

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/ members of	Friends of St Lawrence Primary School		
On accounts for the year ended	31 st August 2017	Charity no (if any)	1082733
	Set out on pages 1-2		

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

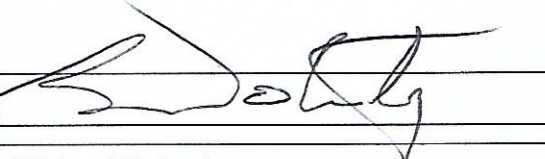
Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:  **Date:** 21st June 2018

Name: Michael Doherty

Relevant professional qualification(s) or body (if any): FCA



The Friends of St Lawrence

Treasurer's report 2016-17

Opening balance as at 01.09.16	£16,885.12
Total monies raised (appendix 1)	£30,204.76
Total costs (appendix 1)	-£11,609.58
Total monies spent on school (appendix 2)	-£13,633.78
Closing balance at 31.08.17	£21,846.52
Committed 2017-18 school expenditure (appendix 3)	-£16,550.00
Available funds for further school expenditure in 2017-18	£5296.52

The accounts for 2016-17 have been submitted on 25th June 2018 after being independently verified by Mr M E Doherty.

Appendix 1 - Breakdown of events with monies raised and costs incurred

	Income	Expenditure	Surplus
2015/16 in/out various	£0.00	£269.77	-£269.77
2016-17 Donations	£2,578.94	£0.00	£2,578.94
30.09.16 Cross Country	£280.32	£35.04	£245.28
14.10.16 Apple week	£364.10	£69.64	£294.46
21.10.16 Halloween cake sale	£167.49	£0.00	£167.49
04.11.16 Silver Smarties	£173.44	£0.00	£173.44
04.11.16 Film Night	£408.12	£87.36	£320.76
19.11.16 Winetasting	£667.60	£398.89	£268.71
03.12.16 Christmas Fair	£4,330.87	£1,551.38	£2,779.49
05.12.16 Christmas shopping day	£1,392.37	£105.03	£1,287.34
Dec 16 Christmas cards	£855.00	£538.00	£317.00
Dec 16 Tea-Towels	£1,588.84	£780.36	£808.48
10.02.17 Valentine's cake sale	£85.80	£0.00	£85.80
24.02.17 Valentine's Disco	£788.56	£286.09	£502.47
10.03.17 Film Night	£339.76	£77.12	£262.64
30.03.17 Easter fair & egg hunt	£477.44	£104.77	£372.67
19.05.17 Quiz Night	£930.40	£368.98	£561.42
25.05.17 Krispy Kreme sale	£274.00	£137.50	£136.50
10.06.17 Camping	£1,796.79	£870.73	£926.06
May Sponsored Maths event	£531.00	£0.00	£531.00
17.06.17 Summer Fair	£5,130.55	£2,355.46	£2,775.09
01.07.17 Summer Ball & Auction	£7,043.37	£2,261.55	£4,781.82
Friends (General)	£0.00	£755.87	-£755.87
Refreshments stock	£0.00	£371.42	-£371.42
Pocket money stock	£0.00	£184.62	-£184.62
Total	£30,204.76	£11,609.58	£18,595.18

Notes:

Friends (General): These items refer to items that allow the Friends to run events and keep stock in good condition. These include for 2016-17: cups, lids, new FC outfit, PTA UK membership & insurance cover, Guildford borough council small lottery licence, tea & coffee

Refreshment stock & pocket money stock: The value of these are carried over to 2017-18 as the stock is held in the shed ready for 2017-18 events.

Appendix 2 - Breakdown of school expenditure

Item / Project	Cost
Library Stage 1	£1,125.26
Woodchippings	£2,375.00
Workshops	£839.10
Christmas events	£481.13
KS2 books	£328.00
ELSA room refurbishment	£656.91
PA system	£134.98
Year 6 Leavers events	£916.15
Ipads	£4,406.93
Maths resources	£188.75
Hazel Hut refurbishment	£1,914.70
Playground	£128.27
KS1 & KS2 Sports Days lollies	£33.00
Mother's Day flowers	£105.60
Total	£13,633.78

NB: Line item 2: Play grade woodchippings were purchased for the large play area at school to replace the old, worn down woodchippings that were not fit for purpose

Appendix 3 - Committed expenditure for 2017-18

Reason	Total
Workshops	£400.00
Year 3 Canopy	£15,000.00
Eco Green House (Forest School)	£200.00
2017-18 Planners	£950.00
Total	£16,550.00