



Medway West Branch

Charity No. 209192

**ANNUAL REPORT
2017**



**Pictures from 2017's Table Top
Sale.
Hope to see you at this years -
11th August 2018
10 am - 2 pm**

Branch Accounts for the last financial year will be available for viewing at the AGM
and copies are also available to Branch members, free of charge, from:

RSPCA The Parsons Memorial Clinic, 174 Walderslade Road,
Chatham, Kent. ME5 0PQ

R S P C A

MEDWAY WEST BRANCH

ANNUAL GENERAL MEETING

You are cordially invited to attend the Annual General Meeting of
RSPCA – Medway West Branch

On
Tuesday 22nd May 2018 at 7:30pm

**At The Parsons Memorial Clinic, 174 Walderslade Road, Chatham, Kent ME5
0PQ**

AGENDA

- 1 Chairman's Address and Welcome
- 2 Apologies for Absence
- 3 Adoption of Minutes of Last Year's AGM
- 4 Matters Arising
- 5 Adoption of Branch AGM Report and Accounts
- 6 Kent Inspectorate Group Report
- 7 Election of Committee Members
- 8 Election of Auditors
- 9 Any Other Business

**PLEASE LET THE BRANCH KNOW (when returning the attendance slip)
IF YOU CAN SUGGEST ANY ADDITIONAL ITEMS FOR THE AGENDA.**

Soft drinks and light refreshments will be available together with a selection of RSPCA goods for sale. You are welcome to bring guests but only members will be able to vote and, in order to help us organize refreshments, please complete and return the enclosed attendance slip, which also gives you the opportunity to nominate Committee Members if you wish.

PLEASE NOTE:

It is VITAL that members make every effort to attend the AGM as, if not enough members are present, we will be unable to hold the Meeting and, to comply with Charity regulations, the AGM will have to be re-organized. This means using even more precious funds on administration that we would much rather spend on the animals.

Chairman's Report 2017

Well, what can I say, my first year as Chairman has flown by and in the main I have enjoyed it. In this past year we have been able to get on with much needed repairs etc., such as having the guttering cleaned and repaired, fencing replaced, the security lighting renewed front and back (This was long overdue) also at last we were able to replace the ancient conservatory, much to the delight of Michele and her staff, at least now she will not have to bail out the water every time it rains!

I would like to personally thank each and every one of you in our team, whether you are part of the reception, animal care or shop staff. You are all as important as the next for all the hard work you put in daily to keep our Branch running and to make it the success that it is, particular thanks of course go to Michele and Chantal for all that they do for the Branch behind the scenes, well above and beyond their duties. Also to our Branch Support Specialist Becky for all her help and advice given throughout the year.

I would also like to thank all the Committee Members for attending our monthly meetings, sometimes in very bad weather conditions, and I know that I have their backing to move forward into the coming year (if they vote for me!)

We now need to look ahead to extend our clinic to provide an exotic's room for reptiles etc., a storage room or two, also overnight accommodation for relief managers, if I can ever get Michele to have a proper holiday. We also need to work with and improve our shop so that it can become the best RSPCA shop ever. The staff there have done a fantastic job this year increasing the turnover, but I believe that the shop has not yet reached its full potential.

Finally once again I say thank you to each and every one of you, you are a great team and I would be proud to serve as your Chairman again.

Dave Downard

Honorary Chairman

Treasurers/Trustees Report

Treasurers Report

I would like to present the Treasurers / Trustees report for the year ending 31st December 2017.

I would like to do a short report on the past year in my role as treasurer for RSPCA Medway West.

Firstly, to thank Michele & Dave for their support in my role, it's been an interesting year to say the least.

We have had a good year with our fundraising which has enabled us to have the much-needed new conservatory. Well done and thanks to everyone who helped make this possible.

We must not become complacent in our achievements as there is still much more that we need to work towards. It takes a lot of time and effort to arrange a fund-raising event so a big thank you to Chantal Goddard, Marc Coates, Michele Carr and Dave Downard who have the task of getting them arranged. Also, the volunteers who do our collections for us, thank you for your help it is really appreciated.

Emma Smith, Wendy Medhurst and all the volunteers at our charity shop are still doing a really good job for which I would like to say a huge thank you. The shop has been a great financial help in raising funds for the Branch.

I am happy to carry on my role as treasurer for the foreseeable future.

Lois Warren
Hon. Treasurer

Trustees Report

Organisational Structure

The Society for the Prevention of Cruelty to Animals was founded on the 16th June 1824 and granted the "Royal" prefix by Queen Victoria in 1840. The current constitution of the RSPCA was created with the adoption of the Royal Society for the Prevention of Cruelty to Animals Act 1932. The work of the society is governed by the RSPCA Act and by the Rules of the Society. Membership of the Society is by subscription and may be on a life, annual or junior basis.

The Society is managed by an elected Council who, subject to the rules, control the affairs, funds, property and proceedings of the Society. They are assisted in the administration of the Society by a central organisation, headquarters and branches.

The Branch is governed by a committee who are trustees of the Branch. They have individual and collective responsibility for the management of the Branch and its funds. Subject to the overall supervision of the Society, the committee controls and monitors all the fundraising and animal welfare initiatives of the Branch including the work of The Parsons Memorial Clinic and Rehoming centre.

Objectives and public benefit statement

The RSPCA Medway West Branch is an unincorporated charitable association and a separately registered branch of the Royal Society for the Prevention of Cruelty to Animals (the Society), carrying out its direct animal welfare work in the areas of Chatham, Rochester, Gillingham and the Isle of Grain.

The objectives of the Branch are to promote the work and objectives of the Society – to promote kindness and to prevent or suppress cruelty to animals by all lawful means – with particular reference to the area of the Branch, in accordance with the policies of the Society.

The trustees have reviewed the outcomes and achievements of our objectives and activities for the year, to ensure they remain focused on our charitable aims, and continue to deliver benefits to the public. **We have complied with the duty under the charities act 2006 to have due regard to public benefit guidance published by the Commission.**

Advancement of animal welfare

Under the Charities Act 2006, the advancement of animal welfare is recognised as a distinct statutory charitable purpose. This legislation and the Animal Welfare Act of the same year indicate an acceptance by society that treating living creatures with compassion has a moral benefit for the public as a whole. Whilst this public benefit is clear, it is sometimes difficult to quantify and must be balanced against any detriment.

The Branch's animal welfare work, although local in nature, benefits society at large, and also aims to help people in need with the care of their animals. The next section of this report highlights the Branch's main activities and demonstrates the benefit provided to the public (*in italics*). All our charitable activities, as described in more detail in the following pages of this report, focus on promoting kindness and preventing or suppressing cruelty to animals and are undertaken to further these purposes for the public benefit.

Charitable activities pursued for the public benefit

Details of the Medway West Branch activities can be found within the individual Trustees reports.

We support our local Inspector[s] by *[taking in, free of charge, mistreated or abandoned animals, including pets whose owners suffer ill health or financial difficulties or pass away]. The Society's Inspectorate (as well as providing education, information and advice) rescues animals in distress and enforces laws against the cruel mistreatment of animals in England and Wales by bringing prosecutions. This work is key to 'the prevention or suppression of cruelty' part of the RSPCA objectives and promotes humane sentiments towards animals which involves moral benefit to humankind as a whole.*

We provide subsidised veterinary treatment for animals which are sick or injured and belong to local people on low incomes. We do this through our Branch Clinic. *This work benefits those on means tested benefits by giving them financial help to obtain care for companion animals in need of veterinary treatment.* During 2017 we treated 1,102 animals.

We provide subsidised neutering and microchipping of companion animals for those in the Branch area on low incomes. We do this through our Branch Clinic. *This work helps to control dog/cat populations through neutering and benefits those on means tested benefits by giving them financial help to neuter and microchip companion animals, thereby promoting responsible pet ownership.*

Animals in our care receive veterinary treatment, vaccination, neutering, micro-chipping and are assessed for rehoming. *This work helps to control the incidence and spread of disease and suffering through vaccination and neutering.*

We rehome animals in need at low cost to people willing and able to have a companion animal. *Whilst we recognise that companion animals provide measurable benefits to people's physical and mental health, we consider the provision of pets as subsidiary to the main charitable aim of this service, which is to reduce animal suffering. Our policy to charge a reasonable adoption fee for animals aims to highlight the ongoing personal and financial commitment of pet ownership. It would not be in the best interests of animals, and therefore would fall outside our objectives to rehome to those who could not afford them.*

We take in, free of charge, lost animals and take steps to reunite them with owners. *This works benefits our local community (including local authorities) by preventing animals straying and posing a risk to themselves and to people through road traffic accidents.*

We respond to enquiries (both direct and via the Society's national call centre) from the public about animals locally. *The public benefits from knowing that we can intervene to assist animals in need.*

We offer free animal care advice at our clinic and on our website. *The public benefits through the promotion of responsible pet ownership.*

Within the terms of our governing document, we support the National Society / other RSPCA branches / local animal welfare charities through a combined neutering scheme with Cat Protection, taking in and rehoming animals from other Branch areas and boarding case animals for the National Society.

We provide volunteering opportunities for those who wish to support our work, including trusteeship, fundraising, providing work experience placements for schools, colleges and back to work initiatives. *This benefits local people and companies by providing the possibility of doing work which is compassionate and rewarding.*

The cost of maintaining the Clinic, providing appropriate levels of care for animals awaiting rehoming and undertaking pro-active animal welfare in the local community meant that the Branch spent £125,704.00 during the year.

The Branch funded this activity from incoming resources of £138,626.00 this consisted of over the counter income from the clinic itself, adoption donations, fund raising, legacies and interest.

Risk Analysis

The Branch has carried out a review to identify major risks and has taken steps to mitigate them. (Original copies of the Risk Management Policies and Reserves may be viewed at The Parsons Memorial Clinic)
The major risks identified are:

1. Loss of reputation through error or fraud.
2. Loss of income through error or fraud.
3. Insufficient trustees for the Branch to continue.
4. Insufficient volunteers for fundraising and animal care activities.
5. Insufficient funds to cover the costs of the clinic and other animal welfare activities.

It is the opinion of the Trustees that the Branch's policies, procedures and controls are adequate to mitigate financial and reputation loss through error or fraud to maintain the future financial viability of the Branch. Steps are to be taken to address the issues of the recruitment of further trustees and volunteers.

Reserves Policy

The Branch holds reserves in order that levels of service provided for animal welfare may be maintained should there be a reduction in incoming resources.

Reserves in this context mean funds that are freely available for the Branch's general purposes after all commitments have been met.

The Branch has unrestricted reserves of £84,000.00 of which £14,000.00 is for general purpose, £55,000.00 for salaries and PAYE/NIC liabilities, and £15,000.00 designated for building repairs. Such reserves represent approximately 8 months expenditure based on gross expenditure, minus funds spent on repairs and upgrading.

It is the opinion of the Trustees that the existing reserves are sufficient to meet any reduction in incoming resources.

Investment Policy

As of 31st December 2017 the Branch investment policy was:

1. That the higher rate account balances should not fall below the reserves level.
2. That current account balances should not fall below £15,000.00 (£10,000 for the Branch account and £5,000.00 for the clinic account)

The Trustees recognise that this policy should be reviewed on an annual basis following the publication of the audited annual accounts for the previous year.

Statement of Trustees Responsibilities

Under the Charities Act 1993, the Trustees are required to prepare a statement of accounts for each financial year which gives a true and fair view of the state of affairs of the Medway West Branch at the end of the year and of its incoming resources and the application of such resources during the year. In preparing the statement, the Trustees are required to:

1. Select suitable accounting policies and apply them consistently.
2. Make judgements and estimates that are prudent and reasonable.
3. State whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the statement of accounts.
4. Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue its operations.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity at that time and enable the Trustees to ensure that any statement of account prepared by them complies with the regulation under section 42(1) of the Charities Act 1993.

The Trustees are responsible for safeguarding the assets of the Charity and for taking reasonable steps for prevention and detection of fraud and other irregularities.

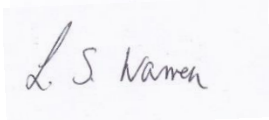
Signed on behalf of The Medway West Branch

Hon. Chairman



Dave Downard

Hon. Treasurer



Lois Warren

Date: 20/4/18

Clinic Annual Report for 2017

During 2017 a total of 1,102 owned animals were treated by the Branch as shown in the table below. A further 21 animals were neutered and 8 microchipped.

	Welfare assistance	Neutered	Microchipped	Total
Dog	657	1	3	661
Cat	416	16	3	435
Rabbit	17	4	2	23
Misc	12	~	~	12
Total	1102	21	8	1131

In addition to the above figures 7 feral cats were also neutered and released back to 'safe' sites where kind hearted members of public continued to feed them and monitor their wellbeing.

I would like to thank the following vets provided by DNA Vetcare who attended our clinics throughout the year and provided continuing treatment for our client's pets: Giuseppe Catania, Lyuben Titikov, Gaya Jayasundara, Paul Kensington, Abbi Waddington, Nikola Hronova, Graham Hines and Jackie Bohnen.

As we no longer provide a neutering service on site, apart from the 21 animals neutered at the Manor Veterinary Centre, clients have been able to access low cost neutering at Clover Street Vets with no cost to the Branch. Clover Street Vets have been a fantastic support to the Branch during 2017 not only with neutering but with dental referrals and other procedures for our clients, but also for providing treatment to many of the sick and injured stray cats that have come into our care via the Inspectorate.

As in previous years our receptionists Chantal Goddard, Dave Downard, Jill Watts, Jane Henson, Miriam Davis and Lois Warren have continued to help keep the clinic running smoothly and my sincerest thanks go to each and every one of them for their outstanding commitment to the Branch, our clients and to me. I couldn't ask for a better team. I would also like to take this opportunity to thank Pat Warren for his various contributions to the Branch including rubbish clearance and tree lopping.

Nic Banham and Doreen Brunger continue to make handmade goods for us to sell and have added different items to the range this year including pin cushions, sofa lofah's and draught excluders. We are extremely grateful to Nic and Doreen as all the items are of superb quality and have continued to raise much needed funds.

The Christmas hampers for the animals, made and donated by the students at Rainham School for girls have been gratefully received and the array of kennels, Christmas grottos and sleighs made from cardboard boxes and packed with food, toys and sundries are a delight to see.

Christmas donations of treats, toys and vegetables were also donated by Nic Banham, Caz Lack, Robyn Murphy, Brenda Coveney, Hayley Van Dort and Miss D Taylor, along with numerous anonymous contributions. A huge thank you to you all for your continuing support.

Toys R Us, Pets at Home, ASDA, McColls and Sienna's Café have given their support by allowing us to hold regular collections on their premises, and thanks go to Amy Smith, John Horswell, Veronica Mitchell, Andrea Knight, Dave and Maureen Downard and their dogs, Brenda Coveney, Linda Alexander, Miriam Davis and Bertie the dog, Chantal Goddard and Rudie the dog, Jane Henson, Carol Goddard, Polly Ross and Lois Warren for giving up their time to make these collections.

Quiz nights hosted by Marc Coates from The Quiz People have continued to be popular events and the time and effort that Marc puts into these events is greatly appreciated.

The Annual Clinic table top/yard sale is still a popular event only made possible by the following wonderful people, Dave and Maureen Downard, Polly Ross and family, Jane Henson, Barry and Pat Evenden, Fred and Nichola Cooper, Maya Presneil-Cooper, Sandy Smart, Veronica Mitchell, Brian Milligan, Lois Warren, Sarah Campbell, Carol Hammon, Brenda Coveney, Nic Banham, Chantal Goddard and Miriam Davis. All of their hard work manning the stalls and keeping visitors entertained raised an impressive £1,122.96 in four hours.

Finally on behalf of all the animals we have been able to help throughout 2017, heartfelt thanks go to everyone that has supported us in any way and I continue to feel proud to be associated with such a group of outstanding individuals that help to make RSPCA Medway West Branch achieve its objectives.

Michele Carr
Clinic/Branch Manager

Rehoming Annual Report for 2017

During 2017 the Branch admitted 184 domestic animals: 44 cats, 3 puppies, 27 rabbits, 12 guinea pigs, 10 hamsters, 1 rat, 2 tortoises, 2 giant African land snails, 3 cockatiels, 2 ferrets, 15 fish, 10 budgies, 50 zebra finches, 2 canaries and a lamb.

We rehomed 141 animals: 3 cats, 31 rabbits, 16 guinea pigs, 2 gerbils, 4 snakes, 21 giant African land snails, 1 degu, 4 budgies, 49 zebra finches, 7 fish, 1 canary, 1 cockatiel and a tortoise

Sadly 75 animals died: 1 cat, 1 kitten (both in veterinary care), 2 guinea pigs (natural causes), 1 hamster (natural causes), 4 mice (natural causes), 1 zebra finch (unknown cause), 3 fish (natural causes) and 62 giant African land snails (21 were tiny babies from a large batch admitted, that stopped eating during a cold spell even with supplementary heating and 41 from microscopic parasitic disease from the contaminated substrate they were admitted in) Unfortunately many of the small rodents that come in to our care are already nearing the end of their natural life as their life span is so short.

19 cats, 1 ferret and 3 puppies were transferred to other RSPCA establishments and 9 cats, 1 ferret and the lamb were transferred to other rescue centres.

4 cats and a tortoise were reunited with their owners and 3 feral cats were released back to the sites they came from after treatment and neutering.

11 animals were put to sleep all on veterinary advice: 4 cats, 2 rabbits, 3 guinea pigs and 2 rats.

As in previous years our regular volunteers have continued to care for the animals on a daily basis. These wonderful people are Brenda Coveney, Sandy Smart, Nic Banham, Suzy Bale, Sciorra Allen, Emily Sanders, Charlie Woolterton, Bethany Floyd, George Roberts and Olivia Godden. They have been assisted by Charlotte Anderson, Lilly Lewington, Kate Masters, Katie Adams, Emma Keats, Carol Hammon, Kirsty White, Lisa Gilbert and Martin Smith all on work experience placements or occasional volunteer placements from MHS Homes.

As always special thanks go to Dave and Maureen Downard. Dave provides sanctuary for unwanted birds and chinchillas, often at very short notice and at unsociable hours. Dave continues to be supported by his wife Maureen who acts as his unofficial secretary and suffers her home being taken over with donated goods for our events.

Maureen also helps with the sorting and washing of the goods donated as well as baking for events and cake sales.

We are as a branch extremely grateful for the use of their facilities and time. Their commitment and support is truly remarkable.

Alan Smart and Dave Coveney continue to keep us well stocked with their regular trips to the farm for straw and hay and to Aylesford for wood shavings and reedgrass. The donation of their time is greatly appreciated.

Anita and Malcolm White, Ruby Woolmer, Helen Thomas, Hayley Van Dort, Caz Lack and many other anonymous supporters have continued to provide regular donations of animal food, toys and equipment which help to keep running costs to a minimum. My heartfelt thanks go to each and every one of them.

The staff and customers at Morrisons in Walderslade have provided regular donations of pet food for both the animals in our care and to keep our food bank constantly supplied. The pet food bank is used by RSPCA Inspectors and members of public to either feed stray cats until a placement can be found for them to come into care, or to provide emergency food in the case of abandonments. Members of public can also use the food bank when unforeseen circumstances cause a serious drop in income leaving them unable to provide for their pets. Through this service we have managed to keep pets in kind and loving homes without the need to bring the animals into our care. Nic Banham and her prize winning quiz teams have been donating their cash prizes for the animals in our care and we are extremely grateful for their generosity.

Finally sincerest thanks go to all the wonderful people who have adopted various animals throughout the year and to Chantal Goddard for keeping the website up to date and showing potential adopters the animals waiting for forever homes.

Michele Carr
Clinic/Branch Manager

Wildlife Annual Report for 2017

During 2017 the Branch admitted 111 wild animals and birds:

1 butterfly, 1 woodpecker, 2 squirrels, 1 wall lizard, 1 leaf toed gecko, 15 feral pigeons, 20 woodpigeons, 15 collared doves, 5 starlings, 1 thrush, 11 blackbirds, 8 hedgehogs, 2 gulls, 1 curlew, 1 frog, 4 robins, 2 magpies, 1 rook, 2 field mice, 3 siskins, 1 coal tit, 1 swift, 6 sparrows, 2 greenfinches and 4 great tits.

68 animals and birds were successfully treated and released back to the wild:

1 butterfly, 1 woodpecker, 4 feral pigeons, 11 woodpigeons, 10 collared doves, 5 starlings, 1 thrush, 8 blackbirds, 4 hedgehogs, 2 gulls, 1 curlew, 3 robins, 1 magpie, 2 field mice, 3 siskins, 1 coal tit, 1 swift, 5 sparrows, 2 greenfinches and 2 great tits.

1 wall lizard, 1 leaf toed gecko, 2 woodpigeons and 1 rook were transferred to other wildlife rescue facilities.

Sadly 32 died due to their injuries, age or sickness:

2 squirrels, 6 feral pigeons, 6 wood pigeons, 7 collared doves, 4 blackbirds, 2 hedgehogs, 1 robin, 1 magpie, 1 sparrow, 2 great tits.

3 hedgehogs and a frog were put to sleep on veterinary advice due to their injuries.

Clarification: Some members have asked, after reading previous reports as to why the different species mentioned in each category do not always equate to the species admitted. This is because some species are already in our care at the start of the year but are then subsequently released or otherwise during the year, or have been admitted during the year but are still in our care at the end of the reported year.

Michele Carr

Clinic/Branch Manager

Branch Charity Shop Annual Report for 2017

Our charity shop in Wells Road, Strood has continued to go from strength to strength with an increase of over £8,000.00 in takings from the previous year, bringing in much needed funding to help the Branch meet its responsibilities.

In addition to the regular income, 'Jumble Rumbles' were held at the shop in April, July and September raising a further £1,265.00.

After a lot of negotiation we finally managed to secure a further 5 year lease on the premises, and I would like to thank Booker Ltd for their patience and generosity.

With the security of this new lease we can now start to action some of the planned improvements needed to make the shop even more successful.

The shop has a vast range of second hand donated goods, furniture, new goods and pet products on offer all at extremely competitive prices.

Unfortunately a few members of the local community put a damper on the success of the shop on two separate occasions. The first incident saw the main display windows at the front of shop being shattered and the second incident was when the shop was actually broken into. During the break in nothing of real value was taken but a lot of internal damage was done to doors and goods which necessitated the closure of the shop for a couple of days to clear up glass and restore fixtures and fittings and displays. Not only did these incidents cause financial loss to the Branch but it was soul destroying for the staff and volunteers after all their hard work in making the shop as inviting as possible.

Sincerest thanks go to our full time shop manager Emma Smith and her assistant Wendy Medhurst and to their team of volunteers Darren Smith, Darren Green, Sharmain Green, Amy Smith, Leah Smith, Jo Fritter, Millie Fritter, Janice Wisbey, Dave and Pat Pledger, Paula Phillips, Paul Williams and Linda Skeet who keep the shop running smoothly.

Michele Carr
Clinic /Branch Manager

SOUTH EAST 6 , KENT GROUP

Chief Inspector Steve Dockery 353

Personnel :

Chief Inspector Steve Dockery
Inspector Ray Bailey
Inspector Dave Grant
Inspector Ed Halligan
Inspector Ellie Burt
Inspector Debrah Pert
Insp Claire Carter
Insp Rosie Russon
AWO Tina Nash
AWO Lynn White
ACO Emma Byrne
ACO Roy Jezard
ACO Brian Milligan

Branches covered :

Ashford Tenterden and District branch
Canterbury and District Branch
Folkestone and District Branch
Isle of Sheppy Branch
Isle of Thanet Branch
Tunbridge Wells and Maidstone Branch
Medway West Branch
Kent Northwest Branch

It gives me great pleasure to present to you the annual report for the Kent Inspectorate for 2017.

2017 again saw a number of staff changes in the Kent group .

In August Insp Ray Bailey retired from the Society and moved to Scotland .

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In August Insp Claire Carter transferred to the Surrey group part time and started a law course at Guildford University .

In December Insp Deborah Pert transferred to the Norwich group .

As a result of the current staffing levels in Kent , in December the group moved to “ Smart tasking “ in advance of the introduction of “ Wilberforce “ . This system means that jobs are passed out to the field based upon priority at that time , by a specialist tasking team at the NCC , with the nearest resource being tasked to ensure the speediest response to the most urgent cases . To avoid field staff being snowed under with work , the jobs are held with the NCC until tasked . This system has been working well since we adopted it .

The ongoing problem with equines unfortunately continues in the county with many being fly grazed , tethered in inappropriate areas , straying and just dumped when sick , injured or dead for someone else to deal with . This is an ongoing and longstanding problem for RSPCA , Police , landowners and councils . Unfortunately the local authority animal health only undertake their statutory obligation to ensure equines are passported and microchipped if they are going into the human food chain . Passporting and microchipping is something that would greatly assist us with this problem , as it would make owners identifiable and therefore hopefully more responsible and we would then be able to identify them and take action .

Live animal export of sheep unfortunately continues through the port of Ramsgate although the trade has reduced this year and we are still invited by the port authority to monitor these live exports from the port . There have been incidents where we have only been given 12 hours notice of a sailing over a weekend period and arranging attendance under these circumstances has not been possible , going forward with current staffing , coverage will be problematic .

My sincere thanks go to all of the group for their resilience and commitment during the busy times and the extra pressures of larger areas and increased workloads they have coped with due to rostering and staff shortages and who , as always , came up trumps and took it all in their stride with commitment and good humour .

I would like to put on record the Kent Group's thanks and appreciation to all the RSPCA and non RSPCA establishments and personnel who have helped us throughout the past year with their expertise and assistance.

Kent Police for their invaluable assistance in exercising their powers of entry, search, seizure and occasionally arrest of people who mistreat their animals .

To Kent Fire and Rescue Service for the many occasions they have helped with rescues of animals that have got themselves trapped or in difficulty and we have needed their equipment and man power to resolve the situation.

To Chancellors and Brachers Solicitor teams for their excellent presentation of evidence in our cases at court.

To the RSPCA animal centres that take in our animals, care for them and eventually rehome them.

To the Branch catteries and kennels that board, care for and rehome our animals, usually at very short notice and at the most inconvenient times .

To the experts who care for our sick and injured wildlife until they have been rehabilitated and are able to be re-released back into the wild.

To the press office who publicised our court cases and appeals for information .

Our Intelligence Officer team , who with the use of state of the art technology and his technology skills to assist us in tracking down individuals .

Finally thank you from the Kent group and myself to all the Kent Branches, members and volunteers for making us so welcome at your meetings and for all the hard and invaluable work you have all done in 2017 . Without you and your time and efforts we would not be able to achieve all that we do.

I apologise for the sparse attendance from the Inspectorate at your meetings at times , however I am sure you will understand that , with staff shortages and the current roster we are short on the ground and on many occasions we have been en route to a meeting when we have had to be diverted to an urgent or emergency complaint or collection , which , I am sure you will all agree , would take priority.

In 2017 the Inspectors and AWO's of the Kent Group investigated **4399** cruelty complaints .

Submitted **17** cases to HQ with a view to prosecution.

This resulted in **11** convictions for cruelty and **4** adult written cautions being issued .

8 cases were also brought forward from 2016 and **8** cases are ongoing into 2018 .

ACO's, AWO's and Inspectors Collected and Rescued **4134** animals .

Here are just a few of the things that we dealt with in the past year that you may find of interest and it may give you an insight to some of the problems we have had to deal with and what we do .

Ashford , Tenterden and District Branch

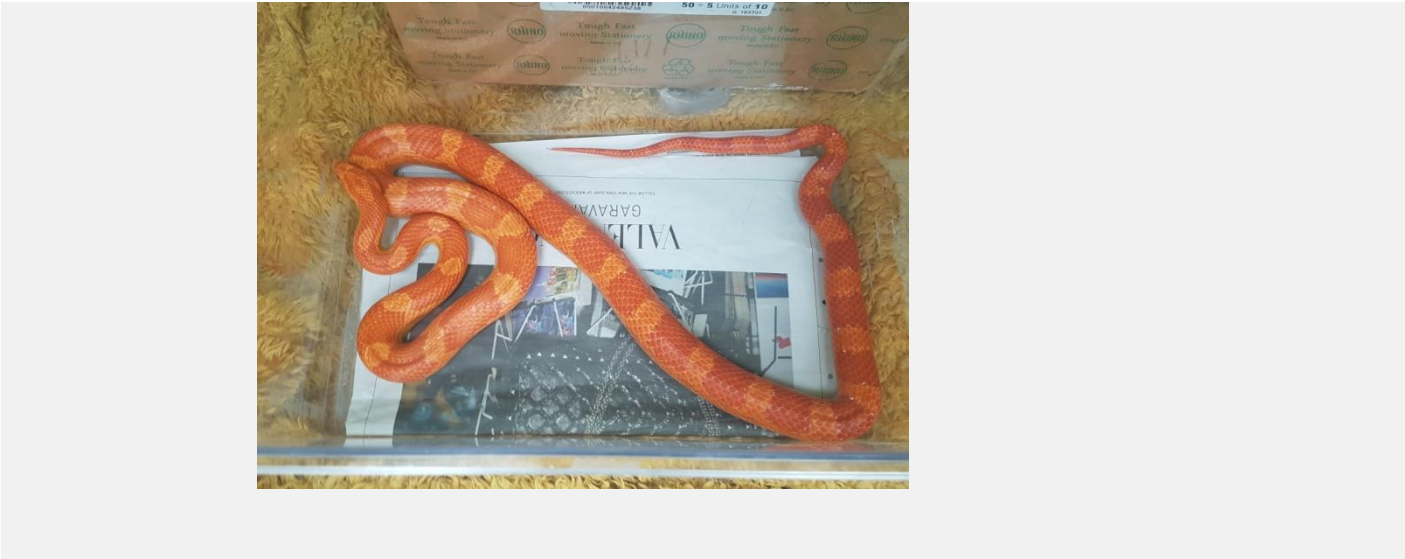
AWO Tina Nash attended a field in Harrietsham, where she found a bay mare, she was underweight and very stiff on her rear right leg. There was another pony in the field that appeared to be ok. An animal welfare form was left on the gate asking for the owner to contact as there were concerns with the pony. Nothing was heard from the owner so a week later she revisited with a vet. The vet confirmed that if her circumstances did not change she was likely to suffer, so the horse was seized by the police and a notice left at the field to inform any owner that may come forward. Nobody did come forward for her . The bay mare was microchipped and was registered but to another organisation and they had no details of the person who had taken her on. She went into private boarding and some much needed TLC. Of the many callers that had contacted us about the pony , one of them wanted to take her on, even with her problems and age. The kind person gave us a £1000 donation and Tina has kept in contact with her since and Topsy , as she is now known is doing extremely well and is very much loved and cherished.

ACO Emma Byrne was called to a fishery in Naccoult near Ashford, where a Tawny Owl had been discovered tangled in the protective netting stretched across the nursery pond. No one knew how long she'd been there. Thankfully she was just close enough to be reached from the bank where Emma cut her free. She spent the night in a local vets and was transferred to Mallydams the following day with a nasty wound on her leg that exposed the tendon. Emma was lucky enough to release her a few weeks later and she clearly knew she was home and disappeared instantly into the night.

Canterbury and District Branch

Insp Ellie Burt received a call from a secondary school in Sittingbourne about an abandoned snake. Whilst walking to the school, a group of young pupils noticed a shoe box that had been taped up on the driveway of a nearby house. The curious pupils opened the box and found a snake inside. Realising that the snake had been dumped and its welfare was at risk, the pupils spoke to the occupant of the house who knew nothing of the snake. It appeared to have been thrown out of a car window at the nearby traffic lights. The students took the snake straight to their teacher who made short term arrangements to make the snake more comfortable while they called the RSPCA.

Not sure what to expect, Insp Burt arrived and collected to snake, which was in fact a 3 foot long Corn Snake. Apart from being a little cold, the snake was in good condition and must have once been a much loved pet. Due to the time of day, the snake had an overnight stop at Insp Burt's house before being transported on to an approved exotics establishment who could properly care for the snake .



ACO Roy Jezard received a call to go to a trapped Heron that had tangled itself in fishing line over a garden pond. He telephoned the caller who was in a distressed state as the Heron had taken three of his prized Koi Carp . When Roy arrived he could see the Heron was not injured so with safety goggles on he cut the Heron free and then released the Heron near a local river

Kent North West Branch

ACO Brian Milligan was called to a rescue of a cat in Dartford where it had somehow managed to get himself stuck in a 6 inch gap between a brick wall and a garage. The owner was very distraught and the garage owner very angry as this was not the first time the cat has managed to get himself into this same predicament!

On arrival he assessed the situation and tried every way he could to get him out but to no avail as the cat was stuck fast by his head . Brian had no choice but to call Kent Fire and Rescue who were on scene within minutes. You could see in the garage where there was an attempt previously to knock through the garage wall. The fire team managed to locate the cat using thermal imaging equipment and promptly started to chisel away at the wall. They had to be very careful not to injure the cat in the process. After about 20 minutes of hammering at the wall and 20 minutes of the garage owner cursing about the mess, the cat was eventually freed and returned unharmed to its eager owner. The garage owner managed to calm down after the cats owner agreed to cover the cost of the damage.



ACO Brian Milligan was contacted by a trio of teenagers who had spotted the distressed ram in a field in Meopham . The kind-hearted teens, called the RSPCA and then waited for Brian to attend so they could show him exactly where the ram was . The ram was clearly distressed by his predicament in which he had his head and horns completely jammed in an orange bucket, leaving him unable to see, eat or even drink . Brian caught the ram , a Jacob sheep breed and with a few good hard tugs was able to remove the bucket . He thought the ram had been trying to lick the final scraps in his feed bucket and then managed to get his horns jammed right in. His head was completely covered and as a result he couldn't see, eat or get to fresh water. It was lucky this group of boys were out walking and found him when they did, as he was in such a large area. If he'd not been found he would have continued to suffer and could have eventually died if he wasn't able to eat or drink.



Folkestone and District Branch .

ACO Roy Jezard attended a trapped fox at Hythe. When he arrived the fox was trapped by its back leg hanging from a tree that had fallen over the military canal, to rescue the fox he was going to need a boat, with that thought in mind he drove into Hythe to where Shepway council keep a dredger which they use from time to time to clear debris from the canal . When he arrived the boathouse was locked , but across the road he could see some council workman planting flower beds . He explained the situation and one was the dredger driver who would be pleased to help. Roy arranged to meet him where the fox was trapped . About forty minutes later the dredger arrived and he boarded the dredger with a grasper and basket secured the fox .When he got back to the bank he examined the fox which luckily had no injuries so he released the fox who quickly ran off.

Can you spot the fox ?



Never off duty.....

AWO Tina Nash was out on a run along the beach where she lives in Dymchurch and noticed some people looking at something on the slipway. She did not really take much notice until she got up close and saw a seal swimming back into the sea. Tina watched it for a little while but thought nothing other than it was just resting as it was a nice day. It wasn't until later that day that out walking along the same sea front with a friend who was visiting, she saw someone else looking at a seal quite high on the beach. She told the person she worked for the RSPCA and asked them to keep other people and especially dogs away and enrolled her friend to stand down on the beach and keep an eye on it without getting too close and to direct people well away. Tina ran home and took her van as close as she could get to the beach. Armed with a large towel she joined her friend to have a closer look. It was very skinny and had discharge around the eyes. Tina and her friend managed to get the seal wrapped up in the towel and taking a side each carried it back up to the van , she then took her for an outing to Mallydams, where they deposited the seal and I am happy to report that a while later it was released.

Isle of Sheppy Branch

Insp Ellie Burt attended an address in Queenborough on a complaint that there were hundreds of vivariums filled with exotic animals that often died. The first room she went into contained numerous bird cages stacked on top of each other along with two large aquariums. Lots of other cages could be seen in the adjacent rooms piled one on top of one another. A thorough inspection of the property identified a large number of animals which included Arabian Kestrel, Chickens, Terrapins, Guinea Pigs, Rabbits, Fish, Budgies, Finches, Quail, Parrots, a Black Finned Shark, Doves, Snakes, Tortoises, Geckos, Bearded Dragons, Toads, snails.....and a dog, all in a 3 bed terraced house. It was clear that the owners were not coping and a lot of animals needed removing. Chickens, Rabbits, Guinea Pigs, Quail and Chickens signed over into the care of the RSPCA and removed immediately. The owner decided that they wanted all the animals gone so they could clean up and start a fresh. They enlisted the assistance of another local charity. Upon revisiting the following day, all of the animals had been removed leaving the owners with two fish tanks and the dog, a more manageable number.

Insp Burt also attended an address regarding concerns about a horse. Upon arrival Ellie knocked on the door of the mid terrace house in the middle of Sheerness, the door was answered by an elderly gentleman and she explained to him that there had been concerns about him keeping a horse in his back garden. The bemused occupier showed Ellie into the small garden where there was no trace of any horse and in fact, the garden was being dug up in preparation for his new extension. The occupier could not explain where the complaint had come from or why, but found the whole situation rather amusing.

Isle of Thanet Branch

Insp Debs Pert and Claire Carter rescued a thin and weak seal off the beach at Margate, it was a very long and difficult rescue, as the seal took some catching as although weak was still very mobile and they couldn't get their vehicles down to the beach so had to carry the seal up the beach to their vans in a Vary-kennel. The seal had no obvious injuries and so was taken for rehabilitation to Mallydams and went on to make a full recovery before it was released.

Unfortunately whilst rescuing the seal from the beach an enthusiastic traffic warden ticketed both of their clearly marked vans! Luckily when both appealed and they explained the circumstances the tickets were cancelled.

Insp Claire Carter dealt with a cat in Margate that had been missing for 5 years. Claire had been called to a sick stray cat and as a matter of routine had scanned the cat for a microchip. Luckily the cat had a microchip and through the database traced the owner who she contacted. She reunited the cat with its very emotional owner and the story of the long lost cat reached the local press and it became a local celebrity for a while. A graphic example of why we advise to get your pets microchipped, as if they hadn't, the cat and owner may never have been reunited.

Tunbridge Wells and Maidstone Branch

Insp Rosie Russon was called by a dog walker who had found a horse unable to stand on a field in Headcorn. She attended and found a thin skewbald trotter stallion lying in a farmers field, surrounded in mud. It was obvious that the horse had been trying to get up but was now exhausted and freezing. The dog walker got some towels from her car and donated her car dog boot protector to help make a wind shield for the horse. Whilst awaiting the vet/police Rosie fed and offered water to the pony.

Eventually with help from now 4 members of the public, one who provided her ponies rug to use as a sling, myself, 2 vets and 2 transporter staff, they managed to lift and support the horse. It stayed at the vets overnight and with help from the Regional Board Equine Fund received ongoing care.

It's still not known how or why it was dumped, but was treated for a heavy worm burden and a general muscle weakness. I am pleased to say it made a full recovery.



ACO Brian Milligan arrived at an address in Maidstone where a report came in that a 3 week old kitten had got itself stuck under the kitchen units and was in distress. When he layed on the floor to look under the units he couldn't see any kitten but could certainly hear it. When he moved all the rubbish away from under the units it was then he noticed a hole in the floor where a disused drain pipe was buried into the ground at the back of the units. The kitten had fallen down the pipe and was quite far down , he couldn't reach the hole as it was further than arm's length. The only way to get to the kitten was to cut a hole in the floor of the unit directly above the hole and access it from there.

It took quite a while for him to go round knocking doors asking if anyone had a drill and a saw and eventually he managed to track down the proper tools to do the rescue.

After the hole was cut it was only then that he could see how far down the pipe the kitten was. He reached down but could only feel the tip of its ear , gently pulling the kitten up bit by bit until he could get a proper grip. The kitten was pulled out of the hole and all the sawdust was removed from its head! The mother cat also looked relieved as she was standing close by watching Brians every move. The kitten was reunited with its mother and the home owner was then told to put the kick boards back on so this wouldn't happen again .



Medway West Branch

ACO Brian Milligan was called to a garden centre in Gillingham following a report of a strange noise coming from the side wall surrounding the garden centre. On arrival he was taken to the site by a member of staff, a customer had heard the cry of kittens coming from the retaining wall over the last 3 or 4 days and reported it to the garden centre staff who called the RSPCA. At ground level the wall was approx 40' high and surrounded by deep undergrowth, Brian initially could not hear anything and was there for about 20mins fighting his way through the shrubs and walking along the bottom of the wall, he wasn't going to give up, walking along the top of the wall and could then hear the faint sound of a young cat meowing but couldn't see anything.

When he got to the bottom of the wall again I could just about pin point where the noise was coming from and started to remove the cladding that was attached to the surrounding cliff wall. When he finally got one of the panels off and put his hand in he could feel the head of a kitten but it was sadly dead. He then rummaged around and eventually came across another very weak kitten that was cold and dehydrated. He was about 5 weeks of age. Brian managed to gently pull him out. He rushed the kitten down to the vets and he was admitted and put on a drip and warmed up.

Brian kept in contact with the vets over the next few days to check on the progress of the kitten now named "Dobbie" who had made a full recovery and was rehomed to one of the vet nurses who had cared for him. Dobbie continues to do well, another happy ending.

AWO Lynn White had a call to Rochester in the summer regarding a bird of prey that had been sitting in the same place in a tree for 2 days. The caller could not give the exact address where the bird was but Lynn could see it from the callers back garden. She eventually located the garden with the tree and a Harris Hawk that was tangled in it approximately 3 stories high up it by its Jessie's. The tree and garden were totally inaccessible to the fire brigade, as it was a large tree on a narrow slope surrounded by trees and outbuildings. When Lynn spoke to the home owner to advise a tree surgeon would be the only option she said "Oh I wonder if my brother can help he keeps birds of prey". Upon speaking to her brother, his Harris Hawk had been missing for 3 days and miraculously ended up in her garden, he had lost it when it flew off from a nearby field. A tree surgeon attended and rescued the bird which was returned unharmed, if not a bit hungry, to the owner.

And finally

Lynn had a call to Folkestone from an elderly man who said that there was a bird stuck on a neighbouring roof and had been there for a few days. On arrival she climbed up to look out of his window to the roof of the stranded bird to find it was a plastic owl. When speaking to the home owners they had it put up to deter nesting birds. The caller was very apologetic and made her a cup of tea for her prompt attendance and resolution .

Emma was called to a closed down butchers shop in Deal by a member of the public who could hear a parrot type bird trapped in the fascias of the building which were in a poor state of repair and could easily have attracted a bird looking for a roost. Sure enough there was a shrill rhythmic call coming from the fascias so she got up a ladder to have a closer look. Once up the ladder she was surprised to find that the call appeared to be coming from behind the burglar alarm. It was then that Emma realised that the call was little too rhythmic and timed it to being exactly 3 seconds apart and the trapped bird was in fact a malfunctioning burglar alarm!

In closing I would wish you all a happy and healthy 2018 and look forward to your continued help and assistance in the fight against animal cruelty in Kent over the next year .

C/Insp Steve Dockery

RSPCA – MEDWAY WEST BRANCH

COMMITTEE MEMBERS 2017/18

Elected at AGM held on 30th May 2017

(In alphabetical order)

Ms Sarah Campbell (Hon. Minutes Secretary)
16 Kings Avenue, Rochester. ME1 3DS

Mrs Miriam Davis
77 Dove Close, Chatham ME5 7PS

Mr Dave Downard (Hon. Chairman)
26 The Ridgeway, Chatham. ME4 6PD

Mrs Jane Henson
67 Hurstwood, Chatham. ME5 0XH

Mr John Horswell
91 Elaine Avenue, Rochester. ME2 2YP

Miss Andrea Knight
Flat 43, Forsythia House, Humber Crescent Rochester. ME2 2DU

Mrs Veronica Mitchell (Hon. Vice Chairman)
14 Norah Lane, Higham, Rochester, ME3 7EP

Mrs Lois Warren (Hon. Treasurer)
260 Walderslade Road, Chatham. ME5 0PA

STAFF MEMBERS

Ms Michele Carr (Clinic Manager)

Miss Chantal Goddard (Administrative Assistant)

Mrs Emma Smith (Shop Manager)

Mrs Wendy Medhurst (Shop Assistant)



Our Upcoming

FRIDAY 1st JUNE – 7pm – Speed Quiz at Lordswood Sports & Social Club ME5 8YE

SATURDAY 11th AUGUST – 10am-2pm – Table Top Sale at 174 Walderlsade Road ME5 0PQ

FRIDAY 7th SEPTEMBER – 7pm – Speed Quiz at Lordswood Sports & Social Club ME5 8YE

FRIDAY 7th DECEMBER – 7pm – Speed Quiz at Lordswood Sports & Social Club ME5 8YE



**If you would like to book
The Quiz People**



Contact Marc on 07912 250964 or email marc@thequizpeople.co.uk

for prices and further details.

Speed Quizzing

Speed Quizzing

The Quiz People offer events from your general Pub Quiz to Corporate Events, Weddings to Charity Events, School PTA to Nursery Fundraisers or even sports clubs that need to raise money for new kit etc, we have a quiz ideal for you. The quiz can be tailored to your needs. Simple General Knowledge or themed rounds either by yours or our choice. Other game show games can be added for further fundraising or even Race Nights with thermal betting slips. Day or Night, weekday or weekend, The Quiz People will endeavour to cater for your needs.

RSPCA KENT - MEDWAY WEST
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2017
FOR
RSPCA KENT - MEDWAY WEST
CHARITY NO: 209192

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FOR THE YEAR ENDED 31 DECEMBER 2017

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RSPCA KENT – MEDWAY WEST

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2017
FOR
RSPCA KENT – MEDWAY WEST
CHARITY NO: 105192

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FOR THE YEAR ENDED 31 DECEMBER 2017**

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INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF RSPCA KENT – MEDWAY WEST BRANCH

We report on the accounts of the Trust (Medway West Branch) for the year ended 31st December 2017, which are set out on pages 2 to 11.

Respective Responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required this year (under section 144 (2) of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is our responsibility to:

- examine the accounts under section 145 of the 2011 act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the Charities Act and
- to state whether particular matters have come to our attention.

Basis of Independent Examiner's Report

Our examination was carried out in accordance with the general Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with our examination, no matter has come to our attention:

1. which gives us reasonable cause to believe that in any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
2. to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed 

Thompson Elphick
Chartered Certified Accountants,
The Corner House,
2 High Street,
Aylesford,
Kent. ME20 7BG

Date 20 April 2018

RSPCA KENT - Medway West
Statement of Financial Activities
For the year ended 31st December 2017

	<u>31/12/2017</u>	<u>31/12/2016</u>
Notes	Unrestricted Funds	Unrestricted Funds
Incoming Resources	3	
Income and endowments from		
Donations and legacies	64,098	37,786
Charitable activities	24,805	26,637
Trading activities	48,921	40,309
Investment income	87	29
Other income	715	353
Total	138,626	105,114
Resources Expended	4	
Expenditure on		
Raising funds	46,293	29,135
Charitable activities	79,411	74,892
Total	125,704	104,027
Net movement of funds	12,922	1,087
Reconciliation of funds:		
Total funds brought forward	216,364	215,277
Total funds carried forward	£229,286	£216,364


Signed
 Thompson Epsick
 Chartered Certified Accountants
 The Corner House,
 2 High Street,
 Aylesford,
 Kent ME18 7BG

Date 20 April 2018

RSPCA KENT - Medway West
Balance Sheet as at 31 December 2017

		31/12/2017	31/12/2016
	Notes	£	£
		Unrestricted Funds	Unrestricted Funds
Fixed assets	7	113,027	116,095
Current assets			
Stock	8	5,427	4,943
Debtors	9	1,974	1,930
Cash at bank and in hand	11	112,568	96,917
Total Current Assets		119,969	103,790
Liabilities:			
Creditors : amounts falling due within one year	10	3,710	3,521
Net Current Assets		116,259	100,269
Total net assets		£229,286	£216,364
FUNDS OF THE CHARITY			
Unrestricted income funds	12	229,286	216,364
Total Funds		£229,286	£216,364

Approved by the trustees and signed on their behalf by:

 D Downard (Chairman)

20th April 2018 Date

RSPCA KENT - Medway West
Notes to the Accounts
For the year ended 31st December 2017

Note 1. Basis of preparation

1.1 Basis of preparation and assessment of going concern

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with:

the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and with:
the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011 and applicable regulations.

1.2 Going concern

These accounts have been prepared on a going concern basis and there are no material uncertainties related to events or conditions that cast significant doubt on the charity's ability to continue as a going concern

1.3 Change of accounting policy

The accounts present a true and fair view and the accounting policies adopted are those outlined in note 2.

1.4 Changes to accounting estimates

No changes to accounting estimates have occurred in the reporting period (3.46 FRS 102 SORP).

1.5 Material prior year errors

No material prior year error have been identified in the reporting period (3.47

D. Dore (Chairman)

80 April 2018

RSPCA KENT - Medway West
Notes to the Accounts
For the year ended 31st December 2017

Note 2 Accounting policies
2.1 Income

This standard list of accounting policies has been applied by the charity. Where a different or additional policy has been adopted then this is detailed in the box below.

Recognition of income	<p>These are included in the Statement of Financial Activities (SoFA) when:</p> <ul style="list-style-type: none"> the charity becomes entitled to the it is more likely than not that the the monetary value can be measured
Offsetting	<p>There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the FRS 102 SORP or FRS 102.</p>
Grants and donations	<p>Grants and donations are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP).</p>
Legacies	<p>Legacies are included in the SOFA when receipt is probable, that is, when there has been grant of probate, the executors have established that there are sufficient assets in the estate and any conditions attached to the legacy are either within the control of the charity or have been met.</p>
Tax reclaims on donations and gifts	<p>Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.</p>
Donated goods	<p>Donated goods are measured at fair value (the amount for which the asset could be exchanged) unless impractical to do so.</p> <p>The cost of any stock of goods donated for distribution to beneficiaries is deemed to be the fair value of those gifts at the time of their receipt and they are recognised on receipt. In the reporting period in which the stocks are distributed, they are recognised as an expense at the carrying amount of the stocks at distribution.</p> <p>Donated goods for resale are measured at fair value on initial recognition, which is the expected proceeds from sale less the expected costs of sale, and recognised in 'Income from other trading activities' with the corresponding stock recognised in the balance sheet. On its sale the value of stock is charged against 'Income from other trading activities' and the proceeds from sale are also recognised as 'Income from other trading activities'.</p> <p>Goods donated for on-going use by the charity are recognised as tangible fixed assets and included in the SoFA as incoming resources when receivable.</p> <p>Gifts in kind for use by the charity are included in the SoFA as income from donations when receivable.</p>
Donated services and facilities	<p>Donated services and facilities are included in the SOFA when received at the value of the gift to the charity provided the value of the gift can be measured reliably.</p> <p>Donated services and facilities that are consumed immediately are recognised as income with an equivalent amount recognised as an expense under the appropriate heading in the SOFA.</p>
Support costs	<p>The charity has incurred expenditure on support costs.</p>
Volunteer help	<p>The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.</p>
Income from interest, royalties and dividends	<p>This is included in the accounts when receipt is probable and the amount receivable can be measured reliably.</p>

RSPCA KENT - Medway West
Notes to the Accounts
For the year ended 31st December 2017

2.3 Expenditure and liabilities

Liability recognition	Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.
Governance and support costs	Support costs have been allocated between governance costs and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice. Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.
Redundancy cost	The charity made no redundancy payments during the reporting period.
Deferred income	No material item of deferred income has been included in the accounts.
Creditors	The charity has creditors which are measured at settlement amounts less any trade discounts
Provisions for liabilities	A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date
Basic financial instruments	The charity accounts for basic financial instruments on initial recognition as per paragraph 10.7 FRS102 SORP. Subsequent measurement is as per paragraphs 11.17 to 11.19, FRS102 SORP.

2.4 ASSETS

Tangible fixed assets for use by charity	These are capitalised if they can be used for more than one year, and cost at least £1,000 The depreciation rates currently in use for fixed assets held for use by the charity are as follows:- <table border="0"> <tr> <td>Freehold Property</td><td>2% on the reducing balance</td></tr> <tr> <td>Fixtures and Equipment</td><td>25% on the reducing balance</td></tr> <tr> <td>Motor Vehicle</td><td>25% on the reducing balance</td></tr> <tr> <td>Computer Equipment</td><td>25% on the reducing balance</td></tr> </table>	Freehold Property	2% on the reducing balance	Fixtures and Equipment	25% on the reducing balance	Motor Vehicle	25% on the reducing balance	Computer Equipment	25% on the reducing balance
Freehold Property	2% on the reducing balance								
Fixtures and Equipment	25% on the reducing balance								
Motor Vehicle	25% on the reducing balance								
Computer Equipment	25% on the reducing balance								
Stocks and work in progress	Stocks held for sale as part of non-charitable trade are measured at the lower or cost or net realisable value. Goods or services provided as part of a charitable activity are measured at net realisable value based on the service potential provided by items of stock. Work in progress is valued at cost less any foreseeable loss that is likely to occur on the contract.								
Debtors	Debtors (including trade debtors and loans receivable) are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the charity. Subsequently, they are measured at the cash or other consideration expected to be received.								

RSPCA KENT - Medway West
Notes to the Accounts
For the year ended 31st December 2017

Note 3 Analysis of income		31/12/2017	31/12/2016
		Unrestricted	Unrestricted
		funds	funds
		£	£
Donations and legacies:	Donations and gifts		
	Gift Aid	40,840	36,653
	Legacies	-	-
	General grants provided by government/other charities	23,258	838
	Membership subscriptions and sponsorships which are in substance donations	-	-
	Donated goods, facilities and services	-	295
	Other	-	-
		<u>64,098</u>	<u>37,786</u>
Charitable activities:	Consultations,vaccines,operations & Drugs	20,905	22,737
	Rent received	3,900	3,900
		<u>24,805</u>	<u>26,637</u>
Other trading activities:	sale of goods	48,667	40,038
	100 club	254	271
		<u>48,921</u>	<u>40,309</u>
Income from investments:	Interest income	87	29
		<u>87</u>	<u>29</u>
Other:	Other	715	353
		<u>715</u>	<u>353</u>
TOTAL INCOME		<u>138,626</u>	<u>105,114</u>

RSPCA KENT - Medway West
Notes to the Accounts
For the year ended 31st December 2017

Note 4 Analysis of expenditure		31/12/2017	31/12/2016
		Unrestricted	Unrestricted
		funds	funds
		£	£
Expenditure on raising funds:			
	Incurring seeking donations	14,297	13,869
	Operating membership schemes and social lotteries	120	120
	Staging fundraising events	1,065	501
	Operating charity shops	15,606	10,941
	Advertising, marketing, direct mail and publicity	655	739
	Other trading activities	1,053	894
	Rent collection, property repairs and maintenance charges	13,497	2,071
		<u>46,293</u>	<u>29,135</u>
Expenditure on charitable activities			
	RSPCA HQ	680	300
	Veterinary Accounts	7,354	7,677
	Drugs ,ID chips & Clinic consumables	12,336	11,754
	Governance costs	59,041	55,161
		<u>79,411</u>	<u>74,892</u>
TOTAL EXPENDITURE		<u>125,704</u>	<u>104,027</u>

RSPCA KENT - Medway West
Notes to the Accounts
For the year ended 31st December 2016

Note 5 Details of certain items of expenditure
5.1 Fees for examination of the accounts

	31/12/2017	31/12/2016
	£	£
Independent examiner's fees	2,300	1,644
Other legal & professional fees paid to the independent examiner	2,691	1,251
	<u>4,991</u>	<u>2,895</u>

Note 6 Paid employees

6.1 Staff Costs

	31/12/2017	31/12/2016
	£	£
Salaries and wages	53,013	51,229
Social security costs	1,037	1,037
Total staff costs	<u>54,050</u>	<u>52,266</u>

No employees received employee benefits (excluding employer pension costs) for the reporting period of more than £60,000

6.2

The parts of the charity in which the employees work

	31/12/2017 Number	31/12/2016 Number
Charitable Activities	3	3
Total	<u>3</u>	<u>3</u>

Note 7 Tangible fixed assets

7.1 Cost or valuation

	Freehold land & buildings	Computer Equipment	Plant, machinery and motor vehicles	Fixtures, fittings and equipment	Total
	£	£	£	£	£
1st January 2017	169,172	9,083	9,040	11,661	198,956
Additions	-	-	-	-	-
Revaluations	-	-	-	-	-
Disposals	-	-	-	-	-
31st December 2017	<u>169,172</u>	<u>9,083</u>	<u>9,040</u>	<u>11,661</u>	<u>198,956</u>

7.2 Depreciation and impairments

	Freehold land & buildings	Computer Equipment	Plant, machinery and motor vehicles	Fixtures, fittings and equipment	Total
	£	£	£	£	£
1st January 2017	56,325	8,794	6,179	11,563	82,861
Disposals	-	-	-	-	-
Depreciation	2,257	24	715	72	3,068
31st December 2017	<u>58,582</u>	<u>8,818</u>	<u>6,894</u>	<u>11,635</u>	<u>85,929</u>

7.3 Net book value

	Freehold land & buildings	Computer Equipment	Plant, machinery and motor vehicles	Fixtures, fittings and equipment	Total
	£	£	£	£	£
Net book value at 1st January 2017	112,847	289	2,861	98	116,095
Net book value at 31st December 2017	<u>110,590</u>	<u>265</u>	<u>2,146</u>	<u>26</u>	<u>113,027</u>

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Note 8 Stocks

8.1 Analysis of stocks held

	31/12/2017	31/12/2016
	£	£
Stock of medicines and drugs	4,822	4,462
Stock of goods in shop	605	481
Total	5,427	4,943

Note 9 Debtors and prepayments

9.1 Analysis of debtors

	31/12/2017	31/12/2016
	£	£
Trade debtors	437	328
Prepayments and accrued income	1,537	1,602
Other debtors		
Total	1,974	1,930

Note 10 Creditors and accruals

10.1 Analysis of creditors

	Amounts falling due within one year	
	31/12/2017	31/12/2016
	£	£
Accruals and deferred income	2,110	1,690
Taxation and social security	1,569	1,775
Other creditors	31	56
Total	3,710	3,521

Note 11 Cash at bank and in hand

	31/12/2017	31/12/2016
	£	£
Short term deposits	48,005	47,986
Cash at bank and on hand	64,563	48,931
Total	112,568	96,917

RSPCA KENT - Medway West
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Note 12 Charity funds

12.1 Details of material funds held and movements during the CURRENT reporting period

Fund names	Type	Purpose and Restrictions	Fund balances 1st January 2017 £	Income £	Expenditure £	Transfers £	Gains and losses £	Fund balances 31st December 2017 £
General purpose fund	Unrestricted fund	N/a	216,364	138,626	(125,704)	-	-	229,286
Total Funds			216,364	138,626	(125,704)	-	-	229,286

12.2 Details of material funds held and movements during the PREVIOUS reporting period

Fund names	Type	Purpose and Restrictions	Fund balances 1st January 2016 £	Income £	Expenditure £	Transfers £	Gains and losses £	Fund balances 31st December 2016 £
General purpose fund	Unrestricted fund	N/a	215,277	105,114	(104,027)	-	-	216,364
Total Funds			215,277	105,114	(104,027)	-	-	216,364