

REGISTERED COMPANY NUMBER: 00899518 (England and Wales)
REGISTERED CHARITY NUMBER: 261047

**REPORT OF THE TRUSTEES AND
FINANCIAL STATEMENTS FOR THE YEAR ENDED
31 DECEMBER 2017
FOR**

**LABORATORY ANIMALS LIMITED
(A COMPANY LIMITED BY GUARANTEE)**

Hartley Fowler LLP
Statutory Auditors
Chartered Accountants
44 Springfield Road
Horsham
West Sussex
RH12 2PD

LABORATORY ANIMALS LIMITED

**CONTENTS OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2017**

	Page
Report of the Trustees	1 to 6
Report of the Independent Auditors	7 to 8
Statement of Financial Activities	9
Balance Sheet	10
Notes to the Financial Statements	11 to 19

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2017**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 December 2017. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

Laboratory Animals Limited is a company limited by guarantee and has no share capital. The company was incorporated under the companies Act 1948. There are 81 Members each of whom has guaranteed to pay £5 in the event of winding up the company.

OBJECTIVES AND ACTIVITIES

Objectives and aims

The Memorandum and Articles of Association obliges the company to apply all its resources to the advancement of public education in laboratory animal science, technology and welfare. The principal objectives of the company are to achieve these aims by publication of the Journal, "Laboratory Animals", and by funding a range of initiatives in the field of laboratory animal science, especially focused on "train the trainer" initiatives.

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2017**

OBJECTIVES AND ACTIVITIES

Significant activities

The principal objectives of the company have been achieved in 2017 by publishing the journal "Laboratory Animals" (LAJ) and by continuing to provide grants to attend training courses, to fund speakers at scientific meeting, and to provide financial assistance for workshops and for other initiatives that are relevant in the field of Laboratory Animal Science, medicine, technology and welfare.

As was instituted in 2016, the publication frequency of the Journal has continued at 6 issues a year, allowing the publication of more high-quality publications, and reducing the time from acceptance to publication. The translation of abstracts in French, German and Spanish has been well-received by the Journal's readers, and the News, Notes and Comments (NNC) section has attracted material such as reports from Subscribing Associations (SAs) on Conferences, summaries of round-tables and advisory reports, a report from LAL on 2016 bursary applications, and Editors' updates. For some issues, there has been insufficient material to fill the allotted NNC pages, but these pages have been filled with LAL promotional material. We continue, however, to remind SAs of the availability of the NNC pages.

The Journal continued to operate with one Editor-in-Chief and two deputy-editors, and, as a result, the time to first decision on submitted manuscripts has fallen from 46 days in 2016 to 37 days in 2017, and time to final decision has fallen from 101 to 56 days. While there were no Special Issues of the Journal in 2017, two Working Party Reports were published. The Section Topics and Section Editors were reviewed and some changes were made, including some new appointees, with a view to streamlining and expediting the review process and reducing the workload of the Editor/Deputy Editors. The impact factor of the journal remained stable (2016: 1.532, 2015:1.553).

In January 2017, as voted by the Council of Management (CoM) in late-2014, and as announced to SA's in 2016, the sliding-scale of discounted subscription rates was introduced, such that the rate depended on the percentage of Association members who subscribed to the journal as part of their annual membership fee. The subscriber numbers for 2017 was reviewed at the end of the year, and showed a small (3.8%) decrease in subscriptions from our SAs, which may, in part, be due to the higher rate for some Associations. This had no impact, however, on the total income from subscriptions because of the higher subscription rate for some of our Associations. In mid-2017 we agreed with our publishers (SAGE) that there should be a 3% increase in subscription rates for all take-up bands in the sliding scale. This was based on an increase in production costs of the journal, and was considered to be fair as this was the first increase in the baseline (maximally discounted) rate for approximately 5 years. We continue to keep the sliding scale, and its potential impact on subscriber numbers, under review.

In 2017 the European College of Laboratory Animal Medicine (ECLAM) applied to become a Subscribing Association, and after review of the College's Constitution and Bylaws, the Council of Management (CoM) unanimously voted in favour of the application. LASA India also applied to become a SA, and, again, the application was approved by the CoM. However, because of LASA India's system (no annual membership fee), the journals for subscribers could not be invoiced to the Association, and we were unable to grant membership on this basis. We are, however, looking into affiliate membership for LASA India.

During 2017, LAL continued to emphasise marketing. As agreed by the CoM late-2016, the redesign of the LAL website was initiated under the guidance of Luis Antunes, Executive Committee(EC) member. Significant progress was made in 2017, with a view to launching the website mid/late 2018. A number of visual improvements have been made, the content has been revised, and a system for applying for LAL grants via the website has been introduced. As additional marketing strategies, the LAL stand was present at the ESLAV/ECLAM/LAVA and LASA meetings in the UK and at AFSTAL (France), GV-Solas (Germany) and SGV (Switzerland) annual conferences. The EC agreed in 2017 that the promotional banners should be updated, and, in particular, the text should be abbreviated. The LAL EC/CoM also agreed that the LAL logo should be redesigned with a more modern font and layout, but retaining the traditional colours. A number of designs have been submitted and are under consideration.

LAL continued its charitable work by awarding individual bursaries to applicants from Cuba, India and Ukraine. Support was also provided for a number of national meetings held by our Subscribing Associations (SECAL, GV SOLAS), for courses in Sri Lanka, Chile and Mexico, for development of a continuing education programme in Cuba and for scholarships to allow delegates from African countries to attend the South African Association for Laboratory Animal Science 2017 meeting. Other awards included funding for an international consensus meeting in Norway, for a roundtable with editors and funders to enhance the Arrive Guidelines in the UK, and support for updating the 3Rs database based in the Netherlands. Also In 2017, a comprehensive document "Guidelines for Grant Applications" was prepared by the EC, in part to assist the EC/CoM in the review of applications, and ensuring consistency in the process.

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2017**

OBJECTIVES AND ACTIVITIES

Significant activities

LAL's contract with SAGE expired in December 2015, and negotiations with SAGE regarding the new proposed contract continued throughout 2016 and into 2017. The contract was finally agreed and signed at the EC meeting in March 2017. There were a number of significant changes to the contract, including introduction of a royalty-based system for the journal, and the retention of 100% of advertising income by LAL. As a result of the new system, some of the 2017 figures presented in the accounts are not directly comparable to the 2016 figures but, looking forward, the 2018 figures and thereafter will be comparable to the 2017 figures.

Public Benefit Statement

The charity's trustees confirm that they have complied with the duty in section 17(5) of the Charities Act 2011 to have regard to the Charity Commission's general guidance on public benefit, 'Charities and Public Benefit'. The charitable purposes of Laboratory Animals are set out in its constitution and the objects include 'the advancement of public education in laboratory animal science, technology and welfare'. The trustees ensure that the objects are achieved through the funding of a range of initiatives in the field of laboratory animals science and the publication of the Journal, "Laboratory Animals".

ACHIEVEMENT AND PERFORMANCE

Charitable activities

The extent of the Charitable Payments made is detailed in Note 4 to the financial statements.

Investments

Investments undertaken by the directors must safeguard the assets of the company and are in accordance with guidelines laid down by the charity commission. There are no specific environmental or ethical objectives taken into account. The investment portfolio is managed under an Investment Management Service Agreement with Coutts & Co and has an investment profile for long term growth with medium risks. Investments are reviewed annually by the directors. As part of this review we have consolidated cash savings to Coutts to streamline management of our portfolio.

FINANCIAL REVIEW

Reserves policy

The company held reserves of £1,204,680 (2016: £1,085,297) as at 31st December 2017. The principal funding sources of the company are the sales of the journal and handbooks, revenue from advertisers and interest from investments. The company has a policy of holding reserves which are at least double the total resources expended in any one year so that: -

- The production costs of the journal could be underwritten as necessary
- The company's activities in support of longer-term charitable projects could be supported if required.

The directors have agreed to review the company's reserves policies on an ongoing basis.

Investment Portfolio

The investment portfolio is managed under an Investment Management Service agreement with Coutts & Co. The market value of the portfolio as per the report from Coutts dated 31st December 2017 was £971,806 against a market value of £883,118 at 31st December 2016; realised gains during 2017 were £17,728 (2016: £40,109), unrealised gains for 2017 were £67,809 (2016: £60,962).

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2017**

FINANCIAL REVIEW

The company's results for the year and its financial position at the end of the year are fully disclosed in the attached financial statements. The net gain for the year, before unrealised investment gain of £67,809 (2016: £60,692) and realised investment gain of £17,728 (2016: £40,109) was a gain of £33,845 (2016: a loss of £35,202). The directors advise that the overall gain for the year of £119,383 (2016: £65,869) will increase the general fund at the end of the year and that the balance of £1,204,680 will be carried forward. Grants totalling £46,639 (2016: £75,875) were made during the year.

The Memorandum and Articles of Association obliges the company to apply all its resources to the advancement of public education in laboratory animal science, technology and welfare. The principal objectives of the company are to achieve these aims by publication of the journal, "Laboratory Animals", and by funding a range of initiatives in the field of laboratory animal science especially focused on "train the trainer" initiatives.

The main source of income continues to come from the production of the journal, the success of this publication has enabled the ongoing commitment to the funding of institutional and individual grants.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The company is governed by its Memorandum and Articles of Association incorporated 2nd March 1967 and amended 28th November 1969, 22nd June 1988 and 14th June 2004.

Directors and Management

The affairs of the company are regulated by its Memorandum and Articles of Association. A member of the company must first be a member of a laboratory animal science association which has been approved by the directors. The company's directors are elected by the members at an annual general meeting and serve on the Council of Management (Board of Directors). As the company is a registered charity, these directors also serve as charity trustees. They receive information on their responsibilities from the advisory material available from the Companies House and Charity Commission websites but the company has no policy for giving formal training to new trustees.

The Executive Committee is elected by the Council of Management and is responsible to the Council of Management for the day-to-day management of the company. The Council of Management meet twice a year and the Executive Committee hold formal meetings or teleconferences at least four times a year. The directors of the company are volunteers who are not paid for their services but are reimbursed for travel and other out of pocket expenses. The management of the company necessitates activities which can take a considerable amount of volunteer's time, particularly for officers and directors engaged on specific projects. However, professional office administration, book-keeping, publishing, advertising management and website maintenance and development are funded on a commercial basis. Responsibilities of Sage Publications Ltd (previously the Royal Society of Medicine Press Ltd) include all aspects of production and distribution of the journal, co-ordination of the editorial process and collection of subscriptions.

The election of directors from approved laboratory animal science associations sometimes results in directors having an interest in associations or institutions to whom grants are awarded.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

00899518 (England and Wales)

Registered Charity number

261047

Registered office

44 Springfield Road
Horsham
West Sussex
RH12 2PD

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2017**

REFERENCE AND ADMINISTRATIVE DETAILS

Principal address

LAL
P O Box 373
Eye
Suffolk
IP22 9BS

Trustees

L M Antunes	University Lecturer	
V Baumans	Animal Welfare Officer	
M Dorsch	Deputy Head of Institute	
N Ezov	General Manager	
A Forslid	Veterinarian	- resigned 21/6/17
C L Gilbert	Veterinarian	
J A Gregory	Facility Director, retired	
J Guillen	Veterinarian	
J Helppi	Zoologist	
K Applebee	Facility Director	
M Berard	Veterinarian	
A Ritchie	Research Manager	- appointed 21/6/17
P Nowlan	Veterinarian	
J Orellana	Veterinarian	
S Wells	Director	
J B Prins	Director	
P B Riederer	University Professor	
M Ritskes-Hoitinga	University Professor	
A Shortland	Veterinarian	
E Weir	Veterinarian	
M J A Wilkinson	Veterinarian	

Company Secretary

E Weir

Auditors

Hartley Fowler LLP
Statutory Auditors
Chartered Accountants
44 Springfield Road
Horsham
West Sussex
RH12 2PD

Bankers

Coutts & Co
440 Strand
London
WC2R 0QS

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2017**

STATEMENT OF TRUSTEES RESPONSIBILITIES

The trustees (who are also the directors of Laboratory Animals Limited for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

AUDITORS

The auditors, Hartley Fowler LLP, will be proposed for re-appointment at the forthcoming Annual General Meeting.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on 2 July 2018 and signed on its behalf by:



.....
E Weir - Trustee

REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF LABORATORY ANIMALS LIMITED (REGISTERED NUMBER: 00899518)

Opinion

We have audited the financial statements of Laboratory Animals Limited (the 'charitable company') for the year ended 31 December 2017 which comprise the Statement of Financial Activities, the Balance Sheet and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 December 2017 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Opinion on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Report of the Trustees for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Report of the Trustees has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Report of the Trustees.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- the trustees were not entitled to take advantage of the small companies exemption from the requirement to prepare a Strategic Report or in preparing the Report of the Trustees.

**REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF
LABORATORY ANIMALS LIMITED (REGISTERED NUMBER: 00899518)**

Responsibilities of trustees

As explained more fully in the Statement of Trustees Responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.


Our responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Independent Auditors.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.



Peter Collins (Senior Statutory Auditor)
for and on behalf of Hartley Fowler LLP
Statutory Auditors
Chartered Accountants
44 Springfield Road
Horsham
West Sussex
RH12 2PD

Date: 14 July 2018

LABORATORY ANIMALS LIMITED**STATEMENT OF FINANCIAL ACTIVITIES
(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 DECEMBER 2017**

		2017 Unrestricted fund £	2016 Total funds £
INCOME AND ENDOWMENTS FROM	Notes		
Donations and legacies	2	-	794
Other trading activities	3	317,493	275,724
Investment income	4	23,672	19,243
Total		341,165	295,761
EXPENDITURE ON			
Raising funds			
Other trading activities	5	194,967	182,764
		194,967	182,764
Charitable activities			
Expenditure on charitable activities		106,717	143,031
Support Costs		5,636	5,168
Total		307,320	330,963
Net gains/(losses) on investments		85,538	101,071
NET INCOME		119,383	65,869
RECONCILIATION OF FUNDS			
Total funds brought forward		1,085,297	1,019,428
TOTAL FUNDS CARRIED FORWARD		1,204,680	1,085,297

The notes form part of these financial statements

BALANCE SHEET
AT 31 DECEMBER 2017

		2017 Unrestricted fund £	2016 Total funds £
	Notes		
FIXED ASSETS			
Tangible assets	10	550	825
Investments	11	971,806	883,118
		<u>972,356</u>	<u>883,943</u>
CURRENT ASSETS			
Stocks	12	1,254	1,044
Debtors	13	104,990	83,608
Cash at bank		176,955	194,305
		<u>283,199</u>	<u>278,957</u>
CREDITORS			
Amounts falling due within one year	14	(50,875)	(77,603)
NET CURRENT ASSETS		<u>232,324</u>	<u>201,354</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>1,204,680</u>	<u>1,085,297</u>
NET ASSETS		<u>1,204,680</u>	<u>1,085,297</u>
FUNDS	15		
Unrestricted funds		1,204,680	1,085,297
TOTAL FUNDS		<u>1,204,680</u>	<u>1,085,297</u>

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to charitable small companies.

The financial statements were approved by the Board of Trustees on2 July 2018..... and were signed on its behalf by:

Eleana C. Weir
E Weir -Trustee

J A Gregory
J A Gregory -Trustee

The notes form part of these financial statements

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', and the Companies Act 2006. The financial statements have been prepared under the historical cost convention with the exception of investments which are included at market value, as modified by the revaluation of certain assets.

The presentation currency is £ sterling.

Laboratory Animals Limited was incorporated in England and Wales, under the Companies Act. The registered company number is 00899518. Laboratory Animals Limited is also a registered charity with the Charities Commission, registered charity number 261047.

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern. The most significant areas of uncertainty that affect the carrying value of assets held by the charity's are the level of investment return and the performance of investment markets (see the investment policy and performance and risk management sections of the trustees' annual report for more information).

Incoming resources

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Income generated from journal subscriptions and the sale of handbooks are recognised, net of VAT, when the income has been communicated, in writing by the publisher.

Advertising income is recognised, net of VAT, when the income has been communicated, in writing by the service provider. These statements received as a bi-monthly income statement.

Interest on funds held on deposit is included upon notification of the interest paid or payable by the Bank. Dividends are recognised once the dividend has been declared and notification has been received of the dividend due. This is normally upon notification by our investment advisor of the dividend yield of the investment portfolio.

Resources expended

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Grants offered subject to conditions which have not been met at the year end date are accrued as expenditure.

Tangible fixed assets

Depreciation is provided at the following rates in order to write off each asset over its estimated useful life:

Fixtures & Fittings - 25% on cost

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Taxation

The charity is exempt from corporation tax on its charitable activities.

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 DECEMBER 2017

1. ACCOUNTING POLICIES - continued**Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Foreign currencies

Foreign currency transactions are translated into sterling at the rates of exchange ruling at the dates on which the transactions occur. All monetary assets and liabilities denominated in foreign currencies are translated into sterling at the rates of exchange at the balance sheet date. Gains and losses arising from foreign currency translations are taken to the Statement of Financial Activities (SOFA) for the year.

Investments

Fixed assets are valued at fair value. Fair value is deemed to be the market price, recognised from the relevant stock market, as at the year end.

Revaluations are the realised and unrealised movement of the investments' market value. Realisable gains and losses are recognised on the investments disposed of during the year, whilst unrealised gains and losses are recognised on the investments that the charity continues to hold as at the year end.

2. DONATIONS AND LEGACIES

	2017		2016	
	£		£	
Donations	-		794	
	2017		2016	
	£	£	£	£
Subscriptions		80,002		51,112
Subscriptions A.F.S.T.A.L. members	5,020		3,272	
Subscriptions E.S.L.A.V. members	1,728		1,066	
Subscriptions G.V Solas members	25,298		25,769	
Subscriptions L.A.S.A members	9,023		6,837	
Subscriptions N.V.P members	3,492		3,786	
Subscriptions S.G.V members	9,447		9,741	
Subscriptions S.E.C.A.L members	10,256		11,359	
Subscriptions I.L.A.F members	3,419		3,456	
Subscriptions S.P.C.A.L members	nil		404	
Total association subscriptions		67,683		65,690
Total subscriptions		147,685		116,802

LABORATORY ANIMALS LIMITED**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 DECEMBER 2017****3. OTHER TRADING ACTIVITIES**

	2017	2016
	£	£
Subscriptions	147,685	116,802
Pay per view and aggregators	926	8,068
Sale of Handbooks	8,992	5,823
Journal advertising	81,697	102,517
Online Licensing and Consortia	42,500	40,414
Sundry Income	-	1,800
Offprints / Reprints	35,693	300
	<u>317,493</u>	<u>275,724</u>

During the year LAL entered into a new contract with its journal publisher, Sage, as such the individual amounts stated above are not individually comparable to 2016.

4. INVESTMENT INCOME

	2017	2016
	£	£
Dividends - UK	23,492	18,707
Interest received - UK Fixed	180	536
	<u>23,672</u>	<u>19,243</u>

5. OTHER TRADING ACTIVITIES

	2017	2016
	£	£
Opening stock	1,044	1,087
Purchases	37,655	99,015
Closing stock	(1,254)	(1,044)
Sage share of journal profits	147,423	60,389
Exhibition costs	9,778	24,475
Foreign Exchange differences	321	(1,158)
	<u>194,967</u>	<u>182,764</u>

6. GRANTS PAYABLE

	2017	2016
	£	£
Expenditure on charitable activities	<u>46,639</u>	<u>75,875</u>

LABORATORY ANIMALS LIMITED

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 DECEMBER 2017**

6. GRANTS PAYABLE - continued

Institutional Grants

Grants to Associations as follows:

	2017 £	2016 £
BA324 Course in Ethiopia	2,562	
BA348 Course in Ghana	6,965	
BA359 SECAL	2,223	
BA369 GV Solas National Meeting	2,245	
BA371 CPD Cuba	2,531	
BA377 International meeting Veterinaer	2,174	
BA378 ARRIVE uptake meeting	2,600	
BA380 Course in Sri Lanka	1,785	
BA386 Course in Chile	4,048	
BA390 FeSAHANCCAL meeting	4,552	
LP381 SAALAS	4,348	
LP392 3Rs database programme	4,466	
BA303 Organiser of International Course in Vietnam		15,765
BA305 & BA336 FELASA Congress 2016		7,374
BA314 Veterinary Post Graduation Course		5,106
BA315 Website for Norecopa		2,388
BA318 LAVA Congress session		420
BA324 Course in Ethiopia		8,505
BA335 Workshop in Brazil		1,291
BA339 Course in Nigeria		8,612
BA345 Congress in Brazil		1,388
BA347 & BA351 ESLAV summer school and meeting		6,991
BA348 Course		6,634
	<u>40,499</u>	<u>64,474</u>

Grants payable in furtherance of the charity's objectives

Individual Educational Grants

	2017 £	2016 £
BA364 A Verona, Cuba	2,440	
BA365 K B Patel, India	2,174	
BA375 A Lievykh, Ukraine	1,526	
BA321 Funffuang Wirasak, Thailand		3,318
BA328 K. Spanoudes, Cyprus		428
BA330 J. Chamizo, Cuba		1,554
BA334 G. Pires, Brazil		1,382
BA340 P. Ambala, Kenya		2,062
BA 349 L. Le Xuan, Vietnam		2,657
	<u>6,139</u>	<u>11,401</u>

There were commitments for grants payable at the end of the year up to a maximum of £1,012 (2016: £28,579). The provision of these grants is subject to receipt of relevant documentation and any exchange rate fluctuations.

LABORATORY ANIMALS LIMITED**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 DECEMBER 2017****6. GRANTS PAYABLE - continued**

The grants payable in 2016 shows £75,875 which was above budget, this was due to funds being carried over from 2015.

7. SUPPORT COSTS

	Governance Costs £
Expenditure on charitable activities	<u>60,078</u>

Support costs, included in the above, are as follows:

Governance Costs

	2017 Expenditure on charitable activities £	2016 Total activities £
Auditors' remuneration	3,869	3,675
Meeting expenses	31,662	28,139
Insurance	705	537
Office expenses	11,283	21,844
Professional fees	499	451
Secretariat fees	8,760	8,760
Accountancy	3,025	3,025
Depreciation of tangible fixed assets	275	725
	<u>60,078</u>	<u>67,156</u>

8. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2017 £	2016 £
Auditors' remuneration	3,869	3,675
Depreciation - owned assets	275	725
Foreign Exchange differences	-	(1,154)
	<u>-</u>	<u>(1,154)</u>

LABORATORY ANIMALS LIMITED**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 DECEMBER 2017****9. TRUSTEES' REMUNERATION AND BENEFITS**

None of the trustees were remunerated by the company during the year.

Trustees' expenses

During the year travel expenses were reimbursed to trustees in relation to their attendance at meetings and conferences. Travel expenses reimbursed to trustees during the year totalled £8,773 the breakdown of which can be seen below:

Trustee	Amount£	Creditor £
E Weir	681	-
J B Prins	1,140	-
J Guillen	1,508	-
L M Antunes	990	431
M Ritskes-Hoitinga	567	-
M J A Wilkinson	378	176
K Applebee	210	-
P B Riederer	563	-
V Baumans	180	-
J A Gregory	345	44
P Nowlan	-	-
J Helppi	586	-
M Dorsch	475	229
N Ezov	-	-
C L Gilbert	114	-
J M Orellana	925	-
M Berard	111	-

During the year P B Riederer received editorial fees from the company totalling £1,070. There is £351 outstanding at the year end, in relation to editorial fees.

During the year M Ritskes-Hoitinga received a grant in the year totalling £2,600.

10. TANGIBLE FIXED ASSETS

	Fixtures and fittings £
COST	
At 1 January 2017 and 31 December 2017	2,900
DEPRECIATION	
At 1 January 2017	2,075
Charge for year	275
At 31 December 2017	2,350
NET BOOK VALUE	
At 31 December 2017	550
At 31 December 2016	825

LABORATORY ANIMALS LIMITED**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 DECEMBER 2017****11. FIXED ASSET INVESTMENTS**

	Listed investments £
MARKET VALUE	
At 1 January 2017	883,118
Additions	161,443
Disposals	(158,293)
Revaluations	85,538
At 31 December 2017	<u>971,806</u>
 NET BOOK VALUE	
At 31 December 2017	<u>971,806</u>
At 31 December 2016	<u>883,118</u>

36.64% (2016: 36.61%) of the investments' market value is invested overseas. UK investment market comprises UK fixed interest securities 4.95% (2016: 5.23%), UK equities (indirect) 55.87% (2016: 57.24%) and cash 2.54% (2016: 1.24%).

The company has investments of more than 5% of the portfolio value in the following:

	Value £
Coutts Equator UK Equity Index	276,206
Coutts Multi Asset UK Growth Fund	187,213

12. STOCKS

	2017 £	2016 £
Stocks of Handbooks	<u>1,254</u>	<u>1,044</u>

13. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2017 £	2016 £
Trade Debtors	<u>104,990</u>	<u>83,608</u>

14. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2017 £	2016 £
Trade creditors	14,193	7,285
VAT	19,211	17,310
Other creditors	1,012	28,579
Accruals and deferred income	16,459	24,429
	<u>50,875</u>	<u>77,603</u>

LABORATORY ANIMALS LIMITED

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 DECEMBER 2017**

15. MOVEMENT IN FUNDS

	At 1/1/17 £	Net movement in funds £	At 31/12/17 £
Unrestricted funds			
General fund	1,085,297	119,383	1,204,680
TOTAL FUNDS	<u>1,085,297</u>	<u>119,383</u>	<u>1,204,680</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General fund	341,165	(307,320)	85,538	119,383
TOTAL FUNDS	<u>341,165</u>	<u>(307,320)</u>	<u>85,538</u>	<u>119,383</u>

Comparatives for movement in funds

	At 1/1/16 £	Net movement in funds £	At 31/12/16 £
Unrestricted Funds			
General fund	1,019,428	65,869	1,085,297
TOTAL FUNDS	<u>1,019,428</u>	<u>65,869</u>	<u>1,085,297</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General fund	295,761	(330,963)	101,071	65,869
TOTAL FUNDS	<u>295,761</u>	<u>(330,963)</u>	<u>101,071</u>	<u>65,869</u>

16. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 December 2017.

17. ULTIMATE CONTROLLING PARTY

The trustees consider that there is no ultimate controlling party.

LABORATORY ANIMALS LIMITED

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 DECEMBER 2017**

18. LIABILITY OF MEMBERS

The company is limited by guarantee and does not have share capital. In accordance with the company's Memorandum of Association, in the event of the company being wound up, all persons who were members in the year prior to the company being wound up are liable to contribute such amount as may be required to cover the costs arising, up to a maximum of £5 per member.