

**TRUSTEE REPORT FOR THE WOKINGHAM FOODBANK
FOR FINANCIAL YEAR 2016/2017**

Registration Number: 1168522

Address: 1 Broad Street Walk
Wokingham, RG40 1BW
Berkshire

Trustees: Rev Anna Harwood, Chairperson
Benjamin D Atkinson, Manager
Carole E Grey, Trustee
Janice B Lonnon, Trustee

REPORT FOR 2016/2107:

The aim of the Wokingham Foodbank is to provide assistance to those who are in need through food poverty or financial hardship. The majority of these people are resident within the borough of Wokingham and are unable to feed themselves or their families temporarily.

Wokingham Foodbank is able to provide Clients with five days of nutritionally balanced food and other supplies, such as toiletries and cleaning products. The Foodbank is also able to assist with financial help for gas and electricity where an emergency situation exists.

The Foodbank works closely with local agencies, such as charities, churches, schools and the police. We also signpost clients to local organisations if extra assistance is required. As the main structure of the Foodbank is based on the Trussell Trust model, we work closely with them and are kept up to date with current procedures and policies.

During this financial year we have received 28,639 kg of donations and handed out food parcels with a total weight of 27,795 kg. The Foodbank has fulfilled 595 vouchers, which is an increase of 6% on last year. The food parcels provided have helped a total of 922 adults and 660 children to manage through an emergency situation.

In September 2016, the lease on our premises in Rose Street was not renewed, and the Foodbank had to move to new premises. The new premises in Broad Street Walk are larger and offer better facilities in the way of storage, kitchen, toilets and meeting space. Obviously, the move meant that we incurred many one-off expenses such as new signage, shelving, screens, tables and chairs, desks, and a new computer and printer.

Churches Together Wokingham were instrumental in setting up the Wokingham Foodbank. One of the benefits of our new premises is that we are able to offer them to Churches Together Wokingham as a meeting place, and it is used on a regular basis.

One of our main aims in the coming year is to register with HMRC to enable us to claim Gift Aid.

The Board of Trustees is recruited from Churches Together Wokingham, the Foodbank Volunteer group and from external sources. As per our Constitution the Chairperson is ideally a member of the Clergy from within Churches Together Wokingham.

Wokingham Foodbank

Summary of Receipts and Payments

Income	
Local Giving	£5,382.44
Tesco top ups	£3,078.20
Winter Fuel Donations	£1,370.00
Donations	£9,175.26
Total	£19,005.90

Expenditure	
Rent	£13,750.40
Shurgard	£2,476.75
Winter Fuel	£820.00
Insurance	£620.61
Petty Cash**	£200.00
Operating Expenses *	£7,717.04
Total	£25,584.80

* includes costs of moving to new premises

Petty Cash**	
Cash account	
Opening balance	£60.56
Incoming*	£640.75
Expenditure	£641.76
Closing balance	£59.55

*consists of donations @ £440.75
cash from main account £200

Brought forward - 01.09.2016	£25,902.10
Carried forward - 31.08.2017	£19,323.20

Opening balance of account	£25,902.10	
Income 2016/17	£19,005.90	
Expenditure 2016/17		£25,584.80
Closing balance of account	£19,323.20	

Total cash available as at 31st August 2017 was £19,477.75

Winter Fuel	
Cash account	
Opening balance	£25.00
Incoming*	£820.00
Expenditure	£750.00
Closing balance	£95.00

*income is cash from main acct.

For period 1st September 2016 to 31st August 2017.

The summary of accounts and the accompanying detailed accounts are based on information relevant to the income and expenditure of the organisation, including bank statements for the relevant period. The summary represents an accurate financial position of the organisation as at 31st August 2017