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St. Andrew's Church, Preston

ANNUAL FINANCIAL REPORT
AND ACCOUNTS
OF THE PAROCHIAL CHURCH COUNCIL

For the year ended 31 December 2017

Incumbent:

The Reverend Timothy West
The Rectory
Sutton Road
Preston

Bankers:

The HSBC Bank
18 St Mary Street
Weymouth
Dorset
DT4 8PH

Auditor:

Mr R B Wilson AFA/MIPA, FAIA, FFTA, ACEA, FInstCM, B Acc (Hons)
"Strathmore"
53 Bowleaze Coveaway
Preston
WEYMOUTH
Dorset
DT3 6PL

CHARITY COMMISSION
FIRST CONTACT

19 JUL 2018

ACCOUNTS
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PRESTON WITH SUTTON POYNTZ PAROCHIAL CHURCH COUNCIL

Independent Auditor's Report To the PCC of Preston with Sutton Poyntz

I have audited the financial statements of Preston with Sutton Poyntz Parochial Church Council (the PCC) for the year ended 31 December 2017 which comprise the Balance Sheet, Statement of Financial Activities and the related notes. These financial statements have been prepared under the historical cost convention as modified by the revaluation of certain fixed assets and investments and the accounting policies set out therein.

RESPECTIVE RESPONSIBILITIES OF MEMBERS OF THE PCC AND AUDITOR

As the members of the PCC you are responsible for the preparation of the financial statements in accordance with applicable law and United Kingdom Accounting Standards.

I have been appointed as auditor under section 43(2) of the Charities Act 1993. My responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland).

I report to you in my opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Charities Act 1993, as also contained in the Church Accounting Regulations 1997. I also report to you if, in my opinion, the Treasurer's Report is not consistent with the financial statements, if the PCC has not kept proper accounting records, or if I have not received all the information and explanations I require for my audit.

I read the Treasurer's Report and consider the implications for my report if I become aware of any apparent misstatements within it.

BASIS OF OPINION

I conducted my audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgments made by the members of the PCC in the preparation of the financial statements, and of whether the accounting policies are appropriate to the PCC's circumstances, consistently applied and adequately disclosed.

I planned and performed my audit so as to obtain all the information and explanations which I considered necessary in order to provide me with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming my opinion I also evaluated the overall adequacy of the presentation of information in the financial statements.

OPINION

In my opinion the financial statements give a true and fair view of the state of the PCC's affairs at 31 December 2017 and of the incoming resources and the application of resources for the year then ended and have been properly prepared in accordance with the Charities Act 1993.



R B Wilson FFA/MIPA, FAIA, FFTA, ACEA, FinstCM, B Acc (Hons)
Financial and International Accountant

"Strathmore"
53 Bowleaze Coveaway
Preston
WEYMOUTH
Dorset DT3 6PL

07 February 2018

Treasurer's Report

1. Overall Situation

The net worth of the PCC reduced by nearly £40,000 to £743,423 following a loss of £16,600 on General account and a net withdrawal of over £23,000 from our restricted funds to cover fabric needs and other church running expenses.

2. Income

However, income increased by over £10,000 during 2017 helped by a legacy of £2,500 and a donation to the Community Angels of £2,300 whilst our own fundraising efforts contributed an additional £1,500. Fees for weddings and funerals increased by over £2,000 whilst planned giving remained steady at £50,000.

3. Expenditure

Overall expenditure increased by nearly £18,000 largely due to the installation of our new sound system in the Church, architects fees relating to the Church refurbishment plans, repairs to the Church Rooms roof and maintenance of our boilers. On the plus side normal Church Room running costs were down by nearly £500 whilst printing and stationery costs reduced by a very creditable £1,700. Our Parish Share of £61,258 was paid in full.

4. Investments

The value of our investments increased by over £8,000 to nearly £96,700 including endowment funds of £51,932, owing to the continued improvement in market conditions. Dividend and interest income was largely maintained at nearly £4,000.

5. Commitments

Over the next year or so there will be significant ongoing costs of refurbishing the Church as a result of our own plans and works necessary under the latest quinquennial report.

6. Conclusion

Although there was a welcome reduction in our annual deficit of £3,300 reducing it to £16,600, compared to £19,900 in 2016 and £19,200 in 2015, it remains high and we continue to rely upon legacies to balance the books. An increase in planned giving would help significantly.

My thanks to Canon Tim West, Jeff Wells (Gift Aid Tax Refunds), Sheila Wilby (Church Room Lettings), members of the PCC and Shirley in the office for their continued support.

Jean Fairbrother
Hon Treasurer

Notes to the Financial Statements

1. Accounting Policies

The Financial Statements have been prepared in accordance with the Church Accounting Regulations 1997 together with applicable accounting standards and the Charities SORP.

Any references to the PCC shall be deemed to include the DCC where appropriate.

The Financial Statements have been prepared under the historical cost convention except for:-

- a) Investment assets, which are shown at market value
- b) Land and buildings at Mission Hall Lane, which have been valued by the PCC under the "prudence" convention.
- c) All figures in the Accounts have been rounded to the nearest pound. This has led to some totals appearing to be arithmetically incorrect.

2. Funds

General Funds represent funds of the PCC that are not subject to any restrictions regarding their use and are available for application to the general purposes of the PCC.

The purpose of restricted and endowment funds is noted in the accounts.

The accounts include transactions, assets and liabilities for which the PCC can be held responsible.

The accounts do not include accounts of church groups that owe an affiliation to any other body (eg. Mothers Union) nor those that are informal gatherings of church members.

3. Incoming Resources

Voluntary Income and Capital Receipts

Collections are recognised when made.

Amounts received under covenant are recognised only when honoured by the covenantor.

Income Tax recoverable on covenanted or Gift Aid donations is recognised when claimable.

Grants and legacies made to the PCC are accounted for as soon as the PCC is notified of its entitlement and the likely amount due.

Funds raised by sales, fund raising and other events are accounted for gross.

Other ordinary income

Rental income from letting of church premises is accounted for when due.

Parochial fees due to the PCC for weddings, funerals etc are accounted for on an event basis.

Investment Income

Dividends and interest are accounted for when due, together with the relevant amount of Income Tax.

Investment gains and losses

Realised gains and losses are recognised when investments are sold.

Unrealised gains and losses are accounted for on revaluation of investments at 31 December.

4. Application of resources:

Grants

Grants and donations are accounted for when paid.

Costs directly related to the work of the church

The Diocesan quota or Parish share is accounted for in the year concerned.

5. Fixed Assets:

Consecrated land and buildings and movable church furnishings

Consecrated and beneficed property is excluded from the accounts by Sect. 96 (2) (c) of the Charities Act. 1993
No value is placed on the movable church furnishings held by the Church Wardens on special trust for the PCC and which require a faculty for disposal since the PCC considers this to be an inalienable property.
All expenditure incurred during the year on consecrated or beneficed buildings and movable church furnishings, whether maintenance or improvement is written off.

Other land and buildings

Other land and buildings held on behalf of the PCC for its own purpose is valued at historical cost, except for the land and buildings at Mission Hall Lane which have been valued under the "prudence" convention by the PCC.
No depreciation is charged against such properties as the PCC's policy is to keep them in good repair and all expenditure on maintenance or improvements is written off as incurred.

Other fixtures, fittings and office equipment

Capital office equipment items (eg. Computers) purchased and used for the church purposes are depreciated on a straight line basis over 4 year.

Church rooms equipment items are depreciated on a straight line basis over 10 years which is charged to general and special purpose funds as appropriate to the funding of the original purchase.

Individual items of equipment with a purchase price of £500 or less are written off in the year in which the asset was acquired.

6. Investments

Investments are valued at market value at 31 December.

7. Current Assets

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors less any provision for amounts that may prove to be uncollectible.

Short term deposits include cash held on deposit with the Central Board of Finance.

Cash at Bank includes current account and deposit account balances.

ST ANDREW'S PARISH CHURCH COUNCIL ACCOUNTS

BALANCE SHEET AT 31 DECEMBER 2017

	Note	General Funds £	Restricted Funds £	Endowment Funds £	2017 £	2016 £
Fixed Assets	4	297,392	70,789	0	368,181	368,181
Investments		44,773	0	51,932	96,705	88,698
Current Assets						
Debtors	6	2,384	253	0	2,637	2,568
Short term deposits		63,637	182,264	0	245,901	291,186
Cash at bank		31,879	0	0	31,879	33,385
Cash in Hand		110	10	0	120	120
Total Assets		440,175	253,316	51,932	745,423	784,139
Current Liabilities						
Loans						
Sundry Creditors	7	2,000	0	0	2,000	1,000
NET CURRENT ASSETS		£438,175	£253,316	£51,932	£743,423	£783,139
ACCUMULATED FUNDS	5					
Unrestricted		438,175	0	0	438,175	454,775
Restricted		0	253,316	0	253,316	280,731
Endowment		0	0	51,932	51,932	47,632
TOTAL ACCUMULATED FUNDS		£438,175	£253,316	£51,932	£743,423	£783,139

Approved by the Parochial Church Council on *16th* March 2018 and signed on its behalf by:

The Canon Timothy West (Chair) *Timothy R West* Member *Jean A Fairbrother*

The notes on pages 3 and 4 and from 7 to 12 form part of these accounts.

ST ANDREW'S PARISH CHURCH COUNCIL ACCOUNTS

Statement of Financial Activities for the year ended 31 December 2017

		<u>General</u> <u>Funds</u>	<u>Restricted</u> <u>Funds</u>	<u>Endowment</u> <u>Funds</u>	<u>TOTAL</u> <u>2017</u>	<u>FUNDS</u> <u>2016</u>
	<u>Note</u>	£	£	£	£	£
INCOMING RESOURCES						
Incoming resources from donors	2(a)	48,655	1,402	0	50,057	49,689
Other voluntary incoming resources	2(b)	4,142	5,480	0	9,622	2,414
Gross income from events and activities	2(c)	20,655	4,311	0	24,966	21,668
Other ordinary income	2(d)	0	0	0	0	500
Income from investments	2(e)	1,674	599	1,685	3,958	4,164
Total Incoming Resources		<u>£75,126</u>	<u>£11,792</u>	<u>£1,685</u>	<u>£88,603</u>	<u>£78,435</u>
RESOURCES USED						
Grants	3(a)	2,600	0	0	2,600	2,600
Support Costs	3(b)	793	9,357	0	10,150	11,476
Directly relating to the work of the church	3(c)	81,144	29,850	1,685	112,679	93,111
Fund-raising and publicity	3(d)	73	0	0	73	39
Church management and administration	3(e)	10,823	0	0	10,823	11,267
Total Resources Used		<u>£95,433</u>	<u>£39,207</u>	<u>£1,685</u>	<u>£136,325</u>	<u>£118,493</u>
Net Incoming/(Outgoing) Resources		(20,307)	(27,415)	0	(47,722)	(40,058)
Gains/(Losses) on Investments						
- realised		0	0	0	0	0
- unrealised		3,707	0	4,300	8,007	8,862
Net Movement in Funds		<u>(16,600)</u>	<u>(27,415)</u>	<u>4,300</u>	<u>(39,715)</u>	<u>(31,196)</u>
Balances Brought Forward 01 January 2017		454,775	280,731	47,632	783,139	814,334
Balances Carried Forward 31 December 2017		<u>£438,175</u> =====	<u>£253,316</u> =====	<u>£51,932</u> =====	<u>£743,423</u> =====	<u>£783,139</u> =====

ST ANDREW'S PARISH CHURCH COUNCIL ACCOUNTS

Notes to the Financial Statements for the Year Ended 31 December 2017

	<u>General Funds</u> £	<u>Restricted Funds</u> £	<u>Endowment Funds</u> £	<u>TOTAL 2017</u> £	<u>FUNDS 2016</u> £
2 INCOMING RESOURCES					
2(a) Incoming resources from Donors					
Planned Giving: Covenants	31,092	600	0	31,692	31,808
: Income Tax recovered	8,911	802	0	9,713	9,782
: Uncovenanted	703	0	0	703	761
Collections at all Services	4,085	0	0	4,085	4,370
Gift Days	0	0	0		0
Sundry donations	3,864	0	0	3,864	2,968
<u>Totals</u>	<u>£48,655</u>	<u>£1,402</u>	<u>£0</u>	<u>£50,057</u>	<u>£49,689</u>
2(b) Other Voluntary Income					
Donations Community Angels	0	5,165	0	5,165	2,047
Donations, appeals, etc.	0	315	0	315	50
Legacies	2,500	0	0	2,500	0
Fetes & Fund Raising events	1,642	0	0	1,642	317
<u>Totals</u>	<u>£4,142</u>	<u>£5,480</u>	<u>£0</u>	<u>£9,622</u>	<u>£2,414</u>
2(c) Income from events and activities					
Magazine and bookstall	0	0	0	0	0
Rent from lettings	11,877	0	0	11,877	11,593
Fees	8,778	4,311	0	13,089	10,075
<u>Totals</u>	<u>£20,655</u>	<u>£4,311</u>	<u>£0</u>	<u>£24,966</u>	<u>£21,668</u>
Other extraordinary income					
2(d) Insurance claims	0	0	0	0	500
<u>Totals</u>	<u>£0</u>	<u>£0</u>	<u>£0</u>	<u>£0</u>	<u>£500</u>
Income from investments					
2(e) Dividends and interest	1,674	599	1,685	3,958	4,164
<u>Totals</u>	<u>£1,674</u>	<u>£599</u>	<u>£1,685</u>	<u>£3,958</u>	<u>£4,164</u>
<u>TOTAL INCOMING RESOURCES</u>	<u>£75,126</u> =====	<u>£11,792</u> =====	<u>£1,685</u> =====	<u>£88,603</u> =====	<u>£78,435</u> =====

ST ANDREW'S PARISH CHURCH COUNCIL ACCOUNTS

Notes to the Financial Statements for the year ended 31 December 2017 (continued)

	<u>General Funds</u> £	<u>Restricted Funds</u> £	<u>Endowment Funds</u> £	<u>TOTAL 2017</u> £	<u>FUNDS 2016</u> £
3 RESOURCES USED					
Grants					
3(a) Missionary and charitable giving:					
Church overseas:					
- Missionary societies	200	0	0	200	200
- Relief and development agencies	0	0	0	0	0
Home missions:					
- Church societies	1,550	0	0	1,550	1,550
- Secular	850	0	0	850	850
<u>Totals</u>	<u>£2,600</u>	<u>£0</u>	<u>£0</u>	<u>£2,600</u>	<u>£2,600</u>
 Support Costs					
3(b) Sunday School & Church Schools	793	0	0	793	697
Church Youth Groups	0	0	0	0	0
Community Angels	0	9,357	0	9,357	10,779
<u>Totals</u>	<u>£793</u>	<u>£9,357</u>	<u>£0</u>	<u>£10,150</u>	<u>£11,476</u>
 Directly related to the work of the Church					
3(c) Ministry: Parish Share	61,258	0	0	61,258	59,666
Clergy expenses	4,988	0	0	4,988	4,345
Church – running expenses	3,742	28,002	1,685	33,429	14,467
Maintenance	12	707	0	719	993
Magazine and bookstall	0	0	0	0	0
Upkeep of churchyard	0	150	0	150	2,784
Church Rooms running costs	4,594	991	0	5,585	6,056
Professional Fees	6,550	0	0	6,550	4,800
<u>Totals</u>	<u>£81,144</u>	<u>£29,850</u>	<u>£1,685</u>	<u>£112,679</u>	<u>£93,111</u>
 Fund-raising and Publicity					
3(d) Costs of fund raising activities	73	0	0	73	39
<u>Totals</u>	<u>£73</u>	<u>£0</u>	<u>£0</u>	<u>£73</u>	<u>£39</u>
 Church Management and Administration					
3(e) Staff costs	8,157	0	0	8,157	6,858
Printing and Stationery etc	2,666	0	0	2,666	4,409
Bank Charges	0	0	0	0	0
<u>Totals</u>	<u>£10,823</u>	<u>£0</u>	<u>£0</u>	<u>£10,823</u>	<u>£11,267</u>
 <u>TOTAL RESOURCES USED</u>	<u>£95,433</u>	<u>£39,207</u>	<u>£1,685</u>	<u>£36,325</u>	<u>£118,493</u>

ST ANDREW'S PARISH CHURCH COUNCIL ACCOUNTS

Notes to the Financial Statements for the Year Ended 31 December 2017

		<u>2017</u>	<u>2016</u>
		£	£
4 FIXED ASSETS FOR USE BY THE PCC			
GROSS BOOK VALUE	At 01 January 2017	398,413	398,413
	<u>Add</u> Additions	0	0
	<u>Less</u> Sales	0	0
		-----	-----
	At 31 December 2017	398,413	398,413
		-----	-----
DEPRECIATION	At 01 January 2017	30,232	30,232
	Charges for year	0	0
		-----	-----
	At 31 December 2017	30,232	30,232
		-----	-----
<u>NET BOOK VALUE</u>	At 31 December 2017	£368,181	£368,181
		=====	=====

5 ANALYSIS OF NET ASSETS BY FUND

	<u>General</u>	<u>Restricted</u>	<u>Endowment</u>	<u>2017</u>	<u>2016</u>
	<u>Funds</u>	<u>Funds</u>	<u>Funds</u>	£	£
	£	£	£		
Fixed Assets	297,392	70,789	0	368,181	368,181
Investments	44,773	0	51,932	96,705	88,698
Current Assets	81,017	199,520	0	280,537	327,259
Current Liabilities	(2000)	0	0	(2000)	(1,000)
	-----	-----	-----	-----	-----
<u>Fund Balances</u>	£421,182	£270,309	£51,932	£743,423	£783,139
	=====	=====	=====	=====	=====

6 DEBTORS

	<u>General</u>	<u>Restricted</u>	<u>Endowment</u>	<u>2017</u>	<u>2016</u>
	<u>Funds</u>	<u>Funds</u>	<u>Funds</u>	£	£
	£	£	£		
Income Tax recoverable	2,384	253	0	2,637	2,568
Prepayments and accrued interest	0	0	0	0	0
Other debtors	0	0	0	0	0
Inter Parish Accounts	0	0	0	0	0
	-----	-----	-----	-----	-----
<u>Totals</u>	£2,384	£253	£0	£2,637	£2,568
	=====	=====	=====	=====	=====

7 LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR

	<u>General</u>	<u>Restricted</u>	<u>Endowment</u>	<u>2017</u>	<u>2016</u>
	<u>Fund</u>	<u>Fund</u>	<u>Fund</u>	£	£
Accruals and deferred income	0	0	0	0	0
Creditors for goods and services	2,000	0	0	2,000	1,000
	-----	-----	-----	-----	-----
<u>Totals</u>	£2,000	£0	£0	£2,000	£1,000
	=====	=====	=====	=====	=====

8 FUND DETAILS

	<u>01 Jan 2017</u>	<u>Income</u>	<u>Expenditure</u>	<u>31 Dec 2017</u>
	£	£	£	£
Restricted Funds				
J Annakin – Fabric	91,157	476	24,382	67,250
Church Rooms – Capital Building	70,789	0	0	70,789
Boiler Fund	200	0	0	200
Bell Fees	995	576	480	1,091
Church Bell and Tower Fund	4,724	14	398	4,341
Churchyard Fund	306	26	151	181
Choir Fees	6	0	0	6
Organ Fees	544	2,430	2,652	322
Vergers Fees	554	1,305	1,080	779
Community Angels Fund	114,611	6,894	9,357	112,148
J Annakin	3,353	70	707	2,716
Church Rooms Youth	3,016	0	0	3,016
Church Redecoration	1,627	0	0	1,627
Candle Holder	100	0	0	100
<u>Totals</u>	<u>£291,982</u>	<u>£11,792</u>	<u>£39,207</u>	<u>£264,567</u>
	=====	=====	=====	=====

9 DESIGNATED FUNDS AT 31 DECEMBER 2017

	<u>2017</u>	<u>2016</u>
	£	£
General Fund	8,197	7,519
Fabric	30,592	28,059
Churchyard/Pearce	1,935	1,774
Churchyard/Style	4,049	3,714
<u>Totals</u>	<u>£44,773</u>	<u>£41,066</u>
	=====	=====

10 ENDOWMENT FUNDS AT 31 DECEMBER 2017

Fund	Restriction	<u>2017</u>	<u>2016</u>
		£	£
Pope legacies	Churchyard maintenance	2,951	2,707
Mayne Fabric Fund	Church fabric	19,739	18,105
C V Fidler Trust	Church Clock or Fabric	7,018	6,437
Nora Green Christmas Tree Trust	Church beatification or Fabric	14,043	12,880
Crossways Trust	none	8,181	7,503
<u>Totals</u>		<u>£51,932</u>	<u>£47,632</u>
		=====	=====

ST ANDREW'S PARISH CHURCH COUNCIL ACCOUNTS

Notes to the Financial Statements for the year ended 31 December 2017

11 Church Rooms Memorandum Income and Expenditure Account – Year to 31 December 2017

	<u>2017</u> £	<u>2016</u> £
Income		
Rent from lettings	11,877	11,493
Total Income	£11,877 =====	£11,493 =====
Expenditure	£	£
Insurance	991	968
Licenses	20	40
Utilities	2,226	1,801
Cleaning	2,140	2,395
Administration and Maintenance	1,261	852
<u>Total Resources Used</u>	6,638	6,056
Depreciation of Equipment	0	0
<u>Total Running Costs</u>	6,638	6,056
<u>Excess of Income over Expenditure</u>	£5,238 =====	£5,437 =====

12 Community Angels Memorandum Income and Expenditure Account – Year to 31 December 2017

	<u>2017</u> £	<u>2016</u> £
Income		
Covenants	600	600
Interest	327	568
Donations	5,165	2,047
Gift Aid Tax Relief	802	726
Insurance Claims	0	500
Total	£6,894 =====	£4,441 =====
Expenditure		
Salary	5,003	6196
Hire of Meeting Room	1200	1,200
Expenses	1,481	1,572
Insurance/Phone	1,272	966
Catering	171	180
Purchase of cooker	230	665
Total	9,357	10779
<u>Excess of Income over Expenditure</u>	(2,463)	(6338)
Balance at 01 January 2017	114,611	120,949
Balance at 31 December 2017	£112,148 =====	£114,611 =====

St Andrew's Mission Giving

<u>Name of Charity</u>	<u>Type</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>
Sudan Link	Overseas	200	200	200
St Andrews School	Home	200	200	200
All Saints School		200	200	200
The Lantern Trust		250	250	250
The Children's Society		250	250	250
Julia's House		300	300	300
St Andrews Mothers Union		200	200	200
The Friends of the Hamlet		250	250	250
Weymouth Street Pastors		300	300	300
Samaritans	Other	250	250	250
Dorset Historic Churches Trust		200	200	200
L Edwards Bell Rest Fund		200	200	200
Royal British Legion		200	200	200
<u>Total</u>		£3,000 =====	£3,000 =====	£3,000 =====

