

**Report of the Trustees and  
Unaudited Financial Statements for the Year Ended  
31 December 2017  
for  
RSPCA Derby & District Branch**

Bourne & Co.  
Chartered Accountants  
3 Charnwood Street  
Derby  
Derbyshire  
DE1 2GY

**RSPCA Derby & District Branch**

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for the Year Ended 31 December 2017**

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## **RSPCA Derby & District Branch**

### **Reference and Administrative Details for the Year Ended 31 December 2017**

<b>TRUSTEES</b>	Mrs B Shore I Mosley (resigned 21.5.2018) P Shore (resigned 21.6.2017) Ms S Higham (resigned 29.10.2017) Ms J Jones (resigned 21.6.2017) Mrs J Morgan Miss R Hulse M Booth D Turner (appointed 20.2.2017) Mrs S Hawkins (Co-opted) (appointed 20.2.2017) (resigned 21.6.2017) Mrs J Brickley (Co-opted) (appointed 21.6.2017) Mrs J Turner (Co-opted) (appointed 11.9.2017) J Walsh (Co-opted) (appointed 13.2.2018)
<b>PRINCIPAL ADDRESS</b>	45 Abbey Street Derby DE22 3SJ
<b>REGISTERED CHARITY NUMBER</b>	222620
<b>INDEPENDENT EXAMINER</b>	Bourne & Co. Chartered Accountants 3 Charnwood Street Derby Derbyshire DE1 2GY
<b>BANKERS</b>	The Co-Operative Bank plc Delf House Skelmersdale Lancashire WN8 6WT  CAF Bank 25 Kings Hill Avenue Kings Hill West Malling Kent ME19 4JQ
<b>SENIOR MANAGEMENT</b>	Mrs D J Peck - Branch Manager Mrs H L Price - Deputy Branch Manager Miss L M Bell - Animal Care Manager

**RSPCA Derby & District Branch**  
**Report of the Trustees**  
**for the Year Ended 31 December 2017**

The trustees present their report with the financial statements of the charity for the year ended 31 December 2017. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

The Branch is an unincorporated charitable association and a separately registered branch of the Royal Society for the Protection of Animals (RSPCA), carrying out its direct animal welfare work in the Derby and District area.

The objects of the Branch are to promote the work and objects of the Society - to promote kindness and to prevent or suppress cruelty to animals by all lawful means - with particular reference to the area of the Branch, in accordance with the policies of the Society.

The trustees have reviewed the outcomes and achievements of our objectives and activities for the year, to ensure they remain focused on our charitable aims, and continue to deliver benefits to the public. We have complied with the duty under the Charities Act 2011 to have due regard to public benefit guidance published by the Commission.

## **OBJECTIVES AND ACTIVITIES**

### **Objectives and public benefit statement**

The Branch's primary goal is captured under the heading: "Rescue, Rehabilitate and Rehome". The philosophy of the Branch is best described as doing all within its remit to support responsible pet ownership, in support of the wider goals of the Society, and in compliance with the Society's branch rules.

### **Advancement of animal welfare**

Under the Charities Act 2011, the advancement of animal welfare is recognised as a distinct statutory charitable purpose. This legislation and the Animal Welfare Act of the same year indicate an acceptance by society that treating living creatures with compassion has a moral benefit for the public as a whole. Whilst this public benefit is clear, it is sometimes difficult to quantify and must be balanced against any detriment.

The Branch's animal welfare work, although local in nature, benefits society at large, and also aims to help people in need with the care of their animals. The next section of this report highlights the Branch's main activities and demonstrates the benefit provided to the public. All our charitable activities, as described in more detail in the following sections of this report, focus on promoting kindness and preventing or suppressing cruelty to animals and are undertaken to further these purposes for the public benefit.

### **Social investments**

The charity implements these objectives through the activities of the Animal Centre. The Centre cares for abandoned or mistreated animals and operates a re-homing programme. The shops in Long Eaton, Belper, Ripley, Alvaston, Chaddesden, Wirksworth and Carsington provide vital income to fund this work. Volunteers also provide invaluable support to the work of the branch.

**RSPCA Derby & District Branch**  
**Report of the Trustees**  
**for the Year Ended 31 December 2017**

**OBJECTIVES AND ACTIVITIES**

**Charitable activities pursued for the public benefit**

We support our local Inspectors by taking in, free of charge, mistreated or abandoned animals, including pets whose owners suffer ill health or financial difficulties or pass away. The Society's Inspectorate (as well as providing education, information and advice) rescues animals in distress and enforces laws against the cruel mistreatment of animals in England and Wales by bringing prosecutions. This work is key to 'the prevention or suppression of cruelty' part of the RSPCA objects, and promotes humane sentiments towards animals which involves moral benefit to humankind as a whole.

We provide low-cost microchipping, claw clipping and welfare neutering vouchers for companion animals in Branch area. We undertake community action events to support local communities with pet care advice and services. This work promotes responsible pet ownership.

Animals in our care receive veterinary treatment, vaccination, flea treatment, neutering, micro-chipping and are assessed for rehoming. This work helps to control the incidence and spread of disease and suffering through vaccination and neutering.

We rehome animals in need at low cost to people willing and able to have a companion animal. Whilst we recognise that companion animals provide measurable benefits to people's physical and mental health, we consider the provision of pets as secondary to the main charitable aim of this service, which is to reduce animal suffering. Our policy to charge a reasonable adoption fee for animals aims to highlight the ongoing personal and financial commitment of pet ownership. It would not be in the best interests of animals, and therefore would fall outside our objects, to rehome to those who could not afford them.

We take in, free of charge, lost animals and take steps to reunite them with owners. This work benefits our local community (including local authorities) by preventing animals straying and posing a risk to themselves and to people through road traffic accidents.

We respond to enquiries (both direct and via the Society's national call centre) from the public about animals locally. The public benefits from knowing that we can intervene to assist animals in need.

We offer free animal care advice by telephone and face to face. The public benefits through the promotion of responsible pet ownership.

We provide volunteering opportunities for those who wish to support our work, including trusteeship, animal fostering, home visiting, fundraising and events support, dog walking and animal socialisation, animal care and administration. This benefits local people and companies by providing the possibility of doing work which is compassionate and rewarding.

**ACHIEVEMENT AND PERFORMANCE**

**Charitable activities**

During 2017 the Animal Centre re-homed 178 dogs (2016 - 202), 562 cats (2016 - 463) and 377 other animals (2016 - 242) as well as providing support to the RSPCA Inspectorate.

Total incoming resources for the year amounted to £692,312 (2016 - £624,019) including legacies of £153,105 (2016 - £144,765). Expenditure for the year equalled £659,041 (2016 - £596,735) and investment gains amounted to £15,143 (2016 - £24,732) resulting in a net surplus for the year of £48,414 (2016 - £52,016).

**FINANCIAL REVIEW**

**Reserves policy**

The Branch holds reserves in order that the levels of service provided for animal welfare may be maintained should there be a reduction in incoming resources.

Reserves in this context mean funds that are freely available for the Branch's general purposes after all commitments have been met.

It is the opinion of the trustees that existing reserves are sufficient to meet any reduction in incoming resources.

Unrestricted reserves at 31 December 2017 were £883,134 (2016 - £834,720) and Restricted reserves were £84,141 (2016 - £84,141). Unrestricted reserves include amounts to be used for designated purposes and details are given in note 17 to the Financial Statements.

**RSPCA Derby & District Branch**  
**Report of the Trustees**  
**for the Year Ended 31 December 2017**

**SUMMARY OF BRANCH PLANS - ACTIONS DURING 2017 AND PLANS FOR 2018**

In 2016, the Board of Trustees and Senior Staff reviewed the progress made towards the branch's strategic goals. This helped to identify priorities for 2017, and led specifically to the key areas identified as priorities. Each of these focus areas became projects with project teams composed of staff and trustees. The projects are outlined below. More details of each project are available to members upon request.

**Project: Team Development**

The trustees recognise that the delivery of the charity's goals can only be achieved through investment in its staff.

In 2017 we set out an ambitious plan of activities to improve team performance and capability. Significant progress has been made in some of these activities but we have found it difficult to deliver all the planned activities. This has been as a result of limited management time and significant staff changes. The progress and challenges remaining are outlined below.

- The first activity was to implement a 'Support and Challenge' model for staff. Initial work was undertaken but there has been little progress made this year.
- 5 Dysfunctions model - significant progress has been made with applying this model in the management team.
- A structured training plan supporting this project is required but was not completed in 2017.
- The staff appraisal system needs to be reviewed and updated. However due to loss of expert support this was not completed in 2017.
- Improvements to team meetings and staff internal communications have been introduced in the centre and shops
- Benchmarking of roles and recruitment, retention and recognition processes is ongoing but not complete due to loss of expert support.

**Project: Make Our Rehoming As Good As It Can Be**

The primary goals of the branch are "rescue, rehabilitate and rehome"; and the promotion of responsible pet ownership.

In 2017, we continued to make excellent progress in increasing the number of animals rehomed. Given the very limited physical space in the centre, the Branch is very proud of both the number and range of animals rehomed. The Branch rehomed 1117 animals during 2017 - an increase of 23% from 2016, and more than 40% increase from 2015. The numbers of dogs rehomed decreased by 11% and the number of cats rehomed increased by 21%. The proportion of animals taken into the shelter which are considered most in need, including from the RSPCA inspectorate, increased from 77% to 99% - a very high proportion and well above National RSPCA target of 40%.

The excellent performance of the branch is illustrated below:

- Of the 53 branches in the RSPCA's North Region, Derby and District was:
  - o 2nd for the number of inspectorate animals taken in
  - o 1st for the number of animals rehomed
  - o 1st for total number of animals accepted (1198)

The physical restrictions of the Abbey Street site mean that further increases in the number of animals rehomed are unlikely to be realised. This meant it was important that the branch continued to make use of partners including Foston Prison (discussed in previous Annual Reports) and fosterers.

In addition the Branch actively promotes responsible pet ownership (RPO) through a variety of mechanisms.

**Income Generation**

The Trustees recognise that we can only continue to develop and deliver the valuable work of the centre if the income generated matches expenditure. The Trustees felt that we were too dependent on legacy income which, of its nature, is unpredictable and hence we were at significant financial risk if we found this source reduced significantly in the future.

**RSPCA Derby & District Branch**  
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This project aims to increase our income especially from sources that we can control such as retail. 7 activity streams were planned and whilst we have not delivered everything we wanted we have made major progress in retail. We did set out to conduct some market research but this has been deferred. Income generation inevitably involves handling personal data and we are aware of changes in legislation and high profile concerns raised by the media. We have made good progress in ensuring we will be compliant with legislation but this work will continue into 2018. We have made progress in developing sources of funding such as on-line campaigns, Safe Haven and Corporate Sponsorship but this is still an area which needs significant development in 2018.

The major area of development in 2017 has been in retail. We appointed a dedicated Retail Manager in 2017 and this has resulted in significant improvements in turnover and profit from our shops. We started the year with 4 shops and during the year we have added 3 more shops although these did not open in time to generate net income during the year. We have also focused on improving the turnover and profit of the 4 established shops and significant progress has been made. This puts the Branch in a much healthier financial position for 2018.

We believe that there is further potential in bidding for and obtaining grants. Preparatory work has been completed in 2017 to enable us to identify and successfully bid for grants in 2018 and beyond.

### **Premises**

During the year it became increasingly clear that overnight attendance by a member of staff was not a viable way of operating the Centre. The financial impact of paying legal minimum wage per hour overnight causes significant financial impact on the Branch. Finding suitable staff willing to stay overnight was increasingly difficult. The real benefit in security and safety of the Centre and Animals from someone sleeping on the premises was considered to be less than that from a modern, monitored security system. The risk to the staff from an intruder was considered to be significant. As a result we introduced a new security system which is monitored remotely and use a security company to carry out the initial investigation if required. Staff and/or police can be called in to attend if required. This has been accepted by National RSPCA and is fully operational.

We have significant issues which we need to address in the centre as part of our National RSPCA licensing. These primarily relate to Dog and Cat quarantine areas and health and safety concerns with the kennel hatches. We have a substantial legacy which must be spent on animal welfare. We have decided to use this legacy, topped up by Branch funds, to carry out a major upgrade of quarantine facilities and kennels. One of our two kennel blocks will be completely refurbished and all the kennels will have new hatches. We would hope that in the future the remaining kennels will also be refurbished when funds permit. This work has been fully specified and a supplier selected. The work will be carried out in 2018.

### **Responsible Pet Ownership (RPO)**

We participate in RPO events particularly with the Cats Protection League and Vets4Pets. In the autumn we had an event in Ilkeston and Cotmanhay. About 5000 homes were visited to sign up residents to cat neutering and microchipping. 80 cats were neutered and microchipped as a result of this event as well as flea and worming treatment and other basic health issues being dealt with. The cost to the Branch financially was only £245 but the volunteer time involved is of great value and the whole event shows how we can work pro-actively to reduce the number of unwanted kittens born and improve the health of the cat population in regions where we see a high incidence of neglect.

### **Business Processes**

Work to improve our Business Processes continued in 2017, most notably in Finance. We have improved the timeliness of financial reporting and introduced full year forecasting to help with decision making. The budget process was overhauled and we agreed a 2018 budget before the end of 2017, a much better situation than the previous year.

### **Plans for 2018:**

Towards the end of 2017, Senior Management and Trustees met to review progress of projects and to agree what should be carried forward to 2018 and what new items should be introduced. As a result the following was agreed.

The Team Development - This project will be lower priority in 2018 due to staff shortages and other more urgent issues requiring more attention.

In 2018 the Income Generation Project will continue to focus on the development of our retail outlets and ensuring we are getting full value from them. We intend to work with an outside agency to help us with the development of non-retail income sources. We will focus on working with Funeral Directors, Corporate Sponsors, Safe Haven and Social Media Campaigns. We will continue to work to comply with Data Protection Legislation.

We will continue to develop our work on Responsible Pet Ownership in 2018. An increase in budget allocation of £2k has been made.

The Premises project will focus on completion of the refurbishment of the quarantine area and kennels and the refurbishment of the Centre reception.

**RSPCA Derby & District Branch**  
**Report of the Trustees**  
**for the Year Ended 31 December 2017**

The Trustee's Policies and Procedures are in need of a complete review and update. This will be carried out by a sub-group of Trustees during the first half of 2018.

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing document**

The Branch is governed by the Branch Rules (effective 18 February 2009) of the National Society of the RSPCA.

**Recruitment and appointment of new trustees**

The charity is managed by a committee of local Trustees.

New Trustees are nominated by existing Trustees. The Trustees have the power to appoint additional Trustees as they consider fit to do so. The branch is actively seeking new Trustees to diversify the group and complement existing skills.

The number of Trustees should not be less than seven but shall be subject to a maximum of fourteen.

**Organisational structure**

The Branch consists of an animal care centre situated at Abbey Street, Derby and seven charity shop's based at Alvaston & Chaddesden, Derby, Long Eaton, Nottinghamshire, Belper, Ripley and Wirksworth, Derbyshire.

Approved by order of the board of trustees on 22 June 2018 and signed on its behalf by:

D Turner - Trustee



**Independent Examiner's Report to the Trustees of  
RSPCA Derby & District Branch**

**Independent examiner's report to the trustees of RSPCA Derby & District Branch**

I report to the charity trustees on my examination of the accounts of the RSPCA Derby & District Branch (the Trust) for the year ended 31 December 2017.

**Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of FCA which is one of the listed bodies

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I confirm that there are no other matters to which your attention should be drawn to enable a proper understanding of the accounts to be reached.

J J Delaney  
FCA  
Bourne & Co.  
Chartered Accountants  
3 Charnwood Street  
Derby  
Derbyshire  
DE1 2GY

22 June 2018

# RSPCA Derby & District Branch

## Statement of Financial Activities for the Year Ended 31 December 2017

	Notes	Unrestricted funds £	Restricted funds £	2017 Total funds £	2016 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies	2	292,664	-	292,664	282,339
<b>Charitable activities</b>	5				
Animal welfare centre		115,368	-	115,368	96,637
Other trading activities	3	281,709	-	281,709	237,090
Investment income	4	988	-	988	1,662
Other income		1,583	-	1,583	6,291
<b>Total</b>		<u>692,312</u>	<u>-</u>	<u>692,312</u>	<u>624,019</u>
<b>EXPENDITURE ON</b>					
<b>Raising funds</b>					
Other trading activities	6	220,228	-	220,228	174,685
		<u>220,228</u>	<u>-</u>	<u>220,228</u>	<u>174,685</u>
<b>Charitable activities</b>	7				
Animal welfare centre		438,813	-	438,813	422,050
<b>Total</b>		<u>659,041</u>	<u>-</u>	<u>659,041</u>	<u>596,735</u>
Net gains/(losses) on investments		<u>15,143</u>	<u>-</u>	<u>15,143</u>	<u>24,732</u>
<b>NET INCOME</b>		<u>48,414</u>	<u>-</u>	<u>48,414</u>	<u>52,016</u>
<b>RECONCILIATION OF FUNDS</b>					
<b>Total funds brought forward</b>		834,720	84,141	918,861	866,845
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u>883,134</u>	<u>84,141</u>	<u>967,275</u>	<u>918,861</u>

### CONTINUING OPERATIONS

All income and expenditure has arisen from continuing activities.

# RSPCA Derby & District Branch

## Balance Sheet At 31 December 2017

	Notes	Unrestricted funds £	Restricted funds £	2017 Total funds £	2016 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	12	372,081	-	372,081	383,920
Investments	13	275,950	-	275,950	261,886
		<u>648,031</u>	<u>-</u>	<u>648,031</u>	<u>645,806</u>
<b>CURRENT ASSETS</b>					
Stocks	14	14,789	-	14,789	7,208
Debtors	15	24,652	-	24,652	17,892
Cash at bank and in hand		226,164	84,141	310,305	266,215
		<u>265,605</u>	<u>84,141</u>	<u>349,746</u>	<u>291,315</u>
<b>CREDITORS</b>					
Amounts falling due within one year	16	(30,502)	-	(30,502)	(18,260)
<b>NET CURRENT ASSETS</b>		<u>235,103</u>	<u>84,141</u>	<u>319,244</u>	<u>273,055</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>883,134</u>	<u>84,141</u>	<u>967,275</u>	<u>918,861</u>
<b>NET ASSETS</b>		<u>883,134</u>	<u>84,141</u>	<u>967,275</u>	<u>918,861</u>
<b>FUNDS</b>	17				
Unrestricted funds				883,134	834,720
Restricted funds				84,141	84,141
<b>TOTAL FUNDS</b>				<u>967,275</u>	<u>918,861</u>

The financial statements were approved by the Board of Trustees on 22 June 2018 and were signed on its behalf by:

D Turner -Trustee

Mrs J Morgan -Trustee

The notes form part of these financial statements

**RSPCA Derby & District Branch**

**Cash Flow Statement  
for the Year Ended 31 December 2017**

	Notes	2017 £	2016 £
<b>Cash flows from operating activities:</b>			
Cash generated from operations	1	62,860	51,569
<b>Net cash provided by (used in) operating activities</b>		<u>62,860</u>	<u>51,569</u>
<b>Cash flows from investing activities:</b>			
Purchase of tangible fixed assets		(19,879)	(80,002)
Purchase of fixed asset investments		(958)	(98,832)
Sale of tangible fixed assets		-	4,901
Sale of fixed asset investments		2,037	2,683
Interest received		30	830
<b>Net cash provided by (used in) investing activities</b>		<u>(18,770)</u>	<u>(170,420)</u>
<b>Change in cash and cash equivalents in the reporting period</b>		<u>44,090</u>	<u>(118,851)</u>
<b>Cash and cash equivalents at the beginning of the reporting period</b>		<u>266,215</u>	<u>385,066</u>
<b>Cash and cash equivalents at the end of the reporting period</b>		<u><u>310,305</u></u>	<u><u>266,215</u></u>

The notes form part of these financial statements

**RSPCA Derby & District Branch**

**Notes to the Cash Flow Statement  
for the Year Ended 31 December 2017**

**1. RECONCILIATION OF NET INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES**

	2017 £	2016 £
<b>Net income for the reporting period (as per the statement of financial activities)</b>	48,414	52,016
<b>Adjustments for:</b>		
Depreciation charges	31,717	31,212
Gain on investments	(15,142)	(26,732)
Profit on disposal of fixed assets	-	(102)
Interest received	(30)	(830)
Increase in stocks	(7,581)	(1,375)
Increase in debtors	(6,760)	(8,091)
Increase in creditors	12,242	5,471
<b>Net cash provided by (used in) operating activities</b>	<u>62,860</u>	<u>51,569</u>

**RSPCA Derby & District Branch**  
**Notes to the Financial Statements**  
**for the Year Ended 31 December 2017**

**1. ACCOUNTING POLICIES**

**Basis of preparing the financial statements**

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', and the Charities Act 2011. The financial statements have been prepared under the historical cost convention with the exceptions of investments which are included at market value.

The financial statements are presented in Sterling (£).

**Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

**Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

**Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Freehold property	- Straight line over 40 years
Improvements to property	- 5% on cost
Equipment	- 20% on reducing balance
Fixtures and fittings	- 20% on reducing balance
Motor vehicles	- 25% on reducing balance

**Stocks**

All donated goods are allocated to the periods in which they are received. Stocks of donated goods are valued at nil cost.

**Taxation**

The charity is exempt from tax on its charitable activities.

**Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

**Leasing commitments**

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

**Pension costs and other post-retirement benefits**

The charity operates a defined contribution pension scheme. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

**Investments**

Investments are included at closing market value at the balance sheet date. Any gain or loss on revaluation is taken to the Statement of Financial Activities.

# RSPCA Derby & District Branch

## Notes to the Financial Statements - continued for the Year Ended 31 December 2017

### 2. DONATIONS AND LEGACIES

	2017	2016
	£	£
Donations	75,162	68,579
Gift aid	19,472	22,291
Legacies	153,105	144,765
Grants	24,761	28,647
Pet plan income	13,164	11,057
Donations of food	7,000	7,000
	<u>292,664</u>	<u>282,339</u>

Grants received, included in the above, are as follows:

	2017	2016
	£	£
RSPCA grants	24,761	27,147
Derby College Apprenticeship Grant	-	1,500
	<u>24,761</u>	<u>28,647</u>

### 3. OTHER TRADING ACTIVITIES

	2017	2016
	£	£
Fundraising events	9,960	21,249
Shop income	261,397	207,885
Membership subscriptions	616	623
Recycling income	9,736	7,333
	<u>281,709</u>	<u>237,090</u>

### 4. INVESTMENT INCOME

	2017	2016
	£	£
Dividends received	958	832
Interest received	30	830
	<u>988</u>	<u>1,662</u>

### 5. INCOME FROM CHARITABLE ACTIVITIES

	Activity	2017	2016
		£	£
Neutering	Animal welfare centre	11,682	7,106
Adoption	Animal welfare centre	99,440	82,738
Other animal treatments	Animal welfare centre	1,340	3,244
Chipping	Animal welfare centre	1,561	2,490
Advertising hoarding income	Animal welfare centre	990	660
Clinical waste	Animal welfare centre	355	399
		<u>115,368</u>	<u>96,637</u>

# RSPCA Derby & District Branch

## Notes to the Financial Statements - continued for the Year Ended 31 December 2017

### 6. OTHER TRADING ACTIVITIES

	2017	2016
	£	£
Purchases	21,804	26,026
Staff costs	98,198	67,941
Shop rent	56,817	48,138
Rates and water	9,126	7,301
Insurance	1,103	1,548
Light and heat	6,131	5,954
Telephone	2,614	1,711
Postage and stationery	1,181	156
Equipment hire	846	2,114
Repairs and renewals	11,465	770
Sundries	6,233	3,008
Professional fees	3,177	7,154
Advertising	653	-
Interest payable and similar charges	880	2,864
	<u>220,228</u>	<u>174,685</u>

### 7. CHARITABLE ACTIVITIES COSTS

	Direct costs	Support costs (See note 8)	Totals
	£	£	£
Animal welfare centre	<u>393,356</u>	<u>45,457</u>	<u>438,813</u>

### 8. SUPPORT COSTS

	Management	Governance costs	Totals
	£	£	£
Animal welfare centre	<u>40,741</u>	<u>4,716</u>	<u>45,457</u>

Included in Governance costs are the fees of £1,200 in relation to the services provided by the Independent Examiner.

### 9. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2017 nor for the year ended 31 December 2016 .

#### Trustees' expenses

There were no trustees' expenses paid for the year ended 31 December 2017 nor for the year ended 31 December 2016 .



# RSPCA Derby & District Branch

## Notes to the Financial Statements - continued for the Year Ended 31 December 2017

### 10. STAFF COSTS

	2017 £	2016 £
Wages and salaries	344,621	294,611
Social security costs	14,585	10,945
Other pension costs	1,664	272
	<u>360,870</u>	<u>305,828</u>

The average monthly number of employees during the year was as follows:

	2017	2016
Charitable activities	17	15
Generating funds	7	7
Management and administrative	5	5
	<u>29</u>	<u>27</u>

No employees received emoluments in excess of £60,000.

### 11. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	199,698	82,641	282,339
<b>Charitable activities</b>			
Animal welfare centre	96,637	-	96,637
Other trading activities	237,090	-	237,090
Investment income	1,662	-	1,662
Other income	6,291	-	6,291
<b>Total</b>	<u>541,378</u>	<u>82,641</u>	<u>624,019</u>
<b>EXPENDITURE ON</b>			
Raising funds	174,685	-	174,685
<b>Charitable activities</b>			
Animal welfare centre	422,050	-	422,050
<b>Total</b>	<u>596,735</u>	<u>-</u>	<u>596,735</u>
<b>Net gains/(losses) on investments</b>	<u>24,732</u>	<u>-</u>	<u>24,732</u>
<b>NET INCOME</b>	<u>(30,625)</u>	<u>82,641</u>	<u>52,016</u>
<b>RECONCILIATION OF FUNDS</b>			
<b>Total funds brought forward</b>	865,345	1,500	866,845
<b>TOTAL FUNDS CARRIED FORWARD</b>	<u>834,720</u>	<u>84,141</u>	<u>918,861</u>

**RSPCA Derby & District Branch**

**Notes to the Financial Statements - continued  
for the Year Ended 31 December 2017**

**12. TANGIBLE FIXED ASSETS**

	Freehold property £	Improvements to property £	Equipment £
<b>COST</b>			
At 1 January 2017	229,150	320,855	48,688
Additions	-	7,121	2,766
At 31 December 2017	<u>229,150</u>	<u>327,976</u>	<u>51,454</u>
<b>DEPRECIATION</b>			
At 1 January 2017	146,353	52,245	37,576
Charge for year	5,730	16,400	2,775
At 31 December 2017	<u>152,083</u>	<u>68,645</u>	<u>40,351</u>
<b>NET BOOK VALUE</b>			
At 31 December 2017	<u>77,067</u>	<u>259,331</u>	<u>11,103</u>
At 31 December 2016	<u>82,797</u>	<u>268,610</u>	<u>11,112</u>

	Fixtures and fittings £	Motor vehicles £	Totals £
<b>COST</b>			
At 1 January 2017	33,291	14,246	646,230
Additions	9,992	-	19,879
At 31 December 2017	<u>43,283</u>	<u>14,246</u>	<u>666,109</u>
<b>DEPRECIATION</b>			
At 1 January 2017	22,575	3,561	262,310
Charge for year	4,141	2,672	31,718
At 31 December 2017	<u>26,716</u>	<u>6,233</u>	<u>294,028</u>
<b>NET BOOK VALUE</b>			
At 31 December 2017	<u>16,567</u>	<u>8,013</u>	<u>372,081</u>
At 31 December 2016	<u>10,716</u>	<u>10,685</u>	<u>383,920</u>

**13. FIXED ASSET INVESTMENTS**

	Listed investments £
<b>MARKET VALUE</b>	
At 1 January 2017	261,886
Additions	958
Disposals	(2,037)
Revaluations	15,143
At 31 December 2017	<u>275,950</u>
<b>NET BOOK VALUE</b>	
At 31 December 2017	<u>275,950</u>
At 31 December 2016	<u>261,886</u>

**RSPCA Derby & District Branch**

**Notes to the Financial Statements - continued  
for the Year Ended 31 December 2017**

**13. FIXED ASSET INVESTMENTS - continued**

The investment is split as follows:

	2017 £	2016 £
UK equities	29,085	18,041
Foreign equities	54,804	55,052
Fixed interest	49,229	49,819
Private equity	1,904	5,287
Hedge funds	117,003	115,923
Money market	21,762	14,522
Cash	2,163	3,242
	<u>275,950</u>	<u>261,886</u>

The investments are held by Pershing Securities Limited who are regulated by the FCA. The funds are managed by Seven Investment Management LLP who are authorised and regulated by the FCA.

**14. STOCKS**

	2017 £	2016 £
Stocks	<u>14,789</u>	<u>7,208</u>

Stock recognised in cost of sales during the year as an expense was £17,452 (2016: £18,042).

**15. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2017 £	2016 £
Trade debtors	7,650	-
Other debtors	315	-
VAT	9,021	5,672
Prepayments	7,666	12,220
	<u>24,652</u>	<u>17,892</u>

**16. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2017 £	2016 £
Payments on account	-	322
Trade creditors	24,484	13,181
Social security and other taxes	4,208	-
Pension creditor	-	242
Accrued expenses	1,810	4,515
	<u>30,502</u>	<u>18,260</u>

**RSPCA Derby & District Branch**

**Notes to the Financial Statements - continued  
for the Year Ended 31 December 2017**

**17. MOVEMENT IN FUNDS**

	At 1.1.17 £	Net movement in funds £	Transfers between funds £	At 31.12.17 £
<b>Unrestricted funds</b>				
General fund	659,720	48,414	36,268	744,402
Dog Isolation	45,000	-	(45,000)	-
Kennel Hatches Upgrade	20,000	-	(20,000)	-
24 7 Security	30,000	-	(20,864)	9,136
Community & Education Room	80,000	-	-	80,000
Kennel Block A Refurbishment	-	-	38,356	38,356
Reception refurbishment	-	-	11,240	11,240
	<u>834,720</u>	<u>48,414</u>	<u>-</u>	<u>883,134</u>
<b>Restricted funds</b>				
HMP Foston initiative	1,500	-	-	1,500
The Lewis Prime Fund	82,641	-	-	82,641
	<u>84,141</u>	<u>-</u>	<u>-</u>	<u>84,141</u>
<b>TOTAL FUNDS</b>	<u>918,861</u>	<u>48,414</u>	<u>-</u>	<u>967,275</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
<b>Unrestricted funds</b>				
General fund	692,312	(659,041)	15,143	48,414
<b>TOTAL FUNDS</b>	<u>692,312</u>	<u>(659,041)</u>	<u>15,143</u>	<u>48,414</u>

# RSPCA Derby & District Branch

## Notes to the Financial Statements - continued for the Year Ended 31 December 2017

### 17. MOVEMENT IN FUNDS - continued

#### Comparatives for movement in funds

	At 1.1.16 £	Net movement in funds £	Transfers between funds £	At 31.12.16 £
<b>Unrestricted Funds</b>				
General fund	608,845	(30,625)	81,500	<b>659,720</b>
Cattery Refurbishment	14,000	-	(14,000)	-
Cat maternity	22,500	-	(22,500)	-
Kennels upgrade	60,000	-	(60,000)	-
Replacement Van	15,000	-	(15,000)	-
Dog Feed Preparation Area	15,000	-	(15,000)	-
Laundry	15,000	-	(15,000)	-
Dog Isolation	40,000	-	5,000	<b>45,000</b>
Computer system	5,000	-	(5,000)	-
Kennel Treatment Room	15,000	-	(15,000)	-
Small Animal Room	55,000	-	(55,000)	-
Kennel Hatches Upgrade	-	-	20,000	<b>20,000</b>
24 7 Security	-	-	30,000	<b>30,000</b>
Community & Education Room	-	-	80,000	<b>80,000</b>
	<u>865,345</u>	<u>(30,625)</u>	<u>-</u>	<u><b>834,720</b></u>
<b>Restricted Funds</b>				
HMP Foston initiative	1,500	-	-	<b>1,500</b>
The Lewis Prime Fund	-	82,641	-	<b>82,641</b>
	<u>1,500</u>	<u>82,641</u>	<u>-</u>	<u><b>84,141</b></u>
<b>TOTAL FUNDS</b>	<u><u>866,845</u></u>	<u><u>52,016</u></u>	<u><u>-</u></u>	<u><u><b>918,861</b></u></u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	<b>Movement in funds £</b>
<b>Unrestricted funds</b>				
General fund	541,378	(596,735)	24,732	<b>(30,625)</b>
<b>Restricted funds</b>				
The Lewis Prime Fund	82,641	-	-	<b>82,641</b>
<b>TOTAL FUNDS</b>	<u><u>624,019</u></u>	<u><u>(596,735)</u></u>	<u><u>24,732</u></u>	<u><u><b>52,016</b></u></u>

All the funds except the general fund is represented by cash at bank.

The general fund is represented by the remaining assets and liabilities held by the charity.

All designated funds represent amounts allocated by the Trustees for various projects to be undertaken as part of the refurbishment of the branches premises.

The Lewis Prime Legacy Trust Funding was awarded to enable the Branch to move towards achieving a full animal centre licence by refurbishing some of our animal accommodations to meet the new licencing standards.

### 18. CAPITAL COMMITMENTS

	2017 £	2016 £
Contracted but not provided for in the financial statements	-	-

**RSPCA Derby & District Branch**

**Notes to the Financial Statements - continued  
for the Year Ended 31 December 2017**

**19. RELATED PARTY DISCLOSURES**

The charity is affiliated to the RSPCA National Society.

At 31 December 2017, the amounts due from and to the RSPCA National Society in respect of income and purchases were £7,454 (2016 - £nil) and £1,635 (2016 - £nil) respectively.

**20. ULTIMATE CONTROLLING PARTY**

The trustees of the charity are the ultimate controlling party.

**21. LEASING COMMITMENTS**

At the year-end the charity had total commitments under operating leases of £320,736 (2016 - £182,750). The annual commitment due in less than one year is £85,636 and between one year and five years is £235,100.

The amount of leasing payments charged as an expense in the year to 31 December 2017 was £56,817.