

Receipts and payments accounts

CC16a

For the period
fromPeriod start date
1st November 2016

To

Period end date
31st October 2017

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Hall hire	26,189	-	-	26,189	24,028
Events	14,158	-	-	14,158	12,505
Membership fees	257	-	-	257	385
Grants & receipts - Singing for the Mind	-	3,481	-	3,481	4,842
Donations and other grants	100	2,188	-	2,288	231
Other receipts	33	522	-	555	134
Sub total (Gross income for AR)	40,738	6,189	-	46,927	41,923
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	40,738	6,189	-	46,927	41,923
A3 Payments					
Events	10,005	-	-	10,005	9,140
Town Centre Improvement Project	-	-	-	-	885
Insurance	568	-	-	568	506
Utilities including telephone	9,174	-	-	9,174	803
Cleaning	1,678	-	-	1,678	1,358
Stationary	533	-	-	533	1,232
Licences, Exam Fees & Training	434	44	-	478	237
GM Nethercote Centre Maintenance	2,803	-	-	2,803	2,335
Advertising	310	-	-	310	300
Sundries	65	340	-	425	133
Kitchenware, equipment installation and maintenance	1,088	587	-	1,675	2,539
Salary & related costs	16,519	-	-	16,519	15,121
Projects	860	-	-	860	272
Singing for the Mind	-	2,804	-	2,804	3,111
Sub total	43,834	3,675	-	47,709	37,774
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	43,834	3,675	-	47,709	37,774
Net of receipts/payments	- 3,096	2,314	-	782	4,149
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	18,062	4,754	-	22,816	18,667
Cash funds this year end	14,966	7,068	-	22,034	22,816

Section B Statement of assets and liabilities at the end of the period

		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	HSBC Current Account	6,963	2,368	-
	HSBC Deposit Account	7,850	4,712	-
	Cash	53	-	-
	Total cash funds	14,966	7,080	-
	(agree balances with receipts and payments account(s))			

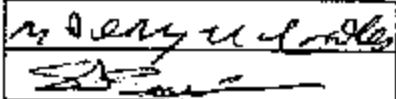

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	FilmBark deposit	150	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Equipment		-	NIL
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Utilities via HCC October 2017	Unrestricted	-	when invoiced
	HMRC - tax and NI	Unrestricted	-	1st January 2018
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	M. DENYSE COLES	19.1.18
	SANDRA J SMITH	19/1/18

Independent Examiner's Report to the Trustees of Whitchurch Association (Charity No 1118993)

I report on the accounts of the Whitchurch Association for the year ended 31 October 2017, which are set out on pages 1 to 2.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes a consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matter has come to my attention which gives me cause to believe that, in any material respect:

- accounting records were not kept in accordance with 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Name: WJ AIKEN

Relevant professional qualification or body: ACA

Address: 55 Lynch Hill Park, Whitchurch RG28 7NF

Date: 22 January 2018



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 1	Month 11	Year 2016		Day 31	Month 10	Year 2017

Reference and administration details

Charity name	The Whitchurch Association
Other names charity is known by	None
Registered charity number (if any)	1118993
Charity's principal address	The Gill Nethercott Centre Winchester St WHITCHURCH Hants Postcode RG28 7HP

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Denyse Coles	Chair		
2	John Mariner			
3	Sandra Smith	Treasurer		
4	Barry Jackman			
5	Jackie Browne			
6	Morwenna Collins			Associate members representative
7	Brian Bent	Members Secretary		
8	Barry Carter			
9	Russell Bainbridge		Until 28.02.17	
10	Jean Watts			

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
Cathy Burt	
Paul Nethercott	

Names and addresses of advisers (Optional information)

Type of advisor	Name	Address
Borough Council advisor	Clive Fortune	Basingstoke and Deane BC

Name of chief executive or names of senior staff members (Optional information)

Sarah Castle – Community Centre manager (From 6th June 2009 to 28 February 2017)
 Julia Trinder – Community Centre Manager (From 1st March 2017)

Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Appointed by invitation during the year, elected annually

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- Policies and procedures adopted for the induction and training of trustees.
- The charity's organisational structure and any wider network with which the charity works.
- Relationship with any related parties.
- Trustees' consideration of major risks and the system and procedures to manage them.

Objectives and activities

Summary of the objects of the charity set out in its governing document

Promote the benefit of the inhabitants of the parish of Whitchurch and the surrounding hamlets of Litchfield, Woodcott, Tufton, Dunley, Laverstoke, Freefolk and Hurstbourne Priors without distinction of sex, sexual orientation, race or of political, religious or other opinions, by associating together the inhabitants and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for the inhabitants.

Secure the preservation, protection, development and improvement of features of historic or public interest and to promote high standards of planning and architecture.

Summary of the main activities in relation to these objects

Establish, or secure the establishment of, a Community Centre and to maintain and manage the same.
Provision of a suitable venue for public hire, and the organisation of events for public attendance. Management of the use and maintenance of the fabric of the centre, in co-operation with the Whitchurch Library (shared occupancy), while increasing the internal facilities. Managing the town website www.whitchurch.org.uk Raising the profile and quality of the Association by maintaining the Visible Difference scheme standards. Promoting tourism in the town and to the local area. Securing facilities to enhance the well-being of the town's inhabitants.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- Policy on grantmaking
- Policy programme related investment
- Contribution made by Volunteers

Achievements and performance

Achievements and performance

Summary of the main achievements of the charity during the year

The WA continues to manage the community website www.whitchurch.org.uk, which it has run since its launch in April 2010, and which continues to grow. It is the only website for the town that encourages participation from all local businesses and groups and is run by the community for the community. It has been upgraded during the year.

The Association actively works with its neighbour, Whitchurch Silk Mill, on planning activities.

The Gill Nethercott Centre has continued to maintain its hire target by actively encouraging business hires and introducing new services. A new manager has been recruited and trained, introducing an increasingly varied programme of activities. The wider community is served from mums and babies through to the elderly and those with dementia.

Tourist promotion

The "Walkers are Welcome" national town network is a community led scheme endorsed by the Ramblers Association and Visit England to help raise the profile of towns and parishes that have excellent walking opportunities, but lack the high profile of the national parks and tourist hotspots.

End of year report submitted and rated at Green in all sections (the highest level in a traffic light assessment system). Acted as a Walkers are Welcome mentor in 2017. Coverage via a new website www.whitchurchwalks.net, which links to the town website and has its own Facebook page. This promotes tourism to the town with information on accommodation, shops, pubs and cafes and local transport links. Publicity via North Wessex Downs AONB and Hampshire Life magazine and being speakers at the North Wessex Downs Annual Forum. Bus walks have been created with Stagecoach South support. Fly tipping reported to Basingstoke and Deane Borough Council, and litter picking walks carried out. Volunteers have assisted the North Hampshire Access team to install kissing gates to replace stiles to improve countryside access. Our work on this initiative is supported by Whitchurch Town Council.

Well-being of the town's inhabitants

Heart Defibrillators – discussions with the GP's surgery regarding funding has resulted in an additional defibrillator being installed outside one of the nursing homes. The Association has also provided two extra defibrillators in external boxes to the north and east of the town through grant applications and donations. Two training sessions in CPR and defibrillator use have been run with over 40 people attending.

Financial review

Brief statement of the charity's policy on reserves

Sufficient reserves are maintained to cover planned expenditure and anticipated costs. There is a reserves policy. As at May 2015 the estimated level of reserves required is £9,000 (the target). If reserves vary from this target by plus or minus 10% the Trustees should review and justify the difference and if appropriate revise the target.

Details of any funds materially in deficit

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Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- The charity's principal sources of funds (including any fundraising).
- How expenditure has supported the key objectives of the charity.
- Investment policy and objectives including any ethical investment policy adopted.

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Other optional information

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Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

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Full name(s)

Margaret Denyse Coles	
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Position (eg secretary, chair, etc)

Chair	
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Date

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