



**Annual Report  
and  
Financial Statements  
of the  
Parochial Church Council**

for the year ended 31 December 2017

**Incumbent:**

Reverend Dominic Wright

**Charity number:** 1147836

**Banks:**

Current Accounts:

Santander, Bootle, Merseyside, L30 4GB  
Lloyds Bank PLC, Poplar Road, Solihull

Deposit Account:

CBF Church of England Deposit Fund, CCLA Investment Management Ltd.  
Senator House, 85 Queen Victoria St, London EC4V 4ET

**Independent examiner:**

Mr D H Neville FCA  
Flint & Thompson  
Chartered Accountants  
Birmingham B28 9HH

# St Margaret's Church – Annual Report 2017

## Background

St Margaret's Parochial Church Council (PCC) has the responsibility of co-operating with the Incumbent, the Reverend Dominic Wright, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC is also specifically responsible for the maintenance of the Church, Church Hall and Grounds at St Margaret, Olton, Solihull.

## Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at St Margaret. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish. Our services and worship put faith into practice through prayer and scripture, music and sacrament.

When planning our activities for the year, we have considered the Commission's guidance on public benefit and, in particular, the supplementary guidance on charities for the advancement of religion. In particular, we try to enable ordinary people to live out their faith as part of our parish community through:

- Worship and prayer; learning about the Gospel; and developing their knowledge and trust in Jesus.
- Provision of pastoral care for people living in the parish.
- Missionary and outreach work.

To facilitate this work it is important that we maintain the fabric of the Church of St Margaret and the Church Hall and Grounds.

## Worship and Prayer

The PCC is keen to offer a range of services during the week, and over the course of the year, that our community find both beneficial and spiritually fulfilling. For example, evening prayers provide a quiet, intimate and reflective environment for worship, whilst opportunities are provided for people to engage in more outgoing worship, such as that provided by the youth group within our parish.

This year we have been successful in welcoming new families into our church, many of whom are keen for their children to join St Margaret's School. The new style of Family Worship on the morning of the 3<sup>rd</sup> Sunday each month, to appeal to the younger families continues to be welcome, along with the other changes introduced last year for communion services once a month in place of Evensong, and baptisms on the 4<sup>th</sup> Sunday of each month.

All are welcome to attend our regular services. At present there are 186 parishioners on the Church Electoral Roll, 66 of whom are not resident within the parish. 8 names were removed either through death, or because they moved away from the parish..

As well as our regular services we enable our community to celebrate and thank God at the milestones of their journey through life. Through baptism we thank God for the gift of life, in

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marriage public vows are exchanged with God's blessing, and through funeral services friends and family express their grief and give thanks for the life which is now complete in this world, and to commend the person into God's keeping. We have celebrated 28 baptisms, 7 weddings and held 7 funerals in our church during 2017.

## Deanery Synod

Five members of the PCC sit on the Deanery Synod. This provides the PCC with an important link between the parish and the wider structures of the church.

## Pastoral Care

Some members of our parish are unable to attend church due to sickness or age. The clergy, and the Mission and Ministry teams have visited all church members who have requested it, to celebrate communion with them either at their homes or in hospital.

## Ecumenical Relationships

The church is a member of the Churches Together in Olton. We have held seven joint services, and joined together to deliver cards to every home in the parish, advertising the Christmas services of all four churches.

## PCC Membership

Members of the PCC are either ex officio or elected by the Annual Parochial Church Meeting (APMC) in accordance with the Church Representation Rules or co-opted by the PCC in accordance with the same rules.

During the year the following served as members of the PCC:

Incumbent	Revd Dominic Wright	(from 3 <sup>rd</sup> October 2016)
Assistant Priest	Revd Sue Chandler	(from 2009)
Licensed Reader	Mrs Beverley Robottom-Scott	
Wardens	Mr Michael Dodgeon	(from 2016)
	Mr Andrew Taylor	(from 2016)
On the Deanery Synod	Mr Jonathan Chandler	(until 2020)
	Mrs Judith Morley	(until 2020) Hon Secretary
	Mrs Regan Plant	(until 2020)
	Mrs Cilla Taylor	(until 2020)
Elected Members	Mr Martin Pyne	(until 2018)
	Mrs Sarah Giles	(until 2018)
	Mrs Janet Barnett	(until 2018)
	Ms Alison Hutton	(until 2018)
	Mrs Caroline Atkins	(until 2019)
	Mrs Laura Coughlin	(until 2019)
	Mr Adrian Perkins	(until 2019)
	Mr Paul Twiddy	(until 2019)
	Mrs Sandra Paddock	(until 2020)

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Mr Ron Wild	(until 2020)
Mr Jonathan Chandler	(until 2020)
Mrs Cynthia Veal	(until 2018)

## **Committees**

The PCC operates through a number of committees, which meet between full meetings of the PCC.

### ***Standing Committee***

This is the only committee required by church law. It has the power to transact the business of the PCC between its meetings, subject to any directions given by the Council.

### ***Social & Fundraising Committee***

Attends to matters relating to fund raising and fellowship events in support of the Parish Church.

### ***Hall Committee***

Attends to matters relating to the stewardship of the hall.

### ***Finance Committee***

Provides oversight of the church's financial affairs, and guidance to the PCC on finance matters.

## **Services**

Sunday	8.00 am	Holy Communion (said)
	10.00 am	Family Eucharist (with Junior Church during term time)
	6.30 pm	Evensong
Monday	2.00 pm	Step by Step (toddlers, term time)
Wednesday	10.30 am	Holy Communion (said)

## **Annual Church Report**

### **Vicar's Report**

*You did not choose me, but I chose you and appointed you so that you might go and bear fruit, fruit that will last, and so that whatever you ask in my name the Father will give you.  
John 15:16*

A few years ago there was a television program called Ground Force. It featured Alan Titchmarsh, Charlie Dimmock and Tommy Walsh the builder. The format was that the Ground Force team would descend on a hopelessly overgrown garden for a couple of days whilst one of the owners was out. There would then be an almighty rush against time to transform the garden beyond recognition, before the owner returned and was suitably wowed and surprised for the cameras. It usually involved covering most of the garden with wooden decking, importing a fully grown exotic tree and covering the weeds with gravel interspersed with a few cacti. Why bother gardening for the long term by making compost, mulching, watering and pruning, when you can have a Ground Force garden instantly? It was hugely popular and a lot of fun. I worked at Jewson at the time which mobilised to keep up with the national surge in demand for decking. But I suspect that a lot of those Ground

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Force gardens looked pretty ropey a couple of years later. Instead of quick and superficial changes God has appointed us to go and bear fruit that will last.

Meaningful discipleship must be sustainable and a long term mission. It is about creating good life habits as we follow Jesus step by step rather than trying to do everything at once and failing in the process. It also means paying attention to our interior life which is not always visible on the outside. The first nine months of 2017 were for me about journeying with St Margaret's church through the seasons of the year for the first time rather than making dramatic changes. Baby steps towards some changes were made where I thought it was sustainable but I wanted to really understand our garden here first.

I'm very grateful for army of volunteers that help to make everything happen including but not limited to my Wardens Andrew and Mike, Our Assistant Priest Sue, Beverley our Reader and Jackie and the volunteers at Junior church. One service which has a low profile but is growing and producing lasting fruit is our Little Steps service on Monday afternoons for toddlers and babies. I'm very grateful to Alison and all the volunteers at that service.

During Lent our monthly youth group helpers stepped up to provide a weekly club for five weeks. As well as the social activities which they usually run, they devised their own discipleship series called "Breaking Bread with Jesus" which linked stories of Jesus to our worship in church. This was a pattern that was built on the following year. During Lent I also experimented with one of the Pilgrim courses with some of our confirmation and adult baptism candidates. This was built on and offered more widely to the church the following year.

After some of the long term struggles that St Margaret's church has been through and the tragedy of Jeremy's death I had in my mind to proclaim the life of God over our congregation by holding full immersion baptisms on Easter Morning. As I needed two cassock albs for the occasion it felt right to wear Jeremy's cassock, left in my vicarage this. The sense of joy and God's presence on Easter morning was one of the highlights of the whole year for me.

After Easter I was starting to feel settled in Olton and at St Margaret's Church and towards the end of my first year in September the first substantive changes to our pattern of worship was made. Baptism services were brought into our 10 o'clock service on the fourth Sunday of the month and a communion service on the first evening of the month at 6:30pm. It makes much more sense to proclaim "We welcome you into the fellowship of faith" if our fellowship is here supporting these families. This change has been well received by our baptism families. Although we still have work to do to improve this service it remains one of our greatest mission opportunities as a church to share the gospel with our community. We need to recognise this for the privilege that it is. In September I also felt both challenged and encouraged by a conference put on by the diocese in September called Leading Your Church into Growth. I attended with some of our congregation and have tried to focus my preaching since to include actually asking people to become disciples of Christ. Rather than assuming it.

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Perhaps due to publicity on our Facebook page Christmas really went with a bang this year. We had over 600 visit St Margaret's on Christmas Eve. The biggest service of the year was our crib service with about 400 in attendance. The theme was Mission Impossible. We thought about God's mission to us and our mission to the world in response. The twist was that our mission is not impossible because God is with us. I was delighted to have a request for baptism in response to that service. God is building his church here at St Margaret's.

As we work towards producing lasting fruit we can remember that Jesus went on to say that we can ask for anything in his name and the Father will give it to us. So let's get asking and praying! But be prepared that the answer will mean the long term sustainable work of composting, mulching, watering and pruning of Gardener's World as much as the instant fix of Ground Force.

*Reverend Dominic Wright*  
*Vicar*

### **Churchwardens' Report**

St Margaret's Church is now of an age when every year presents problems of ageing and wear to the fabric, both inside the church and outside. These defects have been highlighted in the report of the Quinquennial Inspection, carried out early in the year by our surveyor Mr Derek Bate, which covered roofs, stonework, windows, toilets and car park and proposes a programme of remedial works to be carried out over the next five years. However our progress towards completing these repairs is largely dictated by available funds; in other words, we have difficult decisions to make in the PCC concerning our priorities. One decision that *has* been made is to make the improvement of our toilet facilities an early priority.

The external stonework shows signs of wear, particularly to the north and west sides of the church, and to the south side in elevated positions and the report proposes limited repairs each year to fit available finances. A specialised mason is needed for this and for ease they would prefer one single job. The need for scaffolding raises the cost further, thus delaying a decision.

A coping stone on the south aisle roof has suffered water damage and plaster is coming away from the inside wall, repairs to which have been quoted at approximately £1,700 + VAT. A downpipe replacement is also needed and a Faculty application must be made to the diocese in order to effect both repairs. This winter has seen new damage to coping stones on the north transept ridge.

The pathway from the Old Warwick Road is in a recognisably poor condition and work will be done on it when weather allows. The car park is also badly in need of repair.

The 'bounce' in the Butler Chapel floor has been looked at, but the current priority is to tackle the main aisle, where an apparent 'explosion' of the floor occurred in September. The cause has not yet been determined and we await a chemical analysis of the underlying material.

Yet in case anyone thinks St Margaret's church building is in a dire condition, we would advise that the general structure is indeed sound and that any current faults are remediable and short-term.

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Following a spate of thefts from cars last spring, the PCC briefly considered the installation of CCTV cameras to improve security. However, the cost being high and with the associated legal implications, it was agreed that as we had more pressing needs the best option was to install a prominent warning notice at the car park entrance.

Early in the year an application for permission to carry out crown lifting and dead wood removal works on our trees was submitted to the local Council, St Margaret's being in the Olton Conservation Area. The work was completed in July.

The Olton Residents' Association suggested using one of our trees facing the Warwick Road for Christmas lights. This was approved by the PCC and the lights were duly installed by Solihull Council, with a formal 'Switch-On' taking place on a Friday evening in early Advent.

Andrew Taylor has begun a programme of replacing the 500 watt tungsten-halogen lamps in church with 50 watt LED equivalents, which have an expected lifetime of twenty years compared to the six-month life of the existing lamps.

As churchwardens, we attended a meeting called by the diocese. The finances of the diocese are under severe pressure and the Common Fund would need to increase by 22% within three years to maintain the present number of clergy and churches. The likely solution will be a decrease in the number of full-time priests. This makes it important that we encourage a growth in numbers attending our church.

We would like to thank the whole congregation for their ongoing help and support. Most of all, we would thank our vicar, Dom, for his energy and enthusiasm in his first full year here.

*Michael Dodgeon & Andrew Taylor*  
Churchwardens

### **Secretary's Report**

The PCC met 7 times during 2017, and discussions covered a wide subject area. Much of the PCC's time was spent on matters relating to the day to day running of the church – maintenance of the buildings and gardens, financial matters, fundraising for the repairs to the organ, communication within the church, staff matters and so on.

We had no resignations during the year. With our numbers on the Electoral Roll last year being under two hundred members, the PCC now has eleven elected members, one less than we can have. According to the Church of England rules we are allowed to have twelve elected members with an Electoral Roll membership of 101-200. Over 200 and the number increases to fifteen.

*Judith Morley*  
Secretary

### **Baptism Report**

This has been a busy year for the Baptism Team, with several substantial changes.

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The first change occurred on Easter Sunday when two adults were baptised by full immersion in a pool erected for the purpose on the church car park. A small child was also baptised, but without being immersed. This was an amazing and joyous occasion for everyone involved which was watched with interest by various local residents and passers-by, a real mission opportunity.

At the "All-Age" service at the end of May there was a Liturgy of Thanksgiving for two children, whose parents did not feel able to make the promises required for Baptism. Until August, baptisms continued as previously at a stand-alone service on the first Sunday of the month, with the families subsequently invited back to a "Welcome" from the congregation when they received their Certificate and a Children's Bible.

Our major change took place in September, when the Baptism service moved to the fourth Sunday and was incorporated into the main service, making it a truly "All Age" service. This is a real opportunity for St Margaret's congregation in welcoming visitors both within a service and afterwards over a cup of coffee.

Preparation for the families has remained the same, but they are no longer invited to return for "Welcome" as that now happens on the day itself. We continue to send cards on the anniversary of the Baptism.

In 2017 twenty five children and three adults were baptised, and two children had "Thanksgivings" at St Margaret's.

Grateful thanks to all the members of the Baptism Team and to Jean Dodgeon the Parish Administrator for all they do to facilitate this.

*Cilla Taylor*  
*Baptism Team Leader*

### **Church Hall Reports**

#### **Hall Management Action Group (HMAG)**

Following a review of the cleaning contractors (*Vision Hygiene*) and the reduced level of hall usage, it was decided that notice should be given to the contractors. The church cleaner, Muriel Wall, also retired after 37 years of service. Therefore, the decision was taken to employ someone directly, to clean both the church and the hall. In between the termination of the contractors and the appointment of a new directly employed cleaner, the hall was cleaned by a number of volunteers for a period of 7 months, saving the church in the region of £3000.

#### **Storage**

The storage in both the entrance and Spencer hall has been reviewed and this identified the impracticalities of the top boxes for this purpose. It also highlighted the need to rationalise how we allocate storage. A new storage system should form part of St Margaret's long term vision. The HMAG were able to acquire some more free standing storage cupboards (F.O.C)



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## **Letting the hall**

New hall letting agreements for both occasional and regular hall hirers have been drafted. We are expecting these agreements to be approved in early 2018. These new agreements will be issued to existing and all future hall hirers.

Discussions with potential new hall users and a rationalisation of current hall user times have been ongoing. We aim to increase the availability of hall rental time slots so more groups/private individuals can make use of it as a valuable community resource and maximise potential revenue for St Margaret's.

*Lizzie Brunt*

*Secretary, Hall Management Action Group*

## **Hall Lettings**

The church hall continues to be a well-used facility for St Margaret's, both for church events, regular bookings, including the uniformed organisations, and for 'outside' hiring for private functions. It is considered to be an attractive venue, of a good size for both adults' and children's events.

Our regular weekly bookings continued throughout 2017, with a variety of activities from Pilates to pre-school football. September saw new regular weekly hirings by the local U3A group for line dancing and tai chi sessions – although it was regrettable that this was brought about by the closure of the United Reformed Church round the corner, as was the move to us of the Baptist Mother & Toddler Group one morning a week in term-time; the Brownie Pack from the URC have also moved to us: there are now seven Scouting and Guiding groups in all meeting in our hall.

As well as our regular church use – Junior Church each Sunday, followed by coffee after the service in church, and 'Little Steps' on Monday afternoons, and functions, eg fund-raising lunches and evening social events - we have had fourteen children's parties and four adult functions, initiated both from within the church community and outside, which provide much-needed income for us. The new timing for Baptisms within the main monthly 10am Sunday service means that a Baptism family can no longer hire the hall for a post-Baptism party, which used to provide an occasional extra source of income for us.

To sum up, the Spencer hall is a valuable amenity, offering a convenient, pleasant and easily accessed venue for church events and for members of the local community, who might otherwise have no connection with St Margaret's.

*Jean Dodgeon*

*Parish Administrator*

## **Director of Music report**

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During the last year the choir has continued to sing at the two main Sunday services every week and attend regular Friday practices.

The choir has been busy with extra performances. In October the choir attended the annual Royal School of Church music festival service at St Chads RC Cathedral in Birmingham when Jodie Perkins was presented with her Silver (Bishops chorister) award and Madison Ledbrook-Henderson was presented with her bronze (Deans chorister award). Choristers gain these Awards after several months of hard work and training, which usually takes place after regular church services.

The choir was invited to sing carols during the switching on of the Christmas lights outside Olton library. After a very successful service of Nine Lessons and Carols they also contributed to a joint concert together with Tony's wind band.

In the New Year the choir joined in with the now annual, RSCM Choral Evensong accompanied by the Orchestra of King Edward's School, Camp Hill in a service for Candlemass at Birmingham cathedral. It was so nice to see many of St Margaret's congregation supporting us on that occasion.

We are very fortunate in having such a loyal choir at St Margaret's who attend choir practice and services. Some choristers attend both morning and evening services.

New hymns and anthems have been introduced and we have gained two new trebles and a tenor this year. However we are desperately short of an alto voice who could attend regular Evensong as we can no longer provide a four part choir and this limits our repertoire. We shall soon be losing Sarah Paddock who has been an excellent head chorister and consequently we are always looking out for potential young voices. We wish Sarah well in her A level exams and subsequent University life.

The organ is hanging on by a thread. The organ tuners have been twice this last year but unfortunately they spend little time tuning the pipes as they are mostly occupied in mending faults. We have had a revised quote from our prospective builders, Henry Groves of Nottingham for £82,325 + £17,465 VAT. Unfortunately as we are not a listed building we will not be able to claim back the £17,465! This re-building would involve taking away all 1600 pipes for cleaning and completely renewing the electrical system and providing new pipe work where necessary in addition to changing the winding system. It is now 50 years since any upgrading of the organ took place. It is obvious that we need some serious fund raising before we can apply for grants to complete the project. In January our total of fund raising was £35,000.

In September the Friends of the Choir organised a Quiz evening and the proceeds were given to the Organ Fund. In December an evening Concert of Christmas music was given. A series of Saturday morning coffee concerts has been on-going with 4 Concerts. These have been half an hour in length, followed by coffee and cakes. We have been fortunate that our artists have donated their time free of charge. The first Concert was a guest cinema organist, then an organ recital of seasonal music, a solo song recital and a Musical Mix featuring our Choir.

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We were fortunate to have some bottles donated for a Bottle Raffle for the Organ Fund, and these events have raised £1,000 since November. All our money has been raised by a small number of colleagues in Church, who have helped arrange fund raising events over the past few years.

I would like to thank all members of the choir for their commitment and hard work and for the support of the congregation.

*Eddie Guard*  
*Director of Music*

### **Electoral Roll Report**

The Electoral Roll of St Margaret's Church currently stands at 186, signifying a slight decrease from last year's Roll. The eight removals from the Roll are due to three deaths, two moves away from the area and three others. Four names have been added.

There are 66 people living outside the parish boundaries, representing 35% of the total names on the Roll. This proportion of worshippers from beyond the parish has remained virtually unchanged for several years.

Next year we have to have a total revision of the Electoral Roll, whereby we start from scratch and **everyone** will have to re-register.

*Jean Dodgeon*  
*Electoral Roll Officer*

### **Gardens & Grounds Report**

The last twelve months have seen steady progress in our church garden. With a great deal of variation in the weather pattern it was mainly a case of taking advantage of any dry conditions whenever they occurred. This led to a lot of the regular maintenance work not being possible, thus causing the weeds and the lawns to grow rather quickly and make things a little untidy now and then. However, we managed to make things look nice for the many weddings that took place over the year, two of which were very special ones, namely the weddings of Nick and Linsey and Natalie and Gavin from our own congregation. We managed to have some garden tidy up sessions with our happy team of helpers at the end of March, the end of August and an intense working party on Saturday 11<sup>th</sup> November to clear the Autumn leaves from the car park and lawns plus cut the hedges. During this event we observed the two minutes silence which was held outside Olton Library. We of course enjoyed our usual bacon baps and tea/coffee after each session. You may have noticed the two chained up hexagonal planters, one each side of the main church doors in their respective recesses. These both currently hold Cordyline, Box and Euonymus plants and some seasonal bedding which can be changed as the growing year progresses.

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Looking towards the coming seasons, we have some plans in place to improve the gardens. We have some beautiful homemade compost from our bins which we are going to use to improve the soil conditions of all the garden patches that the amount of our compost will allow, the main area of improvement to be the soiling up of the Spencer Hall windows area. We are looking to try and re-grow the grass patch on the wedding lawn in front of the bench. This will hopefully be done by placing some plastic mesh over the 'bald' area in order to allow some new grass to grow through it, thus making the bench area more photogenic. There will obviously be some other improvements going on and of course the lawn mowing and hedge trimming which are always required from time to time. On this subject we are looking rather urgently for some younger volunteers to help with the lawns and hedges, just say the word and you can join our happy squad of helpers, (Don't forget the bacon sandwiches you earn for your time and efforts!)

Finally, a big thank you to all who have supported our team in any way and we wish you all a great gardening year, (not forgetting our younger team members - Riley Dunster, Sophie Pyne and Abigail Pyne plus our Brownies, Rainbows and Scouts who have also contributed in different ways to help us with our efforts.)

*Brian and Janet Gibbs*  
*Gardening Team Co-ordinators*

### **Junior Church Report**

Junior Church continues to thrive and we have seen an increase in the average age of the children attending. We have seen several new families joining us regularly for our worship. A change in direction this year was introducing a 10 day challenge in the build-up to the Advent Season which involved encouragement of home prayer and good deeds carried out by family units.

*Jacqui Mahoney*  
*Junior Church Team Leader*

### **Little Steps Team Report**

Little Steps was started 4 years ago and has become an established form of worship for the under 4's and their carers in our community. The children are introduced to action worship songs, a Bible story, prayers, passing round the collection plate and giving out the pewslips in Church, as well as a time of activities, fellowship and refreshments in the hall.

We have a good team of 5 storytellers, gaining 1 this year, 2 helpers and 2 catering people. During 2017 we have had 16 families regularly worshipping with us. The staff and parents enjoyed a post Christmas social evening in January.

*Alison Rimmer*  
*Little Steps Team Leader*

### **Ministry & Mission Team Report**

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One of Dom's first actions when he arrived in 2016 had been to decide whether he wished the Team to be re-commissioned. He was happy for this to proceed, so the Ministry and Mission Team were re-commissioned for a further five years by Revd Liz Howlett at the 10.00am Sunday service on March 12<sup>th</sup>. The Team currently consists of Bev Robottom-Scott, Christine Atwood, Neeta Dain, Jacqui Mahoney, Cilla Taylor and Paul and Margot Twiddy. The Team met regularly throughout the year, and appreciated having Dom alongside and supporting us. Whenever possible Sue has also joined the meetings. Dom, Sue and Bev have been accompanied by Paul, Margot or Neeta as convenient, visiting and taking home communion to housebound members of our congregation and also to residents of St Bernard's Home and Blythe Court. As necessary they have also visited in hospital. Other contact with housebound members of the congregation has been maintained by phone. Grateful thanks are due to members of the congregation who visit as friends and keep the team "up to date". This is a valued contribution.

Children's Ministry continues, both within and outside Junior Church. Our thanks to Jacqui Mahoney and others for their work in this valuable area.

Baptism Ministry continues and there is a separate report from the Baptism Team.

The Team is now smaller than when first commissioned, and also somewhat older. If anyone who has undertaken the 3D course would be interested in joining the team, please come and talk to one of us.

*Cilla Taylor*

*Ministry & Mission Team Leader*

### **Safeguarding Report**

St Margaret's Parochial Church Council has complied with its duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults. This means that security checks are done on all volunteers taking on roles within the church, and that they are suitably trained for the roles that they carry out. It also means that we have approved safeguarding policies, which are reviewed annually.

*Judith Morley*

*Safeguarding Co-ordinator*

### **Sanctuary Report**

During 2017 the introduction of a communion service once a month at 6.30pm and on the fourth Sunday a non communion 10am service for Baptisms have meant a bit of reshuffling with servers and Communion Administrators but this was easily achieved. In July the Communion Administrators were recommissioned during the 10am service by Dom. We have had 21 people doing this role and 13 people being servers.

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Jean Law has continued to give a lot of time towards maintaining the flower arrangements and plants in church with the help of a flower arranging team. The silver and brassware has been cleaned or buffed fortnightly by volunteers working in pairs and the linen has been laundered regularly.

Many thanks to everyone who has helped during 2017 with any of the above tasks.

*Alison Rimmer*  
*Sanctuary Co-ordinator*

## **Sidesperson Report**

We have two co-ordinators, (Jean Dodgeon for the 8.00 am and 6.30pm services and Ron Wild for the 10,00 am service) in place to manage the Sidespersons Rota. As well as assisting the Wardens in ensuring the smooth running during the services, the Sidespeople are the first point of contact for anyone entering the church and it is important that they are greeted warmly and made to feel welcome.

We are grateful to everyone who has served over the past 12 months and attached is a list of those serving over the forthcoming year who we thank in anticipation of their assistance.

Kathy Armstrong	Jean Dodgeon	Jackie Mack
Martin Armstrong	Jeffrey Dudley	John Mack
Caroline Atkins	John Edwards	Judith Morley
Simon Atkins	Gunther Empl	Sandra Paddock
Joan Bailey	Janet Gibbs	Alex Seabright
Liz Beattie	Alison Govier	Ian Smith
Mike Bedward	Lynne Hill	Cilla Taylor
Carol Belcher	Maureen Hoare	Richard Taylor
Audrey Biddell	Alison Hutton	Mark Turton
Alan Brown	Chris Jackson	Matt Walker
Helen Carroll-Round	Clive Jellyman	Ron Wild
Ann Coleman	Ann Jones	
Joy Curtis	Natalie Henderson	
Neeta Dain	Doreen Locke	

*Ron Wild*  
*Sidespersons' Co-ordinator*

## **Social & Fundraising Committee Report**

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This year has been very busy and successful. The following were arranged:

### Fashion Show

Janet Gibbs and other helpers organised this event. This is the first time we have tried this event out and raised a total of £563. The event will be organised again for 2018 as it was successful.

### Kurling Evening

Ron organised this event along with helpers. £221.60 was raised at this event. Lovely family event.

### Organ Fund Raising

Chris Dunster is continuing to find various ways to get funding to repair the organ. Kathy Guard organised an Organ Concert. The event was well turned out and £250 was raised. Kathy Guard also organised a Concert of Christmas Songs too. Friends of the Choir organised a quiz night and about £300 was raised.

### Lent Lunch

Social and Fund Raising Committee organised this event with Shepherds Pies and vegetarian options available. Jean organised her book stall at this event too. Very successful event.

### Weston Super Mare Trip

Successful event again and this was run by Jackie Mahoney and Graeme Sharp.

### Harmonie Band Concert

The atmosphere was very good and well attended. £185 was raised through donations. It was suggested next time we ask for donations to be gift aided and envelopes made available.

### Joint Garden Party

Laura Coughlan took on running this event from Debbie Mulvale because of personal reason. The weather was very good and £3,980 with expenses to be deducted. We need someone from the Church to organise for this year.

### Parish Ball – September

Emma Bowden, Mandy Pyne and Alison Govier organised this event. Numbers were down on this event but everyone who attended enjoyed this event.

### Harvest Lunch – 1 October

Very successful event with Lasagne being dished up.

### Barn Dance – 8 October

Janet Gibbs organised with event with a team of helpers. Jackie Mahoney and Graeme Sharpe organised the catering side. This is the second time this event has been run and this event has been booked for 2018. £371.00 was raised plus £81.00 from the raffle this was after expenses had been deducted.

### Pre-Advent Service

This service was held at URC due to their last service. St Margaret's Church provided cakes and mince pies.

### Christmas Fayre – 26 November

Janet Gibbs organised this event and Debbie Mulvale will be taking over this event to 2018. Very successful event and the church was well attended. Lots of families attended this event.

### Christingle

## St Margaret's Church – Annual Report 2017

This event was led by Rev Dom with Laura Coughlan, Debbie Mulvale, Youth Club and others helping. The numbers were slightly down on this event.

### Junior Church Christmas outing to Dudley Zoo - December

Jackie Mahoney and Graeme Sharpe organised this event. Despite the very cold weather, everyone enjoyed themselves.

### Crib Service

This was a well attended event and enjoyed by all.

The Social and Fund Raising Committee would like to invite new younger members to join the committee. We do not have many younger adults helping but it would be great to have a Committee with all ages working together to help raise funds for St Margaret's Church and provide a fun way of socialising and bringing the Olton Community together.

*Debbie Mulvale*

*Social & Fundraising Committee Team Leader*

### **Youth Group Report**

Youth group has continued to be supported by a hardworking and committed team of 10 adult volunteers. Around 18 children/young people have regularly attended. Members range from the age of about 9 up to the age of 18. Youth group generally meets on a monthly basis and usually on a Friday evening between 5.00pm- 6.45pm.

A plan of activities is produced annually (using ideas raised by the members). Activities over the last year have included:

Pizza Night

Camping and BBQ

Making cakes in a jar (to sell at Christmas fayre)

Games night

Film night

Quiz night

The main aim for these sessions has been around fellowship.

Other sessions have also been planned with a more religious content; during Advent and Lent.

Youth group volunteers supported Dom with running 4 extra youth group sessions during Lent. These sessions were linked to the book/film of Narnia and explored themes of temptation, atonement, resurrection and commission. Lent club attracted usual youth group members and some additional young people (14 children in total). This group met on a Sunday 4.45pm pm – 6.00pm through Lent.

We will aim to continue to support youth group on a monthly basis for the coming year.

There is certainly the potential to further develop youth work within the church and this will be essential if we are to continue to 'grow our church younger' and 'Share God's Story 'with all ages.

*Sandra Paddock*

*Youth Group Team Leader*



# St Margaret's Church – Annual Report 2017

## Treasurer's Report

### Main Financial Movements

The net income for 2017 on our General fund was in deficit by **£6054**. We had another healthy performance this year from our share units with a net gain on investments of £3948, this figure is included in our net income figure.

The following table shows our general fund surplus/deficit over previous years and our financial position on general fund at year end –

	<b>2017</b>	<b>2016</b>	<b>2015</b>	<b>2014</b>	<b>2013</b>
Surplus/Deficit	(£6054)	(£7172)	(£12,525)	(£5,431)	(£2,731)
General Fund	£38,253	£45,172	£56,405	£70,158	£85,046

Our general fund to maintain the day to day running of the church continues to be a concern.

Many people have worked hard on raising the profile of specific projects that are needed at St Margaret's we achieved a net income on designated funds of £2750 and £5652 on restricted funds, achieved from one off donations and grants being awarded to us.

During 2017 we disposed of £18,000 of our shares which were transferred to our deposit account to ring fence our restricted funds. Since 2014 the total value of shares held has reduced by £42,658, whilst we have a healthy performance on the share market the revaluation amount reduces as we dispose of share units.

### Income

Great work has been achieved with our restricted funds, receiving a number of grants from organisations for specific projects. Focus is needed on our general fund income to ensure it meets our general expenditure. The following table shows how our general fund income has trended over previous years –

<b>2017</b>	<b>2016</b>	<b>2015</b>	<b>2014</b>	<b>2013</b>
£106,376	£101,741	£105,282	£113,918	£114,936

Our income for 2017 increased on previous years, mainly contributed by increase in the number of regular donors, and donors increasing the value of their donation, as well as increased levels of fundraising. This year £3628 of wedding and funeral income is not included as these are collected on behalf of others. There was a decline in hall lettings income, however we would expect this to improve with an increased level of hire towards the end of 2017 carrying into 2018, mainly due to the closure of Olton URC. Our dividends from CBF funds declined due to the decrease in the number of units held.

### Expenditure

We have had another low maintenance year with monies mainly spent on what are our day to day running costs. The following table shows how our general fund expenditure has trended over previous years –

<b>2017</b>	<b>2016</b>	<b>2015</b>	<b>2014</b>	<b>2013</b>
£113,628	£115,255	£119,069	£124,193	£119,124

Our expenditure reduced in 2017, this is due to a reduced employee cost whilst the cleaning of the hall and church was carried out by a number of volunteers saving the church in the

## St Margaret's Church – Annual Report 2017

region of £3000. As with the income, fees payable of £3628 for weddings and funerals are not included in the accounts.

### Cash Flow

Focus has been given this year to improving our cash flow, enabling us to meet our financial commitments as they arise. We have transferred payments to monthly direct debits on annual invoices, where no charge is incurred for spreading the cost.

The introduction of the Parish Giving Scheme (PGS) has given us £516 in gift aid that ordinarily would not have been received until August 2018. This needs to be a continued area of focus, to reduce spikes in income and expense.

### Gift Aided Giving

There are many tax efficient donation schemes available when making donations to St Margaret's. We receive donations monthly from salary sacrifice schemes, these schemes allow you to make a donation direct to your chosen charity. This amount is taken from your gross pay so no tax is deducted.

The PGS was rolled out this year, 9 donors have signed up to the scheme, gift aid on all PGS donations is received in the same month.

You can arrange a standing order donation with your bank direct to St Margaret's, or have weekly envelopes that can be put on the plate during our services.

The GASD scheme allows us to make gift aid claim on small plate donations up to £8000, in 2016 we made a claim on £6500, this leaves £1500 of unutilised allowance.

Regular giving to St Margaret's helps us to budget its resources and plan for the future. It may be possible that some donors who are making regular contributions through the envelope scheme, may wish to consider giving through the bank. I would encourage everyone to review the suitable process for their circumstances, please discuss with Tony Veal or Ron Wild should you require any further information.

### Charitable Work

St Margaret's has continued to support Christian Aid throughout the year, with representatives carrying out door collections in Christian Aid week, Christmas service collection and emergency appeals. From these collections, our representative Judith Morley has accounted for £1530.66p, which has been passed on to Christian Aid.

We have also supported Children's society, through home collection boxes and the Christingle Service. Kathy Guard our representative for Children's society has accounted for £1022 and passed this on to them.

In addition to this we have supported charities through our quarterly charity appeals which raised the following amounts –

Sife Fireside = £135.63

Caring for life = £120.07

Malawi = £124.21

Feed the minds = £132.13

£150 was also passed on to Narthex foodbank Sparkhill.

We thank everyone for their continued support with providing resources for St Margaret's to carry out its Ministry and Mission.

*Natalie Henderson*

*Treasurer*

# **St Margaret's Church – Annual Report 2017**

**PAROCHIAL CHURCH COUNCIL ST MARGARETS OLTON**

**FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 DECEMBER 2017**

**CHARITY NUMBER 1147836**

# St Margaret's Church – Annual Report 2017

PAROCHIAL CHURCH COUNCIL ST MARGARETS OLTON  
FOR THE YEAR ENDED 31 DECEMBER 2017  
CHARITY NUMBER 1147836

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## ADMINISTRATIVE DETAILS

Address of Charity	The Vicarage 5 Old Warwick Road Olton Solihull B92 7JU	
Charity number	1147836	
Trustees	J Morley P Twiddy S Paddock J Barnett A Hutton A Taylor B Robottom-Scott C Atkins M Dodgeon C Veal A Govier	C Taylor S Chandler D Wright R Plant J Chandler A Perkins R Wild L Coughlin M Pyne S Giles (resigned April 2017)
Reporting Accountants	Flint and Thompson Limited 1325A Stratford Road Hall Green Birmingham B28 9HH	

# St Margaret's Church – Annual Report 2017

PAROCHIAL CHURCH COUNCIL ST MARGARETS OLTON  
FOR THE YEAR ENDED 31 DECEMBER 2017  
CHARITY NUMBER 1147836

## Statement of Financial Activities and Income and Expenditure Account

	Note	General Funds £	Designated Funds £	Restricted Funds £	Endowment Funds £	Total Funds 2017 2016 £	
<b>Income and Endowments from</b>							
Voluntary Income-Donations		79,494	2,750	7,182	-	<b>89,426</b>	80,071
Income from Church Activities		10,902	1,643	110	-	<b>12,655</b>	15,832
Activities for generating funds		11,400	-	1,384	-	<b>12,784</b>	11,255
Income from Investments		187	-	-	-	<b>187</b>	575
<b>TOTAL INCOME</b>		<b>101,983</b>	<b>4,393</b>	<b>8,676</b>	-	<b>115,052</b>	<b>107,733</b>
<b>Expenditure on:</b>							
Raising funds		2,360	-	25	-	<b>2,385</b>	1,997
Charitable activities		109,625	1,643	2,999	-	<b>114,267</b>	116,510
<b>TOTAL EXPENDITURE</b>		<b>111,985</b>	<b>1,643</b>	<b>3,024</b>	-	<b>116,652</b>	<b>118,507</b>
Net income/(expenditure) before investment gains		(10,002)	2,750	5,652	-	<b>(1,600)</b>	(10,774)
Net gains on investments		3,948	-	-	-	<b>3,948</b>	6,342
<b>NET INCOME</b>		<b>(6,054)</b>	<b>2,750</b>	<b>5,652</b>	-	<b>2,348</b>	(4,432)
Transfers between funds		(865)	-	865	-	-	-
Net movement in funds		(6,919)	2,750	6,517	-	<b>2,348</b>	(4,432)
Total funds at 1 <sup>st</sup> January		45,172	3,625	36,554	-	<b>85,351</b>	89,783
<b>Total funds at 31<sup>st</sup> December</b>		<b>38,253</b>	<b>6,375</b>	<b>43,071</b>	-	<b>87,699</b>	<b>85,351</b>

# St Margaret's Church – Annual Report 2017

**PAROCHIAL CHURCH COUNCIL ST MARGARETS OLTON  
FOR THE YEAR ENDED 31 DECEMBER 2017  
CHARITY NUMBER 1147836  
BALANCE SHEET AT 31 DECEMBER 2017**

	Note	2017 £	2016 £
<b>Fixed Assets:</b>			
Investments		27,433	41,485
		<u>2,433</u>	<u>41,485</u>
<b>Current Assets:</b>			
Debtors		13,468	13,511
Short term deposits		41,163	27,977
Cash at bank and in hand		14,634	9,871
Stock of books and cards		84	45
		<u>69,349</u>	<u>51,404</u>
<b>Current Liabilities:</b>			
Creditors		(9,083)	(7,538)
<b>Net Current Assets</b>		<u>60,266</u>	<u>43,866</u>
<b>Total Net Assets</b>		<u>87,699</u>	<u>85,351</u>
<b>Represented by parish funds:</b>			
Unrestricted – General		38,253	45,172
Unrestricted – Designated		6,375	3,625
Restricted		43,071	36,554
<b>Total Church Funds</b>		<u>87,699</u>	<u>85,351</u>

The notes of pages 3 and 4 form part of these financial statements.

The financial statements were approved and authorised for issue by the Parochial Church council on 25<sup>th</sup> March 2018

Approved by the Parochial Church Council on 25<sup>th</sup> March 2018

And signed on its behalf by:

.....  
Natalie Henderson – Treasurer

.....  
Revd. Dominic Wright – Incumbent

# St Margaret's Church – Annual Report 2017

**PAROCHIAL CHURCH COUNCIL ST MARGARETS OLTON  
FOR THE YEAR ENDED 31 DECEMBER 2017  
CHARITY NUMBER 1147836**

## **1. Principal Accounting Policies**

Summary of significant accounting policies

### (a) General information and basis of preparation

St Margaret's Olton is a Parochial Church Council in England. The address of the registered office is given in the charity information on page 2 of these financial statements. The nature of the charity's operations and principal activities are for the advancement of the Church of England through worship and prayer, provision of pastoral care for people living in the parish, missionary and outreach work.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2015.

The charity has applied Update Bulletin 1 as published on 2 February 2016 and does not include a cash flow statement on the grounds that it is applying FRS 102 Section 1A.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest £1.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

# St Margaret's Church – Annual Report 2017

**PAROCHIAL CHURCH COUNCIL ST MARGARETS OLTON  
FOR THE YEAR ENDED 31 DECEMBER 2017  
CHARITY NUMBER 1147836  
NOTES TO THE FINANCIAL STATEMENTS**

## (b) Funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

## (c) Income recognition

All incoming resources are included in the Statement of Financial Activities (SoFA) when the charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably and it is probable that the income will be received.

For donations to be recognised the charity will have been notified of the amounts and the settlement date in writing. If there are conditions attached to the donation and this requires a level of performance before entitlement can be obtained then income is deferred until those conditions are fully met or the fulfilment of those conditions is within the control of the charity and it is probable that they will be fulfilled.

Donated facilities and donated professional services are recognised in income at their fair value when their economic benefit is probable, it can be measured reliably and the charity has control over the item. Fair value is determined on the basis of the value of the gift to the charity. For example the amount the charity would be willing to pay in the open market for such facilities and services. A corresponding amount is recognised in expenditure.

No amount is included in the financial statements for volunteer time in line with the SORP (FRS 102). Further detail is given in the Trustees' Annual Report.

Where practicable, gifts in kind donated for distribution to the beneficiaries of the charity are included in stock and donations in the financial statements upon receipt. If it is impracticable to assess the fair value at receipt or if the costs to undertake such a valuation outweigh any benefits, then the fair value is recognised as a component of donations when it is distributed and an equivalent amount recognised as charitable expenditure.



## St Margaret's Church – Annual Report 2017

Gifts in kind donated for resale are included at fair value, being the expected proceeds from sale less the expected costs of sale. Where estimating the fair value is practicable upon receipt it is recognised in stock and 'Income from other trading activities'. Upon sale, the value of the stock is charged against 'Income from other trading activities' and the proceeds are recognised as 'Income from other trading activities'. Where it is impracticable to fair value the items due to the volume of low value items they are not recognised in the financial statements until they are sold. This income is recognised within 'Income from other trading activities'.

Fixed asset gifts in kind are recognised when receivable and are included at fair value. They are not deferred over the life of the asset.

For legacies, entitlement is the earlier of the charity being notified of an impending distribution or the legacy being received. At this point income is recognised. On occasion legacies will be notified to the charity however it is not possible to measure the amount expected to be distributed. On these occasions, the legacy is treated as a contingent asset and disclosed.

Income from trading activities includes income earned from fundraising events and trading activities to raise funds for the charity. Income is received in exchange for supplying goods and services in order to raise funds and is recognised when entitlement has occurred.

Investment income is earned through holding assets for investment purposes such as shares and property. It includes dividends, interest and rent. Where it is not practicable to identify investment management costs incurred within a scheme with reasonable accuracy the investment income is reported net of these costs. It is included when the amount can be measured reliably. Interest income is recognised using the effective interest method and dividend and rent income is recognised as the charity's right to receive payment is established.

Other income includes the conversion of endowment funds into income which arises when capital funds are released to an income fund from expendable endowments or when a charity has authority to adopt a total return approach to its permanent endowment fund. It also includes other income such as gains on disposals of tangible fixed assets.

### (d) Expenditure recognition

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required and the amount of the obligation can be measured reliably. It is categorised under the following headings:

Costs of raising funds includes expenses relating to fundraising events

Expenditure on charitable activities includes diocesan fees, worship costs and church upkeep

# St Margaret's Church – Annual Report 2017

**PAROCHIAL CHURCH COUNCIL ST MARGARETS OLTON  
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NOTES TO THE FINANCIAL STATEMENTS**

Other expenditure represents those items not falling into the categories above.

Irrecoverable VAT is charged as an expense against the activity for which expenditure arose.

Grants payable to third parties are within the charitable objectives. Where unconditional grants are offered, this is accrued as soon as the recipient is notified of the grant, as this gives rise to a reasonable expectation that the recipient will receive the grants. Where grants are conditional relating to performance then the grant is only accrued when any unfulfilled conditions are outside of the control of the PCC.

#### (e) Support costs allocation

Support costs are those that assist the work of the charity but do not directly represent charitable activities and include office costs, governance costs, administrative payroll costs. They are incurred directly in support of expenditure on the objects of the PCC.

Fund-raising costs are those incurred in seeking voluntary contributions and do not include the costs of disseminating information in support of the charitable activities.

#### (f) Fixed assets

##### Consecrated property and buildings and movable church furnishings

Consecrated and beneficed property of any kind is excluded from the account by s.96 (2) (a) of the Charities Act 1993.

Movable church furnishings held by the Vicar and Churchwardens on special trust for the PCC, and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the church's inventory which can be inspected (at any reasonable time). For inalienable property acquired prior to 2001 there is insufficient cost information available and therefore such assets are not valued in the accounts. Items acquired since 1 January 2001 have been capitalised and depreciated in the accounts over their currently anticipated useful economic life (usually 4 years unless otherwise stated) on a straight-line basis.

All expenditure incurred in the year on consecrated or beneficed buildings, individual items under £2000 or on the repair of movable church furnishings acquired before 1 January 2001 is written off.

# St Margaret's Church – Annual Report 2017

## PAROCHIAL CHURCH COUNCIL ST MARGARETS OLTON

FOR THE YEAR ENDED 31 DECEMBER 2017

CHARITY NUMBER 1147836

### NOTES TO THE FINANCIAL STATEMENTS

Income	Unrestrict ed General Funds £	Restrict ed Funds £	TOTAL 2017 £	Unrestrict ed General Funds £	Restrict ed Funds £	TOTAL 2016 £
<b>Voluntary Income - Donations</b>						
Planned giving	33,138	240	<b>33,378</b>	35,936	240	<b>36,176</b>
Collections at services	22,991	3,092	<b>26,083</b>	24,752	2,272	<b>27,024</b>
Other tax Efficient Giving	4,769	-	<b>4,769</b>	-	-	-
Sundry donations	5,560	3,850	<b>9,350</b>	1,262	-	<b>1,262</b>
Legacy	-	-	-	1,000	-	<b>1,000</b>
Gift Aid recovered	15,846	-	<b>15,846</b>	14,020	589	<b>14,609</b>
	<b>82,244</b>	<b>7,182</b>	<b>89,426</b>	<b>76,970</b>	<b>3,101</b>	<b>80,071</b>
<b>Income from Church Activities</b>						
Fees for weddings and funerals	3,329	-	<b>3,329</b>	4,859	-	<b>4,859</b>
Church Centre lettings	7,212	-	<b>7,212</b>	8,696	-	<b>8,696</b>
Sale of Books and Cards	243	-	<b>243</b>	-	-	-
Other incoming resources	1,761	110	<b>1,871</b>	1,462	815	<b>2,277</b>
	<b>12,545</b>	<b>110</b>	<b>12,655</b>	<b>15,017</b>	<b>815</b>	<b>15,832</b>
<b>Activities for Generated funds</b>						
Parish Magazine	1,432	-	<b>1,432</b>	1,774	-	<b>1,774</b>
Summer and Christmas fete	5,288	-	<b>5,288</b>	5,066	-	<b>5,066</b>
Fundraising events	4,680	1,384	<b>6,064</b>	2,340	2,075	<b>4,415</b>
	<b>11,400</b>	<b>1,384</b>	<b>12,784</b>	<b>9,180</b>	<b>2,075</b>	<b>11,255</b>
<b>Investments</b>						
Dividends on CBF Funds	87	-	<b>87</b>	496	-	<b>496</b>
Bank and CBF interest	100	-	<b>100</b>	79	-	<b>79</b>
	<b>187</b>	<b>-</b>	<b>187</b>	<b>575</b>	<b>-</b>	<b>575</b>
<b>Total Income</b>	<b>106,376</b>	<b>8,676</b>	<b>115,052</b>	<b>101,741</b>	<b>5,991</b>	<b>107,733</b>

# St Margaret's Church – Annual Report 2017

**PAROCHIAL CHURCH COUNCIL ST MARGARETS OLTON**

**FOR THE YEAR ENDED 31 DECEMBER 2017**

**CHARITY NUMBER 1147836**

**NOTES TO THE FINANCIAL STATEMENTS**

Expenditure	Unrestricted	Restricted	TOTAL	Unrestricted	Restricted	TOTAL
	General Funds	Funds	2017	General Funds	Funds	2016
	£	£	£	£	£	£
<b>Raising Funds:</b>						
Coffee and refreshments	872	25	897	1,036	-	1,036
Fundraising Costs	1,234	-	1,234	961	-	961
Cost of Stewardship	254	-	254	-	-	-
	<b>2,360</b>	<b>25</b>	<b>2,385</b>	<b>1,997</b>	<b>-</b>	<b>1,997</b>
<b>Charitable Activities:</b>						
<i><b>Resourcing Ministry</b></i>						
Diocesan Parish share	68,976	-	68,976	68,276	-	68,276
Clergy Expenses	793	-	793	190	-	190
Organ Inspection	384	384	768	312	384	696
Organist and Choir	6,990	-	6,990	7,623	-	7,623
Costs of services	1,437	918	2,355	1,116	1,006	2,122
Church Building running costs	10,626	-	10,626	8,546	-	8,546
Church repairs and maintenance	3,398	-	3,398	5,555	-	5,555
Hall running costs	7,752	-	7,752	9,051	-	9,051
Vicarage Running costs	-	-	-	757	-	757
Stock of books and cards	283	-	283	-	-	-
Printing and stationary	1,392	-	1,392	2,249	-	2,249
Parish magazine costs	432	-	432	1,214	-	1,214
Bank Charges	64	-	64	-	-	-
Support for resourcing ministry	5,523	-	5,523	2,440	-	2,440
	<b>108,050</b>	<b>1,302</b>	<b>109,352</b>	<b>107,329</b>	<b>1,390</b>	<b>108,719</b>

## St Margaret's Church – Annual Report 2017

### ***Resourcing Mission***

Resources – Youth Work	-	570	570	-	1,862	1,862
Church Excursions	-	1,127	1,127	-	-	-
St Margaret's School grant	2,000	-	2,000	2,000	-	2,000
Missionary and Charitable giving	1,218	-	1,218	-	-	-
Ex-grata payment	-	-	-	1,221	-	1,221
Support for resourcing mission	-	-	-	2,708	-	2,708
	<b>3,218</b>	<b>1,697</b>	<b>4,915</b>	<b>5,929</b>	<b>1,862</b>	<b>7,791</b>
	<b>111,268</b>	<b>2,999</b>	<b>114,267</b>	<b>113,258</b>	<b>3,252</b>	<b>116,510</b>
<b>Total Expenditure</b>	<b>113,628</b>	<b>3,024</b>	<b>116,652</b>	<b>115,255</b>	<b>3,252</b>	<b>118,507</b>

# St Margaret's Church – Annual Report 2017

FOR THE YEAR ENDED 31 DECEMBER 2017

CHARITY NUMBER 1147836

NOTES TO THE FINANCIAL STATEMENTS

## 2. Investments

	As at 1 January 2017	Purchases	Disposals	Change in market value	As at 31 December 2017
	£	£	£	£	£
CCLA Investment Fund	39,026		18,000	3,726	24,752
CLA Income Fund	2,459	-	-	222	2,681
	<b>41,485</b>	<b>-</b>	<b>18,000</b>	<b>3,948</b>	<b>27,433</b>

Investments are at market value.

## 3. Debtors

Receivable within one year:

	2017	2016
	£	£
Gift Aid Recoverable	10,521	11,428
<b>Prepayments:</b>		
Insurance	1,362	1,323
Photocopier finance	-	-
Parish Magazine Advertising	162	200
Music Licence	266	261
	1,790	1,784
Hall lettings	524	299
Bank Deposits	633	-
	<b>13,468</b>	<b>13,511</b>

## 4. Creditors

Amounts falling due within one year:

	2017	2016
	£	£
Accountancy and financial services	840	840
Utilities	738	-
Uncleared Cheques	7,415	6,365
PAYE	-	133
Wedding Deposits	90	200
	<b>9,083</b>	<b>7,538</b>

PAROCHIAL CHURCH COUNCIL ST MARGARETS OLTON

# St Margaret's Church – Annual Report 2017

FOR THE YEAR ENDED 31 DECEMBER 2017

CHARITY NUMBER 1147836

NOTES TO THE FINANCIAL STATEMENTS

## 5. Staff Costs

	2017 £	2016 £
Wages and Salaries	6,811	6,601
Social Security Costs	-	-
Pension Contributions	-	-
	<u>6,811</u>	<u>6,601</u>

During the year the PCC employed a Parish Administrator and a cleaner, no payments were large enough to attract either social security or employer pension contributions no employees were paid in excess of £60,000. No Trustees received any remuneration during the year.

## 6. Movements in Funds

	01-Jan- 17 £	Incom e £	Expenditu re £	Transfe rs £	Capital Moveme nts £	31-Dec- 17 £
<b>Restricted Fund</b>						
Organ	31,778	3,332	384	805	-	35,531
Bread and Wine	2,022	-	918	4	-	1,108
Toilet Fund	-	3,850	-	25	-	3,875
Junior Church	2,123	1,384	1,662	31	-	1,876
Youth Group	631	110	60	-	-	681
	<u>36,554</u>	<u>8,676</u>	<u>3,024</u>	<u>865</u>	-	<u>43,071</u>
<b>Unrestricted Funds Designated Funds</b>						
Appeals	-	1,643	1,643	-	-	-
Buildings Fund	2,625	2,750	-	-	-	5,375
Legacy Donation	1,000	-	-	-	-	1,000

## St Margaret's Church – Annual Report 2017

<b>General Fund</b>	45,172	101,983	112,285	(865)	3,948	38,253
	<hr/>					
	48,797	106,376	113,928	(865)	3,948	44,328
<b>TOTAL FUNDS</b>	<b>85,351</b>	<b>115,352</b>	<b>116,652</b>	<b>-</b>	<b>3,948</b>	<b>87,699</b>



# St Margaret's Church – Annual Report 2017

**PAROCHIAL CHURCH COUNCIL ST MARGARETS OLTON  
FOR THE YEAR ENDED 31 DECEMBER 2017  
CHARITY NUMBER 1147836  
NOTES TO THE FINANCIAL STATEMENTS**

**7. Analysis of Net Assets by Fund**

	<b>Unrestricted general funds £</b>	<b>Unrestricted designated fund £</b>	<b>Restricted fund £</b>	<b>Endowment fund £</b>	<b>Total 2017 £</b>	<b>Total 2016 £</b>
Investments	24,808	2,625	-	-	27,433	41,485
Debtors due within one year	13,468	-	-	-	13,468	13,511
Short term deposits	-	-	41,163	-	41,163	27,977
Cash at bank	8,976	3,750	1,908	-	14,634	9,871
Stock of books and cards	84	-	-	-	84	45
Creditors due within one year	(9,083)	-	-	-	(9,083)	(7,538)
	<b>38,953</b>	<b>6,375</b>	<b>43,071</b>	<b>-</b>	<b>87,399</b>	<b>85,351</b>

**8. Independent Examiner**

	<b>2017 £</b>	<b>2016 £</b>
Payment to Independent Examiner	840	840