

MINUTES OF ANNUAL PAROCHIAL CHURCH MEETING SUNDAY 8TH APRIL 2018 HELD AFTER MORNING SERVICE AT 11.30AM IN CHURCH

The Chairman Fr. Colin Sanderson welcomed all to the meeting.

Apologies Pat Page, Roy Page, Don Newling Ro Newling, Lorna Linsell, Elaine Bedson, Mark Thomas, Peter Chandler, Sylvia Chandler, Grace Beer Angela Balcombe

Attendance 13 parishioners attended the meeting

Minutes The minutes of the Annual meeting held on April 23rd 2017 had previously been circulated to PCC members and were attached to the package of reports which had been distributed to parishioners prior to the Annual meeting. It was proposed by Peter Bedson and seconded by Charles Linsell that they be accepted as a true record of the meeting. All were in favour.

Matters Arising None.

Election of Officers

Churchwardens Mr Peter Chandler and Mr Albert Crew were nominated to be re-elected as church wardens. It was proposed by Charles Linsell and seconded by Maureen Fozard that they be re-elected. All were in favour.

PCC members There were vacancies for two co-opted members to be re-elected Kate Lamb and Sue Murgatroyd and Don Newling's three year term had expired. Mr Newling was happy to be re-elected. It was proposed by Peter Bedson and seconded by Charles Linsell that these persons be re-elected. All were in favour.

The secretary then proposed to the meeting for permission from next year to be able to elect PCC members on an annual basis. The rules indicate that providing this is acceptable to the meeting it is not necessary to elect for 3 year periods. Election annually would be easier to manage and would remove the need for going through past annual minutes to check who was eligible , for re-election. It would mean that PCC members could be re-elected en bloc. It was proposed that this be accepted by Charles Linsell and seconded by Albert Crew. All were in favour.

Sidespeople Peter & Elaine Bedson, Lyndon & Sue Murgatroyd, Pat & Roy Page, Don & Ro Newling, Hilda Leake, Sylvia Chandler, Grace Beer. It was proposed by Fr. Anthony Allsop & seconded by Albert Crew that they be elected en bloc. All were in favour.

Deanery Synod representatives were elected last year.

Reports 2017-18

PCC Report

Your PCC convened five times in 2017 (including one Extra-ordinary meeting) and once in 2018.

Under fabrics, the main issues discussed included minor problems with the recently installed heating system (now resolved), the need to rewire certain circuits in the church and to

convert the lighting to LED lighting for economic and health and safety reasons, and the latest problem has been the discovery of woodworm in the church.

This required a large working party composed of church parishioners to clear the organ loft of a huge amount of stored wood etc. This was no mean task and an enormous thank you goes to all who contributed to this necessary clearance which has enabled treatment of the woodworm to be carried out by Rentokil

Other issues included donations to the Leprosy Mission completion of a Questionnaire entitled Giving for Life sent out by the Diocese, School Outreach(we hope to involve the children at Marlfield School in some activities in Church), the church pathway particularly through the memorial garden has deteriorated badly so we are looking for further grant money to renovate the path.

Thanks

Mr Roy Page our treasurer for many years decided to resign from April this year. Roy was thanked by the PCC for his excellent service which was also rewarded in kind.

Mr Mark Thomas will be our treasurer from April this year. Our thanks go to Mark for taking on this vital role.

We owe a debt of gratitude to church wardens Peter and in particular to Albert who has really had an 'annus horribilis' (heating lighting and woodworm) resulting in frequent need to meet with contractors etc and prepare faculties.

Lyndon Murgatroyd

Electoral Roll Report

There are currently 73 names on the electoral roll. One person has died since the last revision and two names have been added. **P Page**

Social Committee Report

Once again we have been very busy. As usual we have had Coffee mornings [4] a trip out to Sheila's for Sunday Lunch, a Christmas meal at the Horseshoe, Alsager; and our ever popular St James Fair.

We have partaken of our usual Shrove Tuesday and Harvest Suppers. Also the annual Church Garden Party hosted by the Murgatroyds'

We have also indulged ourselves with a Safari Supper and our Tea and Cakes afternoons, finishing in December until further notice.

Everybody has helped and shown their support for these events, and to all, once again, an enormous thank you all, especially to our very talented Social Team.

Sue Murgatroyd.

Treasurer's Report

The accounts for year ending 2017 have been fully audited and approved by the PCC. They are attached at the end of this package.

The additional sheet 'Total Monies Available' does need a little explanation :-

	2016	2017
Current Account	£11738.37	£23270.34
General Fund	£1286.20	£1288.81
Total Available	£13024.57	£24559.15

At the end of 2017 we had several Payments still outstanding and some monies which were restricted.

Outstanding payments (made in 2018)

Hire of New Life building for Christmas Bazaar	£50
Hire of Library for coffee morning	£45
Donation to Hospice	£40

Restricted

Lighting Fund	£5794.78
Flower Fund	£266.86
Loan Repayment	£10000
TOTAL	£16196.64

If we subtract £16196.64 from £24559.15 we see that the true monies available are £8362.51

Perhaps we should consider paying a little off our debt to the Diocese. **Roy Page**

Sunday School Report

St. James' Sunday School is still receptive to any children who attend Sunday Services but since September 2016 our regular grandchildren who visited have not attended.

Contact has been made with Marlfields School and we hope that they will attend after Easter to use St. James' for a school service. We will try to persuade them that Sundays are a good idea too!

My continued thanks go to Libby and Gill for their support and please continue praying for a growth in our family numbers to enable us to have more children attend services. **Angela Balcombe**

Church Magazine Report –The magazine has been produced monthly throughout the year. Attempts have been made to ensure there are interesting articles. The editor is always pleased to accept contributions. A questionnaire revealed that most people were happy with the content. Wider church news would be appreciated. Some people did not like the format of the Pastoral letter and one person asked for some articles on Christian Pioneers

which are currently being included. The editor is taking on board the request for wider church news so I hope that this year's magazine will be well received. The advertising revenue and the magazine payments continue to render it cost negative to the church. Please continue to support it and if you take it regularly, it would be very helpful if you could pay for the year. This helps with budgeting especially now as Congleton Museum prints the magazine. **Lyndon Murgatroyd**

Organ & Choir Report

I am pleased to report that Sung Mass continues to be led by choir and organist every Sunday.

Organ

We have been very fortunate this year to welcome the very competent Organist Denis Cartwright to play regularly on Sunday mornings. Denis was very keen to play for services and will share the role with David Johnson. Mark Thomas and Isobel Skellhorn have now stood down. Mark will continue to play from time to time especially at the additional services at Christmas and Easter. Mark has passed the arranging of the Organist Rota to David.

We are very grateful to all of our Organists who offer their services to us for regular services without any fees.

The instrument itself has gone several years without servicing. Whilst an electronic organ does not require tuning as such it does benefit from regular cleaning and maintenance. An intermittent fault in early March has prompted us to arrange a service visit as soon as possible.

Choir

The choir have continued to lead the singing at Sunday morning worship and other special services throughout the year. The repertoire is limited by the lack of upper voices and although the 2 sopranos do attend whenever possible family commitments mean that they are very rarely able to attend Friday evening practice. Recruitment of Sopranos or even Trebles would be very welcome.

The Organist changes above mean that Mark Thomas is able to rejoin the choir when available on Sunday mornings. Mark's new role as Treasurer has resulted in him ceasing to review and consolidate Fr Colin's hymn selections and these are now passed on directly to the choir. **Mark Thomas**

Fabric Report

This year we have completed the rewiring of the electricity supply following the fault finding programme carried out last year. It now only leaves the modification of the main nave spot light fittings which will be carried out shortly. Whilst this work was being done Woodworm infestation in the loft over the church room and organ loft was discovered this has now been partially treated with the remainder scheduled for April 4th 2018. Recently we have been experiencing problems with the organ and arrangements are in hand for a service inspection to take place soon. After a busy two years perhaps we deserve a break although

the interior decoration needs some attention and we should create a to do list. There have been many minor problems throughout the year and I would like to express the grateful thanks of the PCC to Peter Chandler who quietly goes about making repairs and cutting down trees and doing many jobs that most of us know relatively little about. **Albert Crew**

Servers Report

The year has again seen services covered by a minimum number of servers. The main area still of concern is the 10.00 a.m. Sunday Parish Mass, where, ideally, a team of four would be preferred, but this year we have been reduced to one on several occasions. The Said Masses, mid week and Saturdays, together with the Sunday 8.00 mass continue to be regularly covered and I would like to thank all the servers for their continued dedication.

Albert Crew

Involvement with the St. Francis and St. Chad Chapter of the Guild of Servers continues and we find a great deal of satisfaction from our companionship with like minded friends. A full year's programme is in place for 2018 and St. James will be hosting the April Meeting when we shall sing the Guild Office and observe Benediction. The National Festival will be held in London at St. Stephens' Gloucester Road on Saturday April 8th Several members of the Chapter are hoping to attend.

I must continue to ask others to consider joining us, be it male or female, you will be made most welcome and I am sure you will find great satisfaction from contributing to the ceremonial by assisting at the altar of our Lord. **Albert Crew**

Deanery Synod Report

Since the last Annual report there have been three Deanery Synod Meetings. The first being held on 12th June at St Oswald's Brereton. Following refreshments the meeting was opened with prayers led by Robin Mosley who gave a brief address about the church and its history. There then followed discussion of accounts, a Diocesan synod report, a General synod report by Peter Hart which mainly consisted of the discussion on sexuality issues. And recommendations should be forthcoming in July. The possibility of re-ordering the Standing and Pastoral committees was considered. A paper was presented to members to peruse prior to elections at the next meeting. There were ongoing issues with Goostrey and Swettenham which is currently vacant, a vicar will be appointed and Swettenham will be combined in the united benefice of Eaton and Hulme Walfield. The second meeting held at St Bertoline Barthomley on October 11th 2017 was opened by the Rural Dean at 7.30pm which followed with prayers led by Canon Darrel Speedy. The Annual accounts for the year end were presented by the treasurer and approved by synod. The main thrust of the meeting was the election of Officers for the forthcoming three years with the existing officers being re-elected for a further term. There were a number of vacancies in the deanery caused through death and retirement. The final meeting took place at Christchurch Alsager Thursday March 8th 2018 and following opening prayers there were reports from the treasurer and Diocesan Synod. The Lay Chairman, Bill Ball introduced a Good Tradesmen Register, to which he would like parishes to contribute with names of contractors used and their performance. It will be necessary for the deanery to appoint a Data Protection Officer to comply with the General Data Protection Register requirements.

"A brief Summary of Deanery events" **Albert Crew**

Chairman's Report

There is much to give thanks for in our parish life, and it is right in a Christian community to begin with blessing God for His faithfulness and generosity to us. This is experienced most remarkably and reliably in our worship. It is not so much anything we do that brings our liturgy and prayer to life. It is God's Spirit that animates and inspires us. We must simply turn up, call upon Him, and seek to be attentive and open to Him. In as much as we do that will we be a faithful Church, and will there be the possibility of further growth, both spiritually and numerically.

Having said that, worship is always co operation as we put our best selves and talents at the Lord's disposal.

So, if I began with thanking God for His faithfulness, I want also to express my thanksgiving for and to the people of God here. For the clergy who assist at the altar, for Fr. Bruce, Fr. Anthony & Fr. David and for Ken Hill or reader and preacher. Thank you to our two **Church wardens Albert & Peter**. Thank you for our servers. Thank you to the members of the PCC. Thank you to our musicians who play the organ **David, Dennis, Mark and Isobel** and members of the Choir. Thank you to those who welcome people each week into church-Sidespeople.

Thank you

For the members of the Congregation who read the lessons week by week

Lyndon Murgatroyd as P.C.C. Secretary for recording all the meetings minutes & circulating them to the PCC members

The Parish Treasurer Roy Page for maintaining the accounts up-to-date and making sure we keep within the parish Budget & many thanks to **Mark Thomas** who has taken over as Parish Treasurer

Sue Murgatroyd as Covenant Secretary who maintains the envelope offerings and the acquiring of gift-aid-money that we get from charitable donations we get from those who pay income-tax.

Pat Page who maintains our up-to-date Parish Electoral Role

Sides Persons

The flower Girls those who look after the churches flowers week after week.

For all the **Cleaning** teams

Members of the **Coffee Bar Staff** who run the Coffee Bar week by week.

Peter Chandler as vergers & assistant sacristan

Cyril Jackson as the Sacristan

Mr. Albert Crew for organising the Servers rota and organising the weekly pew sheets & **Mr. Ken Hill** for organising the reader's rota.

Angela & Libby for maintaining the Sunday School lessons when we have any children in church.

The Social Events Committee under the leadership of **Sue & Pat**

The Walsingham Cell members for supporting the monthly Mass of Our Lady on the 3rd Saturday of each month.

The Guild of St. Raphael thanks be to **Ken Hill** who co-ordinates the Guild Mass on the first Saturday of each month & distributes the Guild Magazine.

Churches together in Congleton

St. James Church continues to be represented by **Mr. Lyndon Murgatroyd and myself**. There is a Bible weekend planned for August 31st to September 2nd 2018

Street Pastors are after more people to help as Street Pastors and Prayer Pastors.

Publication of the Shell

Many thanks go to **Lyndon Murgatroyd** for editing and organising the publication of the Shell.

St. James' Day 23rd. July 2017

The Principle Celebrant and Preacher was **Bishop Glyn Webster** who administered the Sacrament of Confirmation to 2 members of the congregation.

The major event during the last year has been the installation of the new electrical system in church and many thanks go to **Lyndon Murgatroyd** for writing for grants to keep the cost down for the Parish. Phase 1 has been completed and phase 2 the installation of spots is to continue some time in the next few months.

Statistics for Mission for 2017

Electoral Roll 70

Average attendance at mass on Sunday 43

Easter 2017 communicants 72

Total attendance at all services 80

Advent carol service 30

Christmass 2017

Communicants over the 2 Masses 57

Total number of attendance at Christmass services 74

Number of Baptisms in 2017 Infants 3 and 1 over 13 years old.

Future Mission of the Parish

We seek to grow in Holiness Through (1) worship and personal Prayer (2) by reading & studying the scriptures (3) through the sacraments.

We as a parish are committed to proclaiming Jesus Christ as Lord through (1) Mission, Pastoral care & service (2) by working to build a society that points to the Kingdom of God.

By following the Society of St. Hilda & Wilfred.

By promoting & maintaining Catholic teaching and practice within the Church of England.

Following what the bishops of the Society say and being led under their episcopal oversight, which guarantees a ministry in the historic, apostolic succession.

Angela & myself are going to make contact with Marlfield School in the next few months to arrange with the school about utilizing St. James church for their events such as Harvest & Christmass Services.

AOB Maureen Fozard asked if the electrician could check out the organ as it had ceased to function on several occasions since the church had been rewired. Albert Crew stated that it might be possible to increase the fuse size to stop the system tripping out. He said he would contact the electrician. There was also a possibility that it was being caused by a fault in the organ and we were waiting to have the organ serviced. It was hoped this would be sorted out before the special services in May and June of this year.

Mrs D Tomlinson asked how much the treatment for woodworm had cost and where was the money coming from? Albert stated that an executive decision had been taken to get the work done as soon as possible and therefore the costs have had to be taken out of church funds. The first treatment cost £900 and the second treatment was £480 making a total of £1,380.

There was no other business and the meeting was closed with The Grace

St. James Parish Church Congleton

Financial Statement year ending 31st Dec. 2017

	31/12/2017	31/12/2016
Planned Giving	24,583.91	22,844.75
Gift Aid Envelopes	2,084.50	2,412.00
Other Collections	1,591.29	1,094.66
Fetes Bazaars etc	3,214.62	3,536.95
Parish Magazine	358.60	345.06
Sundry Voluntary Income	552.65	120.85
Fees To PCC	910.00	1,025.50
Magazine Wall Box	21.36	19.23
Diocesan and other grants	0.00	6,500.00
Remembrance Candle Box	45.20	41.55
Gift Aid Return	6,889.00	5,219.46
Inter A/C Transfers	0.00	0.00
Extraordinary Income	489.37	129.00
Boiler Fund	5,794.78	17,139.66
General Flower Fund	22.00	4.24
100 Club	1,136.00	1,170.00
Gift Aided Sacramental Candle	99.21	112.86
Non Gift Aided Sacramental candle	35.00	51.00
Restricted Income	1,464.23	415.61
Total	49,290.72	62,182.36
Ministry	2,761.46	2,637.47
Heat, Light, Water	1,628.25	2,393.26
Insurance	2,079.91	2,636.99
Minor Repairs Organ etc	687.34	660.00
Upkeep of Services	678.09	515.16
Other Salaries	0.00	0.00
Sunday School	0.00	0.00
Choir	0.00	0.00
Parish Magazine	350.67	254.77
Other Parish Expenses	656.27	951.37
Payments to the Diocese	26,460.00	25,930.20
Payments to Charities	928.60	121.00
Fetes Bazaars etc	574.00	220.00
Boiler Fund	0.00	18,650.68
Flower Fund	0.00	0.00
Candles	15.04	51.20
Payments from Restricted Receipts	771.55	1,070.00
Total	37,691.18	58,092.00
Surplus/Deficit for the year	11,599.54	6,090.36
Brought forward from last year	12019.37	5648.01
Money Available	23,718.91	11,738.37
Deposit account	1288.81	1285.2
TOTAL AVAILABLE YEAR END	25,007.72	13,023.57

Signed by

K. Hall

Dated

27/01/18

Audited by

G. Green

Dated

1/2/18

St James the Great Parish Church

Check on Money actually available in the Bank 30/12/17


Summary of our Accounts		Balance based on our Accounts		Balance based on Bank Statements	
Receipts		In Bank 30/12/16	£12,019.37	In Bank 30/12/16	£12,019.37
Planned Giving	24,583.91	Receipts not in 28/12/16 Bank Statement		Paid into bank during 2017	
Gift Aid Envelopes	2,084.50			Jan	4,307.39
Other Collections	1,591.29			Feb	3,040.04
Fetes, Bazaars	3,214.62	Payments not included in 28/12/16 Bank Statement		Mar	9,260.47
Parish Magazine	358.60			Apr	3,211.80
Donations	552.65			May	3,465.13
Fees Paid to PCC	910.00	Diocesan Quota		Jun	2,843.29
Magazine Wall Box	21.36			Jul	4,666.35
Grants	0.00			Aug	5,405.46
Remembrance Box	45.20			Sep	2,912.34
Gift Aid Return	6,889.00	Expenditure not in 31/12/16 statements		Oct	3,208.75
Transfer from gen Fund	0.00	cheque No 2304		Nov	3,526.07
Extra Ordinary Income	489.37	cheque No 2308		Dec	2,995.06
Lighting Fund	5,794.78			TOTAL INCOME 2017	£48,842.15
General Flower Fund	22.00				£48,842.15
100 Club	1,135.00	Expenditure not included in 2016 statements			
Gift Aided Candles	99.21				
Non Gift Aided Candles	35.00				
Restricted Income	1,464.23	Receipts not included in 2016 Expenditure			
TOTAL	£49,290.72				
Payments		MONEY ACTUALLY AVAILABLE 31/12/16		Taken out of bank during 2017	
The Ministry	2,761.46			Jan	-919.11
Heating, Light, Water	1,628.25	Total Receipts in 31/12/17 accounts		Feb	-7,274.50
Insurance	2,079.91	Total Payments in 31/12/17 accounts		Mar	-628.40
Minor Repairs	687.34			Apr	-3,892.13
Upkeep of Services	678.09	MONEY AVAILABLE 31/12/17		May	-1,012.52
Salaries	0.00			Jun	-4,762.84
Sunday School	0.00			Jul	-1,286.16
Choir	0.00			Aug	-3,003.93
Parish Magazine	350.67	Receipts not included in 31/12/17 bank statements		Sep	-5,241.49
Other Parish Expenses	656.27			Oct	-651.74
Payments to Diocese	26,460.00			Nov	-5,241.83
Charities	928.60			Dec	-3,704.53
Fetes Bazaar etc.	574.00	Payments not included in 31/12/17 bank statements		TOTAL EXPENDITURE 2017	-£37,591.18
Lighting Fund	0.00				
Flower Fund	0.00				
Candles	15.04				
Other Expenses	771.55				
TOTAL	£37,591.18				
Surplus/(Deficit)	£11,699.54	Audited by		Dated	
		Standing Orders		1/2/2018	
		£0.00 Money actually in Bank calculated from above		£23,270.34	

St James Parish Church Congleton

CBF General Fund Account Dec. 2017

Date	Description	Receipts	Payments	Balance
31/12/2003	Balance Carried Forward			£18,234.55
01/01/2003	Cancelled Transfer from Current A/c (bills to pay)		£13,592.56	
29/02/2004	Interest	£41.59		
31/05/2004	Interest	£45.73		
31/08/2004	Interest	£51.32		
30/11/2004	Interest	£54.70		
31/12/2004	Balance Carried Forward			£4,835.33
28/02/2005	Interest	£54.29		
31/05/2005	Interest	£56.55		
02/08/2005	Transferred from RBS current account	£10,000.00		
				£14,946.17
31/08/2005	Transferred from RBS High Interest account	£2,886.10		
31/08/2005	Interest	£82.04		
30/11/2005	Interest	£192.05		
				£18,106.36
28/02/2006	Interest	£193.96		
31/05/2006	Interest	£201.38		
31/08/2006	Interest	£207.20		
				£18,708.90
	Interest	£217.21		
26/01/2007	Transfer to current account		£11,000.00	
28/02/2007	Interest	£181.99		
				£7,926.11
	Interest	£107.08		
31/08/2007	Interest	£114.10		
30/11/2007	Interest	£121.75		
22/01/2008	Transfer to Current A/C		5500	
				£2,951.03
29/02/2008	Interest	£89.14		
31/05/2008	Interest	£41.33		
				£3,081.50
31/08/2008	Interest	£42.72		
30/11/2008	Interest	£41.98		
				£3,166.20
28/02/2009	Interest	£23.85		
31/05/2009	Interest	£11.54		
				£3,201.59
31/08/2009	Interest	£8.04		
30/11/2009	Interest	£4.80		
				£3,214.43
28/02/2010	Interest	£3.96		
31/05/2010	Interest	£4.06		
31/08/2010	Interest	£4.06		
				£3,226.51
30/11/2010	Interest	£4.19		
28/02/2011	Interest	£5.15		
31/05/2011	Interest	£5.71		

3/07/2011	Transfer to Current A/C	-2000	£1,241.56
31/08/2011	Interest	£3.84	
30/11/2011	Interest	£2.33	
29/02/2012	Interest	£2.53	
31/05/2012	Interest	£2.74	
			£1,253.00
31/08/2012	Interest	£2.97	
30/11/2012	Interest	£2.76	
			£1,258.73
28/02/2013	Interest	£2.22	
31/05/2013	Interest	£1.82	
			£1,262.77
31/08/2013	Interest	£1.59	
30/11/2013	Interest	£1.58	
			£1,265.94
28/02/2014	Interest	£1.56	
31/05/2014	Interest	£1.60	
			£1,269.10
31/08/2014	Interest	£1.60	
30/11/2015	Interest	£1.58	
			£1,272.28
28/02/2015	Interest	£1.57	
31/05/2015	Interest	£1.61	
			£1,275.46
31/08/2015	Interest	£1.61	
30/11/2015	Interest	£1.59	
			£1,278.66
31/12/2015	Interest	£0.54	
31/03/2016	Interest	£1.59	
30/06/2016	Interest	£1.60	
			£1,282.39
30/09/2016	Interest	£1.52	
31/12/2016	Interest	£1.29	
			£1,285.20
31/03/2017	Interest	£1.05	
30/06/2017	Interest	£0.85	
30/09/2017	Interest	£0.81	
31/12/2017	Interest	£0.90	
			£1,288.81
			£1,288.81

Audited by  Dated 1/2/2018

