



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	01	2017		31	12	2017

Section A Reference and administration details

Charity name

Salhouse United Charities

Other names charity is known by

Registered charity number (if any)

235690

Charity's principal address

29 Cheyney Avenue
 Salhouse
 Norwich
 Postcode NR13 6RJ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Peter Jefford	Chair		
2	Robert Cooper			
3	Carol Knell			
4	Martin Murrell			
5	Rev S Dutton		1/1/17 – 31/10/17	
6	Pauline Garner	Secretary/treasurer		
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution dated 1 st October 1963.
How the charity is constituted (eg. trust, association, company)	
Trustee selection methods (eg. appointed by, elected by)	6 Trustees – 1 appointed by PCC, 1 appointed by the Salhouse Parish Council, and 4 trustees co-opted from community of Salhouse.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Charity takes an interest to ensure the land rented to Salhouse Parish Council for use as a playing field is used for the benefit of the community and that there are no detrimental activities to the field.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To apply the income of the charity primarily for the benefit of the poor of the village of Salhouse by either articles in kind or in grants of money, secondary if the charity has sufficient funds available to help community projects which benefit the residents of Salhouse.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Charity advertises in the local village magazine which is issued to all houses in the village 3 times a year free of charge, giving details of how to apply for help.

A notice is also displayed in the Village Hall.

The aim of the charity is to give support in the form of a one-off payment to the poor of the village who is experiencing an unexpected crisis.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The trustees have agreed to a format in the of financial requests.

Summary of the main achievements of the charity during the year

Financial help given to 1 village pensioner on low income.

Section E

Financial review

Brief statement of the charity's policy on reserves

The Charity does not have a reserves policy but due to a one-off payment received of £40,000 an interest account was opened with Lloyds Bank.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The Charity is funded by renting 25 acres of land, plus shooting rights, wayleaves for electricity poles and a one-off lump sum of £40,000 in lieu of rent for a 22 year lease for a communications mast. In regard to the communication mast lump sum payment the trustees have agreed to treat the lump sum as annual rent to spend 1/22nd of the £40,000 annually for charitable purposes.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	P. J. Jefford	
Full name(s)	PETER JEFFORD	
Position (eg Secretary, Chair, etc)	CHAIR	
Date	03/08/2018	

SALHOUSE UNITED CHARITIES TRUST

Receipts and Payments Account

Year ended 31st December 2017

<u>Receipts</u>	£	<u>Payments</u>	£
01/01/2017 Balance at bank - Treasurers Account	6,975.79	18/02/2017 Drayton Insurance Services - Liability Insurance	550.00
23/02/2017 Ratio Law - re Telecoms mast	40,000.20	10/10/2017 Mrs P Garner - Administration expenses	13.53
28/02/2017 Rotac Farms - Shooting rights	50.00	23/10/2017 Mrs P Garner - Administration expenses	12.94
24/04/2017 J.C. Fielder - 6 months rent	517.50	21/12/2017 Mrs J Newstead	200.00
09/10/2017 J.C. Fielder - 6 months rent	647.00		
02/11/2017 UK Power Networks - Annual wayleaves	105.54		
24/11/2017 Salhouse PC - Annual rent	320.00		
31/12/2017 Interest on deposit (paid daily)	127.50	31/12/2017 Balance at bank - Treasurers Account	3,839.56
		- 32 day Notice Account	44,127.50
	<u>£ 48,743.53</u>		<u>£ 48,743.53</u>

Note:

The Lloyds Bank 32 Day Notice Account was opened on 02/05/2017 with a transfer of £44,000.00 from the Treasurers Account.

Independent Examiners Report

I have examined the books and records of the above charity and confirm that this account is in accordance with the information provided.

P Estcourt F.C.A.
1, Cheyney Avenue
Salhouse
Norwich
Norfolk
NR13 6RJ

5th June 2018