

The Parish of Brighton St Nicholas of Myra

Registered Charity No. 1131831

ANNUAL REPORT AND FINANCIAL STATEMENTS OF THE PAROCHIAL CHURCH COUNCIL

For the year ended 31 December 2017

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St Nicholas' Church, Church Street, Brighton, East Sussex BN1 3LJ

Incumbent: The Reverend Dr Dominic Keech, St Nicholas' Vicarage, 2 Windlesham Road, Brighton, East Sussex. BN1 3AG

Independent Examiner: Mr Robert Mayne, 28 Foxhall, Charlton, PO18 0HU

Bankers: The Co-operative Bank, PO Box 250, Delf House, Southway, Skelmesdale WN8 6WT

Parochial Church Council of St Nicholas

Annual Report for 2017

Aim and Purposes

The Parish Church of St Nicholas of Myra, Brighton, exists to extend the mission of Christ's Church within its parish and city, by:

- Communicating the good news of Jesus Christ in words of witness and acts of service
- Ministering the Word and Sacraments for the whole people of God
- Teaching the Christian faith to all who wish to follow the Way of Christ
- Ministering to those in need of healing, counsel and reconciliation; preparing couples for marriage, and caring for the dead and the bereaved
- Deepening the discipleship, prayer and fellowship of the congregation of St Nicholas' church
- Working with others to serve the vulnerable, and establish a just society
- Opening the church as a place of peace and prayer for all
- Offering the church as a space for the city's cultural, social and civic life

(PCC Mission Action Plan, 2017)

St Nicholas' Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent, the Reverend Dr Dominic Keech, in promoting the ecclesiastical parish for the whole mission of the Church - pastoral, evangelistic, social and ecumenical - more effectively; and that in doing so it provides a benefit to the public by:

- Providing facilities for public worship, pastoral and spiritual care, and moral and intellectual development, both for its members and for anyone who wishes to benefit from what the Church offers; and
- Promoting Christian faith and service by members of the Church in and to their communities, to the benefit of individuals and society as a whole.

When planning our activities for the year, the incumbent and PCC have considered the Commission's guidance on public benefit and in particular, the specific guidance on charities for the advancement of religion. We try to enable ordinary people to live out their faith as part of our parish community through:

- Worship, prayer, learning about the Gospel, and developing their knowledge and trust in Jesus Christ;
- Provision of pastoral care for people living in the parish;
- Mission and outreach to the wider community.

Achievements and Performance

Worship and Prayer

During the year, the established pattern of services was consolidated and expanded. On Sundays the Holy Communion was celebrated at 8am and at the Parish Eucharist at 10.30am, with accompanying Junior Church during term time. All Age worship

continued to be offered within the context of the Parish Eucharist on suitable festival Sundays during the year. Sunday evening worship continued on a monthly basis. A daily Eucharistic celebration was introduced in spring 2017; and from July the daily office has been celebrated in church every day.

As well as our regular services, we enable our community to celebrate and thank God at the milestones of the journey through life. In 2017, we have celebrated 10 baptisms; 1 wedding and 5 funerals. On 3 May, 14 children from St Paul's School were confirmed by the Bishop of Chichester at a joint service held at St Michael and All Angels, with whose benefice St Nicholas' shares a ministry to the school. On 5 November, four adults from our congregation were confirmed by the Bishop of Lewes at a Deanery Confirmation in Rottingdean.

There were 140 persons on the church electoral roll. The average Sunday attendance across the year was 108 but this number increased at festivals.

Special services to celebrate the high points of the Church year proved popular. Holy Week and the Triduum were observed with the customary liturgies, and were strongly supported. Easter attendance was 197 over two celebrations of the Eucharist and Evensong. December saw Brighton Chamber Choir return to St Nicholas to sing the Advent Carol Service in the presence of the Mayor of the City of Brighton and Hove. The preacher at the Festival Eucharist on St Nicholas' Day was the Revd Canon Angela Tilby, Honorary Canon of Christ Church Cathedral, Oxford. The Christmas carol service, including the traditional nativity tableau, saw the church filled to capacity. Including two Crib Services and three celebrations of the Eucharist, Christmas attendance totalled 657.

Under the leadership of Dominic Desouza-Campbell (Organist and Director of Music) and Cara Barseghian (Assistant choir leader, until April 2017) the choir has continued to support worship at St Nicholas' on Sundays and feast days. In 2017, the choir rehearsed on a Thursday evening in church and usually sang one service each Sunday. During the year the choir has also sung for a wedding, funerals, Choral Evensong and other Festival services.

During 2017 the Julian Group continued to meet for meditation and silent prayer according to the Spirituality of Mother Julian of Norwich. We are grateful to Lesley-Anne di Marco TSSF for her co-ordination and leadership of this group. The group is open to all.

Deanery Synod

Three members of the PCC sit on the Deanery Synod. This provides the PCC with an important link between the parish and the wider structures of the church.

The Church and Grounds

During 2017 the PCC, with the assistance of the Friends of St Nicholas, completed the fundraising for Phase 1 of the extensive stonework repair project recommended by the 2014 Quinquennial Inspection Report. Undertaken by Tilleys Stonemasons (Brighton), this first phase was completed in October, and included the renewal of stonework on the east end and south aisle of the church, to the tower doorway arch, and the reinstatement of the tower window. It is hoped that further fundraising will see the

completion of Phase 2 of this necessary work during 2018. The maintenance and development of our grade 2* listed church building is a significant on-going programme which is continuously under review.

The closed churchyard surrounding the church is maintained by Brighton and Hove City Council, and the PCC works in partnership with the City Council and St Nicholas' Green Spaces Association (SNGSA), to contribute constructively to discussions about parks and open spaces in Brighton and Hove more generally.

During 2017 members of SNGSA have continued their work in the Churchyard, the Rest Garden and the children's playground. A member of the PCC represents St Nicholas' on this association.

Evangelisation and Community Engagement

St Nicholas' hosts a term-time parent and toddler group 'Nippers' on Tuesday mornings. Attendance is approximately 30 children (from birth to three years) with accompanying adults. Mothers remain the largest group of carers, but fathers, grandparents and professional child minders are all well represented, as are people whose country of origin is not the UK.

The relationship with the parish school 'St Paul's C E School and Nursery' has continued to be strong. During 2017, Rosalyn Addison, a member of the congregation, has sat as Co-Chair of the school governing body. Two further members of St Nicholas' sit on the governing body: Trevor Loveday (Foundation Parent Governor) and Michael Fisher (Foundation Governor, from November 2017). The Vicar is ex-officio Foundation Governor. During the year the Vicar and Assistant Curate have led regular acts of Collective Worship in school and in church, including school masses; there have been several class visits to the church; Mrs Dupret, Head teacher, attended St Nicholas' on the occasion of the Bishop of Chichester's visit, on the feast of Christ the King. The school held Harvest and Christingle Services in the Church.

Since autumn 2017, the Assistant Curate has been part of the Wednesday evening Chaplaincy team which operates at the YMCA Downslink House, on Dyke Road.

Welcome ministry is a very important part of our mission at St Nicholas' and those who steward each Wednesday and Saturday are appreciated. Visitors to the church appreciate the presence of stewards who provide a welcome and are a resource to those seeking both spiritual help and information.

In 2017, the PCC maintained its commitment to charitable giving. Charities proposed and accepted by the congregation and PCC were: Dominic Simpson Memorial Trust, Mary's Meals, Clocktower Sanctuary, Chichester Diocesan Association for Family Support Work, St Paul's Church of England School and Nursery, Emmaus, St Luke's Healthcare for the Clergy, Peace of Mind, The Diocesan Harvest Appeal, Voices in Exile and Extra Cover. Every 2 months a focus for giving and prayer for a specific charity is allocated and included in intercessions at the Parish Eucharist. During Lent, Saturday Lent Lunches focused on 6 Charities, with input from Extra Cover, Dominic Simpson Memorial Trust, Peace of Mind, St Luke's Healthcare for the Clergy, Mary's Meals and the Church Times Train a Priest Fund.

Social events have been arranged, helping to build relationships amongst the different generations in the church community and beyond, e.g. Parish Lunches, Easter Breakfast, and Bring and Share meals.

The lunchtime recitals each Wednesday of the year continued to be popular and attract performers from throughout the UK. These have ranged from advanced students and young professionals at the start of their careers, to more established artists. External groups have also continued to use the church as a venue for concerts and events, and the church remained in demand for such bookings throughout the year. From spring 2017, these included a local twelve-step support group, which meets in the Community Room on Monday nights.

Planning for the future due to increased ministry costs and the removal of subsidies now places a huge financial responsibility on parishes. In October 2017, a month-long stewardship campaign bore fruit in an increase in planned giving to St Nicholas'; this in turn enabled the PCC to increase St Nicholas' Parish Ministry Contribution to the diocese. In the autumn of 2017, the PCC met for an Away-Day to formulate a renewed Mission Action Plan for St Nicholas' for the next 3 years. Both the stewardship campaign and MAP discussions have done much to foster a positive outlook for the future of the parish church, both missionally and financially.

Pastoral Care

A small team consisting of lay ministers of Holy Communion with the clergy and Reader regularly visited members of the congregation who were in hospital, infirm or housebound to minister the Eucharist and offer friendship and support. A healing ministry has been offered at the Eucharist on the first Wednesday and second Sunday of each month. Including the laying-on-of hands and anointing with prayer by both ordained and lay members of the ministry team, many have availed themselves of this sacrament and it is greatly valued.

Ecumenical Relationships

In 2017, St Nicholas' remained in a Covenant relationship (The Brighthelmstone Covenant) with our brothers and sisters at the Chapel Royal, Brighthelm URC and Dorset Gardens Methodist Church; four churches in very different settings, not seeking to be in competition but complementing each other in our mission at the heart of the city. Each church is a member church of Churches Together in Central Brighton. On Good Friday, a 'Walk of Witness' set off from St Nicholas' through the city centre joining with other Christians at the Old Steine.

Financial Review

The total receipts on unrestricted, designated and restricted funds were £102,604, £85,738 and £49,309 respectively. A detailed breakdown of these receipts is included in the financial statements.

Unrestricted income from donations increased by £827 (1.0%) to £81,634 (representing 80% of the total unrestricted income). Two legacies totalling £85,738 were received into the designated Major Project fund.

We are very grateful for the grant we received from The Robertson Hall trust (£5,000) for our administrator and the grants from Friends of St Nicholas (£19,432), Headley Trust (£3,500) and All Churches Trust (£1,875) for stonework repairs.

The largest expenditure of the PCC was the sum of £64,630 paid as parish contribution towards our total diocesan parish ministry costs of £72,838. These costs include clergy stipend and pension, housing, church insurance, training, ministry support, parish support and national church. For 2018 the church insurance costs of £4,108 will be paid directly to the insurer meaning a reduction in our diocesan parish ministry costs to £69,656. The PCC's contribution will be £63,264.

Charitable donations of £4,080 (representing 5% of unrestricted donor income) were made directly by the PCC. In addition to that sum £672 was given indirectly through the Give as You Go scheme, Lent lunches and collections at funerals.

The net result for the year was excess of receipts over payments of £1,869 on unrestricted funds, £85,738 on designated funds and £10,364 on restricted funds.

The third instalment of £2,400 was paid against the Archdeacons' loan of £12,000, received during 2014 for the tower repair works, leaving an outstanding balance of £4,800.

Reserves policy

The PCC's policy is that the unrestricted General Fund should be maintained at a minimum level of one month's expenditure and up to a maximum of three months (excluding exceptional items). The PCC considers this sufficient to finance working capital and committed staff costs and provide for emergencies. As at the 31st December 2017 the General Fund value was £19,976 representing 2.0 months of budgeted expenditure in 2018.

Ministry

Ministry Team and Volunteers

In January 2017 Revd Dr Dominic Keech was inducted as Vicar of the parish. In July 2017, the parish was fortunate to receive an Assistant Curate, Revd Jessica Reid, for the duration of her training. She has been warmly welcomed, and her diaconal ministry has contributed much to the life of the parish since her arrival. In September, Dominic Desouza-Campbell was licensed as a Reader by the Bishop of Lewes; already his Reader ministry has enriched the life of St Nicholas', combining fruitfully with his established role as Organist and Director of Music.

We would like to thank all the volunteers who work so hard to make our church the lively and vibrant community that it is. In particular we want to mention our Assistant Clergy Fr Anthony Ball, Fr Robert Easton, Fr Chris McDermott and Fr Robin Protheroe who have continued to support the ministry of the parish throughout 2017. We would also like to acknowledge the churchwardens Martin Auton-Lloyd and Amanda Ogilvie who have worked tirelessly on our behalf, ably assisted by their deputies William Marlow and Joanne Morrell; Jonathan Ockenden (Treasurer until April 2017) and Mike Jackson (Treasurer from April 2017) who have helped us to prepare and understand

the church's accounts and its finances; and all the members of the PCC for their valuable contribution to our mission and ministry.

Structure, governance and management

The method of appointment of PCC members is set out in the Church Representation Rules and consists of certain ex-officio members (the incumbent, curate, lay readers licensed to officiate in the church), the churchwardens and members of the Deanery, Diocesan or General Synods and 8 members of the church who are elected at the Annual Parochial Church Meeting (APCM). Members are warmly encouraged to stand for election to the PCC and we try to ensure a balance of gender, skills and experience where possible.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent.

The full PCC met six times during the year, with an additional away day, with an average attendance of >75%. The work of the PCC is assisted by its Standing Committee; the Fabric working group and other working groups as occasion requires: these have included Childrens' ministry; Safeguarding; Bookings and Hires; Welcome ministry; Pastoral and Healing ministry. The PCC receives regular updates from these subgroups and their business informs the deliberations of the Council.

During the year Council has considered issues relating to the church being used as a community space, Charitable giving, Safeguarding, Finance, Health and Safety, Electrics, repairs to the windows and stone work.

Safeguarding

The PCC has a Safeguarding Officer, Nigel Nash, who advises the PCC on matters of compliance and good practice in all areas relating to the safeguarding of children and vulnerable adults. He assists the PCC in ensuring that officers of the church and volunteers are appropriately monitored through Disclosure and Barring Service checks. In 2017 St Nicholas' began and completed the first stage of Chichester Diocese's new Safeguarding compliance programme, Simple Quality Protects. The PCC has received and approved the safeguarding policies and procedures recommended by the diocese during 2017, and keeps this important area under constant review.

Administrative information

St Nicholas' Church is situated in the centre of Brighton. It is part of the Diocese of Chichester within the Church of England. The correspondence address is St Nicholas' Church, Church Street, Brighton, BN1 3LJ.

The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2006) and a charity registered with the Charity Commission (registered charity number 1131831).

PCC members who have served from 1st January 2017 until the date of this report was approved are:

Ex Officio Members:

Incumbent:	Revd Dr Dominic Keech	(Chair)	from January 2017
Assistant Curate:	Revd Jessica Reid		from July 2017
Reader:	Dominic Desouza-Campbell		from September 2017

Churchwardens:	Martin Auton-Lloyd	(Chair)	until January 2017
	Amanda Ogilvie		

Deanery Synod:

Roberta Woodhouse	until April 2017
Jonathan Ockenden	from April 2017
Martin Auton-Lloyd	
Amy Morrell	

Elected Members:

Jonathan Ockenden	(PCC Treasurer)	until April 2017)
Michael Jackson	(PCC Treasurer)	from April 2017)
Sharron Bish	(PCC Secretary)	until April 2017)
William Marlow		until April 2017
Jemma Garrett		
Anne Cross		
Charlie Clarke		
Sorrell Clement		
Mark Alderson	from April 2017	
Sarah Dunsmure	until April 2017	
Stephen Tucker	from April 2017	
Nigel Nash	(Safeguarding Officer)	from April 2017

Co-opted Member:

Angi Drew	(PCC Secretary)	from April 2017)
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In attendance:

Nigel Nash	(Safeguarding Officer)	until April 2017
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Approved by the PCC on 13 April 2018 and signed on their behalf



Reverend Dr Dominic Keech

PAROCHIAL CHURCH COUNCIL OF ST NICHOLAS OF MYRA, BRIGHTON

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2017

	Notes	Unrestricted Funds £	Designated Funds	Restricted Funds £	Endowment Funds £	TOTAL FUNDS 2017 £	TOTAL FUNDS 2016 £
Income and endowments from:							
Donations and legacies	2a	81,634	85,738	47,067		214,439	90,934
Other trading activities	2b	20,076		2,242		22,318	22,323
Investments	2c	345				345	352
Other income	2d	549				549	1,594
Total income and endowments		102,604	85,738	49,309		237,651	115,203
Expenditure on:							
Raising funds	3a	1,749		1,577		3,326	5,871
Charitable activities	3b	98,453		37,368		135,821	108,352
Other expenditure	3c	533				533	528
Total expenditure		100,735		38,945		139,680	114,751
Net income/(net expenditure)		1,869	85,738	10,364		97,971	452
Transfers between funds	5	(1,800)	1,800			-	-
Gains/(losses) on revaluation of:							
Investment assets	6a				175	175	428
Net movement in funds		69	87,538	10,364	175	98,146	880
Total funds brought forward		19,907	15,000	5,761	5,960	46,628	45,748
Total funds carried forward		19,976	102,538	16,125	6,135	144,774	46,628

PAROCHIAL CHURCH COUNCIL OF ST NICHOLAS OF MYRA, BRIGHTON

BALANCE SHEET AT 31 DECEMBER 2017

	Notes	2017 £	2016 £
Fixed assets			
Investments	6a	6,135	5,960
Tangible fixed assets	6b	1	1
Total fixed assets		<u>6,136</u>	<u>5,961</u>
Current assets			
Debtors	8	8,430	4,565
Short term deposits with Central Board of Finance		125,103	40,103
Bank and cash in hand		<u>21,482</u>	<u>12,061</u>
		155,015	56,729
Current Liabilities			
Creditors - amounts falling due in one year	9	<u>13,977</u>	<u>11,262</u>
Net current assets		141,038	45,467
Liabilities			
Creditors - amounts falling due after more than one year	10	(2,400)	(4,800)
TOTAL NET ASSETS		<u>144,774</u>	<u>46,628</u>
Funds			
Endowment funds	11	6,135	5,960
Restricted funds	11	16,125	5,761
Designated Funds	11	102,538	15,000
Unrestricted funds	11	19,976	19,907
TOTAL FUNDS		<u>144,774</u>	<u>46,628</u>

Approved by the Parochial Church Council on 20 March 2018 and signed on its behalf



Reverend Dr Dominic Keech
Chairman

The accompanying notes form a part of these financial statements.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2017

1. Accounting policies

a Accounting convention

The financial statements have been prepared under the Church Accounting Regulations 2006 in accordance with applicable accounting standards and the current (2015) Statement Of Recommended Practice, Accounting and Reporting by Charities SORP (FRS 102).

The financial statements have been prepared under the historical cost convention as modified by the inclusion of investments at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those which are informal gatherings of church members.

b Funds accounting

Funds held by the PCC are:

Unrestricted funds - general funds which can be used for PCC ordinary purposes.

Designated funds - monies set aside by the PCC out of unrestricted funds for specific future purposes or projects.

Restricted funds - a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest; b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year is carried forward as a balance on that fund.

Endowment funds - funds, the capital of which must be maintained; only income arising from the investment of the endowment may be used, either as restricted or unrestricted funds, depending on the purpose set out in the terms of the original endowment.

c Income and endowments

All income and endowments are accounted for without deduction for any costs of receivability, are recognised when there is evidence of entitlement, receipt is probable, and the amount can be measured reliably.

Donations and legacies

Collections are recognised when received.

Planned giving receivable is recognised when due.

Income tax recoverable is recognised when the income to which it is attached is recognised.

Grants and legacies are recognised when the PCC is legally entitled to the amount due.

Other trading activities

Income from trading is recognised when received.

Income from investments

Dividends are accounted for when due and payable. Interest entitlements are accounted for as they accrue.

All other income

All other income is recognised when it is receivable.

Gains and losses on investments

Realised gains are recognised when the investments are sold

Unrealised gains and losses are accounted for on revaluation on 31 December.

NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2017

d Expenditure

Expenditure is accounted for on an accruals basis and accounted for gross.

Charitable activities

The diocesan parish contribution is accounted for on an annual basis, reflecting the commitment made by the PCC to Brighton Deanery. Any parish contribution unpaid at 31 December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the balance sheet.

e Fixed Assets

Tangible fixed assets

Consecrated and beneficed property of any kind is excluded from the accounts by s.10(2) of the Charities Act 2011.

Moveable church furnishing held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the church's inventory which can be inspected but are not included in the financial statements. For other property acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements.

All expenditure on consecrated or beneficed buildings and individual items costing under £1000 are written off in the year they were incurred.

Depreciation

Depreciation is calculated to write down the cost of tangible fixed assets over their expected lives. The rate applicable is 25% (straight line).

Investments

Investments are stated at market value at the balance sheet date.

f Current Assets

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectable.

Short-term deposits are held with the CBF Church of England Funds.

PAROCHIAL CHURCH COUNCIL OF ST NICHOLAS OF MYRA, BRIGHTON

NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2017

2 Analysis of income and endowments

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Endowment Funds £	TOTAL FUNDS 2017 £	TOTAL FUNDS 2016 £
a Income from donations and legacies						
Planned giving - standing orders	43,939				43,939	43,915
Planned giving - weekly envelopes	7,444				7,444	8,281
Cash collections at all services	4,392				4,392	4,140
One off donations and appeals	10,465		14,662		25,127	13,912
Income tax recoverable under Gift Aid	15,394		2,250		17,644	15,686
Legacies		85,738			85,738	-
Grants from Friends of St Nicholas			19,432		19,432	-
Other grants			10,723		10,723	5,000
	81,634	85,738	47,067	-	214,439	90,934
b Income from other trading activities						
Coffee and tea	1,536				1,536	1,024
Social events	1,412				1,412	582
Fund raising	2,611				2,611	2,153
Music recitals	1,549		2,242		3,791	3,417
Music festival					-	1,770
Events					-	154
Fees from weddings, funerals etc	680				680	1,722
Sale cards/books	91				91	56
Church hire	10,931				10,931	9,760
Nippers toddler group	1,266				1,266	1,650
Parish newsletter advertising						35
	20,076	-	2,242	-	22,318	22,323
c Investment income						
Dividends and interest	345				345	352
	345	-	-	-	345	352
d Other income						
Other income	549				549	1,594
	549	-		-	549	1,594
Total income	102,604	85,738	49,309	-	237,651	115,203

PAROCHIAL CHURCH COUNCIL OF ST NICHOLAS OF MYRA, BRIGHTON

NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2017

3 Analysis of expenditure

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Endowment Funds £	TOTAL FUNDS 2017 £	TOTAL FUNDS 2016 £
a Expenditure on raising funds						
Social functions	928				928	852
Events	241				241	752
Music recitals	293		1,577		1,870	2,709
Music festival					-	956
Church hire	75				75	343
Stewardship costs	212				212	259
	1,749		1,577		3,326	5,871
b Expenditure on charitable activities						
Missionary and charitable giving	4,080				4,080	4,040
Diocesan parish contribution	64,630				64,630	64,630
Salaries, wages and honoraria:						
Organist	4,216		549		4,765	4,540
Assistant choir leader			347		347	2,062
Secretarial support	1,243		5,095		6,338	4,905
Ministry costs:						
Clergy costs - vicar	4,484				4,484	2,043
Clergy costs - curate	1,167				1,167	-
Clergy costs - visitors	45				45	29
Lay Reader expenses	409				409	-
Mission and evangelism costs:						
Junior church	133				133	116
Nippers	116				116	189
St Nicholas Youth Group					-	88
Church running expenses	1,786				1,786	2,144
Repairs and maintenance	3,760				3,760	5,134
Liturgical supplies	839		1,250		2,089	1,781
Flowers			1,607		1,607	1,533
Music/Choir			117		117	748
Printing and photocopying	4,276				4,276	4,276
Postage and telephone	991				991	1,048
Stationery	605				605	527
Sundry	214				214	1,828
Advertising	186				186	544
Electricity	1,264				1,264	1,271
Gas	3,958				3,958	3,721
Devotional cards and books	51				51	263
PCC Costs					-	155
Major fabric works			28,403		28,403	737
	98,453		37,368	-	135,821	108,352
c Other expenditure						
Coffee and tea	533				533	528
	533	-		-	533	528
Total expenditure	100,735		38,945	-	139,680	114,751

PAROCHIAL CHURCH COUNCIL OF ST NICHOLAS OF MYRA, BRIGHTON

NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2017

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Endowment Funds £	TOTAL FUNDS 2017 £	TOTAL FUNDS 2016 £
4 Staff costs						
a Remuneration - wages and salaries	5,459	-	5,991	-	11,450	11,507

During the year the PCC employed an organist and an administrator on a part time basis. An assistant choir leader and occasional organists were engaged on a self-employed basis.

- b Payments to PCC members
There were no disclosable transactions in respect of PCC members, nor persons closely connected with them.

5 Analysis of transfers between funds

	Reason for transfer	Amount
Between unrestricted and designated	Transfer 2017 surplus to designated parish contribution fund	£1,500

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Endowment Funds £	TOTAL FUNDS 2017 £	TOTAL FUNDS 2016 £
6 Fixed Assets						
a Investments						
Market value 1 January	-	-	-	5,960	5,960	5,532
Net gains/(losses) on revaluation		-	-	175	175	428
Market value 31 December	-	-	-	6,135	6,135	5,960

b Tangible fixed assets

Cost or valuation

At 1 January 2017
At 31 December 2017

Grand
Piano
£

4,500

4,500

Depreciation

At 1 January 2017
At 31 December 2017

4,499

4,499

Net book amounts

At 31 December 2017

1

At 31 December 2016

1

PAROCHIAL CHURCH COUNCIL OF ST NICHOLAS OF MYRA, BRIGHTON

NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2017

7 Analysis of net assets by fund

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Endowment Funds £	TOTAL FUNDS 2017 £	TOTAL FUNDS 2016 £
Investment fixed assets				6,135	6,135	5,960
Tangible fixed assets	1				1	1
Current assets	28,571	102,538	23,906		155,015	56,729
Current liabilities	(8,596)		(5,381)		(13,977)	(11,262)
Long term liabilities			(2,400)		(2,400)	(4,800)
	19,976	102,538	16,125	6,135	144,774	46,628

8 Debtors

Income tax recoverable	4,931		2,250		7,181	4,265
Prepayments	1,100				1,100	-
Sundry debtors	149				149	300
	6,180	-	2,250	-	8,430	4,565

9 Creditors: amounts falling due within one year

Archdeacon's loan			2,400		2,400	2,400
Church hire deposits	400				400	700
Charitable giving	4,443				4,443	4,312
New organ			1,243		1,243	1,243
Utilities	778				778	598
Deferred income	1,554				1,554	699
Accruals	691		1,604		2,295	1,031
Sundry creditors	730		134		864	279
	8,596	-	5,381	-	13,977	11,262

10 Creditors: amounts falling due after more than one year

Archdeacon's loan			2,400		2,400	4,800
	-	-	2,400	-	2,400	4,800

PAROCHIAL CHURCH COUNCIL OF ST NICHOLAS OF MYRA, BRIGHTON

NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2017

11 Statement of funds

	Bal b/fwd 1 Jan 2017 £	Income £	Expenditure £	Other gains and losses £	Transfers £	Bal c/fwd 31 Dec 2017 £
Unrestricted Fund						
General fund	19,907	102,604	100,735		(1,800)	19,976
	19,907	102,604	100,735	0	(1,800)	19,976
Designated Funds						
Church vestments	1,000					1,000
Diocesan parish contribution	-				1,800	1,800
Vicarage re-decoration	4,000					4,000
Major project	10,000	85,738				95,738
	15,000	85,738	0	0	1,800	102,538
Restricted Funds						
Administration	95	5,000	5,095			-
Affirming Catholicism	770					770
Assistant choir leader	-	347	347			-
Fabric	-	38,845	28,403			10,442
Flower	1,315	1,624	1,607			1,332
Grand piano	1,893					1,893
Liturgical supplies	-	1,250	1,250			-
Music and choir	-	2,243	2,243			-
Organ	248					248
St Paul's CE School	890					890
Youth work (accommodation)	550					550
	5,761	49,309	38,945	0	0	16,125
Endowment Funds						
Hanbury Trust	3,674			(31)		3,643
Wagner Fund	2,286			206		2,492
	5,960			175	0	6,135
Total funds	46,628	237,651	139,680	175	0	144,774

11 Related charities

The Friends of St Nicholas Church (Charity Commission registered number 1046054) and St Nicholas Brighton Choral Foundation (exempt charitable trust) are connected charities. The funds of these two independent charities are not incorporated in these accounts.

Independent examiner's report to the PCC of St Nicholas of Myra Brighton

This is my report to the Parochial Church Council of the Ecclesiastical Parish (PCC) of St Nicholas of Myra Church Brighton on the accounts for the year ended 31 December 2017 set out on pages 8 to 16.

Respective responsibilities of the PCC and the examiner

The PCC members are responsible for the preparation of the accounts. The PCC members consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility:

1. to examine the accounts under section 145 of the Charities Act,
2. to follow the procedures laid down in the General Directions given by the Charity Commissioner under section 145(5)(b) of the Charities Act, and
3. to state whether particular matters have come to my attention.

Basis of independent examiner's report

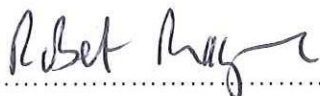
My examination was carried out in accordance with general Directions given by the Charity Commission. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts presented with those records. It also includes considering any unusual items or disclosures in the accounts, and seeking explanations from you, as trustees, concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that, in any material respect, the requirements
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed.....



12 April 2018

Robert Mayne FCMA CGMA
28 Foxhall
Charlton
West Sussex
PO18 0HU