

**FOUR WINDS
57 SEA VIEW ROAD
MUNDESLEY
NORFOLK NR11 8DJ**

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
"CORONATION HALL (1910) MUNDESLEY" TRUST
Charity No. 304014**

I report on the accounts of the Trust for the year ended 31st December 2017 which are set out on pages 1 to 3 annexed hereto.

Respective responsibilities of trustees and examiner

As the Charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 43(7)(b) of the Act, whether particular matters have come to my attention.

Basis of Independent Examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 41 of the Act; and
- to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

G. Fuller

G FULLER

Date: 26.2.

2018

CORONATION HALL (1910) MUNDESLEY. Norfolk.
Charity No. 304014
Accounts for the year ending 31st December 2017

1. Receipts & Payments Accounts (General Purpose Fund)

Maintenance Fund Account No. 40652938

Income Receipts

	2016(£)	2017(£)
GRANTS & DONATIONS		
Grants	-----	15573.00
Sundry donations	351.00	338.85
REFUND E.on gas bill	126.95	-----
TRADING ACTIVITIES		
Hiring charges	8397.50	11438.00
Sundry debtors (from 2016)	204.00	225.00
Misc Fund raising including Bingo, Film club, 100 club	3835.60	6720.74
<u>Sub total</u>	<u>12915.05</u>	<u>34295.59</u>
Sundry debtors for 2017	(408.50)	(651.50)
Transfer from CCLA Investment Fund	-----	12000.00
<u>TOTAL RECEIPTS TO A/C 40652938</u>	<u>12506.55</u>	<u>45644.09</u>

Expenditure

DIRECT CHARITABLE EXPENDITURE		
Repairs & maintenance	4599.77	2731.60
Building work, goods and materials	53.45	21997.87
Electricity	598.87	762.05
Gas	1193.00	1121.00
Water	375.68	330.53
Rates	352.87	340.09
Insurance	1118.71	1202.60
Caretaking, Cleaning Services and materials	4023.00	4059.90
Waste disposal	502.67	582.15
Furniture, items	3145.58	1283.00
<u>Sub total</u>	<u>15963.60</u>	<u>34410.79</u>

Expenditure-continued	2016(£)	2017(£)
B/F	15963.60	34410.79
N.A.V.H., fees, adverts and donations	613.00	1628.37
Independent Examiner	30.00	30.00
Performing Right Society & PPL	298.66	298.66
Gas Heaters servicing/contract	583.10	567.93
Mobile phone	150.00	150.12
Broadband/Website	-----	269.99
Sub total	<u>17868.97</u>	<u>37355.86</u>
TRANSFERS		
To petty cash account	100.00	50.00
Deposits repaid	-----	50.00
TOTAL WITHDRAWALS FROM A/C 40652938	<u>17968.97</u>	<u>37455.86</u>

Balance at 1 st January 2017 of a/c 40652938	7729.54
Receipts for year on a/c 40652938	45644.09
Withdrawals for year on a/c 40652938	37455.86
Net receipts for year	8188.23
Balance at 31st December 2017 on a/c 40652938	15917.77

100 Club Current a/c 40941026

Balance at 1 st January 2017	£1071.82
Balance at 31 st December 2017	<u>£ 967.82</u>

Petty Cash Account

	£
Balance at 1 st January 2017	48.50
Receipts from Maintenance Fund	50.00
	<u>98.50</u>
Expenditure	
postage, books, stationery,	81.35

Petty Cash Balance at 31 st December 2017	<u>£ 17.15</u>
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Statement of Assets and Liabilities at 31st December 2016

Assets

MONETARY - BANK & CASH BALANCES	<u>2016(£)</u>	<u>2017(£)</u>
<u>Bank</u>		
Maintenance Fund a/c 40652938	7729.54	15917.77
100 Club Community a/c40941026	1071.82	967.82
<u>Cash in Hand</u>		
Petty cash	48.50	17.15
Total for General Purpose Funds	<u>8849.86</u>	<u>16902.74</u>
CCLA Investment Fund a/c 67855000R	52023.64	45954.75

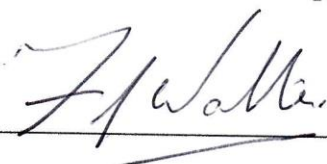
NON-MONETARY ASSETS Held for functional use by the charity:

Coronation Hall (Declared value by insurers)	£718820.00
Outbuildings	£ 2209.00
Contents of Coronation Hall, including: defibrillator, cinema screen and dvd projector with sound system, lawn mower, photocopier, non-stacking chairs and 240 stacking chairs, chair trolley, miscellaneous card and general tables, portable gas and electric heaters and radiators, stage and window curtains, indoor bowls mat trolley and bowls mats, first aid cabinet, storage cabinets and cupboards, display and advertising/notice boards, benches, scaffold tower and various steps and ladders, wall clocks, miscellaneous cleaning materials and equipment including floor polishing and vacuum cleaning machines, cooker, fridge, gas and electric kettles and water heaters, miscellaneous kitchen ware and equipment including crockery bowls jugs utensils cutlery cloths and glassware.	£ 35930.00

LIABILITIES

None (other than for rates and utilities on property -Hall- owned by the charity).

Prepared by:



F. J. WALTERS
Hon. Treasurer

Dated 25th January 2018

SCHEDULE OF SUNDRY DEBTORS as at 31st December 2017

26 September	Zumba gold (A Ward)	37.50
13 December	SSAFA	144.00
13 December	Fitness League	110.00
3 November	Table Tennis	90.00
13 December	Table Tennis	<u>270.00</u>
		651.50

CORONATION HALL (1910) ANALYSIS OF INCOME

	<u>2016(£)</u>	<u>2017(£)</u>
SPORT		
Badminton ✓	978.00	1955.00
Carpet Bowls	821.00	1035.00
Table Tennis	890.00	1395.00
SALES		
Antique Fairs	230.00	405.00 ✓
CONCERTS & PLAYS		
Inshore Panto	847.00	931.00 ✓
Mundesley Festival	467.00	---
Mundesley Dramatic Society	686.00	1209.00 ✓
OTHER ACTIVITIES & HIRINGS		
Craft mornings	288.50	250.00
Lacemaking	371.50	464.00 ✓
Royal British Legion (Women's Section)	222.00	---
SSAFA	167.00	336.00
Private hire	1623.50	2673.00 ✓
Fitness League	446.00	785.00
DONATIONS		
Personal and general	351.00	15911.85
FUND RAISING		
100 Club	1000.00	1000.00
Miscellaneous (Showtime, Birthday celebrations, round Norfolk relay)	435.60	3520.74
Film Club	1000.00	1000.00
Bingo	1400.00	1200.00
SUNDRY DEBTORS (from 2016)	155.50	225.00 ✓
CREDIT from E.on (overpaid gas bill)	<u>126.95</u>	---
	12506.55	34295.59
TRANSFER from CCLA Investment Fund	----	<u>12000.00</u>
		46295.59
Sundry Debtors at 31 December 2017		<u>(651.51) ✓</u>
ACTUAL INCOME FOR 2017		45644.09

Coronation Hall

Secretary's Report - Presented at the AGM 21 March 2018

This year there has been a change within the Executive Committee, following the resignation of Ken Bragger, with Peter Molyneux becoming the new Chair.

We have also welcomed Dianne Spray onto the Management Committee, representing SSAFA.

Sub-committees, including co-opted members (notably Kathryn Moore, Jill Mayhew, Lucy Bestwick and Barbara Worsley) have worked on the design and installation of the new Kitchen facilities and the planning and delivery of 'Showtime at Coronation Hall'; the latter in association with Red Loft Productions (filling the void left by the 'Mundesley Festival').

Our former caretaker, Gerry Robins, resigned in June, being replaced by Katie Rondel.

The major investment this year has been the installation of new kitchen facilities, partly funded by a grant from NNDC. The Hall has also been redecorated. Both with the intention of attracting new users to the Hall.

Funds used for such works come primarily from hiring fees, but we have also been successful this year in 'public ballots', organized by Waitrose and Tesco and are awaiting the outcome of a bid to MPC to assist with future improvement works. Showtime also raised £2k as a contribution towards the cost of the Kitchen.

In terms of on-going investment and improvements to the hall and the facilities provided, a review of work undertaken since the 'customer survey' in 2015 and of the responses received from a repeat survey, undertaken in November, highlighted the need for improved parking facilities as a priority action. As a result, the Executive Committee have contacted a number of potential contractors to provide estimates for the work required.

Consideration is also being given to installing a new heating system for the Hall (the old system, installed nearly 30 years ago, is being to show signs of wear and tear). We will be approaching NNDC to see whether a further bid for monies from the Big Society Fund might be possible.

Plans are also well established to repeat 'Showtime' this August, plus a production at Christmas, to help raise funds for the Hall.

There have been six full committee meetings held during the past year. It is particularly pleasing to have so many of the Hall users represented at the meetings. The Executive Committee have also met, in between many of the full committee meetings, to implement the policy / actions already agreed and to prepare reports for consideration by the full committee.

The 100 Club, Film Club and Bingo Club are doing well with a big thank you to those who work hard to ensure their success. Round Norfolk Relay was yet again a great success thanks to Sue and her band of helpers

In summary, this year has been one of evolution, bringing further enhancements to the operation of the Charity and the facilities provided to hall users. This continues to be founded on the hard work and dedication of the committee, the engagement made by users of the hall and the contributions made by all those who support us in our work - my personal thanks go to all concerned.