

## **Trustees annual report of**

**The Parochial Church Council of the Ecclesiastical Parish of**

# **St Helen's Church, Ore**

**St Helen's Church, Church Office, 311 The Ridge, Hastings TN34 2RA**

**Registered Charity no. 1131079**

**For the year ended 31 December 2017**

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**Website: [www.sthelens-ore.org.uk](http://www.sthelens-ore.org.uk)**

**Incumbent: The Rev Paul Parks, St Helen's Rectory, 23 Ore Place, Hastings, TN34 2LR**

**Independent Examiner: Mrs Rowena T K Walsh FCCA. 39 High Street, Battle TN33 0EE**

**Bankers: National Westminster Bank, Havelock Road, Hastings TN34 1GW**

# **St Helen's, Ore**

## **Trustees Annual Report for 2017**

Please note that since May 2017 Revd. Parks, Rector of St Helen's & St Barnabas, has stepped back temporarily from his Parish responsibilities at the request of the Bishop of Chichester.

### **Our aims and purposes as a charity**

The PCC has the responsibility of :

- The promotion of the gospel of the Lord Jesus Christ according to the doctrines and practices of the Church of England;
- Promoting in the parish the whole mission of the church, pastoral, social, evangelistic and, ecumenical.
- Developing our vision to be a healing community, loving like Jesus; growing His Kingdom in our families, church life, town, nation and world.
- Practical support and care for people in the parish, from the youngest to the eldest, irrespective of level of need or, ability to pay;
- Providing financial support those in need and, to other organisations with similar objectives.

### **What we planned to do to achieve our charitable objectives**

When planning our activities for the year the PCC have considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on 'charities for the advancement of religion'.

For 2017 we discussed and planned the following objectives and activities to fulfil our aims:

- Enabling as many people as possible to worship at our church;
- Enabling as many people as possible to become part of our parish community;
- Teaching, baptising and nurturing new and existing believers;
- Maintaining an overview of worship throughout the parish;
- Considering how services can involve all of the groups that live within the parish;
- Putting faith into practice, through prayer and scripture, music and sacrament;
- Offering worship and prayer, learning about the Gospel, in small group situations;
- Assisting people from all walks of life to develop their knowledge of, and trust in, Jesus;
- Provision of pastoral care for people living in the parish;
- Providing assistance to the poor and needy of the parish;
- Giving grants to missionary organisations;
- Reaching out to the unchurched through our monthly Lunch Club, Holiday Clubs for primary age children and a mission to people in part of the Parish. The fortnightly Friendship group in Hastings Court (the nursing home opposite St Helen's) is taking a break at the moment but it is hoped to restart this in 2018.
- Maintaining the fabric of the church building.

## **What we achieved and how we affected beneficiaries' lives**

### ***Attendance at worship***

The church family welcomes visitors from within as well as outside the parish boundary. Visitors attend by personal choice and, it is our great pleasure to welcome anyone from all walks of life to take part in the life of the church. We contend that voluntary attendance to worship the Lord Jesus Christ is a major demonstration of the public benefit of our activities.

There are 157 parishioners on the church electoral roll, of whom just over half are not resident within the parish. Three names were added during the year and twelve were removed either through death or because they moved away. The average regular weekly attendance at St Helens, counted during October, was 71 but this number increased to around 100 at festivals. The average attendance at St Barnabas including at festivals was 20.

### ***Teaching, baptising and nurturing new and existing believers***

In the last year we have been greatly assisted by Canon Penny Avann who had recently moved into our parish. She has carried out the majority of our Holy Communion services as well as Baptisms, Funerals and some other services. Certain members of the church family have been involved in preaching and leading worship having received permission from the Bishop of Chichester, lending great encouragement to those involved, as well as the whole congregation. Other members have read the lesson, led the Intercession prayers and assisted with serving Holy Communion. We continue to seek to extend the opportunities for the exercise of ministry and gifts within the life of our community.

An ongoing achievement in the area of nurturing faith and discipleship was house groups – around 55 members continue to be involved in regular meetings either weekly or fortnightly. Different groups meet on different days mainly in the evening although at least one group meets in the afternoon to give access to people with differing needs.

Our Messy Church meeting monthly at Broomgrove Community Centre suffered a drop in numbers attending in early 2017 and has stopped for the time being.

We see the above aspects of church life as part of the Diocesan strategy for reimagining ministry, explained by Bishop Richard at the launch in 2015.

In late September we carried out a week-long Mission in part of the Parish with a view to introducing St Helen's to people who had moved into the Parish and were possibly not aware of the church. Houses were initially leafleted with basic information which was then followed up by visits from members of a volunteer team. A barbecue was held after the service on the Sunday at the end of the week which was attended by some 70 people, mainly existing church members, which was a time of fellowship for all.

Two Holiday Clubs were run by the parish – the first from May 30 to June 2 and the second from August 7 – 11. These were attended mainly by primary age children with 20 different attendees in May/June and 33 in August. Between 15 and 18 members assisted Canon Avann who was the leader of both events. The clubs included Christian teaching, craft work and outdoor games.

A Youth Alpha course was run in the first half of the year and was appreciated by those who took part. The course was followed by a weekend away at Carroty Wood which is a venture providing space for learning through outdoor activities. This is run by a Christian Charity and provides facilities for school parties, church groups and many others.

***Provision of the church building for people to enjoy***

We celebrated 3 baptisms, 1 wedding and 3 funerals in our church during the year. Further funeral services at Hastings Crematorium were undertaken by Canon Avann on behalf of St Helen's Parish. Our church continues to be appreciated by our parishioners and many others, as a space where life events are celebrated with joy and thanksgiving.

A new weekly group for Parents/carers and Toddlers – Happy Hands - was launched in December and started to meet regularly in early 2018.

In December a service including carols was held for people of all abilities who work at Parchment Trust together with parents/carers and staff. Over 90 people attended from within the Parish and town.

Carol services were held at both St Barnabas and St Helen's having been advertised through a leaflet distributed throughout the parish. The services were open to all and were attended by 35 at St Barnabas and 126 at St Helen's.

***Provision of pastoral care for people living in the parish/town***

Pastoral care includes hospital visits and home communions for those too frail to attend church. An average of 20 people make use of this service although this varies. Members of the fellowship who are in nursing homes are visited as part of the home communion service.

Church members are involved in Hastings Street Pastors, both on the street or as prayer cover, and Hope Kitchen sacrificing time and energies to caring, listening and helping people who remain out in the streets late at night.

Members are involved in various other concerns either led by St Helen's people or by other churches/leaders. This includes Hastings Christian Trust (which visits mainly junior schools in the area for Jaffa Clubs, assemblies and assistance with lessons) and Hastings Sierra Leone Friendship Link which encourages links between schools in Hastings and St Leonards and those in Hastings, Sierra Leone. Members also support Christians Against Poverty (the office manager is an Elder at St Helen's) and The Snowflake Trust (looking after homeless/street sleepers during the winter nights) amongst many other ventures providing support for the needy of the parish and town.

***Provision of tangible support to the poor and needy***

Food is donated regularly to Hastings Foodbank by members at both churches and is taken to be distributed to those in need. Gifts at our Harvest service were collected by children from the church family and members of the Brownie Group which meets in the Hall who were parading the troop flag at the service. The food was then distributed to families and individuals in need throughout the parish and town. This year some of the Harvest gifts were passed to a food bank run by the Salvation Army and we now pass the food donations received on the first Sunday of each month to this same organisation.

***Other charitable giving***

Members of the church family are known to support many mission and charitable societies and St Helen's also tithes from the regular giving and collections. A total of £8,550 will be distributed in early 2018 from 2017 income amounting including money reserved to help in urgent individual cases during the year. A list of the individuals and organisations supported will be displayed on the notice

boards at St Helen's and St Barnabas and will be available to members at the Annual Parochial Church Meeting in April.

## **Financial Review**

### ***Incoming and outgoing resources***

The total receipts on general unrestricted funds received were £101,864 and are detailed in the Financial Report. This compares to the 2016 figure of £102,195.

The planned giving through envelopes and banker's orders showed a small increase and we hope that the total will be maintained or increased following the appeal to the Fellowship in late 2017. Gift Aid claimed amounted to just over £16,500 which is in line with the previous year. We received £4264 from lettings of St Helen's Hall and St Barnabas although we hope to increase this figure if we are able to obtain further regular bookings, particularly at St Helen's.

A generous donation of £12,500 including Gift Aid was received for the Mission Vision Fund and this has enabled us to continue our efforts to reach out to people within the Parish who have had little prior contact with the church. The sums held for the Mission Vision Fund and Buildings Vision Fund are Restricted Funds and can only be used for specific purposes.

### ***Sharing the ministry costs of the Diocese of Chichester***

The largest expenditure of the PCC was the sum of £53,318 paid to the diocese towards our share of the churches' (St Helen's and St Barnabas) Parish Ministry Costs incurred by the Diocese. This amount covers the housing, stipend and pension costs of the clergy and also a standard sum for diocesan central costs, clergy training and a contribution to national church funds. This year the contribution from St Helen's increased by 1.5% on the previous year.

From 2018 the Parish Share calculations will not include the estimated costs of insuring our 2 churches and the figures in this report have been adjusted accordingly. The premiums due will now be paid direct to Ecclesiastical Insurance Group on an interest-free monthly basis.

In 2018 the church will be meeting just over 78 % of the costs allocated to this parish - £66,595 - compared with 81% paid in 2017. It is also important to note that the majority of the total due relates directly to the clergy costs of this parish, the remainder being the shared costs of the Christian family throughout the whole Church of England. We are encouraged to give generously in order to provide assistance towards the upkeep of churches less able to manage than ourselves although this has not been possible in recent years. It is the intention of PCC to progress towards paying 100% of Parish Ministry Costs whilst remaining aware of the need to meet the essential outgoings to maintain the churches and continue with the provision of church services and connected activities.

### ***Staff costs***

The PCC pays for a gardener who cuts the grass at both churches, a cleaner who attends to all the buildings on the St Helen's site and the Parish Administrator.

Further details are provided in the notes to the accounts.

### ***Trustee payments and expenses***

The PCC supported the clergy by paying Council Tax of £3,000 and Water Rates amounting to £742 for the Rectory. In addition, Rev Parks was reimbursed for expenses totalling £1,298 including travel costs of £179, Phone & broadband £555 plus other costs including hospitality of a further £564.

Mr Nigel Day, the husband of Mrs Jennifer Summers-Day, the PCC Secretary, was paid a total of £2,496 as the St Helen's cleaner.

Mrs Lois Parks, the wife of Rev Parks, was paid a total of £11,076 for her duties as Parish Administrator. PCC also contributes towards a pension (as required by law) and life cover for Mrs Parks costing £47 per month in all.

#### ***Repairs to the fabric of the church buildings***

During 2017 general funds, amounting to £4,000 were again set aside in a designated fund towards costs of repairs identified by the Quinquennial reports and any other major repairs that may arise. This fund stood at £10,913 at the end of 2017.

#### **Why we hold some money in reserve**

It is PCC policy to maintain a balance on the general unrestricted funds (excluding property) which equates to approximately three months' worth of unrestricted payments as contingency against unforeseen situations. The closing balance of £18,813 this year did not achieve this, although we still expect to have sufficient cash flow to continue to pay bills when they fall due. A majority of our donors pay by standing order which assists greatly in managing our finances.

It is PCC policy to invest temporarily surplus general funds with the CBF Church of England deposit fund, returning proportionately these funds to our current account, as they are needed, to pay day-to-day bills. This year £41,414 was invested at 31<sup>st</sup> December which included part of the Restricted Funds referred to within this report.

#### **Structure, governance and management of the charity**

The Parochial Church Council (PCC) is registered with the Charity Commission as required by the Charities Act 2011. Its governing document is the Parochial Church Councils (Powers) Measure 1956.

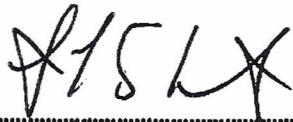
During the year the following served as members of the Parochial Church Council:

##### ***Ex Officio members***

Incumbent:	Rev Paul Parks	Chairman
Curate:		
Readers:	Mr Roger Mitchell Mr Peter Acton	
Wardens:	Mrs Lynne Clayton Mr Roy Gaved	
Elected Members:	Mr Julian Anderson Dr Robin Holmes Mr Ray Keene - Treasurer Ms Jenny Pascoe Mr Chris Potter Mr Richard Short – Vice chairman Mr David Walker Mrs Kim Warren Mrs Lynn White	
Deanery Synod:	Dr John Geater Mr Anthony Calton – Deanery Secretary Mrs Sara Hackett	
PCC Secretary:	Mrs Jennifer Summers-Day	

Membership of the PCC is determined under the Church Representation Rules and consists of certain ex-officio members (the Incumbent/priest-in-charge, curate, lay readers licensed to officiate in the church), the churchwardens and members of the Deanery, Diocesan or General Synods and 9 members of the church, 3 of whom are elected each year for a 3 year period at the Annual Parochial Church Meeting (APCM). Members are warmly encouraged to stand for election to the PCC and we try to ensure a balance of skills and experience where possible.

This Trustees' Annual Report was approved by the PCC and signed on their behalf by Richard Short, Vice Chairman



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Date.....8/4/2018.....

**Parochial Church Council of St Helen, Ore**  
**Statement of Financial Activities**  
**for the year ended 31 December 2017**

	Unrestricted Fund	Restricted Fund/s	Endowed Fund/s	Total Funds 2017	Total Funds 2016	Notes
	£	£	£	£	£	
<b>Income and endowments from:</b>						
Donations and legacies	96,320	12,595	-	108,915	101,685	
Charitable activities	942	-	-	942	1,571	
Other trading activities	4,264	-	-	4,264	5,142	
Investments	98	-	-	98	143	
Other receipts	240	-	-	240	2,535	
<b>Total income</b>	<b>101,864</b>	<b>12,595</b>	<b>-</b>	<b>114,459</b>	<b>111,076</b>	<b>2</b>
<b>Expenditure on:</b>						
Raising funds	55	-	-	55	109	
Charitable activities	95,781	1,102	-	96,883	116,117	
Other trading activities	4,997	-	-	4,997	7,467	
Other expenditure	-	-	-	-	3,000	
<b>Total expenditure</b>	<b>100,833</b>	<b>1,102</b>	<b>-</b>	<b>101,935</b>	<b>126,693</b>	<b>3</b>
Net gains (or losses) on investments	-	-	-	-	-	11a
<b>Net income or (net expenditure)</b>	<b>1,031</b>	<b>11,493</b>	<b>-</b>	<b>12,524</b>	<b>(15,617)</b>	
<b>Transfers between funds</b>	-	-	-	-	-	10
	1,031	11,493	-	12,524	(15,617)	
<b>Other recognised gains/(losses):</b>						
Gains/(losses) on revaluation of fixed assets	-	-	-	-	21,219	11b
Other gains/(losses)	-	-	-	-	-	
<b>Reconciliation of funds:</b>						
<b>Net movement in funds</b>	<b>1,031</b>	<b>11,493</b>	<b>-</b>	<b>12,524</b>	<b>5,602</b>	
<b>Total funds brought forward</b>	<b>28,696</b>	<b>7,928</b>	<b>-</b>	<b>36,624</b>	<b>31,022</b>	
<b>Total funds carried forward</b>	<b>29,727</b>	<b>19,421</b>	<b>-</b>	<b>49,148</b>	<b>36,624</b>	

# Parochial Church Council of St Helen, Ore

## Balance Sheet at 31 December 2017

	Total Funds 2017	Total Funds 2016	Notes
Intangible assets	£ -	£ -	
Tangible assets	1	1	
Heritage assets	-	-	
Endowed Investments			
<b>Total fixed assets</b>	<b>1</b>	<b>1</b>	<b>11</b>
Stocks	-	-	
Debtors	4,150	4,149	13
Investments	-	-	
Cash at bank and in hand	54,725	41,284	12
<b>Total current assets</b>	<b>58,875</b>	<b>45,433</b>	
Creditors: Amounts falling due within one year	(9,729)	(8,810)	14
<b>Net current assets or (liabilities)</b>	<b>49,146</b>	<b>36,623</b>	
<b>Total assets less current liabilities</b>	<b>49,147</b>	<b>36,624</b>	
Creditors: Amounts falling due after more than one year			
Provisions for liabilities	-	-	
<b>Total net assets or (liabilities)</b>	<b>49,147</b>	<b>36,624</b>	
<b>The funds of the charity:</b>			
Endowment funds			
Restricted income funds	19,421	7,928	13
Unrestricted funds	29,726	28,696	13
<b>Total unrestricted funds</b>	<b>29,726</b>	<b>28,696</b>	
<b>Total charity funds</b>	<b>49,147</b>	<b>36,624</b>	<b>13</b>

The Financial Report for the year ended 31<sup>st</sup> December 2017, including the notes following, was approved by the PCC and signed on its behalf by Richard Short, PCC Vice Chairman

..... *R. Short* ..... R. Short

Date 8/4/2018

## **Notes to the Financial Report**

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### **1) Accounting policies**

#### **Basis of preparation**

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and the Church Accounting Regulations 2006, in accordance with applicable accounting standards and the current (2016) Statement Of Recommended Practice, Accounting and Reporting by Charities, (SORP (FRS 102))

The financial statements have been prepared under the historical cost convention as modified by the inclusion of investments at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those which are informal gatherings of church members

#### **Funds accounting**

Funds held by the PCC are:

*Unrestricted funds* - general funds which can be used for PCC ordinary purposes

*Designated funds* - monies set aside by the PCC out of unrestricted funds for specific future purposes or projects

*Restricted funds* - a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest; b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year is carried forward as a balance on that fund

*Endowment funds* - funds for which the capital must be maintained; only income arising from the investment of the endowment may be used, either as restricted or unrestricted funds, depending on the purpose set out in the terms of the original endowment

#### **Income and endowments**

All income and endowments, accounted for without deduction for any costs of receivability, are recognised when there is evidence of entitlement, receipt is probable, and the amount can be measured reliably

#### **Donations and legacies**

*Collections* are recognised when received.

*Planned giving receivable* is recognised when there is evidence of entitlement, receipt is probable, and the amount accords with the Gift Aid declaration or other record of intention to donate

*Gift aid recovered* is recognised when the income to which it is attached is recognised

*Grants and legacies* are recognised when the formal offer in writing of the funding, is received by the PCC

#### **Charitable activities**

Statutory fees for weddings and funerals are recognised when the office occurs

#### **Other trading activities**

Trading activities are where income is receivable in return for selling goods or providing services. Income from trading is recognised either: a - when received, or b - in the case of concerts: for the year in which the event occurs, irrespective of date of receipt. Advance bookings are included in creditors until the concert has taken place

Sales of magazines and study notes are recognised when received

Rents from property are recognised in accordance with the rental agreements, when receipt is probable

#### **Investment income**

Dividends are accounted for when due and payable. Interest entitlements are accounted for as they accrue

# St Helen's Church, Ore registered charity number 1131079

## Notes to the Financial Report

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### All other income

All other income is recognised in accordance with the above overall policy

### Gains and losses on investments

Realised gains are recognised when the investments are sold

Unrealised gains and losses are accounted for on revaluation at 31 December

### Expenditure

Expenditure is recognised when there is evidence of entitlement, payment is probable, and the amount can be measured reliably

### Grants

Grants and donations are accounted for when paid over, or when awarded where the award creates a binding obligation on the PCC

### Church activities

The diocesan parish contribution is accounted for on an annual basis, reflecting the allocation set by our Deanery. Any parish contribution unpaid at 31 December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the balance sheet

### Fixed assets

#### *Tangible fixed assets*

Consecrated and beneficed property of any kind is excluded from the accounts by s.10(2) of the Charities Act 2011.

Movable church furnishings held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the church's inventory which can be inspected but are not included in the financial statements. For other property acquired prior to 01/01/2005 there is insufficient cost information available and therefore the cost of such assets is not stated in the financial statements

All expenditure on consecrated or beneficed buildings and individual items costing under £1,000 are written off in the year they were incurred

#### *Depreciation*

Depreciation is calculated to write down the cost of tangible fixed assets, excluding freehold properties, over their expected useful lives. The rates generally applicable are:

Land	Nil
Buildings	Nil
Fixtures and fittings	20% straight line
Audio visual equipment	33% straight line
Office equipment	25%

No depreciation is provided on freehold buildings as the useful economic life of these assets exceeds 50 years and residual values so high that potential depreciation would be immaterial. It is the PCC's policy to maintain these assets in a continual state of sound repair. Resulting from regular impairment reviews, provision will be made if there has been any permanent diminution in value

### Investments

Investments are stated at market value at the balance sheet date

### Current Assets

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors, less provision for amounts that may prove uncollectible

Short-term deposits include cash held on deposit either with the CBF Church of England Funds, CAF Bank or NatWest Bank

# Parochial Church Council of St Helen, Ore

## Notes to the financial report (continued)

For the year ended 31 December 2017

### 2) Analysis of income and endowments

	Unrestricted Fund	Restricted Fund/s	Endowed Fund/s	Total Funds 2017	Total Funds 2016	Notes
	£	£	£	£	£	
Planned giving (excl. tax refunds)	67,948	10,000	-	77,948	67,008	
Planned giving (no tax refunds)	9,450	95	-	9,545	7,593	
Loose cash collections	1,935	-	-	1,935	1,451	
Other Special appeals			-	-	7,635	
Gift Aid recoverable	16,987	2,500	-	19,487	17,998	
Legacies		-	-	-		
Grants		-	-	-	-	
<b>Donations and legacies</b>	<b>£96,320</b>	<b>£12,595</b>	<b>-</b>	<b>£108,915</b>	<b>£101,685</b>	
Fees for weddings & funerals	942	-	-	942	1,571	
<b>Charitable activities</b>	<b>£942</b>	<b>-</b>	<b>-</b>	<b>£942</b>	<b>£1,571</b>	
Letting income	4,264	-	-	4,264	5,142	
<b>Other trading activities</b>	<b>£4,264</b>	<b>-</b>	<b>-</b>	<b>£4,264</b>	<b>£5,142</b>	
Bank & CBF deposit interest	98		-	98	143	
<b>Investments</b>	<b>£98</b>	<b>-</b>	<b>-</b>	<b>£98</b>	<b>£143</b>	
Other receipts	240	-	-	240	2,535	
<b>Total income and endowments on all funds</b>	<b>£101,864</b>	<b>£12,595</b>	<b>-</b>	<b>£114,459</b>	<b>£111,076</b>	<b>2</b>

**Parochial Church Council of St Helen, Ore**  
**Notes to the financial report (continued)**  
**For the year ended 31 December 2017**

**3) Analysis of expenditure**

	Unrestricted Fund	Restricted Fund/s	Endowed Fund/s	Total Funds 2017	Total Funds 2016	Notes
	£	£	£	£	£	
Stewardship costs	55	-	-	55	109	
<b>Cost of raising funds</b>	<b>£55</b>	<b>-</b>	<b>-</b>	<b>£55</b>	<b>£109</b>	
Charitable grants and donations	8,550	-	-	8,550	8,550	4
Diocesan parish share	53,318	-	-	53,318	52,530	
Clergy expenses	5,040	-	-	5,040	9,431	
Salaries inc NI/pension/life cover	11,624	-	-	11,624	11,424	5
Upkeep of services	1,443	-	-	1,443	1,379	
Church running costs	4,035	-	-	4,035	15,672	
Youth/childrens work	363	-	-	363	305	
Church maintenance and repair	9,137	-	-	9,137	14,443	
Upkeep of churchyard	650	-	-	650	965	
Community & mission activities	326	1,042	-	1,368	3,047	
Bank charges	599	60	-	659	675	
Governance	696	-	-	696	696	9
<b>Cost of charitable activities</b>	<b>£95,781</b>	<b>£1,102</b>	<b>-</b>	<b>£96,883</b>	<b>£119,117</b>	
Church hall running costs	4,997	-	-	4,997	7,467	
<b>Cost of other trading activities</b>	<b>£4,997</b>	<b>-</b>	<b>-</b>	<b>£4,997</b>	<b>£7,467</b>	
<b>Total expended on all funds</b>	<b>£100,833</b>	<b>£1,102</b>	<b>-</b>	<b>£101,935</b>	<b>£126,693</b>	

**Parochial Church Council of St Helen, Ore**  
**Notes to the financial report (continued)**  
**For the year ended 31 December 2017**

**4) Missionary and charitable giving:**

	Unrestricted Fund	Restricted Fund/s	Endowed Fund/s	Total Funds 2017	Total Funds 2016	Notes
	£	£	£	£	£	
Overseas:						
Split between 8 beneficiaries	3,400	-	-	3,400	3,600	
Home:						
Split between 15 beneficiaries	5,150	-	-	5,150	4,950	
	8,550	-	-	8,550	8,550	

**5) Staff costs**

	Unrestricted Fund	Restricted Fund/s	Endowed Fund/s	Total Funds 2017	Total Funds 2016	Notes
	£	£	£	£	£	
Remuneration						
Wages and salaries	11,076	-	-	11,076	11,336	
Employer social security costs		-	-	-	-	
Employer pension costs inc Life Cover	548	-	-	548	88	
	11,624	-	-	11,624	11,424	

**6) Payments to PCC members**

Clergy support: Council tax £3,000, Water rates £742,  
travel, hospitality and other costs totalling £1,298  
No person received remuneration in excess of £20,000

**7) Transactions with persons related to PCC members**

Payments totalling £2496 were made to a relative of a PCC member  
for cleaning St Helen's Church and associated buildings.  
The Parish Administrator, related to a PCC member, was paid  
a total of £11,624 gross including pension costs and life cover

**8) Transactions with related charities**

There are no related charities

**9) Governance**

	Unrestricted Funds	Restricted Fund/s	Endowed Fund/s	Total Funds 2017	Total Funds 2016	Notes
	£	£	£	£	£	
Independent examination	696			696	696	
	696			696	696	

**10) Transfers between funds**

	Unrestricted Funds	Restricted Fund/s	Endowed Fund/s	Total Funds 2017	Total Funds 2016	Notes
	£	£	£	£	£	
	-	-	-	-	-	
	-	-	-	-	-	

The only transfers were between General Fund and designated Fund – Quinquennial Repairs Fund

# Parochial Church Council of St Helen, Ore

## Notes to the financial report (continued)

For the year ended 31 December 2017

### 11) Fixed Assets

#### a Investments

	Unrestricted Fund	Restricted Fund/s	Endowed Fund/s	Total Funds 2017	Notes
	£	£	£	£	
Market value 1 January 2016	-	-	-	-	
Disposals at carrying value	-	-	-	-	
Purchases at cost	-	-	-	-	
Net gains and revaluation	-	-	-	-	
Market value 31 December 2016	-	-	-	-	

#### b Tangible fixed assets

	Freehold land and buildings	Audio visual equipment	Office equipment	Total fixed assets	Notes
	£	£	£	£	
<b>Cost or valuation</b>					
At 1 January 2017	1	-	-	1	
Additions	-	-	-	-	
Disposals	-	-	-	-	
Revaluation	-	-	-	-	
At 31 December 2017	1	-	-	1	
<b>Charge for impairment</b>					
At 1 January 2017	-	-	-	-	
Additions	-	-	-	-	
Disposals	-	-	-	-	
Revaluation	-	-	-	-	
At 31 December 2017	-	-	-	-	
<b>Net book amounts</b>					
At 31 December 2017	1	-	-	1	
At 31 December 2016	1	-	-	1	

# Parochial Church Council of St Helen, Ore

## Notes to the financial report (continued)

For the year ended 31 December 2017

### 12) Analysis of net assets by fund

	Unrestricted Funds	Restricted Fund/s	Endowed Fund/s	Total Funds 2017	Total Funds 2016	Notes
	£	£	£	£	£	
Fixed assets for church use	1	-	-	1	1	
Investment fixed assets	-	-	-	-	-	
Current assets (except cash)	4,150	-	-	4,150	4,149	
Cash at bank and on deposit	35,304	19,421	-	54,725	41,284	
Current liabilities	(9,729)	-	-	(9,729)	(8,810)	
Long term liabilities	-	-	-	-	-	
	£29,726	£19,421	-	£49,147	£36,624	

### 13) Debtors

	Unrestricted Funds	Restricted Fund/s	Endowed Fund/s	Total Funds 2017	Total Funds 2016	Notes
	£	£	£	£	£	
Income tax recoverable	4,150	-	-	4,150	4,149	
Prepayments and accrued income	-	-	-	-	-	
Other debtors	-	-	-	-	-	
	£4,150	-	-	£4,150	£4,149	

### 14) Creditors: amounts falling due within one year

	Unrestricted Funds	Restricted Fund/s	Endowed Fund/s	Total Funds 2017	Total Funds 2016	Notes
	£	£	£	£	£	
Payroll liabilities	102	-	-	102	76	
Charity collections	418	-	-	418	-	
Tithing gifts	8,550	-	-	8,550	8,550	
Rector's Discretionary Fund	559	-	-	559	9	
Legacy awaiting distribution	100	-	-	100	175	
	£9,729	-	-	£9,729	£8,810	

### 15) Creditors: amounts falling due after more than one year

	Unrestricted Funds	Restricted Fund/s	Endowed Fund/s	Total Funds 2017	Total Funds 2016	Notes
	£	£	£	£	£	
	-	-	-	-	-	
	-	-	-	-	-	

# Parochial Church Council of St Helen, Ore

## Notes to the financial report (continued)

For the year ended 31 December 2017

### 16) Comparatives for the statement of financial activities

	Unrestricted Fund	Restricted Fund	Endowed Fund/s	Total Funds 2016
	£	£	£	£
<b>Income and endowments</b>				
from:				
Donations and legacies	92,804	8,881		101,685
Charitable activities	1,571			1,571
Other trading activities	5,142			5,142
Investments	143			143
Other receipts	2,535			2,635
<b>Total income</b>	<b>102,195</b>	<b>8,881</b>		<b>111,076</b>
<b>Expenditure on:</b>				
Raising funds	109			109
Charitable activities	115,164	953		116,117
Other trading activities	7,467			7,467
Other expenditure	3,000			3,000
<b>Total expenditure</b>	<b>125,740</b>	<b>953</b>		<b>126,693</b>
<b>Net income or (net expenditure)</b>	<b>-23,545</b>	<b>7,928</b>		<b>-15,617</b>
<b>Other recognised gains/losses:</b>				
Gain on sale of fixed asset	21,219			21,219
<b>Net movement in funds</b>	<b>-2,326</b>	<b>7,928</b>		<b>5,602</b>
<b>Total funds brought forward</b>	<b>31,022</b>			<b>31,022</b>
<b>Total funds carried forward</b>	<b>28,696</b>	<b>7,928</b>		<b>36,624</b>

### 17) Statement of funds

Explanation of funds	Balances b/fwd 01/01/17	Income	Expenditure	Transfers, other gains and losses	Balances c/fwd 31/12/17
	£	£	£	£	£
Endowed funds are required by the donors to be invested and the income spent on specific objectives					
There are no endowed funds					
Restricted funds are not invested permanently but are to be spent within reasonable timescales					
Unrestricted funds are not subject to any donor restrictions and can be spent as the PCC decides					
The unrestricted fund includes a designated sum set aside towards the cost of repairs identified in Quinquennial reports and other larger repairs					
<b>Summary of all funds</b>					
<b>Total of all endowed funds</b>	-	-	-	-	-
Buildings Vision Fund	2,991		30	-	2,961
Mission Vision Fund	4,937	12,595	1,072	-	16,460
<b>Total of all restricted funds</b>	<b>7,928</b>	<b>12,595</b>	<b>1,102</b>	<b>-</b>	<b>19,421</b>
General Fund	21,708	101,364	(100,258)	(4,000)	18,814
Quinquennial Repairs Fund	6,987	500	(575)	4,000	10,912
Church Hall & Office Fund	1			-	1
<b>Total of all unrestricted funds</b>	<b>28,695</b>	<b>101,864</b>	<b>(100,833)</b>	<b>-</b>	<b>29,727</b>
<b>Total funds</b>	<b>£36,624</b>	<b>£114,459</b>	<b>£101,935</b>	<b>-</b>	<b>£49,148</b>

**Independent examiner's report**

**To the PCC of St Helen's Church, Ore with St. Barnabas & Broomgrove**

I report to the members of the PCC on my examination of the accounts of the St Helen's Church for the year ended 31 December 2017.

**Responsibilities and basis of report**

As the members of the PCC you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the PCC accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the PCC as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed.....*R. Walsh*.....

Date.....*13/04/18*.....

R Walsh FCCA  
Manningtons  
39 High Street  
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