**COMPANY REGISTRATION NUMBER 03869893** 

# **MANKIND INITIATIVE**

### A CHARITABLE COMPANY LIMITED BY GUARANTEE

**TRUSTEES REPORT** 

AND

FINANCIAL STATEMENTS

FOR THE YEAR ENDED

30th NOVEMBER 2017

Charity Number 01089547

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### LEGAL AND ADMINISTRATIVE INFORMATION

Charity Number	1089547	
Company Registration Number	03869893	
Business Address	Flook House Belvedere Road TAUNTON Somerset TA1 1BT	
Registered Office	Flook House Belvedere Road TAUNTON Somerset TA1 1BT	
Trustees	T H Aldridge N Allen E Bates M Brooks L Busch B Hine D Hughes S Wallace R Willis	Chairman
Secretary	L Busch	
Treasurer	L Busch	
Independent Examiner	Welch & Co (Sout 2 Drake House Cook Way TAUNTON Somerset TA2 6BJ	h West) Limited
Bankers	National Westmin North Street TAUNTON Somerset	nster Bank Plc

#### A COMPANY LIMITED BY GUARANTEE

# TRUSTEES ANNUAL REPORT

**Incorporating the Directors' Report** 

### YEAR ENDED 30TH NOVEMBER 2017

The Directors who are also the charity trustees for the purposes of the Charities Act 1993, have pleasure in presenting their annual report in compliance with both that Act and the Companies Act 2006, together with the financial statements prepared under the latter Act, for the year to 30th November 2017.

The Trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" issued in 2005 in preparing the annual report and financial statements of the charity.

#### **LEGAL STATUS**

Mankind Initiative is a private company limited by guarantee incorporated 2nd November 1999 as the The Mankind Trust, the present name being adopted 14th November 2001.

The company is a registered charity which is governed by its memorandum and articles of association.

### **OBJECTS AND PRINCIPAL ACTIVITIES**

The objects for which the charity is established are :-

the alleviation of hardship and distress in particular amongst those suffering such hardship and distress as a result of the break-up of marriage and family

the protection and preservation of men's health both mental and physical in such ways as the company shall decide

the prevention of discrimination against males on the grounds of sex so far as such discrimination is unlawful.

### ORGANISATION

The Charity is organised so that the Trustees meet regularly to manage its affairs.

A COMPANY LIMITED BY GUARANTEE

### TRUSTEES ANNUAL REPORT Incorporating the Directors' Report

### YEAR ENDED 30TH NOVEMBER 2017

### TRUSTEES

#### Trustee induction and training

New trustees undergo orientation to brief them on their legal obligations under charity and company law, the content of the Memorandum and Articles of Association, the committee and decision making processes, the business plan and recent financial performance of the charity.

Trustees are encouraged to attend appropriate external training events where these will facilitate the undertaking of their role.

Trustees appointed during the year were :

B Hine	25/11/2017
S Wallace	16/09/2017
on	23/01/2018

### **TRUSTEES RESPONSIBILITIES**

Company law requires the trustees to prepare the annual report and financial statements as 'Companies Act' accounts which give a true and fair view of the state of affairs of the charity at the end of the period for each financial year and of the incoming and outgoing resources for the period then ended.

In preparing those financial statements the trustees are required to :

- select the most suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- disclose and explain any departure from Companies Act accounting principles;
- prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue to operate

### A COMPANY LIMITED BY GUARANTEE

### **TRUSTEES ANNUAL REPORT**

**Incorporating the Directors' Report** 

### YEAR ENDED 30TH NOVEMBER 2017

The trustees are responsible for keeping proper books and records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. The trustees are also responsible for safeguarding the assets of the charity and, as also required by charity law, ensuring their proper application, and hence for taking resonable steps for the prevention and detection of fraud and other irregularities.

### RESULTS

The results for the year and the charity's financial position are shown in the attached financial statements.

### RESERVES

Note 12 to the financial statements shows the reserves of the Charity which have been reviewed by the trustees. This review encompassed the nature of the income and expenditure streams and the nature of the reserves. The review concluded that to allow the charity to be efficiently managed and to provide a buffer for uninterrupted services a general reserve equivalent to three months expenditure is considered appropriate.

This level was maintained during the current financial period.

### **RISK MANAGEMENT**

The Trustees continue to keep under review any major risks arising from or impacting on the activities of the company. We consider that the systems we have in place to mitigate such risks as have already been ascertained appear to be adequate in normal circumstances.

A COMPANY LIMITED BY GUARANTEE

### TRUSTEES ANNUAL REPORT Incorporating the Directors' Report

## YEAR ENDED 30TH NOVEMBER 2017

### AUDITORS

The Companies Act and the Charity Act state that an independent examination of a company's accounts may take place where the gross income of the company is less than £500,000 and the gross assets do not exceed £2.8 million

Auditors will be appointed should a grant application require audited Accounts. No such event has occurred and the trustees are recommending that the company should not appoint auditors until audited accounts are required. Until then the accounts will be subject to an independent examination.

### **SMALL COMPANY PROVISIONS**

This report has been prepared in accordance with the special provisions for small companies under Part VII of the Companies Act 1985 and in accordance with the Financial Reporting Standard for Smaller Entities (effective 6 April 2008)

Signed by order of the Trustees

Registered Office Flook House Belvedere Road TAUNTON Somerset

> M BROOKS Chairman

Date

# **INDEPENDENT EXAMINERS REPORT**

# **MANKIND INITIATIVE**

We have examined the financial statements of the Trust for the year ended 30th November 2017, which comprise the Statement of Financial Activities, the Balance Sheet and the related notes on pages 12 to 18. The financial statements have been prepared under the accounting policies set out on pages 12 to 14 and the requirements of the Financial Reporting Standards for Smaller Entities (Effective 6th April 2008) and were not required to be audited in accordance with Part 16 of the Companies Act 2006 (the 2006 Act).

This report is made solely to the charity trustees as a body, in accordance with section 43 of the Charities Act 1993 (the 1993 Act). Our examination work has been undertaken so that we might state to the charity trustees those matters we are required to state to them in an independent examiners report and for no other purpose. To the fullest extent permitted by law. We do not accept or assume responsibility to anyone other than the charity trustees as a body for our examination work, for the observations made in this report, or for our opinions of the information presented in these financial statements.

### Respective responsibilities of directors (trustees) and examiner

The responsibilities of the directors of the company who are also the charity trustees for the purposes of charity law, for preparing their Annual Report and these financial statements in accordance with applicable law and UK Accounting Standards are set out in the Statement of Directors responsibilities on pages 5 and 6. The Charity Trustees consider that an audit is not required for this year under section 43 of the 1993 Act but that an independent examination is required under the Act.

It is our responsibility to :

- examine the financial statements under section 43 of the 1993 Act and Regulations thereunder;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 43(7)(b) of the 1993 Act; and
- state the facts if it has come to our attention in the course of our examination work that any:
  (i) material expenditure or action appears not to be in accordance with the charity's trusts;
  (ii) information or explanation we are entitled to under Regulation 33 has not been afforded to us;

(iii) information contained in the financial statements is materially inconsistent with the trustee' report for the year prepared under section 45 of the 1993 Act or the directors report under section 415 of the 2006 Act.

# **INDEPENDENT EXAMINERS REPORT**

# MANKIND INITIATIVE

### Respective responsibilities of directors (trustees) and examiner (cont.)

It also includes consideration of any unusual items or disclosures in the financial statements, and seeking explanations from yourselves as the Charity Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently we do not express an opinion on the view given by the financial statemts.

### Independent examiner's statement

In connection with our examination work, no matter has come to our attention

- 1 which gives us reasonable cause to believe that in, any material respect, the requirements:
- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records and (as stated in the company's accounting policies) in accordance with the methods and principles set out in the Charities Statement of Recommended Practice: Accounting and Reporting by Charites, and which comply with the requirements of section 396 of the 2006 Act other than any requirement to give a true and fair view; which have not been met; or
- 2 to which in our opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

Welch & Co (South West) Limited 2 Drake House Cook Way TAUNTON Somerset TA2 6BJ

Signed .....

Dated .....

### A COMPANY LIMITED BY GUARANTEE

### **STATEMENT OF FINANCIAL ACTIVITIES**

### YEAR ENDED 30th NOVEMBER 2017

Funds      Funds      2017      2016        INCOMING RESOURCES Donations      2      26,255.15      107,000.00      133,255.15      21,167.79        Membership & Patrons      3      3,095.00      3,095.00      3,095.00      3,768.50        Income from Charitable Trading Activities:      3      3,095.00      8,700.00      8,700.00      5,000.00        Grants Receivable      4      8,700.00      8,700.00      13,830.88      7,240.78        Interest Receivable      6      17.68      17.68      32.15        Other Income      7      50.00      50.00      360.00        RESOURCES EXPENDED      39,748.71      119,200.00      158,948.71      37,209.22        RESOURCES EXPENDED      15,781.64      28,401.24      44,182.88      33,793.02        Management and Administrator      11      15,781.64      28,401.24      44,542.88      34,153.02        NET (OUTGOING)/INCOMING RESOURCES FOR THE YEAR      12      23,607.07      90,798.76      114,405.83      3,056.20        Balances Brought Forward      39,439.57      29,523.45      68,963.02      65,906.82 <th></th> <th>Note</th> <th colspan="2">Unrestricted Restricted</th> <th colspan="3"><b>Total Funds</b></th>		Note	Unrestricted Restricted		<b>Total Funds</b>		
Donations    2    26,255.15    107,000.00    133,255.15    21,167.79      Membership & Patrons    3    3,095.00    3,095.00    3,095.00    3,768.50      Income from Charitable Trading Activities:    3    3,095.00    8,700.00    5,000.00      Grants Receivable    4    8,700.00    8,700.00    5,000.00      Activities:    Grants Receivable    6    10,330.88    3,500.00    13,830.88    7,240.78      Interest Receivable    6    17.68    17.68    17.68    32.15      Other Income    7    50.00    50.00    50.00      TOTAL INCOMING RESOURCES    39,748.71    119,200.00    158,948.71    37,209.22      RESOURCES EXPENDED    39,748.71    119,200.00    158,948.71    37,209.22      TOTAL INCOMING RESOURCES    8 to 10    15,781.64    28,401.24    44,182.88    33,793.02      Management and Administrator    11    15,781.64    28,401.24    44,542.88    34,153.02      NET (OUTGOING)/INCOMING    12    23,607.07    90,798.76    114,405.83    3,056.20      Balances Brought Forward    39,439			Funds	Funds	2017	2016	
Donations    2    26,255.15    107,000.00    133,255.15    21,167.79      Membership & Patrons    3    3,095.00    3,095.00    3,095.00    3,768.50      Income from Charitable Trading Activities:    3    3,095.00    8,700.00    5,000.00      Grants Receivable    4    8,700.00    8,700.00    5,000.00      Activities:    Grants Receivable    6    10,330.88    3,500.00    13,830.88    7,240.78      Interest Receivable    6    17.68    17.68    17.68    32.15      Other Income    7    50.00    50.00    50.00      TOTAL INCOMING RESOURCES    39,748.71    119,200.00    158,948.71    37,209.22      RESOURCES EXPENDED    39,748.71    119,200.00    158,948.71    37,209.22      TOTAL INCOMING RESOURCES    8 to 10    15,781.64    28,401.24    44,182.88    33,793.02      Management and Administrator    11    15,781.64    28,401.24    44,542.88    34,153.02      NET (OUTGOING)/INCOMING    12    23,607.07    90,798.76    114,405.83    3,056.20      Balances Brought Forward    39,439							
Membership & Patrons    3    3,095.00    3,095.00    3,768.50      Income from Charitable Trading Activities: Grants Receivable    4    8,700.00    8,700.00    5,000.00      Activities: Grants Receivable    4    8,700.00    8,700.00    5,000.00      Activities for Generating Funds    5    10,330.88    3,500.00    13,830.88    7,240.78      Interest Receivable    6    17.68    17.68    32.15      Other Income    7    50.00    50.00    50.00      TOTAL INCOMING RESOURCES    39,748.71    119,200.00    158,948.71    37,209.22      RESOURCES EXPENDED Costs of Generating Funds Charitable Activities    8 to 10    15,781.64    28,401.24    44,182.88    33,793.02      Management and Administrator    11    15,781.64    28,401.24    44,542.88    34,153.02      NET (OUTGOING)/INCOMING RESOURCES FOR THE YEAR    12    23,607.07    90,798.76    114,405.83    3,056.20      Balances Brought Forward    12    23,607.07    90,798.76    14,405.83    3,056.20		2	26,255.15	107,000.00	133.255.15	21.167.79	
Income from Charitable Trading Activities:    8,700.00    8,700.00    5,000.00      Grants Receivable    4    8,700.00    8,700.00    5,000.00      Activities for Generating Funds    5    10,330.88    3,500.00    13,830.88    7,240.78      Interest Receivable    6    17.68    17.68    32.15      Other Income    7    50.00    50.00    50.00      TOTAL INCOMING RESOURCES    39,748.71    119,200.00    158,948.71    37,209.22      RESOURCES EXPENDED Costs of Generating Funds Charitable Activities    8 to 10    15,781.64    28,401.24    44,182.88    33,793.02      Management and Administrator    11    15,781.64    28,401.24    44,542.88    34,153.02      NET (OUTGOING)/INCOMING RESOURCES FOR THE YEAR    12    23,607.07    90,798.76    114,405.83    3,056.20      Balances Brought Forward    39,439.57    29,523.45    68,963.02    65,906.82							
Activities:    Grants Receivable    4    8,700.00    8,700.00    5,000.00      Activities for Generating Funds    5    10,330.88    3,500.00    13,830.88    7,240.78      Interest Receivable    6    17.68    17.68    32.15      Other Income    7    50.00    50.00    50.00      TOTAL INCOMING RESOURCES    39,748.71    119,200.00    158,948.71    37,209.22      RESOURCES EXPENDED    23,748.71    119,200.00    158,948.71    37,209.22      RESOURCES EXPENDED    39,748.71    119,200.00    158,948.71    37,209.22      RESOURCES EXPENDED    15,781.64    28,401.24    44,182.88    33,793.02      Management and Administrator    11    15,781.64    28,401.24    44,542.88    34,153.02      NET (OUTGOING)/INCOMING    12    23,607.07    90,798.76    114,405.83    3,056.20      Balances Brought Forward    39,439.57    29,523.45    68,963.02    65,906.82	Membership & Patrons	3	3,095.00		3,095.00	3,768.50	
Activities for Generating Funds    5    10,330.88    3,500.00    13,830.88    7,240.78      Interest Receivable    6    17.68    17.68    32.15      Other Income    7    50.00    50.00    32.15      TOTAL INCOMING RESOURCES    39,748.71    119,200.00    158,948.71    37,209.22      RESOURCES EXPENDED    39,748.71    119,200.00    158,948.71    37,209.22      RESOURCES EXPENDED    15,781.64    28,401.24    44,182.88    33,793.02      Management and Administrator    11    15,781.64    28,401.24    44,542.88    34,153.02      NET (OUTGOING)/INCOMING    12    23,607.07    90,798.76    114,405.83    3,056.20      Balances Brought Forward    12    23,607.07    90,798.76    114,405.83    3,056.20	The set of						
Interest Receivable    6    17.68    17.68    32.15      Other Income    7    50.00    50.00    50.00    50.00      TOTAL INCOMING RESOURCES    39,748.71    119,200.00    158,948.71    37,209.22      RESOURCES EXPENDED    39,748.71    119,200.00    158,948.71    37,209.22      RESOURCES EXPENDED    11    15,781.64    28,401.24    44,182.88    33,793.02      Management and Administrator    11    15,781.64    28,401.24    44,542.88    34,153.02      NET (OUTGOING)/INCOMING    12    23,607.07    90,798.76    114,405.83    3,056.20      Balances Brought Forward    12    23,607.07    90,798.76    14,405.83    3,056.20	Grants Receivable	4		8,700.00	8,700.00	5,000.00	
Other Income    7    50.00    50.00      TOTAL INCOMING RESOURCES    39,748.71    119,200.00    158,948.71    37,209.22      RESOURCES EXPENDED    39,748.71    119,200.00    158,948.71    37,209.22      RESOURCES EXPENDED    8 to 10    15,781.64    28,401.24    44,182.88    33,793.02      Management and Administrator    11    15,781.64    28,401.24    44,542.88    34,153.02      TOTAL RESOURCES EXPENDED    16,141.64    28,401.24    44,542.88    34,153.02      NET (OUTGOING)/INCOMING RESOURCES FOR THE YEAR    12    23,607.07    90,798.76    114,405.83    3,056.20      Balances Brought Forward    39,439.57    29,523.45    68,963.02    65,906.82	Activities for Generating Funds	5	10,330.88	3,500.00	13,830.88	7,240.78	
TOTAL INCOMING RESOURCES    39,748.71    119,200.00    158,948.71    37,209.22      RESOURCES EXPENDED    Costs of Generating Funds    15,781.64    28,401.24    44,182.88    33,793.02      Management and Administrator    11    15,781.64    28,401.24    44,542.88    33,793.02      TOTAL RESOURCES EXPENDED    11    15,781.64    28,401.24    44,542.88    34,153.02      NET (OUTGOING)/INCOMING    12    23,607.07    90,798.76    114,405.83    3,056.20      Balances Brought Forward    39,439.57    29,523.45    68,963.02    65,906.82	Interest Receivable	6	17.68		17.68	32.15	
RESOURCES EXPENDED    Sto 10    15,781.64    28,401.24    44,182.88    33,793.02      Management and Administrator    11    15,781.64    28,401.24    44,182.88    33,793.02      TOTAL RESOURCES EXPENDED    11    16,141.64    28,401.24    44,542.88    34,153.02      NET (OUTGOING)/INCOMING RESOURCES FOR THE YEAR    12    23,607.07    90,798.76    114,405.83    3,056.20      Balances Brought Forward    39,439.57    29,523.45    68,963.02    65,906.82	Other Income	7	50.00		50.00		
RESOURCES EXPENDED    Sto 10    15,781.64    28,401.24    44,182.88    33,793.02      Management and Administrator    11    15,781.64    28,401.24    44,182.88    33,793.02      TOTAL RESOURCES EXPENDED    11    16,141.64    28,401.24    44,542.88    34,153.02      NET (OUTGOING)/INCOMING RESOURCES FOR THE YEAR    12    23,607.07    90,798.76    114,405.83    3,056.20      Balances Brought Forward    39,439.57    29,523.45    68,963.02    65,906.82							
Costs of Generating Funds Charitable Activities    8 to 10 11    15,781.64 360.00    28,401.24 360.00    44,182.88 360.00    33,793.02 360.00      Management and Administrator    11    15,781.64 360.00    28,401.24 360.00    44,182.88 360.00    360.00      TOTAL RESOURCES EXPENDED    16,141.64    28,401.24 	TOTAL INCOMING RESOURCES		39,748.71	119,200.00	158,948.71	37,209.22	
Charitable Activities    8 to 10    15,781.64    28,401.24    44,182.88    33,793.02      Management and Administrator    11    360.00    360.00    360.00    360.00      TOTAL RESOURCES EXPENDED    16,141.64    28,401.24    44,542.88    34,153.02      NET (OUTGOING)/INCOMING RESOURCES FOR THE YEAR    12    23,607.07    90,798.76    114,405.83    3,056.20      Balances Brought Forward    39,439.57    29,523.45    68,963.02    65,906.82							
TOTAL RESOURCES EXPENDED    16,141.64    28,401.24    44,542.88    34,153.02      NET (OUTGOING)/INCOMING RESOURCES FOR THE YEAR    12    23,607.07    90,798.76    114,405.83    3,056.20      Balances Brought Forward    39,439.57    29,523.45    68,963.02    65,906.82		8 to 10	15,781.64	28,401.24	44,182.88	33,793.02	
NET (OUTGOING)/INCOMING      RESOURCES FOR THE YEAR    12    23,607.07    90,798.76    114,405.83    3,056.20      Balances Brought Forward    39,439.57    29,523.45    68,963.02    65,906.82	Management and Administrator	11	360.00		360.00	360.00	
NET (OUTGOING)/INCOMING      RESOURCES FOR THE YEAR    12    23,607.07    90,798.76    114,405.83    3,056.20      Balances Brought Forward    39,439.57    29,523.45    68,963.02    65,906.82							
RESOURCES FOR THE YEAR      12      23,607.07      90,798.76      114,405.83      3,056.20        Balances Brought Forward      39,439.57      29,523.45      68,963.02      65,906.82	TOTAL RESOURCES EXPENDED		16,141.64	28,401.24	44,542.88	34,153.02	
RESOURCES FOR THE YEAR      12      23,607.07      90,798.76      114,405.83      3,056.20        Balances Brought Forward      39,439.57      29,523.45      68,963.02      65,906.82							
RESOURCES FOR THE YEAR      12      23,607.07      90,798.76      114,405.83      3,056.20        Balances Brought Forward      39,439.57      29,523.45      68,963.02      65,906.82	NET (OUTGOING)/INCOMING						
		12	23,607.07	90,798.76	114,405.83	3,056.20	
Balances Carried Forward 63,046.64 120,322.21 183,368.85 68,963.02	Balances Brought Forward		39,439.57	29,523.45	68,963.02	65,906.82	
	Balances Carried Forward		63,046.64	120,322.21	183,368.85	68,963.02	

The charity has no recognised gains or losses other than the results for the year as set out above.

All activities of the charity are classed as continuing. The notes on pages 12 to 18 form an integral part of these financial statements

A COMPANY LIMITED BY GUARANTEE

# BALANCE SHEET 30th NOVEMBER 2017

	Note	2017			2016
CURRENT ASSETS					
Cash at Bank Debtors	14 15	190,728.85 0.00 190,728.85		74,716.43 1,966.19 76,682.62	
CREDITORS					
Amount falling due within one year	16	360.00		719.60	
NET CURRENT ASSETS			190,368.85		75,963.02
TOTAL ASSETS LESS CURRENT LIABILITIES		·	190,368.85	-	75,963.02
RESERVE Reserve for Rent			7,000.00		7,000.00
NET ASSETS			183,368.85	-	68,963.02
FUNDS					
Restricted	20		120,322.21		29,523.45
Unrestricted	17		63,046.64		39,439.57
TOTAL FUNDS			183,368.85		68,963.02

For the year ending 30th November 2017 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

A COMPANY LIMITED BY GUARANTEE

## BALANCE SHEET 30th NOVEMBER 2017

The members have not required the company to obtain an audit in accordance with Section 476 of the Companies Act 2006

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime

These financial statements were approved by members of the Board and are signed on their behalf by:

> M BROOKS Chairman

Date

Page 10 The notes on pages 12 to 18 form an integral part of these financial statements

### NOTES TO THE FINANCIAL STATEMENTS 30th NOVEMBER 2017

### **1** ACCOUNTING POLICIES

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and the preceding year.

#### **Basis of Preparation**

These financial statements have been prepared under the 'small companies' provisions of the Companies Act 2006 and Regulations made thereunder (S.I. 2008/49) as 'Companies Act' accounts on the historical cost convention in accordance with the Financial Reporting Standard for Smaller Entities effective 6th April 2008 and the Charities SORP 2005 having regard to the substance of transactions and arrangements in accordance with generally accepted principles/ practice and the Trust's own particular nature as a charitable trust.

#### **Cash Flow Statement**

The trustees have taken advantage of the exemption in Financial Reporting Standard No 1 (revised) from including a cash flow statement in the financial Statements on the grounds that the charity is small.

#### Fund Accounting under the Charities SORP

**Unrestricted Funds** within the meaning of the SORP are the Trust's **corporate reserves** available for use or retention at the absolute discretion of the directors in accordance with the Trust's Objects as a company. **Free Reserves** are undesignated corporate reserves. **Designated Reserves** comprise corporate reserves set aside by the directors for spending on specific projects/purposes.

**Restricted Funds** within the meaning of the SORP are the company's **trust funds**, comprising voluntary contributions receivable on trust for some specified purpose intended by the relevant sponsor/donor or by the terms of an appeal. Where the trust law restriction creates an endowment (whether that is expendable or permanent) the grant or donation is accounted for as **trust capital**, whereas in other cases it is accounted for as **trust income**. Income from **general-purpose** endowments is accounted for within corporate reserves.

#### **Resources Received**

Voluntary income received by way of donations, gifts, affiliation fees and grants are recognised where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability. Such income is only deferred when the donor specifies the grant or donation must only be used in future accounting periods, or the donor has imposed conditions which must be met before the Charity has unconditional entitlement.

Cash donations, gifts and income from fund raising events are included in the income and expenditure account as soon as they are received.

### NOTES TO THE FINANCIAL STATEMENTS 30th NOVEMBER 2017

Grants received in advance are included in creditors. Where the receipt is for specific purposes, the related expenditure is offset in the year of receipt and any surplus to be used against future costs.

The Charity receives donated equipment from time to time and these items are not capitalised into fixed assets.

The Charity has a number of restricted income funds regarding donor grants to be used for a specific purpose. All other funds are unrestricted.

#### **Resources Expended**

Expenditure is recognised when a liability is incurred. Contractual arrangements and performance related grants are recognised as goods and services are supplied. Other grant payments are recognised when a constructive obligation arises that results in the payment being unavoidable.

Cost of generating funds comprise the costs associated with attracting voluntary income that can be allocated directly to such activities and those costs os an indirect nature necessary to support them.

Support costs are those costs incurred directly in support of expenditure on the objects of the charity and include project management.

#### Volunteers and Donated Services

The value of services provided by volunteers is not incorporated into these financial statements.

Where services are provided to the Charity as a donation that would normally be purchased from our suppliers, this contribution is included in the financial statements at an estimate based upon the value of the contribution to the Charity.

2	DONATIONS	Unrestricted	Restricted	Total I	Funds
		Funds	Funds	2017	2016
	Donations Gift Aid Tax Repayment	26,255.15	107,000.00	133,255.15 0.00	20,706.86 460.93
		26,255.15	107,000.00	133,255.15	21,167.79

## NOTES TO THE FINANCIAL STATEMENTS 30th NOVEMBER 2017

		Unrestricted Funds	Restricted Funds	Total Funds 2017	2016
3	MEMBERSHIP				
	Member	395.00		395.00	628.50
	Patrons	2,700.00		2,700.00	3,140.00
		3,095.00	0.00	3,095.00	3,768.50
4	GRANTS RECEIVABLE				
	Taunton Women's Aid (TWA)		5,000.00	5,000.00	5,000.00
	AS PCC		3,700.00	3,700.00	
		0.00	8,700.00	8,700.00	5,000.00
5	ACTIVITIES FOR GENERATING FUNDS				
	Publications	40.00		40.00	40.00
	Conference	7,535.00		7,535.00	6,445.00
	Training	2,755.88		2,755.88	755.78
	Sponsorship		3,500.00	3,500.00	
	Fundraising	10,330.88	3,500.00	13,830.88	7,240.78
6	INTEREST RECEIVABLE				
	Bank Interest	17.68	<u> </u>	17.68	32.15
7	OTHER INCOME			2017	2016
	This item includes:				
	South West Branch			0.00	
	Other Income	50.00		50.00	
		50.00	0.00	50.00	0.00

### NOTES TO THE FINANCIAL STATEMENTS 30th NOVEMBER 2017

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8 CHARITABLE ACTIVITIES	2017		2016	
	Unrestricted	Restricted	Unrestricted	Restricted
Salaries		23,533.22		16,287.09
Conference	6,754.42		5,685.83	
Donations				
Rent & Rates	1,985.17	1,352.98	218.73	2,500.00
Travel and Meetings	2,864.18	349.49		171.90
Stationery, Print and Postage	771.73	499.11	1,287.74	862.34
Telephone		1,248.57	1,022.00	1,183.64
Internet	201.96	184.32		185.88
Insurance	1,606.59		270.80	1,411.42
Advertising & Promotional	484.30			305.50
Training	5.97	625.00	338.47	
Computer Expenses				
Legal and Professional Expenses			1,015.20	162.00
Repairs and Renewals	92.12	434.96	179.97	41.97
Memberships	1,002.20	162.00		
Sundry	13.00	11.59	202.02	64.52
	15,781.64	28,401.24	10,220.76	23,176.26

### CHARITABLE ACTIVITIES

9

			2017	
	Helpline	AS PCC	TWA	Total
Salaries	19,898.23		3,634.99	23,533.22
Rent			1,352.98	1,352.98
Travel	349.49			349.49
Postage and Stationery	499.11			499.11
Telephone	1,248.57			1,248.57
Internet	184.32			184.32
Insurance				0.00
Training		550.00	75.00	625.00
Legal and Professional Expenses				0.00
Advertising				0.00
Computer Expenses				0.00
Repairs and Renewals	434.96			434.96
Memberships	162.00			162.00
Sundry	11.59			11.59
	22,788.27	550.00	5,062.97	28,401.24

### NOTES TO THE FINANCIAL STATEMENTS 30th NOVEMBER 2017

#### **10 CHARITABLE ACTIVITIES**

	2016			£)		
	Helpline	Basil Siblon	TWA	Tudor	Total	
Salaries	16,287.09				16,287.09	
Rent			251.16	2,248.84	2,500.00	
Travel	171.90				171.90	
Postage and Stationery	213.44	53.79	585.00	10.11	862.34	
Telephone	1,183.64				1,183.64	
Internet	185.88				185.88	
Insurance	1,411.42				1,411.42	
Training					0.00	
Legal and Professional Expenses	162.00				162.00	
Advertising	305.50				305.50	
Computer Expenses					0.00	
Repairs and Renewals	41.97				41.97	
Return of Grant					0.00	
Sundry	64.52				64.52	
	20,027.36	53.79	836.16	2,258.95	23,176.26	
GOVERNANCE COSTS	2017		2016			
Independent Examiner's Fees	360.00		360.00			

#### 12 NET RESOURCES FOR THE YEAR

The restricted loss made during a previous year occurred as a result of the expenditure of a part of the donation received in the previous year for the operation of the charity's helpline. The trustees have agreed that unless further funds become available the helpline will close once the the funds are exhausted.

The Trustees have made this decision to ensure the charity remains solvent and able to pursue it's charitable purpose.

### 13 TAXATION

11

The Charity's activities fall within the exemptions afforded by the provisions of the Income and Corporation Taxes Act 1988. Accordingly there is no taxation charge in these accounts.

The company is not registered for Value Added Tax purposes and all expenditure is inclusive of the tax where charged.

## NOTES TO THE FINANCIAL STATEMENTS 30th NOVEMBER 2017

### 14 CASH AT BANK

			2017	2016
	Barclays Bank PLC			
	Community Account		5,584.26	1,650.50
	National Westminster Bank PLC			
	Current Account		10,771.46	3,710.48
	Reserve Account		174,373.13	69,355.45
		-	190,728.85	74,716.43
15	DEBTORS			
			2017	2016
	Debtors			420.00
	Prepayments			1,546.19
		l,	0.00	1,966.19
16	CREDITORS: Amounts falling due			
	within one year		2017	2016
	Sundry Creditors		360.00	300.00
	Accruals			419.60
		·	360.00	719.60

### 17 TOTAL UNRESTRICTED FUNDS

	<u>1st December</u>	<u>Incoming</u>	Outgoing	30th November
30th November 2017	39,439.57	39,748.71	16,141.64	63,046.64
30th November 2016	33,207.11	17,209.22	10,976.76	39,439.57

## NOTES TO THE FINANCIAL STATEMENTS 30th NOVEMBER 2017

### 18 RESTRICTED FUNDS

	Period ended 30th November 2017			
	<u>1st December</u>	Incoming	Outgoing	30th November
South West Branch	1,397.86			1,397.86
Welsh Branch	150.00			150.00
North West Branch	1.22			1.22
Donation re Helpline	23,810.53	107,000.00	22,788.27	108,022.26
Taunton Women's Aid	4,163.84	5,000.00	5,062.97	4,100.87
AS PCC		3,700.00	550.00	3,150.00
Sponsorship		3,500.00		
	29,523.45	119,200.00	28,401.24	116,822.21

### **19 RESTRICTED FUNDS**

	Period ended 30th November 2016			
	<u>1st December</u>	<u>Incoming</u>	Outgoing	30th November
Tudor Trust (2011 and 2013)	2,258.95		2,258.95	0.00
<b>Basil Siblon Bequest</b>	53.79		53.79	0.00
South West Branch	1,397.86			1,397.86
Welsh Branch	150.00			150.00
North West Branch	1.22			1.22
Donation re Helpline	28,837.89	15,000.00	20,027.36	23,810.53
Taunton Women's Aid		5,000.00	836.16	4,163.84
	32,699.71	20,000.00	23,176.26	29,523.45

### 20 TOTAL RESTRICTED FUNDS

	<u>1st December</u>	Incoming	Outgoing	<u>30th November</u>
30th November 2017	29,523.45	119,200.00	28,401.24	120,322.21
30th November 2016	32,699.71	20,000.00	23,176.26	29,523.45

### NOTES TO THE FINANCIAL STATEMENTS 30th NOVEMBER 2017

### 21 TOTAL FUNDS

	<u>1st December</u>	Incoming	Outgoing	30th November
30th November 2017	68,963.02	158,948.71	44,542.88	183,368.85
30th November 2016	65,906.82	37,209.22	34,153.02	68,963.02

### 22 RELATED PARTY TRANSACTIONS

No charity trustee received any emolument or payment for professional or other services.

### 23 COMPANY LIMITED BY GUARANTEE

The charity is a company is limited by guarantee and as such has no issued share capital.

Every member of the company undertakes to contribute such amount as may be required, not exceeding £1 to the assets of the charitable company, in the event of its being wound up while he or she is a member, or within one year after he or she ceases to be a member.