

St Mary Magdalene, Ashton-on-Mersey
with Sale West Community Church

Church of England Diocese of Chester

**Annual Report
and
Financial Statements
of the
Parochial Church Council**

For the year ended 31 December 2017

Incumbent:

The Revd Stephen Rankin
20 Beeston Road
Sale
Cheshire

Banks:

HSBC
Stamford New Road
Altrincham
Cheshire

Co-operative Bank plc
Balloon Street
Manchester

NatWest
Warrington Street
Ashton-under-Lyne
Lancashire

Nationwide Building Society
Market Walk, Town Square
Sale
Cheshire

**PAROCHIAL CHURCH COUNCIL OF
ST MARY MAGDALENE, ASHTON ON MERSEY
with SALE WEST COMMUNITY CHURCH**

Annual Report for the Year Ended 31 December 2017

1. ADMINISTRATIVE

St Mary's PCC has the responsibility of working with the incumbent, the Revd. Stephen Rankin, in furthering the mission of the church in the whole parish, pastoral, evangelistic, social and ecumenical. The PCC also has maintenance responsibilities for the Church and Church Centre. No member of the PCC is paid any remuneration.

Membership of the PCC

Members of the PCC are elected at the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules.

During the year the following served as members of the PCC:

Incumbent:	Revd Stephen Rankin, Chairman
Associate Vicar:	Revd Jane Beaumont
Wardens:	Jeremy Barnes and Helen Jarvis
Representatives on the Deanery Synod:	Avtar Diggwa, Jeff McBurney, Rosemary Sigee, David Shimmings (until April 2017) and Barrie Lund (from April 2017)
Pastoral workers:	Olly Douglas, Alan Douglas, Gill Hart, Mags Holt and Ann McBurney
Readers:	Brian Macfaden (Vice Chair from April 2017), Outi Rankin and Lynne Raphael (from October 2017)
Elected members:	Janine Arnott (from April 2017) Ian Beaumont Rob Bowers Janet Darlow Stewart Darlow (Vice Chair until April 2017) Seamus Grundy (until April 2017) Joan Heys (Treasurer) Lorna Hitchin Matthew Kay Stephen Roche (until April 2017) Barbara Shimmings David Shimmings (from April 2017) Ian Thwaites Dennis Timmis (until April 2017)

2. STRUCTURE, GOVERNANCE & MANAGEMENT

Standing Committee:

This is the only committee required by law. It has power to transact the business of the PCC between its meetings, subject to any directions given by the Council.

Finance Committee:

This is comprised of all members of the Standing Committee and three elected members of the PCC. It oversees the general financial dimension of the work of the PCC.

Other committees and working parties:

9.30am, 11.15am SWCC and 7pm Leadership Teams; Maintenance; Grounds; Youth and Children; Pastoral Visiting; Missions Group, Small Group Leaders; Pre-School Group Management.

The PCC employs a Parish Administrator and Communications Officer, Parish Finance Officer, Office Receptionist and Administrative Assistant, Youth Pastor, Children's Pastor, Café Manager and seven staff to run the Pre-School Group 'Butterflies'.

The PCC provides three School Foundation Governors for St Mary's CE Primary School; is the Trustee for Glebelands Trust (All Saints' CofE School); and supports the work of Sale West Community Church as it works within the parish of St Mary's.

Church attendance:

The number on the electoral roll at the 2017 APCM was 496.

Review of the year:

The PCC meets up to ten times during a year with a high level of attendance. Committees meet between meetings and working parties are set up for tasks. During 2017 the PCC discussions ranged over several topics including:

- Church committees
- Sale West Updates
- Church Re-ordering Project Updates
- Parish Development, Staffing, Curate & Interns
- Room Hire Charges
- Funding for Missions
- Christmas Market
- Budgets
- Church use policy
- Youth congregation
- Renovation of altar frontals
- Community Mentoring
- Intern Programme

Income held in unrestricted funds from Christian stewardship, legacies and fund raising has been sufficient to cover all expenditure relating to planned general running costs.

3. FINANCIAL RESERVES

We hold cash at the bank of £118,122 of which £81,940 relates to unrestricted funds. All money held in unrestricted funds is held in order to meet general running costs of the church and activities. The trustees are confident that, together with regular income pledged by church members, there are sufficient reserves to support ongoing commitments for the next twelve months. Money held in restricted funds will be used for the purpose for which the funds were raised.

4. FUNDS HELD AS CUSTODIAN TRUSTEE

No funds are held as custodian trustee.

5. PUBLIC BENEFIT STATEMENT

We use our facilities for public worship, pastoral care and spiritual, moral and intellectual development; we promote Christian values and service by members of the church in and to the community, to the benefit of individuals and society as a whole.

Education – contributing to the spiritual and moral education of children and young people.

Social Action – provide training and assistance for volunteers who are competent to assist clergy in providing Christian services, visiting the sick and comforting the bereaved.

6. STATEMENT OF TRUSTEES RESPONSIBILITIES IN RESPECT OF THE TRUSTEES ANNUAL REPORT AND THE FINANCIAL STATEMENTS

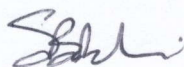
Under charity law, the trustees are responsible for preparing the Trustees Annual Report and the financial statements for each financial year which properly present the state of affairs of the charity and of the excess of income over expenditure for that period.

In preparing these financial statements, generally accepted accounting practice entails that the trustees:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether the financial statements comply with the trust deed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue its activities.

The trustees are required to act in accordance with the trust deed of the charity, within the framework of trust law. They are responsible for keeping proper accounting records, sufficient to disclose at any time, with reasonable accuracy, the financial position of the charity at that time, and to enable the trustees to ensure that, where any statements of accounts are prepared by them under section 132(1) of the Charities Act 2011, those statements of accounts comply with the requirements of regulations under that provision. They have general responsibility for taking such steps as are reasonably open to them to safeguard the assets of the charity and to prevent and detect fraud and other irregularities.

On behalf of the PCC



Revd Stephen Rankin

**INDEPENDENT EXAMINER'S REPORT TO THE PAROCHIAL CHURCH COUNCIL OF ST MARY
MAGDALENE, ASHTON-ON-MERSEY WITH SALE WEST COMMUNITY CHURCH**

YEAR ENDED 31 DECEMBER 2017

I report on the unaudited accounts of the charity for the year ended 31 December 2017 set out on pages 6 to 13.

RESPECTIVE RESPONSIBILITIES OF THE TRUSTEES AND THE INDEPENDENT EXAMINER.

As the PCC you are responsible for the preparation of the accounts; you consider that the audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. It is my responsibility to:

- examine the accounts under Section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINER'S REPORT

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as a PCC concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no material matters have come to my attention which give me reasonable cause to believe that in any material respect:

- the accounting records were not kept in accordance with Section 130 of the Charities Act: or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with applicable requirements concerning the form and content of accounts set out in Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Mrs Susan Suchoparek FCA

28th March 2018

PAROCHIAL CHURCH COUNCIL OF ST MARY MAGDALENE, ASHTON-ON-MERSEY

STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 31 December 2017

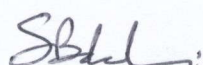
	Note	Unrestricted Funds 2017 £	Restricted Funds 2017 £	TOTAL 2017 £	TOTAL 2016 £
INCOMING RESOURCES	2				
Voluntary income (direct giving)		272,542	9,797	282,339	288,223
Other voluntary income		101,944	75,365	177,309	162,894
Gross income from events and activities		110,403	-	110,403	101,553
Other ordinary income		13,463	23,235	36,698	5,620
Income from trading		45,622	-	45,622	50,523
Income from investment		103	102	205	694
TOTAL INCOMING RESOURCES		<u>£544,077</u>	<u>£108,499</u>	<u>£652,576</u>	<u>609,507</u>
RESOURCES USED	3				
Grants		42,298	-	42,298	46,761
Support costs		71,470	-	71,470	68,939
Directly relating to the work of the church		299,508	257,825	557,333	379,155
Fund raising and publicity		134	-	134	-
Mortgage interest		3,684	-	3,684	4,391
Church management/administration		49,126	-	49,126	48,018
TOTAL RESOURCES USED		<u>£466,220</u>	<u>£257,825</u>	<u>£724,045</u>	<u>547,264</u>
Net incoming resources		77,857	(149,326)	(71,469)	62,243
NET MOVEMENT IN FUNDS		<u>£77,857</u>	<u>(£149,326)</u>	<u>(£71,469)</u>	<u>62,243</u>
BALANCES BROUGHT FORWARD AT 1 JANUARY		441,212	191,752	632,964	570,721
TRANSFERS BETWEEN FUNDS		-	-	-	-
BALANCES CARRIED FORWARD AT 31 DECEMBER		<u>£519,069</u>	<u>£42,426</u>	<u>£561,495</u>	<u>£632,964</u>

**PAROCHIAL CHURCH COUNCIL OF
ST MARY MAGDALENE, ASHTON ON MERSEY**

BALANCE SHEET AT 31 DECEMBER 2017

	Note	2017 £	2016 £
FIXED ASSETS			
Tangible fixed assets	5	437,128	437,128
Investment assets	10	111,032	101,364
		<hr/>	<hr/>
		£548,160	£538,492
CURRENT ASSETS			
Debtors	7	7,372	8,429
Short term deposits		48,339	242,558
Cash at bank and in hand		118,122	123,453
		<hr/>	<hr/>
		£173,833	£374,440
LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR	8	(49,467)	(43,778)
		<hr/>	<hr/>
NET CURRENT ASSETS	6	£124,366	£330,662
TOTAL ASSETS LESS CURRENT LIABILITIES		672,526	869,154
LIABILITIES: AMOUNTS FALLING DUE AFTER ONE YEAR	9	nil	(134,826)
		<hr/>	<hr/>
NET ASSETS		£672,526	£734,328
		=====	=====
FUNDS			
Unrestricted	12	519,069	441,212
Restricted	13	42,426	191,752
Endowment	10	111,032	101,364
		<hr/>	<hr/>
		£672,527	£734,328
		=====	=====

Approved by the Parochial Church Council on 26 March 2018 and signed on its behalf by:
The Revd Stephen Rankin (Chairman) Mr Brian Macfaden (Vice Chair)





The notes on pages 9 to 13 form part of these accounts

**PAROCHIAL CHURCH COUNCIL OF
ST MARY MAGDALENE, ASHTON ON MERSEY**

CASH FLOW STATEMENT

for the year ended 31 December 2017

	2017	2016
	£	£
Cash flows from operating activities		
(Deficit)/Surplus for the year	(71,469)	62,243
<i>Adjustments for:</i>		
Interest receivable and similar income	(205)	(694)
Interest payable and similar charges	3,684	4,391
Increase/decrease in activities and other debtors	1,057	650
Decrease/increase in activities and other creditors	(7,462)	3,043
Net cash from operating activities	(74,395)	69,633
Cash flows from investing activities	205	694
Net cash from investing activities	205	694
Cash flows from financing activities		
(Interest paid)	(3,684)	(4,391)
Repayment of borrowings – mortgage	(79,376)	(4,108)
Church Re-ordering loans received	-	9,315
Church Re-ordering loans repaid	(42,300)	-
Net cash from financing activities	(125,360)	816
Net increase/(decrease) in cash and cash equivalents	(199,550)	71,143
Cash and cash equivalents as at 1 January	366,011	294,868
Cash and cash equivalents at 31 December	166,461	366,011
	=====	=====

ANALYSIS OF CASH AND CASH EQUIVALENTS

	2017	2016
	£	£
Cash at bank and in hand	118,122	123,453
Short term deposits	48,339	242,558
Total cash and cash equivalents	166,461	366,011
	=====	=====

NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 December 2017

1 ACCOUNTING POLICIES

The financial statements have been prepared in accordance with the Church Accounting Regulations together with Charities Statement of Recommended Practice Financial Reporting Standards 102 (SORP FRS102).

The financial statements have been prepared under the historical cost convention and in accordance with applicable accounting standards.

Funds

Unrestricted funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. These include funds designated for a particular purpose by the PCC.

The purpose of any restricted funds is noted in the accounts.

The accounts include transactions, assets and liabilities for which the PCC can be held responsible. They do not include the accounts of church groups that owe an affiliation to another body nor those that are informal gatherings of church members.

Incoming Resources

Voluntary income and capital sources

Collections are recognised when made.

Amounts receivable under covenant are recognised only when honoured by the covenanter.

Income tax recoverable on covenanted or gift aid donations is recognised when claimable.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its entitlement and the likely amount due.

Funds raised by the fete, garden party and similar events are accounted for gross.

Sales of books and magazines from the church bookstall are accounted for gross.

Other ordinary income

Rental income from the letting of church premises is accounted for when earned.

Parochial fees due to the PCC for weddings, funerals etc are accounted for on an event by event basis.

Income from investment

Dividends and interest are accounted for when due. Tax recoverable on such income is accrued for on the same basis.

Investment gains and losses

Realised gains or losses are recognised when investments are sold. Unrealised gains or losses are accounted for on revaluation of investments at 31 December.

Application of Resources

Grants

Grants and donations are accounted for when paid.

Fixed assets

Consecrated land and buildings and movable church furnishings

Consecrated and beneficed property is excluded from the accounts by s.96(2)(c) of the Charities Act 1993.

No value is placed on movable church furnishings held by the churchwardens on special trust for the PCC and which require a faculty for disposal since the PCC considers this to be an inalienable property. All expenditure incurred during the year on consecrated or beneficed buildings and movable church furnishings, whether maintenance or improvement, is written off.

Other land and buildings

Other land and buildings held on behalf of the PCC for its own purposes is valued at cost. No depreciation is charged against such properties but any expenditure on maintenance or minor improvement is written off as incurred. Improvement expenditure in excess of £40,000 is capitalised.

Other fixtures, fitting and office equipment

Equipment used within the church hall is depreciated on a straight line basis over 4 years. Individual items with a purchase price of £3,000 or less are written off in the period in which the asset is acquired.

Investments

Investments are valued at market value at 31 December.

Current assets

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors less any provision for amounts that may prove uncollectable.

Short-term deposits include cash held on deposit either with the Central Board of Finance or at the bank.

PAROCHIAL CHURCH COUNCIL OF ST MARY MAGDALENE, ASHTON-ON-MERSEY
NOTES TO THE FINANCIAL STATEMENT (continued)
For the year ended 31 December 2017

2 INCOMING RESOURCES	Unrestricted Funds 2017 £	Restricted Funds 2017 £	TOTAL 2017 £	TOTAL 2016 £
<i>2(a) Voluntary income (direct giving)</i>				
Planned giving	205,327	-	205,327	207,474
Income tax recovered on Gift Aid	47,874	9,797	57,671	56,837
Giving received gross of Income Tax	11,990	-	11,990	15,450
Collections (open plate) other than planned giving	7,351	-	7,351	8,462
	<u>272,542</u>	<u>9,797</u>	<u>282,339</u>	<u>288,223</u>
<i>2(b) Other voluntary income</i>				
Fund raising income	7,117	-	7,117	6,736
Donations, appeals	91,827	72,365	164,192	124,658
Legacies	3,000	-	3,000	1,500
Grants received	-	3,000	3,000	30,000
	<u>101,944</u>	<u>75,365</u>	<u>177,309</u>	<u>162,894</u>
<i>2(c) Gross income from events and activities</i>				
Lunch Fellowship	2,995	-	2,995	2,099
Church Bookstalls	1,419	-	1,419	1,584
Pre-School Group	92,250	-	92,250	82,279
Flower Fund	995	-	995	85
Social Fund	1,528	-	1,528	813
Café	9,361	-	9,361	13,073
Caterpillars	1,120	-	1,120	1,160
Off Limits	735	-	735	460
	<u>110,403</u>	<u>-</u>	<u>110,403</u>	<u>101,553</u>
<i>2(d) Other ordinary income</i>				
Service fees	3,260	-	3,260	2,239
Administration service charges	1,400	-	1,400	1,600
Insurance claim	-	-	-	181
VAT recovered	4,003	21,995	25,998	-
Rent received	4,800	-	4,800	1,600
Sales of fixed assets	-	1,240	1,240	-
	<u>13,463</u>	<u>23,235</u>	<u>36,698</u>	<u>5,620</u>
<i>2(e) Income from trading</i>				
Church Centre lettings	45,622	-	45,622	50,523
	<u>45,622</u>	<u>-</u>	<u>45,622</u>	<u>50,523</u>
<i>2(f) Income from investment</i>				
Interest received	103	102	205	694
	<u>103</u>	<u>102</u>	<u>205</u>	<u>694</u>
TOTAL INCOMING RESOURCES	544,076	108,499	652,576	609,507
	=====	=====	=====	=====

PAROCHIAL CHURCH COUNCIL OF ST MARY MAGDALENE, ASHTON-ON-MERSEY
NOTES TO THE FINANCIAL STATEMENT (continued)
For the year ended 31 December 2017

	Unrestricted Funds 2017 £	Restricted Funds 2017 £	TOTAL 2017 £	TOTAL 2016 £
3 RESOURCES USED				
3(a) <i>Grants</i>				
Missionary and charitable giving:				
Church overseas:				
Missionary societies	15,945	-	15,945	15,378
Relief and development agencies	2,457	-	2,457	1,940
Home missions and other Church Societies	14,893	-	14,893	14,780
Secular charities	9,003	-	9,003	14,663
	<u>42,298</u>	<u>-</u>	<u>42,298</u>	<u>46,761</u>
3(b) <i>Support costs</i>				
Parish training and mission	1,475	-	1,475	2,771
Junior Church/Youth	11,232	-	11,232	8,789
Children's Pastor	25,408	-	25,408	24,914
Youth Pastor	30,272	-	30,272	29,649
Equip Partners	237	-	237	785
Equip Interns	2,846	-	2,846	2,031
	<u>71,470</u>	<u>-</u>	<u>71,470</u>	<u>68,939</u>
3(c) <i>Directly relating to the work of the Church</i>				
Ministry: Parish Share	119,672	-	119,672	116,762
Clergy expenses	3,910	-	3,910	4,747
Clergy housing costs	6,654	-	6,654	6,257
Church & Services costs	14,703	-	14,703	14,724
Church Utilities	4,716	-	4,716	4,316
Church Centre running costs	24,750	-	24,750	25,275
Expenditure on:				
Church Bookstalls	3,086	-	3,086	1,438
Lunch Fellowship	2,733	-	2,733	1,807
Pre-School Group	93,007	-	93,007	75,399
Social Fund	989	-	989	497
Flower Fund	728	-	728	51
Café	9,989	-	9,989	12,077
Off Limits	690	-	690	502
Caterpillars	1,027	-	1,027	1,002
Administration	5,232	30	5,262	6,962
Major repairs	7,622	257,795	265,417	107,339
	<u>299,508</u>	<u>257,825</u>	<u>557,333</u>	<u>379,155</u>
3(d) <i>Fund raising and publicity</i>				
Cost of stewardship/fundraising	<u>134</u>	-	<u>134</u>	-
3(e) <i>Mortgage interest</i>	<u>3,684</u>	-	<u>3,684</u>	<u>4,391</u>
3(f) <i>Church management and administration</i>				
Secretarial/administration salaries	48,620	-	48,620	48,018
Employer pension costs	506	-	506	-
	<u>49,126</u>	<u>-</u>	<u>49,126</u>	<u>48,018</u>
TOTAL RESOURCES USED	£466,220 =====	£257,825 =====	£724,045 =====	547,264 =====

PAROCHIAL CHURCH COUNCIL OF ST MARY MAGDALENE, ASHTON ON MERSEY

NOTES TO THE FINANCIAL STATEMENT (continued)

For the year ended 31 December 2017

	2017	2016 <i>restated</i>
	£	£
4 STAFF COSTS		
Wages, Salaries and National Insurance	<u>176,384</u>	<u>160,472</u>

During the year the PCC employed a Youth Pastor, Children's Pastor, Pre-School Group Manager and Assistants, Café Manager, Parish Administrator and Communications Officer, Finance Officer, Office Receptionist, cleaner and a caretaker, none of whom earned £60,000 p.a. or more. No trustee or related party to the trustees was paid any remuneration. 2016 figure has been restated to include salary for Pre-School Group staff.

5 FIXED ASSETS FOR USE BY THE PCC

Freehold land and buildings

£

BALANCE at 31 December 2016 and 31 December 2017

437,128

=====

The freehold land and buildings as at 31 December 2017 comprise the houses located at 23 Rydal Avenue, Sale, and 109 Ascot Avenue, Sale.

6 ANALYSIS OF NET ASSETS BY FUND

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total £
Fixed Assets	437,128	-	111,032	548,160
Current Assets	81,940	42,426	-	124,366
Long Term Liabilities	nil	nil	-	nil
Fund balance	<u>£519,068</u>	<u>£42,426</u>	<u>£111,032</u>	<u>£672,526</u>
	=====	=====	=====	=====

	2017 £	2016 £
7 DEBTORS	£7,372	£8,429
	=====	=====

8 LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2017 £	2016 £
Mortgage	nil	4,165
Accruals	1,952	9,962
Accrued Income	13,200	12,651
Interest-free loans in relation to the Church Re-ordering Appeal	34,315	17,000
	<u>£49,467</u>	<u>£43,778</u>
	=====	=====

9 LIABILITIES: AMOUNTS FALLING DUE GREATER THAN ONE YEAR

	2017 £	2016 £
Mortgage	nil	75,211
Interest-free loans in relation to the Church Re-ordering Appeal	nil	59,615
	<u>nil</u>	<u>£134,826</u>
	=====	=====

PAROCHIAL CHURCH COUNCIL OF ST MARY MAGDALENE, ASHTON ON MERSEY

NOTES TO THE FINANCIAL STATEMENTS (continued)

For the year ended 31 December 2017

10 FUND DETAILS

The Endowment Fund comprises the following permanent endowments:

1. The Ashton-on-Mersey St Mary Endowment Fund, which allows income arising to be used for stipend payment for the incumbent of the parish.
2. The Fielder Memorial Trust, which allows income arising to be spent on the upkeep of the Fielder Memorial Window (church east window) and other ornaments to the church.

	Balance at 31.12.2017	<i>Balance at 31.12.2016</i>
	£	£
St Mary's Endowment Fund	104,691	95,447
Fielder Memorial Trust	6,341	5,917
	<u>£111,032</u>	<u>£101,364</u>
	=====	=====

12 UNRESTRICTED FUNDS

	£	£
Balance brought forward at 1 January	441,212	426,733
Surplus in year	77,857	14,479
	<u>£519,069</u>	<u>£441,212</u>
	=====	=====

13 RESTRICTED FUNDS

	£	£
Balance brought forward at 1 January 2017	191,752	143,988
Funds raised in year	108,499	126,931
Resources used in year	(257,825)	(79,167)
	<u>£42,426</u>	<u>£191,752</u>
	=====	=====

There is one restricted fund which relates to the Church Re-ordering Appeal.