

# Trustees' Annual Report for the period

Period start date				Period end date			
From	01	09	2016	To	31	08	2017

## Section A Reference and administration details

Charity name Mere Green 0-5

Other names charity is known by

Registered charity number (if any) 1019905

Charity's principal address Mere Green Library & Community Centre

30A Mere Green Road

Sutton Coldfield

Postcode

B75 5BT

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Gemma Darlow	Chair		Family members of Mere Green 0-5 (parents/carers who attend Mere Green 0-5 Pre-School and/or Mere Green 0-5 Stay & Play group) elect the Management Committee members (trustees).at the AGM by majority vote.
2	Jill Noor	Treasurer		
3	Helen Holdsworth	Secretary		
4	Jenny Marsh			
5	Nina Pole			
6	Nancy Blackmore			
7	Laura Forrester			
8	Tracey Morris			
9	Nicola Bennett		01/09/16 – 11/01/17	Up to 3 further co-opted committee members can be join the management committee part way through the year. They are accepted onto the committee by a committee member vote at a regular committee meeting.
10				
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### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

## Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

## Name of chief executive or names of senior staff members (Optional information)

Jenny Marsh (Pre-School Manager)

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document  
(eg. trust deed, constitution)

Constitution dated August 2016

How the charity is constituted  
(eg. trust, association, company)

Association

Trustee selection methods  
(eg. appointed by, elected by)

Trustees elected by members vote at AGM or

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

We follow the Pre-School Learning Alliance Constitution and tend to follow their policies and procedures for recruitment and training

The pre-school is managed by the management committee which is made up of parents and carers of children who use or have used the charities services, who volunteer to this role. The management committee employ paid qualified staff to run the pre-school and stay & play group.

We are registered with OFSTED and are regularly inspected. We were rated outstanding at our last inspection in April 2014

Systems, policies and procedures are reviewed and updated as required.

Risk assessments are carried out for all eventualities. Decisions and policies are made and cascaded to all staff and parents/carers.

## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

The aim of Mere Green 0-5 is to enhance the development and education of pre-school age children, by providing a safe environment in which to learn and play.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

Mere Green 0-5 runs a preschool playgroup open to children from the age of 2 to 5. This operates every morning, Monday to Friday, with additional sessions on Wednesday and Friday afternoons for children in the pre-school year.

We also run a Stay & Play group with sessions open to children from 0-3 and their parents/carers.

Mere Green 0-5 promotes early education in line with the Early Years Foundation Stage profile and has been rated as outstanding by OFSTED.

In setting our objectives and planning our activities our trustees have given careful consideration to the charity commissions general guidance on public benefit.

**Additional details of objectives and activities (Optional information)**

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

We are successfully operating with an elected committee of volunteer members.

Government Early Education Entitlement Funding enables us to employ staff who work closely with the committee to provide an OFSTED outstanding community pre-school.

Volunteers work closely with staff to provide a safe stimulating environment for all children and adults. Together, volunteers and staff, continually evaluate and grow to ensure the setting provides the very best care for the children, their families and the community.

**Summary of the main achievements of the charity during the year**

Fundraising events during the year raised: £2169

Stay & Play sessions have continued to very popular and some weeks the service has to turn people away because the room is at capacity. Attending toddler sessions such as ours helps to teach children the types of routines they will encounter at school, as well as given them a wide variety of play opportunities, including role play, messy play and physical play. This helps with cognitive development and social skills.

Our preschool is also very popular, with all places being utilised during 2016/17. We are proud of the wide range of play and learning activities provided at our preschool. We plan activities based upon the Early Years Foundation Stage Profile and the individual needs and interests of our children. We operate from a room within a community centre. As we don't have exclusive use of the room, we need to reinvent the space every day, which gives us an excellent opportunity to vary the activities we offer. We are fortunate to have a fantastic outdoor play area, provided from fundraising activity in past years. Our children have a wide range of activities they can undertake outside.

Behaviour at our sessions is generally excellent, which is testament to the structure of the sessions and our excellent staff. Our view, and that of their parents, is that when the children leave 0-5 to start school they are school ready, thanks to their experiences at Mere Green 0-5.

There have been no serious incidents to report during this period.

Registered number  
1019905

**MERE GREEN 0-5 REGISTERED CHARITY NO 1019905**

**Report and Accounts**

**31 August 2017**

**MERE GREEN 0-5 REGISTERED CHARITY NO 1019905**  
**Report and accounts**  
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**MERE GREEN 0-5 REGISTERED CHARITY NO 1019905**  
**Company Information**

**Accountants**

KATHY O DONNELL FCCA MAAT  
35 HILL LANE  
BASSETTS POLE  
SUTTON COLDFIELD  
W MIDLANDS  
B75 6LE

1019905

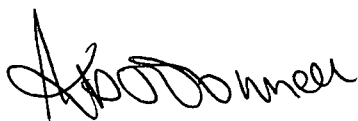
**MERE GREEN 0-5 REGISTERED CHARITY NO 1019905**  
**Accountants' Report**

**Accountants' report to the directors of**  
**MERE GREEN 0-5 REGISTERED CHARITY NO 1019905**

You consider that the company is exempt from an audit for the year ended 31 August 2017. You have acknowledged, on the balance sheet, your responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts. These responsibilities include preparing accounts that give a true and fair view of the state of affairs of the company at the end of the financial year and of its profit or loss for the financial year.

In accordance with your instructions, we have prepared the accounts which comprise the Profit and Loss Account, the Balance Sheet, the Statement of Changes in Equity and the related notes from the accounting records of the company and on the basis of information and explanations you have given to us.

We have not carried out an audit or any other review, and consequently we do not express any opinion on these accounts.



**KATHY O DONNELL FCCA MAAT**  
**Chartered Certified Accountants**

**35 HILL LANE**  
**BASSETTS POLE**  
**SUTTON COLDFIELD**  
**W MIDLANDS**  
**B75 6LE**

**30 April 2017**



**MERE GREEN 0-5 REGISTERED CHARITY NO 1019905**  
**Profit and Loss Account**  
**for the year ended 31 August 2017**

	<b>2017</b>	<b>2016</b>
	<b>1</b>	<b>1</b>
Donations -Other	-	12
Toddlers Income	4,527	5,274
Pre School Income	71,978	70,290
Voucher Income	2,778	1,934
Fund raising -Photos	940	920
Fund raising -Easy Fund	100	65
Fund raising -Fashion Show	-	721
Fund raising -First Aid	180	-
Fund raising -Cakes etc	622	319
Fund raising -Pamper Evening	-	14
Fund raising -Raffles	-	452
Fund raising -Sponsored Obstacle	610	-
Fund raising -All my own	687	690
Fund raising -Nearly new	397	319
Fund raising -Uniforms	105	80
Fund raising -Bridal Fair	-	304
Fund raising -Toddlers	-	25
Fund raising - Other	-	-
Sundry Income	3,323	892
Income - Fruit	635	619
<b>Total Income</b>	<b>86,882</b>	<b>82,930</b>
Interest Recd Gross	8	14
<b>Gross Income</b>	<b>86,890</b>	<b>82,944</b>
Administration expenses	893	167
Canteen expenses	195	123
Centre Expenses	4	102
Consumable equipment	209	32
Consummables	-	-
Fund raising -Easy Fund	-	-
Fund raising -Fashion Show	-	202
Fund raising -Photos	644	644
Fund raising -Cakes etc	-	30
Fund raising -Parties	34	17
Fund raising -Raffles	-	35
Fund raising -Pheonix cards	-	-
Fund raising -First Aid	180	-
Fund raising -All my Own work	519	553
Fund raising -Uniforms	95	224
Fund raising -Pamper Evening	-	38
Fund raising -Toddlers	-	-
Fund raising - Other	90	574
Consummables - Fruit	266	450
Pre School expenses	-	-
Toddlers expenses	602	195
General adminstration exps	23	-

**MERE GREEN 0-5 REGISTERED CHARITY NO 1019905****Profit and Loss Account****for the year ended 31 August 2017**

CRB checks	377	150
Consummables	1,930	2,004
Printing Postage & stationery	194	94
Wages Pre School	57,776	54,120
Wages Toddlers	3,899	3,340
Rent Pre School	7,685	8,597
Ofstead registration	50	50
Insurance	936	920
Training	95	135
Accounts charge	370	100
Depreciation	1,349	913
Sundries	3,356	5
-	-	-
Total Expenses	81,771	73,814
<b>Profit for the financial year</b>	9,130	6,885
-	-	-
<b>Profit for the financial year</b>	<u>5,119</u>	<u>9,130</u>

**MERE GREEN 0-5 REGISTERED CHARITY NO 1019905****Registered number:** 1019905**Balance Sheet****as at 31 August 2017**

	Notes	2017 1	2016 1
<b>Fixed assets</b>			
Tangible assets	2	1,735	3,083
<b>Current assets</b>			
Stocks	20	20	
Cash at bank and in hand	45,462	38,914	
	45,482	38,934	
<b>Creditors: amounts falling due within one year</b>	4	(100)	(100)
<b>Net current assets</b>		45,382	38,834
<b>Net assets</b>		47,117	41,917
<b>Capital and reserves</b>			
Profit and loss account		47,117	41,998
<b>Capital Account</b>		47,117	41,917

Treasurer

Approved by the board on 30 April 2017

**MERE GREEN 0-5 REGISTERED CHARITY NO 1019905**  
**Statement of Changes in Equity**  
**for the year ended 31 August 2017**

	Share capital	Share premium	Re- valuation reserve	Profit and loss account	Total
	1	1	1	1	1
<b>At 1 September 2015</b>	-	-	-	32,868	32,868
Profit for the financial year				9,049	9,049
Gain on revaluation of land and buildings			-		-
Deferred taxation arising on the revaluation of land and buildings			-		-
Other comprehensive income for the financial year	-	-	-	-	-
Total comprehensive income for the financial year	-	-	-	9,049	9,049
Dividends				-	-
Shares issued	-	-			-
Shares redeemed	-				-
<b>At 31 August 2016</b>	-	-	-	41,917	41,917
Correction of prior year errors				-	-
Effect of retrospective changes in accounting policies				-	-
<b>At 31 August 2016 as restated</b>	-	-	-	41,917	41,917
<b>At 1 September 2016</b>	-	-	-	41,998	41,998
Profit for the financial year				5,119	5,119
Gain on revaluation of land and buildings			-		-
Deferred taxation arising on the revaluation of land and buildings			-		-
Other comprehensive income for the financial year	-	-	-	-	-
Total comprehensive income for the financial year	-	-	-	5,119	5,119
Dividends				-	-
Shares issued	-	-			-
Shares redeemed	-				-
<b>At 31 August 2017</b>	-	-	-	47,117	47,117

# **MERE GREEN 0-5 REGISTERED CHARITY NO 1019905**

## **Notes to the Accounts**

**for the year ended 31 August 2017**

### **1 Accounting policies**

#### ***Basis of preparation***

The accounts have been prepared under the historical cost convention and in accordance with FRS 102, The Financial Reporting Standard applicable in the UK and Republic of Ireland (as applied to small entities by section 1A of the standard).

#### ***Turnover***

Turnover is measured at the fair value of the consideration received or receivable, net of discounts and value added taxes. Turnover includes revenue earned from the sale of goods and from the rendering of services. Turnover from the sale of goods is recognised when the significant risks and rewards of ownership of the goods have transferred to the buyer. Turnover from the rendering of services is recognised by reference to the stage of completion of the contract. The stage of completion of a contract is measured by comparing the costs incurred for work performed to date to the total estimated contract costs.

#### ***Tangible fixed assets***

Tangible fixed assets are measured at cost less accumulative depreciation and any accumulative impairment losses. Depreciation is provided on all tangible fixed assets, other than freehold land, at rates calculated to write off the cost, less estimated residual value, of each asset evenly over its expected useful life, as follows:

Plant and machinery	over 5 years
Fixtures, fittings, tools and equipment	over 5 years

#### ***Stocks***

Stocks are measured at the lower of cost and estimated selling price less costs to complete and sell. Cost is determined using the first in first out method. The carrying amount of stock sold is recognised as an expense in the period in which the related revenue is recognised.

#### ***Debtors***

Short term debtors are measured at transaction price (which is usually the invoice price), less any impairment losses for bad and doubtful debts. Loans and other financial assets are initially recognised at transaction price including any transaction costs and subsequently measured at amortised cost determined using the effective interest method, less any impairment losses for bad and doubtful debts.

#### ***Creditors***

Short term creditors are measured at transaction price (which is usually the invoice price). Loans and other financial liabilities are initially recognised at transaction price net of any transaction costs and subsequently measured at amortised cost determined using the effective interest method.

#### ***Taxation***

**MERE GREEN 0-5 REGISTERED CHARITY NO 1019905****Notes to the Accounts****for the year ended 31 August 2017**

A current tax liability is recognised for the tax payable on the taxable profit of the current and past periods. A current tax asset is recognised in respect of a tax loss that can be carried back to recover tax paid in a previous period. Deferred tax is recognised in respect of all timing differences between the recognition of income and expenses in the financial statements and their inclusion in tax assessments. Unrelieved tax losses and other deferred tax assets are recognised only to the extent that it is probable that they will be recovered against the reversal of deferred tax liabilities or other future taxable profits. Deferred tax is measured using the tax rates and laws that have been enacted or substantively enacted by the reporting date and that are expected to apply to the reversal of the timing difference, except for revalued land and investment property where the tax rate that applies to the sale of the asset is used. Current and deferred tax assets and liabilities are not discounted.

**Provisions**

Provisions (ie liabilities of uncertain timing or amount) are recognised when there is an obligation at the reporting date as a result of a past event, it is probable that economic benefit will be transferred to settle the obligation and the amount of the obligation can be estimated reliably.

**2 Tangible fixed assets****1**

Goodwill:

**Cost**

At 1 September 2016	28,132
At 31 August 2017	<u>28,132</u>

**Amortisation**

At 1 September 2016	25,048
Provided during the year	1,349
At 31 August 2017	<u>26,397</u>

**Net book value**

At 31 August 2017	<u>1,735</u>
At 31 August 2016	<u>3,084</u>

Goodwill is being written off in equal annual instalments over its estimated economic life of 5 years.

**4 Creditors: amounts falling due within one year****2017****2016****1****1**

Bank loans and overdrafts

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Obligations under finance lease and hire purchase contracts

-

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100100**5 Other information**

**MERE GREEN 0-5 REGISTERED CHARITY NO 1019905**  
**Notes to the Accounts**  
**for the year ended 31 August 2017**

MERE GREEN 0-5 REGISTERED CHARITY NO 1019905