund	13000	13000
	<u>55122</u>	<u>55122</u>
Current assets		
Bank balances: St Saviour's Lloyds current a/c	3841	2008
St Saviour's Virgin Charity deposit a/c	11598	14039
St Saviour's Cambridge & Counties a/c	47873	17582
St Clement's Lloyds current a/c	3023	1417
St Clement's CBF deposit fund	14935	14452
St Petrox HSBC current a/c	263360	2509
St Petrox CBF deposit fund	44546	67139
Parish Lloyds a/c	178	536
	<u>389354</u>	<u>119682</u>
Current liabilities		
Creditors and accruals	-	(21457)
Net current assets	<u>£ 444476</u>	<u>£ 153347</u>
Represented by:-		
General fund at 1 st January 2017	153347	162418
Prior year adjustment (Note 5)	238099	-
Surplus/(deficiency) of receipts over payments for the year	53030	(9071)
General fund at 31st December 2017	<u>£ 444476</u>	<u>£ 153347</u>

Approved on behalf of the Trustees:-

.....

The Parochial Church Council of the Ecclesiastical Parish of Dartmouth
Notes to the Financial Statements for the year ended 31st December 2017

1) Representation of funds

	This year £	Last year £
General fund	104967	72481
Restricted fund	85115	64571
Restricted fund – Prior year adjustment (Note 5)	238099	-
Endowment	16295	16295
	<u>£ 444476</u>	<u>£ 153347</u>

2) Investments

The sums appearing on the balance sheet are the historic cost/acquisition values and no unrealised appreciation/depreciation figures are included in the accounts, as they are prepared on a receipts and payments basis. The market values of the investments, as at the balance sheet date, were:-

	At 31/12/17 £	At 31/12/16 £
Endowments:		
J P Morgan (825 shares @ £12.03)	9925	7788
Scottish Investment PLC (465 shares @ £8.745)	4066	3576
Law Debenture Corporation PLC (2150 shares @ £6.29)	13524	11427
Witan Investment Trust PLC (500 shares @ £10.79)	5395	4515
Edinburgh Investment Trust PLC (400 shares @ £7.03)	2812	2864
	<u>35722</u>	<u>30170</u>
St Clement's CBF Investment Fund (239.28 units @ £16.3944)	3923	3598
St Clement's CCLA Equity Fund (908.05 units @ £16.3944)	14886	13654
St Saviour's EdenTree Amity Balanced Fund	14534	13384
St Saviour's CBF Investment Fund (918.09 units @ £16.3944)	15052	13805
	<u>£ 84117</u>	<u>£ 74611</u>

3) 'St Clements DCC – Second Account'

There also exists a Treasurer's Account, held at Lloyds Bank, with a balance at 31st December 2017 of £3650.67. On instructions, the transactions relating thereto, together with the final balance, have not been incorporated within these accounts.

4) Worldwide and missionary giving

Worldwide and missionary giving represents money donated to various charities of £3476, less money collected of £2707, giving the net figure on the Receipts and Payments account of £769.

The Parochial Church Council of the Ecclesiastical Parish of Dartmouth

Notes to the Financial Statements for the year ended 31st December 2017 continued

5) Prior year adjustment

A legacy was left to the Vicar and Churchwardens of St Petrox Church in the will of Mr D R A Gerrard, who died on 12th April 2012. This money has been held in a separate bank account and the balance was transferred into the PCC's bank account in 2017. As the funds amounting to £238,098.88 have been church funds since 2012, this has been treated as a prior year adjustment, rather than being shown as income received by the church in 2017.

Charity No—1129018

8. REPORT ON THE WORK OF DEANERY SYNOD

Deanery Synods are held twice yearly in various Parish venues across the Deanery. As I see it they are essentially a vehicle to pass information from a variety of sources e.g. The General Synod, The Diocesan Synod, the Deanery itself and individual Churches as a two way flow upwards and downwards.

For example, at a meeting of the Totnes Deanery Synod on 26 September 2017 the following items were discussed; In Matters arising Members were reminded each PCC needed to go through the safeguarding checklist and when completed to send it on to the Deanery Representative for this matter because the Diocese was due to be audited.

A Committee was set up to decide how South Brent and Rattery will fit into the Deanery and it was also agreed that a Deanery Plan would also be considered by this committee.

Neil Williams the Diocesan Finance Director gave a talk on the function of the Common Fund which is to be the primary source of funding for the provision of ministry across the Diocese. The Common Fund system is intended to apportion in an equitable and understandable way the contribution being requested from each Parish. Whilst extremely interesting it is a very complex issue particularly concerning how the Common Fund request is calculated. Essentially, each Parish is assessed and placed in one of 13 socio-economic bands based on indices of deprivation produced by the Government. This banding determines the amount requested per participant but it does not end there; a 5% deduction is made for Parishes in Band B and C, there is also a £2,000 reduction for each licensed place of worship maintained in each parish etc, etc. See I told you it was complex! One good thing though It was noted that there had been an increase in Common Fund contributions since the introduction of the Parish Giving Scheme, which 15 Diocese have now joined. A safety Notice – it may appear that I know what I am talking about, please note this is not the case and any questions on this issue should be directed to our Parish Priest.

The role of a Deanery Treasurer was explained : accounting for the Deanery's own finances; oversight of Common Fund contributions from parishes in the Deanery; liaison with the Archdeacon, Deanery Synod and parish treasurers regarding potential shortfalls in Common Fund collection and also Best Practice for a Treasurer to follow.

Our Archdeacon, Douglas Dettmer then presented a report on the July meeting of the General Synod which was wide and varied here are a few examples.

It is now optional for clergy to robe, in consultation with their PCC – this legalizes what is already practice in some Deaneries. Clergy would still have to robe for weddings and funerals and for baptisms that are not taking place within a Sunday service.

Removal of the rule which states that the Book of Common Prayer funeral service cannot be used when someone has taken their own life.

There is recognition of the need for transgender people to be welcomed and affirmed in their Parish church.

9. ELECTIONS

- a) Electoral Roll Officer
- b) Parochial Church Council (12 representatives)
- c) District Church Councils
- d) PCC representatives (2) from each DCC
- e) One representative to Deanery Synod to replace Lydia Guy who has resigned: remaining term of office until 31.5.20

10. APPOINTMENT OF FINANCIAL EXAMINER

11. PRESENTATION OF REPORTS ABOUT VARIOUS ASPECTS OF THE WORK OF THE PARISH

a) Southford Schoolrooms

2017-8 was the year in which the Pre-School got used to operating in its fully rebuilt and refurbished building, following the major restoration project. The occupiers of the two new housing units also seem very happy in their new homes and are making a great contribution to the parish in so many ways.

The project has removed any financial burden on the church and the Southford School Rooms finances are overseen by a committee consisting of representatives from the church, pre-school and residents. We meet on a regular and very amicable basis to make sure all is in order on a day to day basis, as well as planning long term finances for essential repairs, maintenance and replacements.

It is a pleasure to see the outcome of a successful project, with children (and therefore parents), staff, and residents very happy in their new environment. The Southford School Rooms are now even more of a huge asset to the town and it is a pleasure to work with them.

Howard O'Keeffe, Churchwarden

b) St Clement's Churchyard

We were doing quite well during 2017 until storm Brian decided to decimate one of the Holm Oak trees; a decision is currently under review to see if we can save it or will it have to be removed completely. It is a huge tree and unfortunately has landed on some of the grave stones; we are unsure of the complete damage as it is taped off and unsafe to enter. The Church Wardens are working hard to find a solution, one line we are looking at is removing the huge limb,

which won't be easy for the workmen due to the very restricted work space and estimates for this are going to be in the region of £1,750 ,we will then need an Arborist advisor to assess the best move forward.

On the bright side after my seminar for looking after God's Acre I am pleased to say that 9 nesting boxes for the Spotted Flycatcher have been put in place by two volunteers, Robin and Julia Springett, this bird is in great decline in the UK, and we have also put 3 in St.Petrox Churchyard. These boxes were kindly made by the prisoners at Dartmoor prison for Churchyards in Devon.

We have also had another tree donated in memory of a loved one, and a donation of a new Churchyard seat later in the year. this is all really good news for the Churchyard.

Sheila Boswell, Churchyard Secretary

c) The Ecclesiastical Share of the Dartmouth Trust

St Saviour's continues to be extremely fortunate in receiving income from the Dartmouth Trust, where good management ensures the ability to pay substantial sums on a twice yearly basis. Looking at the state of the finances in many churches and the slow but inevitable deterioration in the fabric of church buildings, we are very grateful for this financial report which enables essential works to proceed.

The main project during the period to which this report relates was the repair work to the roof where cracks in the lead flashing with associated deterioration was resulting in several leaks. This is now complete with final "cosmetic" work about to be carried out. Other than that St Saviour's is not planning to make any major demands on the Ecclesiastical Share funds in 2018-9.

During the last year there have been no major requests from St Clement's or St Petrox but with the quinquennial inspections due in the relatively near future, there may be need in the next year of two.

The team of volunteers under the direction of Ken Scott continues to work with the process of recording fabric, monuments and ornaments in St Saviour's, a several year project. I am very grateful to Ken and his team.

We continue also to be grateful to our predecessors who set up the Trust and to those who run it well in the present, and who therefore give us the ability to maintain St Saviour's so successfully.

Howard O'Keeffe, Churchwarden

d) Charitable Giving

This is just a taster of what was covered in Worldwide Church last year. How do we respond to Jesus' challenge in 2018 Britain? What are the inequalities we need to confront today? But more than that, do we have a vision of the kind of 'Good Society' we would want to live in, and help to bring about? What connects poverty in the UK and in the global South?

"Christians are called to confront the poverty of our brothers and sisters, to touch it, to make it our own and to take practical steps to alleviate it". *Pope Francis*

As Church Action on Poverty wrote, "Jesus spent most of his time among the poorest of the land, teaching, healing and restoring them to full inclusion in their community. Jesus directly confronted the economic inequality of his day. It's time to close the gap between rich and poor. Growing numbers are going hungry, or trapped in poverty despite their best efforts. But people in poverty are usually blamed for their situation, or treated as powerless victims. Together we can change that. Churches and individuals across the UK amplify their voices and call together for change". Our duty has been to share these ideas to build a more just society.

What are families facing in Syria and its neighbours? Perhaps a sample close to home is that with their parents largely unable to work, Syrian children at home and abroad are forced to become the breadwinners. Children are working in more than 75% of Syrian households, nearly half of them as joint or sole breadwinners, serving as cleaners, garbage collectors, mechanics, carpenters or hairdressers. Meanwhile, refugee children in Lebanon can work up to 10-hour days selling gum and flowers, or simply begging. We collected funds for them.

Jill on Iona. Stepping off the ferry from Mull to Iona at the simple jetty I immediately felt far away in another world. With pilgrims and visitors walking up the only road on Iona through the ruins of the nunnery all experiencing this special place – described as 'a thin place', there is nothing to separate spirit and matter – all is one.

And David on Iona. The Iona Community is an ecumenical community that is committed to seeking new ways of living the Gospel in today's world. The Community is committed to rebuilding the common life through working for social and political change, striving for the renewal of the church with an ecumenical emphasis and exploring new, more inclusive approaches to worship. And it works in a wonderful, mystical way. This is something that we could share.

Floods in Chad. These floods have not only wiped out edible crops, but the reeds traditionally used to make roofs. Many of these people were forced to flee their homes, and often their own countries, and were in urgent need of life-saving aid. ShelterBox has been working in the region since 2009. This year, they have also started to support families in Chad. We have given them support.

Global Justice Now is a democratic social justice organisation working as part of a global movement to challenge the powerful and create a more just and equal world. The way the world currently works is unjust and unacceptable. A few use the world's resources to generate incredible wealth and power for themselves. We campaign, produce research, make policy demands and take action to expose and confront this corporate takeover. We work with others in a global

movement to build alternatives which put people before profit. We campaign, produce research, make policy demands and take action to expose and confront this corporate takeover. We work with others in a global movement to build alternatives which put people before profit.

We've just been through Fairtrade Fortnight. There are over 1.65 million farmers and workers in 1,226 producer organisations in the Fairtrade system, which is scattered over Africa, Asia, and Latin America. The hope is that they can improve their businesses and their communities – possibly investment in schools, transport, health care, sanitation, an improved environment and better business equipment and practices. The aim is that Fairtrade farmers and workers gain more from trade so that they can more fully control their lives.

The world suffered the beginning of a major famine, which is still continuing, particularly in Ethiopia, Kenya, Nigeria, Somalia, South Sudan, and Yemen – where the bombing has also been intense. It came to a total of 22 million in need. It has continued, and we now hear of Venezuela in trouble and serious water problems in Southern Africa. We collected what funds we could to offer support.

Practical Action is implementing several programmes to improve the availability, accessibility and affordability of water in Turkana. They have installed 33 solar-powered water systems that use the sunshine to draw water from wells and boreholes and provide it to water points. This provides clean water every day and serves 27 villages where up to 10,000 people use it. Much needed.

There were special collections for the Refugee Council in all churches to help meet the problems that had arisen with refugees in this country.

David and Jill Robinson.

e) Parish Music

As a parish, we continue to be blessed with a very loyal “team” of local singers but also visitors who join us whenever they are in the area (from as far afield as Derby, Wales and Worcester). The regular round of Friday rehearsals and two Sunday services (on most Sundays of the year) is the basic commitment.

However, there are also the special weekday services (Candlemas, Ash Wednesday, Maundy Thursday, the annual Rowcroft Hospice Service, to name but a few). Furthermore, there are the occasional offices - weddings and funerals - which all take up preparation and service time. All of these services have their own appropriate repertoire to be maintained and, from time to time, increased.

During the year we have said ‘Thank you and Farewell’ to David Oldbury, a member of our team of organists and our rehearsal accompanist, for many years. We not only miss his playing but also his grumpy good-humour and ‘loving correction’. However, he continues to deputize from time to time, for which we are most grateful. Simon Dunbavand, an hugely talented and experienced musician, played for some services and kindly deputized for me during my October/November S Africa trip. Happily for him, he has been appointed director of music at Paignton Parish Church and his first loyalty is now on the other side of the river. Wyn Turner, from Bovey Tracey, who is well-known in the Newton Abbot and Torbay areas, is increasingly part of the “team”, playing for two evensongs in most months, and also for some of the weekday services and occasional offices. Karen White, from Chillington, is our regular Friday evening accompanist and Robin Tugwell plays regularly for Sunday mornings and some of our evensongs and occasional offices. To **all** our most grateful thanks are due. In a time when some rarely have an organist to accompany them, we are indeed blessed.

Naturally, none of us is getting any younger and the time has come to seriously look at choir recruitment. To that end I am planning a new initiative for 2018: a Mothers’ and Children’s Singing Group. My hope is that this will have several benefits for our churches, not least a lowering of the average age of the congregation, of which all choir singers are a part!

I must conclude with gratitude to our clergy for their continuing support and encouragement; something which can not always be taken for granted.

Christopher Helyer, Director of Music

Independent Examiner's Report to the Trustees of the Parochial Church Council of the Ecclesiastical Parish of Dartmouth – charity no. 1129018

I report to the trustees on my examination of the accounts for the year ended 31st December 2017.

Responsibilities and basis of report

As the charity trustees of the Church you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

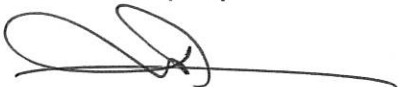
I report in respect of my examination of the Church's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the Church as required by section 130 of the Act or;
2. The accounts do not accord with those records.

I have no concerns and I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Ian Barrett FCA FCIE
Barretts Chartered Accountants and
Chartered Taxation Advisers
22 Union Street
Newton Abbot TQ12 2JS

19th March 2018