

Charity Registration No. 241402

Company Registration No. 0522908 (England and Wales)

THE WOKING MOSQUE TRUST LIMITED
TRUSTEES' REPORT AND ACCOUNTS
FOR THE YEAR ENDED 31 OCTOBER 2017

THE WOKING MOSQUE TRUST LIMITED

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees

High commissioner for Pakistan
Consul General of Pakistan
Defence Attache of Pakistan
Education Attache of Pakistan
Misdaq Zaidi
Raja M. Ilyas
Shamas Tabraiz
Gul Mohammad

Secretary

Misdaq Zaidi

Charity number

241402

Company number

0522908

Registered office

241 Mitcham Road
London
SW17 9JQ

Auditors

Richardson Watson & Co.
Crosspoint House
1st Floor
28 Stafford Road
Wallington
Surrey
SM6 9AA

THE WOKING MOSQUE TRUST LIMITED

CONTENTS

	Page
Trustees' report	1 - 3
Statement of trustees' responsibilities	4
Independent auditors' report	5 - 6
Statement of financial activities	7
Balance sheet	8 - 9
Notes to the accounts	10 - 15

THE WOKING MOSQUE TRUST LIMITED

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 OCTOBER 2017

The Director and trustees present their report and accounts for the year ended 31 October 2017.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the the trust's [governing document], the Companies Act 2006 and the Statement of Recommended Practice, "Accounting and Reporting by Charities", issued in March 2005.

Structure, governance and management

The the trust is a company limited by guarantee.

The sole director is Misdaq Zaidi, who is also a trustee.

The trustees who served during the year were as follows:

High commissioner for Pakistan

Consul General of Pakistan

Defence Attache of Pakistan

Education Attache of Pakistan

Misdaq Zaidi

Raja M. Ilyas

Shamas Tabraiz

Gul Mohammad

None of the trustees has any beneficial interest in the company. All of the trustees are members of the company.

The day to day running is undertaken by a committee of management. This consists of:

Muhammad Abdullah (Chairman)

Muhammad Farooq (secretary)

Jasim Zaib (Treasurer)

Muhammad Habib (Manager)

Aweis Khan

Muhammad Ali

Saleem Shaikh

Tariq Hussain

Mohsin Mughal

The trustees has assessed the major risks to which the the trust is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

Objectives and activities

The the trust's objects are the preparation and use of the Shah Jahan Mosque, Britain's first purpose built mosque in Woking, Surrey. The policies adopted in furtherance of these objects are, the daily use for worship and education, together with upkeep of the buildings and there has been no change in these during the year.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the the trust should undertake.

THE WOKING MOSQUE TRUST LIMITED

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 OCTOBER 2017

Achievements and performance

The following projects were undertaken:

Mosque donations projects:

A Container to Syria was sent with 44 pallets of Food aid, the Mosque worked alongside his Church to complete this project which received great local media attention. Money that was raised for the people of Rohingya was donated to a charity working out there and the projects for shelters, food packs and water pumps are in progress. Collections were made for a Mosque project in Senegal with a local attendee who went out there to complete the works. Various different organisation were given cash donation in form fitrana, all data regarding the receiver were recorded.

Building/ maintenance projects:

The roof on the prayer halls was replaced due to extensive flooding and due to the hazardous nature of the asbestos and also the condition of the roof. Walkways into the Mosque were re-laid as previous ones were old and un-level. New washroom and classroom project is in progress where a plan is being created to rebuild the old warehouse building.

The building application to have its listing changed to 1st Grade list has been made and we are now in progress of waiting for inspection by heritage to make the final decision. We are also closely working with a local firm and building a Mosque history portfolio to enhance the image and knowledge of this mosque to the world.

Education:

With new and increasing numbers of students we have recruited more teachers due to high demand. A new wave of work/text books have been introduced for the students to aid their learning as old books were from an old unreliable educational program. More community outreach work is being done with the students such as local litter picks visiting the elderly and helping in local garden centres.

The Mosque management aims to boost the education standard in the mosque and is fully complaint with various checks that are carried out by the government. We are in progress of changing the Mosque Education opening times to accommodate different age group and also a Hifz Academy has been started where students go through the intensive course of memorizing the whole Quran.

Events:

Numerous open days welcoming people into the Mosque, numbers have increased as the Mosque is now grade 1 listed. We have had a lot of media attention due to this and building beside the mosque has now also been grade 2 listed. Number of scout and elderly groups visiting the Mosque have increased. Ongoing archive project which is also in progress and drawing a lot of positive attention to the Mosque.

Financial review

The trust made a small loss in the year of £13,295 (2016: loss £75,052). However reserves stand at £1,307,872 (2016: £1,321,167), but bank balances have decreased due to roof work and asbestos removal undertaken in the year which has been capitalised improving the cost value of the buildings.

It is the policy of the the trust that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent of twelve month's expenditure. The trustees considers that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the the trust's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

THE WOKING MOSQUE TRUST LIMITED

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 OCTOBER 2017

Auditors

A resolution proposing that Richardson Watson & Co. be reappointed as auditors of the company will be put to the members.


On behalf of the board of trustees

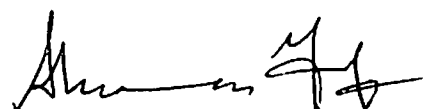


Misdaq Zaidi

Trustee

Dated: 9-7-2018

 9/7/18


SHAMAS TABREZ

9/7/18

THE WOKING MOSQUE TRUST LIMITED

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees, who are also the directors of THE WOKING MOSQUE TRUST LIMITED for the purpose of company law, are responsible for preparing the Trustees' Report and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the the trust and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these accounts, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent; and
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the the trust will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the the trust and enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the the trust and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

THE WOKING MOSQUE TRUST LIMITED

INDEPENDENT AUDITORS' REPORT

TO THE TRUSTEES OF THE WOKING MOSQUE TRUST LIMITED

We have audited the accounts of THE WOKING MOSQUE TRUST LIMITED for the year ended 31 October 2017 set out on pages 7 to 15. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the charity's trustees, as a body, in accordance with section 145 of the Charities Act 2011 and regulations made under section 154 of that Act. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of trustees and auditors

As explained more fully in the statement of trustees' responsibilities, the trustees, who are also the directors of THE WOKING MOSQUE TRUST LIMITED for the purposes of company law, are responsible for the preparation of the accounts and for being satisfied that they give a true and fair view.

The trustees have elected for the accounts to be audited in accordance with the Charities Act 2011 rather than the Companies Act 2006. Accordingly we have been appointed as auditors under section 145 of the Charities Act 2011 and report in accordance with regulations made under section 154 of that Act.

Our responsibility is to audit and express an opinion on the accounts in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

Scope of the audit of the accounts

An audit involves obtaining evidence about the amounts and disclosures in the accounts sufficient to give reasonable assurance that the accounts are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charity's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the accounts. In addition, we read all the financial and non-financial information in the Trustees' Annual Report to identify material inconsistencies with the audited accounts and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

Opinion on accounts

In our opinion the accounts:

- give a true and fair view of the state of the charitable company's affairs as at 31 October 2017 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

THE WOKING MOSQUE TRUST LIMITED

INDEPENDENT AUDITORS' REPORT (CONTINUED)

TO THE TRUSTEES OF THE WOKING MOSQUE TRUST LIMITED

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities Act 2011 requires us to report to you if, in our opinion:

- the information given in the Trustees' Report is inconsistent in any material respect with the accounts; or
- the charitable company has not kept adequate accounting records; or
- the accounts are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

Richardson Watson & Co.

Richardson Watson & Co.

Chartered Certified Accountants

Statutory Auditor

Crosspoint House

1st Floor

28 Stafford Road

Wallington

Surrey

SM6 9AA

Dated: *12th July 2018*

Richardson Watson & Co. is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006

THE WOKING MOSQUE TRUST LIMITED

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 OCTOBER 2017

	Notes	Unrestricted funds £	Restricted funds £	Total 2017 £	Total 2016 £
<u>Incoming resources from generated funds</u>					
Donations and legacies	2	209,993	6,898	216,891	230,143
Investment income	3	18,662	-	18,662	15,893
		228,655	6,898	235,553	246,036
Incoming resources from charitable activities	4	-	-	-	683
Other incoming resources	5	5,102	-	5,102	-
Total incoming resources		233,757	6,898	240,655	246,719
<u>Resources expended</u>					
Costs of generating funds					
Costs of generating donations and legacies	6	5,986	-	5,986	1,321
Net incoming resources available		227,771	6,898	234,669	245,398
Charitable activities					
Charitable activities for Education and support costs		132,062	-	132,062	82,766
Borewell project		-	-	-	6,094
Building and maintenance projects		5,071	-	5,071	160,078
Grants paid		7,202	7,550	14,752	1,298
Total charitable expenditure		144,335	7,550	151,885	250,236
Governance costs		96,079	-	96,079	68,828
Total resources expended		246,400	7,550	253,950	320,385
Net expenditure for the year/ Net outgoing resources		(12,643)	(652)	(13,295)	(73,666)
Other recognised gains and losses					
Gains/(losses) on investment assets		-	-	-	(1,386)
Net movement in funds		(12,643)	(652)	(13,295)	(75,052)
Fund balances at 1 November 2016		1,320,515	652	1,321,167	1,396,219
Fund balances at 31 October 2017		1,307,872	-	1,307,872	1,321,167

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

THE WOKING MOSQUE TRUST LIMITED

BALANCE SHEET

AS AT 31 OCTOBER 2017

	Notes	2017 £	£	2016 £	£
Fixed assets					
Tangible assets	11		658,776		536,661
Current assets					
Debtors	12	2,050		1,488	
Cash at bank and in hand		665,787		798,366	
		667,837		799,854	
Creditors: amounts falling due within one year	13	(13,741)		(10,348)	
Net current assets			654,096		789,506
Total assets less current liabilities			1,312,872		1,326,167
Creditors: amounts falling due after more than one year	14		(5,000)		(5,000)
Net assets			1,307,872		1,321,167
Income funds					
Restricted funds	16		-		652
Unrestricted funds					
Unrestricted income funds		1,097,164		1,109,807	
Revaluation reserve		210,708		210,708	
			1,307,872		1,320,515
			1,307,872		1,321,167

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 October 2017, although an audit has been carried out under section 144 of the Charities Act 2011. No member of the company has deposited a notice, pursuant to section 476, requiring an audit of these accounts under the requirements of the Companies Act 2006.

The directors acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with section 386 of the Act and for preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

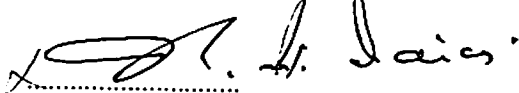
These accounts have been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

THE WOKING MOSQUE TRUST LIMITED

BALANCE SHEET (CONTINUED)


AS AT 31 OCTOBER 2017

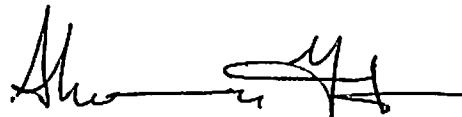
The accounts were approved by the Board on 9-7-2018



Misdaq Zaidi
Trustee

Company Registration No. 0522908

 9/7/18
Misdaq Zaidi



SHAMMAS TABREZ 9/7/18

THE WOKING MOSQUE TRUST LIMITED

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 OCTOBER 2017

1 Accounting policies

1.1 Basis of preparation

The accounts have been prepared under the historical cost convention modified to include the revaluation of certain fixed assets.

The accounts have been prepared in accordance with applicable accounting standards, the Statement of Recommended Practice, "Accounting and Reporting by Charities", issued in March 2005 and the Companies Act 2006.

1.2 Tangible fixed assets and depreciation

Tangible fixed assets other than freehold land are stated at cost or valuation less depreciation. Depreciation is provided at rates calculated to write off the cost or valuation less estimated residual value of each asset over its expected useful life, as follows:

2 Donations and legacies

	Unrestricted funds £	Restricted funds £	Total 2017 £	Total 2016 £
Donations and gifts	209,993	6,898	216,891	230,143

3 Investment income

	2017 £	2016 £
Rental income	18,662	15,893

4 Incoming resources from charitable activities

	Total 2017 £	Total 2016 £
Voluntary income	-	683

5 Other incoming resources

	2017 £	2016 £
Visa monies refunded and hall hire	5,102	-

THE WOKING MOSQUE TRUST LIMITED

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 OCTOBER 2017

5 Other incoming resources

(Continued)

6 Total resources expended

	Staff costs £	Depreciation £	Other costs £	Grant funding £	Total 2017 £	Total 2016 £
Costs of generating funds						
Costs of generating donations and legacies	-	-	5,986	-	5,986	1,321
Charitable activities						
<u>Charitable activities for Education and support costs</u>						
Activities undertaken directly	68,020	-	63,137	-	131,157	82,766
Support costs	-	-	905	-	905	-
Total	68,020	-	64,042	-	132,062	82,766
<u>Borewell project</u>						
Activities undertaken directly	-	-	-	-	-	6,094
<u>Building and maintenance projects</u>						
Activities undertaken directly	-	5,071	-	-	5,071	160,078
Grants paid						
Grant funding of activities	-	-	-	14,752	14,752	1,298
	68,020	5,071	64,042	14,752	151,885	250,236
Governance costs	-	-	96,079	-	96,079	68,828
	68,020	5,071	166,107	14,752	253,950	320,385

Governance costs includes payments to the auditors of £1,250 (2016: £1,200) for audit fees.

THE WOKING MOSQUE TRUST LIMITED

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 OCTOBER 2017

7 Grants payable

	Unrestricted funds £	Restricted funds £	Total 2017 £	Total 2016 £
Grants to institutions (2 grants):				
Burmese Rohingya appeal	-	6,898	6,898	
Disaster fund	6,710	-	6,710	
	6,710	6,898	13,608	1,298
Grants to individuals (2 grants)	492	652	1,144	-
	7,202	7,550	14,752	1,298

8 Support costs

	2017 £	2016 £
Sundry direct costs	905	-
	905	-

9 Trustees

None of the trustees (or any persons connected with them) received any remuneration during the year, and none were reimbursed any travelling expenses (2016: none were reimbursed £0).

THE WOKING MOSQUE TRUST LIMITED

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 OCTOBER 2017

10 Employees

Number of employees

The average monthly number of employees during the year was:

	2017 Number	2016 Number
Education	5	4
Employment costs	2017 £	2016 £
Wages and salaries	67,744	39,546
Social security costs	71	-
Other pension costs	205	-
	68,020	39,546

There were no employees whose annual remuneration was £60,000 or more.

11 Tangible fixed assets

	Land and buildings £	Leasehold land and buildings £	Plant and machinery £	Fixtures, fittings & equipment £	Total £
Cost or valuation					
At 1 November 2016	530,234	7,815	130,201	9,203	677,453
Additions	117,681	-	-	9,505	127,186
At 31 October 2017	647,915	7,815	130,201	18,708	804,639
Depreciation					
At 1 November 2016	-	7,101	130,201	3,490	140,792
Charge for the year	-	-	-	5,071	5,071
At 31 October 2017	-	7,101	130,201	8,561	145,863
Net book value					
At 31 October 2017	647,915	714	-	10,147	658,776
At 31 October 2016	530,234	714	-	5,713	536,661

THE WOKING MOSQUE TRUST LIMITED

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 OCTOBER 2017

12 Debtors	2017	2016
	£	£
Other debtors	1,200	-
Prepayments and accrued income	850	1,488
	<u>2,050</u>	<u>1,488</u>
13 Creditors: amounts falling due within one year	2017	2016
	£	£
Payroll and tax creditor	4,477	426
Pension creditor	291	-
Other creditors	-	460
Accruals	8,973	9,462
	<u>13,741</u>	<u>10,348</u>
14 Creditors: amounts falling due after more than one year	2017	2016
	£	£
Other creditors	5,000	5,000
	<u>5,000</u>	<u>5,000</u>
15 Pension and other post-retirement benefit commitments	2017	2016
Defined contribution	£	£
Contributions payable by the company for the year	205	-
	<u>205</u>	<u>-</u>

THE WOKING MOSQUE TRUST LIMITED

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 OCTOBER 2017

16 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Balance at 1 November 2016	Movement in funds		Balance at 31 October 2017
	£	income	expenses	£
Fitrana	652	-	(652)	-
Burmese Rohingya appeal	-	6,898	(6,898)	-
	652	6,898	(7,550)	-

17 Analysis of net assets between funds

	General unrestricted funds	Restricted funds	Total
	£	£	£
Fund balances at 31 October 2017 are represented by:			
Tangible fixed assets	658,776	-	658,776
Current assets	667,837	-	667,837
Creditors: amounts falling due within one year	(13,741)	-	(13,741)
Creditors: amounts falling due after more than one year	(5,000)	-	(5,000)
	1,307,872	-	1,307,872
Unrealised gains included above:			
On tangible fixed assets	210,708	-	210,708
	210,708	-	210,708
Reconciliation of movements in unrealised gains			
Unrealised gains at 1 November 2016	210,708	-	210,708
Unrealised gains at 31 October 2017	210,708	-	210,708

THE WOKING MOSQUE TRUST LIMITED
SCHEDULE OF COSTS OF GENERATING FUNDS, CHARITABLE ACTIVITIES AND GOVERNANCE COSTS
FOR THE YEAR ENDED 31 OCTOBER 2017

	Year to 31st October 2017 £	Year to 31st October 2016 £
Costs of generating donations and legacies		
Fundraising events, meetings and open days	<u>5,986</u>	<u>1,321</u>
 Charitable activities for Education and support costs		
Volunteer salary and expenses	58,284	41,977
Books	3,313	-
School database	1,440	-
Staff wages and pension	68,020	39,546
Support costs	905	-
Other	100	1,243
	<u>132,062</u>	<u>82,766</u>
 Borewell project	<u>-</u>	<u>6,094</u>
 Direct Charitable expenditure		
Restricted fund		
Grants payable (note 9)	<u>7,550</u>	<u>-</u>
 Unrestricted funds		
Grants payable (note 9)	<u>7,202</u>	<u>1,298</u>
 Buliding and maintenance costs		
Roof work	-	89,808
Mosque renovation	-	65,118
Professional fees	-	2,300
Depreciation of tangible FA	5,071	2,852
	<u>5,071</u>	<u>160,078</u>

THE WOKING MOSQUE TRUST LIMITED
SCHEDULE OF COSTS OF GENERATING FUNDS, CHARITABLE ACTIVITIES AND GOVERNANCE COSTS
FOR THE YEAR ENDED 31 OCTOBER 2017

	Year to 31st October 2017 £	Year to 31st October 2016 £
Governance costs		
Staff expenses	68,020	39,546
Less: Apportionment of wages costs to direct costs	<u>68,020</u>	<u>39,546</u>
	-	-
Rent, water, service charges and utilities	27,401	31,850
Insurance	3,075	2,742
Repairs and maintenance	37,416	7,169
Postage and stationery	10,868	2,125
Telephone and fax	1,416	1,450
Legal and professional	796	3,025
Reporting accountants fees	1,250	605
Audit fees	1,250	1,200
Computer, Internet, Website and software costs	90	-
Cleaning and garden	12,375	15,840
Sundry expenses	122	2,781
Bank charges	20	41
	<u>96,079</u>	<u>68,828</u>