

REGISTERED NUMBER: 08334960 (England and Wales)

CHARITY NUMBER: 1156982

Annual Report of the Trustees and

Unaudited Financial Statements

for the Year Ended 31 December 2016

for

Geraldine Connor Foundation

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for the Year Ended 31 December 2016

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Company Information
for the Year Ended 31 December 2016

TRUSTEES:	Teofila Connor Diane Dickson Diane Jane Howse Terence Suthers Jennifer Brooke Pamela Johnson
SECRETARY:	Selina McGonagle
REGISTERED OFFICE:	12 Princes Square Harrogate North Yorkshire HG1 1LY
REGISTERED NUMBER:	08334960 (England and Wales)
CHARITY NUMBER:	1156982
ACCOUNTANTS:	Eura Audit UK Lishman Chambers 12 Princes Square Harrogate North Yorkshire HG1 1LY
SOLICITORS:	Wrigleys Solicitors LLP 19 Cookridge Street Leeds West Yorkshire LS2 3AG

Report of the Trustees
for the Year Ended 31 December 2016

The Trustees present their report with the financial statements of the company for the year ended 31 December 2016.

1. ORGANISATION

Geraldine Connor Foundation is a company limited by guarantee. The members of the company are also its Trustees. The Trustees hold quarterly meetings, one of which is the AGM. Day-to-day management of the charity and its activities is delegated to Selina McGonagle, the charity's director.

2. GOVERNING DOCUMENT

The governing document is the articles of association of the company dated 18th December 2012.

3. OBJECTIVES

The objects of the company are the advancement of the arts and culture in particular by:

- continuing the work and vision of Geraldine Connor in advancing the development and education of individuals in the arts and culture, and thereby developing professional and life skills, encouraging and nurturing new work and talent, and encouraging and promoting equality, diversity, empowerment and inclusion in society through the Arts.
- providing opportunities in the Arts that might not otherwise be available for talented individuals.
- advancing the development of young people looking for guidance in the performing arts, in particular (but not exclusively) by giving them the opportunity to experience, participate and learn from projects with Caribbean culture through the performing arts.

In setting the objectives, the Trustees have given careful consideration to the Charity Commission guidance on public benefit.

4. ACTIVITIES AND ACHIEVEMENTS

The Geraldine Connor Foundation (GCF) appointed a new charity director, Selina McGonagle, in March 2016. To assist with the governance of GCF, two consultation groups have been formed; *Ambassadors* and *Creative Associates*. The *Ambassadors* are a group of 10 people (aged 14+) who have participated in GCF projects and wish to pursue a career in the arts and agree to advocate on our behalf. In 2016 the group met 3 times to discuss and evaluate the work of GCF. The *Creative Associates* are professional artists who either worked with Geraldine Connor or who have delivered work for GCF. They understand the ethos of the work we deliver and are willing to assist in the artistic programming of the Foundation. In 2016, the *Creative Artists* met twice and we have 10 associate artists.

The board of trustees met 3 times, including an AGM, and we have recruited 1 new board member, Pamela Johnson.

Sarah Sarhandi created *Both Universe*, a new production which explored her story as an artist with joint British and Pakistani heritage and her experiences in the two contrasting worlds of Karachi and London. The multi-layered performance of music, dance and film was a collaboration between artists from Pakistan and the UK. The production was performed as part of the Alchemy festival in London at the Southbank Centre in May 2016 and in Bradford at Kala Sangam in June 2016.

Our consistent arts programme for young people, *Creative Café*, was delivered in partnership with Leeds City College. In June artists Lladel Bryant and Zodwa Nyoni delivered "Who am I?", a 6 week course of workshops in film and drama where the participants explored their own lives and heritage. The participants produced short films of dramatic monologue delivered to camera. In October, *Caution Collective* and artist Christella Litras worked with the young people on singing, song writing and performance. The participants created their own songs and performed to an audience.

Report of the Trustees
for the Year Ended 31 December 2016

We continue to develop *Forest Dreaming*, a musical theatre version of Shakespeare's *A Midsummer Night's Dream*. Writer Pat Cumper and composer Dominique Le Gendre have been commissioned to write the score. In August, to assist with the creation of the production, we brought together artists and participants to work together on the themes of the production. This Creative Lab was an intensive week of music, dance and theatre, working together to ensure that the final production is relevant and entertaining to new audiences.

We supported artist Sheila Howarth for creating costumes for the Leeds West Indian Carnival 2016.

In September, with financial assistance from the Creative Employment Programme, we employed a Communications Intern, Kathleen Helm. The focus of her work is to build our online audiences and profile on social media.

5. FINANCIAL REVIEW

Principal sources of funding in the year were the sale of Harewood rum, which was gifted to Lord Harewood's Charitable Settlement, which then donated the proceeds of £81,000 to the Geraldine Connor Foundation and £50,000 from the Emerald Foundation.

6. RESERVES POLICY

The net funds of the charity at 31 December 2016 were £157,995. These were held at the year end to finance the administration of the charity and its future plans as described below. The Trustees have a target to maintain free reserves at around £75,000 to enable the Foundation to deal with fluctuations in income levels.

The funds of the charity are unrestricted.

7. FUTURE PLANS

In 2017 we aim to:

- Continue to deliver consistent participatory arts activities for young people in Leeds. We are exploring further opportunities in Bradford.
- Work with our Ambassadors and Creative Artists to ensure GCF is appropriate for you people and of the highest artistic standard.
- Produce two new artistic projects/ productions.
- Celebrate 10 years since the last performance of *Carnival Messiah* through the presentation of the *Carnival Messiah* film.
- Continue to develop *Forest Dreaming* through further research, development and performance.
- Develop the Foundation's staff team
- Fundraise for the core costs of the organisation.

Our aims are to further explore creative work that celebrates work of cultural significance including that of the Caribbean and develop audiences for this work; to engage young people and young artists with participatory work that further develops their skills and aspirations in the performing arts and who can contribute to the future development of the organisation; to work with artists many of whom worked with Geraldine Connor to further shape the artistic direction of the organisation; to ensure longer term financial support for the charity and staff the company accordingly.

TRUSTEES

The trustees, who are all directors of the charitable company, who have held office during the whole of the period from 1 January 2016 to the date of this report are as follows:

Teofila Connor
Diane Dickson
Diane Jane Howse
Terence Suthers
Jennifer Brooke
Pamela Johnson - appointed 1 December 2016

Geraldine Connor Foundation

All the directors who are eligible offer themselves for election at the forthcoming Annual General Meeting.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

ON BEHALF OF THE BOARD:

Diane Jane Howse

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Diane Jane Howse - Trustee

Date: 6 July 2017

Statement of Financial Activity
for the Year Ended 31 December 2016

	Year ended 31.12.16 £	Year Ended 31.12.15 £
Incoming resources		
Voluntary income – Donations – Note 9	133,500	108,042
Interest received	43	-
Resources expended		
Charitable Activities and Support Costs – Note 9	(102,224)	(86,981)
	<hr/>	<hr/>
Net incoming resources	<u><u>31,319</u></u>	<u><u>21,061</u></u>
Reconciliation of funds		
Funds brought forward at 1.1.2016	126,676	105,615
	<hr/>	<hr/>
Funds carried forward at 31.12.2016	<u><u>157,995</u></u>	<u><u>126,676</u></u>

Balance Sheet
31 December 2016

	Notes	31.12.16 £	31.12.15 £
FIXED ASSETS			
Tangible assets	4	784	1,071
CURRENT ASSETS			
Cash at bank		158,060	126,859
Other debtors		-	-
		<u>158,060</u>	<u>126,859</u>
CREDITORS			
Amounts falling due within one year	5	<u>(849)</u>	<u>(1,254)</u>
NET CURRENT ASSETS		<u>157,211</u>	<u>125,605</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u><u>157,995</u></u>	<u><u>126,676</u></u>
RESERVES			
General Fund	6	<u>157,995</u>	<u>126,676</u>
		<u><u>157,995</u></u>	<u><u>126,676</u></u>

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the period ended 31 December 2016.

The members have not required the company to obtain an audit of its financial statements for the period ended 31 December 2016 in accordance with Section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for:

- (a) ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies and with the Financial Reporting Standard for Smaller Entities (effective January 2015).

The financial statements were approved by the Board of Directors on 6 July 2017 and were signed on its behalf by:


Diane Jane Howse - Trustee

Notes to the Financial Statements
for the Year Ended 31 December 2016

1 ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention and in accordance with the Charities' SORP by preparing the accounts in accordance with FRS102 and the Charities Act 2011.

Incoming resources

Donations are recognised on receipt.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Computer equipment	-	33% reducing balance
Office equipment	-	20% reducing balance

Resources expended

Charitable activity costs include expenditure on the operation of the Geraldine Connor Foundation. Support costs comprise office costs and depreciation.

2 OPERATING SURPLUS

The operating surplus is stated after charging:

	Year ended 31.12.16 £	Year ended 31.12.15 £
Pension costs	-	1,800
Depreciation - owned assets	<u>287</u>	<u>403</u>
Trustees' remuneration and other benefits etc.	<u>-</u>	<u>-</u>

3 TAXATION

Analysis of the tax charge

No liability to UK corporation tax arose on ordinary activities for the period.

4 TANGIBLE FIXED ASSETS

	Office Equipment	Computer Equipment	Total £
COST			
At 1 January 2016	637	1304	1,941
At 31 December 2016	<u>637</u>	<u>1304</u>	<u>1941</u>
DEPRECIATION			
At 1 January 2016	127	743	870
Charge for period	102	185	287
At 31 December 2016	<u>229</u>	<u>928</u>	<u>1157</u>
NET BOOK VALUE			
At 31 December 2015	<u>510</u>	<u>561</u>	<u>1,071</u>
At 31 December 2016	<u>408</u>	<u>376</u>	<u>784</u>

Notes to the Financial Statements - continued
for the Year Ended 31 December 2016

5 **CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	31.12.16 £	31.12.15 £
Trade creditors and accruals	<u>849</u>	<u>1,254</u>

6 **RESERVES**

	General Fund £
At 1 January 2016	126,676
Surplus for the period	<u>31,319</u>
At 31 December 2016	<u>157,995</u>

7 **RELATED PARTY TRANSACTIONS**

A donation of £81,000 was received from Lord Harewood's Charitable Settlement. Diane Howse (Chair) is a Trustee of Lord Harewood's Charitable Settlement.

8 **PENSIONS**

The Charity will commence pension contributions in April 2017.

Report of the Independent Examiner to the Trustees and Directors of
Geraldine Connor Foundation

Respective responsibilities of trustees and examiner

The charity's trustees (who are also directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

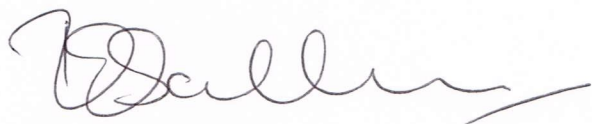
Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention to indicate that:

1. accounting records have not been kept in accordance with section 386 of the Companies Act 2006;
 - the accounts do not accord with such records;
 - where accounts are prepared on an accruals basis, whether they fail to comply with relevant accounting requirements under section 396 of the Companies Act 2006, or are not consistent with the Charities SORP (FRS102);
2. any matter which the examiner believes should be drawn to the attention of the reader to gain a proper understanding of the accounts.



Rebecca Scullion ACA
Eura Audit UK
Lishman Chambers
12 Princes Square
Harrogate
North Yorkshire
HG1 1LY

Date: 19/09/2017

Detailed Income and Expenditure Account
for the Year Ended 31 December 2016

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	Year ended 31.12.16		Year ended 31.12.15	
	£	£	£	£
Donations				
Leeds City Council	-		2,500	
Arts Council, England	-		12,794	
Lord Harewood's Charitable Settlement - Note 7	81,000		34,500	
Gift Aid	-		1,338	
Brathay Trust	-		674	
Individual donations	2,500		5,425	
Opera North	-		811	
The Emerald Foundation	50,000		50,000	
		133,500		108,042
Deposit Account Interest	43		-	
		133,543		108,042
Charitable Activities and Support Costs				
Musician, artist and performance costs:				
Caution Collective education project	-		2,899	
Leeds education project	-		5,779	
"Tell me what yo' singin' for" - The Soul of	-		3,462	
Calypso - Edric Connor				
Thomas Rutling project	-		11,520	
Summer School	-		8,865	
Creative Café	2,656		-	
Forest Dreaming	16,774		-	
Creative Lab	5,423		-	
Sarah Sarhandi Concert - Both Universe	3,623		-	
Salary - charity director	40,071		19,802	
Pensions - Note 8	-		1,800	
Salary - administrator	7,926		3,300	
Salary - projects producer	8,001		6,820	
Salary – communications intern	2,664		-	
Visiting lecturers	393		-	
Office costs, printing, stationery, travel	1,932		1,613	
Rent	4,777		2,835	
Insurance	870		823	
Light and heat	230		51	
Website development	58		2,166	
Marketing and PR	2,520		7,560	
Sundry expenses	1,618		1,530	
Accountancy - 31.12.2014	-		1,800	
Accountancy - 31.12.2015	-		1,854	
Accountancy - 31.12.2016	1,909		-	
Legal fees	492		2,099	
Depreciation of tangible fixed assets				
Office equipment	102		127	
Computer equipment	185		276	
		102,224		86,981
NET SURPLUS		<u>31,319</u>		<u>21,061</u>