

Sale West Community Urban Trust



Annual Report and Financial Statements of the Sale West Community Urban Trust

for the year ended 31 December 2017

Chair:

Revd. Stephen Rankin
44 Moss Lane
Sale
M33 6GD

Bank:

Nat West Bank
School Road
Sale
Cheshire
M33 7ZA

Registered Charity No. 1137438
Address: 44 Moss Lane, Sale, Cheshire, M33 6GD

Sale West Community Urban Trust

Annual Report for the Year Ended 31 December 2017

1. ADMINISTRATIVE

Trustees and Officers

The following are Trustees:

Revd Stephen Rankin, Chair
Alma Douglas
Susan Gormley
Joan Heys, Treasurer
Peter Langley, Secretary
Brian Macfaden
Jon Stevenson
Jane Thompson, Fundraising Officer

2. STRUCTURE, GOVERNANCE & MANAGEMENT

- i) Governing Document: Constitution adopted by the Committee of five Trustees at the inaugural meeting held at 44 Moss Lane, Sale, Cheshire M33 6GD on 25 July 2010.
- ii) Charity registered 11 August 2010. The Charity did not become active until 1 January 2011.
- iii) Trustees are appointed or reappointed annually at the Annual General Meeting held in June. All trustees give their time voluntarily and received no remuneration or other benefits.

3. STATEMENT OF TRUSTEES RESPONSIBILITIES IN RESPECT OF THE TRUSTEES ANNUAL REPORT AND THE FINANCIAL STATEMENTS

Under charity law, the trustees are responsible for preparing the Trustees Annual Report and the financial statements for each financial year which properly present the state of affairs of the charity and of the excess of income over expenditure for that period.

In preparing these financial statements, generally accepted accounting practice entails that the trustees:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether the financial statements comply with the trust deed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue its activities.

The trustees are required to act in accordance with the trust deed of the charity, within the framework of trust law. They are responsible for keeping proper accounting records, sufficient to disclose at any time, with reasonable accuracy, the financial position of the charity at that time, and to enable the trustees to ensure that, where any statements of accounts are prepared by them under section 132(1) of the Charities Act 2011, those statements of accounts comply with the requirements of regulations under that provision. They have general responsibility for taking such steps as are reasonably open to them to safeguard the assets of the charity and to prevent and detect fraud and other irregularities.

4. OBJECT & PUBLIC BENEFIT STATEMENT

The object of the Trust is to relieve the needs of children, their families and carers in such ways as the trustees think fit with a view to developing their physical, mental, emotional, economical, spiritual and

intellectual capabilities and that they may grow to full maturity as individuals and members of society, and that their conditions of life may be improved.

5. REVIEW OF THE YEAR

This 7th full year of the Sale West Community Urban Trust has been another year of development, despite changes to our staffing. Our 2, part time Families and Children's worker posts are filled by Damon Louth (focussing on Children and Youth) and Carol Dodgson (launching the Community Mentoring scheme).

Income held in unrestricted funds has been sufficient to cover all expenditure relating to planned general running costs of the Trust

5.1 DEVELOPMENTS IN THE COMMUNITY

Community Picnic

Hazel organised a Big Picnic event that happened on the 24th June at the community centre. It was circus themed and there were many local residents and community groups involved. We had lots of fun activities for people to take part in, including a raffle, cake decorating and kite making. Around 200 people attended the event and the atmosphere was really positive.

The Munch Club

The Munch club ran for a week in the Easter holidays and offered nutritious food and quality activities for 36 different families, the majority were from the estate and the numbers were double what they had been the previous Easter.

The Munch Club secured funding from Our Sale West, SWAP and the Co-op so we were able to offer three weeks to families in the summer holidays. There was a trip to a local recycling centre organised for some of the children.

Working alongside those that provide the Thurs evening youth group four dates were offered to young people aged 11-14 during the summer holidays running in the youth centre and it will be a similar format to the Munch Club with food and activities that are age appropriate.

Youth Provision – The Cave

Damon heads up 2 weekly youth sessions on a Thursday night with Trafford Youth for Christ. They have been slowly building up relationships with teenagers that they meet on a regular basis. They provided lots of activities for the young people to do. There are over 100 youth on the books and a few of them have now come along to church on a Sunday.

Ashton on Mersey School

Damon goes into the school on a weekly basis to spend the lunch hour in the playground meeting young people he sees at The Cave on a Thursday evening.

Community Mentoring

Carol has organised the 2 training sessions for the prospective mentors (March 2018). She has begun the long process of dealing with the mentor applications, checking references and scheduling interviews with around 16 mentors.

She has developed the publicity together with ROC.
2018 is a vital year for this key initiative.

5.2 CHURCH WORK WITH CHILDREN AND FAMILIES

Engage

Damon and Becky head up a monthly Sunday service for the children and youth. It has proved very popular and has a good core of volunteer support from the adult congregation. The sessions consist of worship, a talk, messy games and activities that engage and challenge them.

When the Ascot Ave house is available for more meetings, Damon has plans in place to start:

- 1) **Deeper** – a weekly after school group for church children and youth, aimed at supporting & strengthening them for life & faith
- 2) **Evangelism Training** sessions for 7 youth who have signed up to learn how to share their faith and to take part in organised youth outreach.

Sale West Community Church

Damon took over the leadership of Junior Church in September and there have been some changes over the past few months. As there are now two interns that are based at St Mary's and Sale West it has meant that the children's groups can be split into three. This means that the teaching for the children is age appropriate as they are split into curriculum stages instead of just ages. As well as the group material being more focussed it means that relationships are strengthened within the groups, as the children are with their closest peer group.

Each month there has been an all age service in the Church and some of the children have been joining in the worship band, singing and playing percussion. This has been working very well and it has been encouraging to see how enthusiastic the children/young people have been.

Steve & Damon have taken over joint responsibility for planning and delivering these all age services, and they have been well received by members of the congregation at Sale West. The children have coped well with being in the service and the adults have enjoyed the children being around.

Fuel

Damon assists with the Friday evening youth congregation at St Marys as a number of the Sale West youth also attend.

Soul Survivor

Damon attended as one of the leaders, as a number of the Sale West youth also went to the conference.

6. OTHER LOCAL PROJECTS

Some small local groups and organisations are using Sale West Community Urban Trust to hold their funds, because they are not set up as constituted groups. This enables them to apply for funding, and increases the potential locally for new activities to get started.

During 2017, we held money for:

- The Sale West and Ashton Partnership
- The Sale West and Ashton Newsletter
- The Musician in residence for Sale West
- Sale West Community Centre Garden
- Sale West Activators Team

7. PARTNERSHIPS

We have worked closely with Sale West and Ashton Partnership, which is a key group of professionals and volunteers working in Sale West. Other partners include Irwell Valley Housing, Trafford Housing Trust, Trafford Council, Trafford Youth for Christ on the youth outreach work and St Mary's and Sale West Community Church. We are grateful for funding from the Council, Irwell Valley Housing, Our Sale West, and St Mary's Church. We continue to have strong links with Transforming Lives Together in Chester Diocese.

8. INDUCTION AND TRAINING

Damon has attended safeguarding training.

Carol has attended the coordinator training for ROC Community Mentors

9. POLICY ON RESERVES

We hold cash at the bank of £68,499 of which £58,490 relates to undesignated funds. All money held in undesignated funds is held in order to meet the running costs of the Trust. This is the sixth year of operation and the trustees are confident that there are sufficient reserves to support ongoing commitments for the next twelve months. Additional funding is promised which will cover current running costs and salaries of the Trust. Staff are given short term contracts to reflect the funding available.

10. DESIGNATED FUNDS

Incoming resources which are received in an accounting period prior to the time in which the expenditure can take place are accounted for as deferred income and recognised as a liability until the accounting period in which the expenditure takes place.

On behalf of the Trust

 11/6/18

Revd. Stephen Rankin
Chair

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
SALE WEST COMMUNITY URBAN TRUST**

YEAR ENDED 31 DECEMBER 2017

I report on the unaudited accounts of the charity for the year ended 31 December 2017 set out on pages 7 to 11.

RESPECTIVE RESPONSIBILITIES OF THE TRUSTEES AND THE INDEPENDENT EXAMINER.

As trustees you are responsible for the preparation of the accounts; you consider that the audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. It is my responsibility to:

- examine the accounts under Section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINER'S REPORT

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no material matters have come to my attention which give me reasonable cause to believe that in any material respect:

- the accounting records were not kept in accordance with Section 130 of the Charities Act: or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with applicable requirements concerning the form and content of accounts set out in Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

S. Suchoparek

Mrs Susan Suchoparek FCA

14th June 2018

SALE WEST COMMUNITY URBAN TRUST

STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 31 December 2017

	Unrestricted Funds		Restricted Funds	TOTAL	TOTAL
	Undesignated	Designated			
	2017	2017	2017	2017	2016
	£	£	£	£	£
	Note				
INCOMING RESOURCES	2				
Voluntary income (direct giving)	43,843	-	-	43,843	2,585
Other voluntary income	12,032	100	20,204	32,336	40,757
Fund raising events	44	-	-	44	160
Income from charitable activities	199	1,586	241	2,026	966
TOTAL INCOMING RESOURCES	<u>£56,118</u>	<u>£1,686</u>	<u>£20,445</u>	<u>£78,249</u>	<u>£44,468</u>
 RESOURCES USED	 3				
Cost of generating funds	156	-	-	156	470
Charitable activities	22,608	2,754	27,172	52,534	45,465
Other resources used	1,039	-	80	1,119	1,055
TOTAL RESOURCES USED	<u>£23,803</u>	<u>£2,754</u>	<u>£27,252</u>	<u>£53,809</u>	<u>£46,990</u>
 Net incoming/(outgoing) resources	 32,315	 (1,068)	 (6,807)	 24,440	 (2,522)
NET MOVEMENT IN FUNDS	<u>£32,315</u>	<u>(£1,068)</u>	<u>(£6,807)</u>	<u>£24,440</u>	<u>(£2,522)</u>
 BALANCES BROUGHT FORWARD AT 1 JANUARY	 29,175	 2,825	 12,649	 44,649	 47,171
TRANSFERS BETWEEN FUNDS	(3,000)	576	2,424	-	-
 BALANCES CARRIED FORWARD AT 31 DECEMBER	 <u>£58,490</u> =====	 <u>£2,333</u> =====	 <u>£8,266</u> =====	 <u>£69,089</u> =====	 <u>£44,649</u> =====

SALE WEST COMMUNITY URBAN TRUST

BALANCE SHEET AT 31 DECEMBER 2017

	Note	2017 £	2016 £
CURRENT ASSETS			
Sundry debtors	6	476	-
Short term deposits at bank		68,499	47,779
Cash in hand		114	203
		<hr/>	<hr/>
NET CURRENT ASSETS		£69,089	£47,982
LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR			
	7	-	(3,333)
		<hr/>	<hr/>
TOTAL ASSETS LESS CURRENT LIABILITIES		Nil	£44,649
		<hr/>	<hr/>
NET ASSETS	5	£69,089 =====	£44,649 =====
FUNDS			
Unrestricted - Undesignated	8	58,490	29,175
- Designated		2,333	2,825
Restricted	9	8,266	12,649
		<hr/>	<hr/>
		£69,089 =====	£44,649 =====

Approved by the Trustees on 11 June 2018 and signed on its behalf by:

Revd Stephen Rankin (Chair)

Peter Langley (Secretary and Trustee)

SR
11/6/18

Peter Langley
11 June 2018.

The notes on pages 9 to 11 form part of these accounts.

SALE WEST COMMUNITY URBAN TRUST

NOTES TO THE FINANCIAL STATEMENTS **For the year ended 31 December 2017**

1 ACCOUNTING POLICIES

The financial statements have been prepared in accordance with the Charities SORP(FRS102).

The charity first became active from 1 January 2011.

Funds

Unrestricted funds represent the funds of the Sale West Community Urban Trust (SWCUT) that are not subject to any restrictions regarding their use and are available for application on the general purposes of the SWCUT. These include funds designated for a particular purpose by the SWCUT.

The purpose of any restricted funds is noted in the accounts.

The accounts include transactions, assets and liabilities for which the SWCUT can be held responsible.

Incoming Resources

Voluntary income and capital sources

Donations are recognised when received.

Income tax recoverable on gift aid donations is recognised when claimable.

Grants to the SWCUT are released to income as soon as the terms and conditions relating to the grant have been met or as soon as the specific activity has commenced.

Funds raised by events are accounted for gross as received.

Current assets

Short-term deposits include cash held on deposit at the bank.

SALE WEST COMMUNITY URBAN TRUST
NOTES TO THE FINANCIAL STATEMENT (continued)
For the year ended 31 December 2017

2 INCOMING RESOURCES

	Unrestricted Funds		Restricted Funds	TOTAL 2017	TOTAL 2016
	Undesignated £	Designated £	£	£	£
2(a) <i>Voluntary income (direct giving)</i>					
Planned giving	125	-	-	125	300
Donations	1,497	-	-	1,497	2,197
Donation AOM Aid in Sickness Trust	42,190	-	-	42,190	-
Income tax recovered on Gift Aid	31	-	-	31	88
	<u>43,843</u>	<u>-</u>	<u>-</u>	<u>43,843</u>	<u>2,585</u>
2(b) <i>Other voluntary income</i>					
Grants – St Marys PCC	6,940	-	-	6,940	6,940
Grants – Trafford Combined Initiatives	-	-	-	-	500
Grants – Trafford Housing Trust	-	-	1,500	1,500	395
Grants – Irwell Valley H.A. Ltd	-	100	-	100	2,568
Grants – Other	5,092	-	18,704	23,796	30,354
	<u>12,032</u>	<u>100</u>	<u>20,204</u>	<u>32,336</u>	<u>40,757</u>
2(c) <i>Activities for generating funds</i>					
Fund Raising Events	44	-	-	44	160
2(d) <i>Receipts from charitable activities</i>					
Fees for Administration Services	199	-	-	199	96
Income from Activities	-	1,586	241	1,827	870
	<u>199</u>	<u>1,586</u>	<u>241</u>	<u>2,026</u>	<u>966</u>
TOTAL INCOMING RESOURCES	£56,118	£1,686	£20,445	£78,249	£44,468

3 RESOURCES USED

3(a) <i>Cost of generating funds</i>					
Advertising/Publicity	156	-	-	156	470
3(b) <i>Charitable Activities</i>					
Salaries	21,983	-	-	21,983	24,319
Pensions	117	-	-	117	27
Working expenses	192	-	-	192	110
Events running costs & resources	316	2,754	23,839	26,909	17,794
Grants made	-	-	3,333	3,333	3,215
	<u>22,608</u>	<u>2,754</u>	<u>27,172</u>	<u>52,534</u>	<u>45,465</u>
3(c) <i>Other Resources Used</i>					
Insurance	589	-	-	589	575
Administration	450	-	80	530	480
	<u>1,039</u>	<u>-</u>	<u>80</u>	<u>1,119</u>	<u>1,055</u>
TOTAL RESOURCES USED	£23,803	£2,754	£27,252	£53,809	£46,990

SALE WEST COMMUNITY URBAN TRUST

NOTES TO THE FINANCIAL STATEMENT (continued) For the year ended 31 December 2017

4 STAFF COSTS

	2017	2016
	£	£
Salaries and National Insurance	21,983	24,319
Pension contributions	117	27
	22,100	24,346
	=====	=====

During the year the Trust paid the salaries of a full time Children & Families Worker, then two part time Children & Families Workers, none of whom earned £60,000 p.a. or more. No trustee or related party to the trustees was paid any remuneration.

5 ANALYSIS OF NET ASSETS BY FUND

	Unrestricted Funds		Restricted Funds	Total 2017
	Undesignated	Designated		
	£	£	£	£
Current Assets - Fund balance	58,490	2,333	8,266	69,089
	=====	=====	=====	=====

6 DEBTORS: SUNDRY DEBTORS

2017	2016
£	£
476	Nil
=====	=====

7 LIABILITIES: ACCRUED INCOME

Nil	3,333
=====	=====

FUND DETAILS:

8 UNRESTRICTED FUNDS

		£
Balance at 1 January 2017:		
Undesignated Funds	29,175	
Designated Funds	<u>2,825</u>	32,000
Surplus in year		31,247
Transfer between funds		(2,424)
Balance at 31 December 2017:		
Undesignated Funds	58,490	
Designated Funds	<u>2,333</u>	£60,823
		=====

9 RESTRICTED FUNDS

At the year end the Restricted Funds comprise of the money received in respect of the Sale West Ashton Newsletter Fund, Sale West & Ashton Partnership, Sale West Resident Musician, Sale West Community Centre Garden, Sale West Activator's Team, St Mellitus College Student.

	Balance at 1.1.2017	Receipts	Payments	Transfers	Balance at 31.12.2017
	£	£	£	£	£
Sale West Ashton Newsletter	1,714	-	10	(1,704)	nil
Sale West & Ashton P'ship	6,579	7,162	10,277	4,128	7,592
Sale West Resident Musician	3,500	-	3,459	-	41
Sale West Community Centre Garden	856	-	223	-	633
Sale West Activators Team	nil	9,950	9,950	-	nil
St Mellitus College Student	nil	3,333 *	3,333	-	nil
	<u>£12,649</u>	<u>£20,445</u>	<u>£27,252</u>	<u>£2,424</u>	£8,266
	=====	=====	=====	=====	=====

* This was accrued income as at 31 December 2016 and released to income during 2017