Financial Statements

For the Year Ended 30th November 2017

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Trustees Report for the Year Ended 30th November 2017

The trustees present their annual report and financial statements for the year ended 30th November 2017. The financial statements comply with the requirements of the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities.

TRUSTEES:	J G Myatt P Peake T Myatt K Brazier Mrs M Peake A P Smith
INDEPENDENT EXAMINER:	Kevin Preece FCA Baldwins (Cannock) Limited Accountants Harance House Rumer Hill Road Cannock Staffordshire WS11 0ET
SOLICITORS:	Knight & Sons The Brampton Newcastle Staffordshire ST5 0QW
BANKERS:	National Westminster Bank PLC 2 Crewe Road Alsager Stoke on Trent ST7 2ER

Mrs M Peake

SECRETARY:

Trustees Report for the Year Ended 30th November 2017

1. Legal and Administrative details

Charity information

Name: Bignall End Miners' Welfare Institute and Recreation Ground

Charity Number:

522607

Principal office:

Boon Hill Bignall End Stoke on Trent ST7 8LA

Trustees and Advisers

The names of the trustees and details of the charity's advisers are given on page 1.

Statement of Trustees' Responsibilities

The following statement, which should be read in conjunction with the statement of the Independent Examiner's responsibilities included in the Independent Examiner's Report, is made with a view to distinguishing the respective responsibilities of the trustees and of the Independent Examiner in relation to the accounts.

The Charities Act 2011 requires the trustees to keep proper books of accounts with respect to the affairs of the charity and to prepare statements of accounts for each financial year. The trustees also have responsibility for safeguarding the charity's assets and consequently for taking reasonable steps for the prevention and detection of error, fraud and other irregularities.

In preparing the accounts the trustees are expected to: -

- Select suitable accounting policies and apply them consistently, making judgements and estimates that are reasonable and prudent;
- Follow the recommendation of the Charity Commission and of the accounting profession with regard to the form and contents of accounts and to disclose and explain any departures there from;
- Prepare the accounts on a going concern basis unless it is inappropriate to presume that the charity will continue its activities.

Trustees Report for the Year Ended 30th November 2017

2. Governance

Governing Document

Bignall End Cricket Club and Miners' Welfare Institute is an unincorporated body constituted by a Trust Deed. The Governing document of the scheme is dated 15th November 2004.

Management of the Charity

This is vested in a Management Committee who hold regular meetings.

New trustees are appointed by the management committee.

3. Objectives and Activities

The principal object of the Bignall End Cricket Club and Miners' Welfare Institute continues to be the provision of facilities for such forms of physical exercise, recreation and other leisure time occupation, as are conducive to the improvements of the conditions of living of the inhabitants of the district of Bignall End and the neighbourhood thereof and in particular (but not exclusively) such of the said inhabitants, as are member of the mining community.

In setting our objectives and planning our activities, the Trustees have given careful consideration to the Charity Commission's general guidance on public benefit. All of our activities are undertaken to further our charitable activities for the public benefit.

4. Achievements and performance

Introduction.

I remember the Queen once describing her year as being an 'annus horribilis'. It feels as though this year (at least off the field) has been an 'annus horribilis' for the Cricket Club.

First we lost Barbara Horne our Treasurer and 'Mrs Bignall End' after undergoing surgery and I have to tell you it was indeed a shock. Barbara lived her life for the Cricket Club and her Family (many of whom are also involved with the Club both on and off the field) and we are still feeling the loss. No-one appreciates how much Barbara did but having taken over as Treasurer myself, at least temporarily, I can tell you that until you try and fill her shoes yourself you have no idea of the amount of time she gave to supporting the Club and helping it prosper. I have never seen so many people at the Crematorium but no-one should have been surprised as Barbara had touched so many people in her life and they were anxious to pay their respects. What we need is a lasting tribute to Barbara at the Club.

Added to that we also lost our President, Frank Shufflebotham, aged 95 years at the end of the year. Although I didn't really know him well, Frank had been associated with the Club for over 50 years as a player (he once won the Premier Division League

Trustees Report for the Year Ended 30th November 2017

batting averages), a Team Manager (of the Under 18's), Chairman and eventually President. He was and always will be held in high regard at Bignall End.

Unfortunately, this wasn't the end of matters and we also lost Dave 'Giles' Farmer this year. Dave was a former second team captain and also helped out on the square. Another sad loss.

If this wasn't more than enough to cope with John Harrison our former Chairman and still a stalwart of the Club has been seriously ill and awaits an operation in the New Year. Steve Cartwright, the former Cricket Chairman and current Chairman of the Bar Directors has similarly been seriously ill and is presently recovering from an operation. We give John and Steve our best wishes for full recoveries and a return to good health in 2018. Two Trustees, Kevin Brasier and Howard Walker have also given up their roles at the Club and we thank them for all the work that they did whilst they were involved.

I would also mention the passing at the end of the year of Stuart Platt, James Platt's grandfather. Stuart was well known around the Club and rarely missed watching James play cricket. Stuart was always good fun and very rarely didn't have a cheeky grin on his face. He will be sorely missed on a Saturday or Sunday afternoon when cricket is being played.

THE CRICKET TEAMS

I will leave the cricket reports to those giving the separate detailed reports but I will mention that the experiment to change our 3rd Team policy to give 'youth' it's chance was very successful and there were many good Sunday afternoons during the season when the 3rd Team were playing and a growing support for them as well. Amongst our Juniors the following are representing the Club at Staffs level and we wish them continued success: Ahsam (Sammy) Zaroof - staffs u12, Libby Clifton - staffs u12 girls development & Tom Myatt - staffs u13 development.

THE CRICKET GROUND AND TEAS

With our new patio, our new nets, our new electronic scoreboard and our ground looking better than I have ever seen it (thanks Graham and Paul), it has been an absolute pleasure to watch cricket during the summer. We certainly don't have to worry about how we compare with other Clubs in the League and we should be proud of that.

Our tea Ladies produced their usual magnificent array of food on a weekly basis. It really is easy for us at Bignall End to forget how fortunate we are until sometimes when we play away and find out the hard way! I have never met an umpire yet who doesn't say that they love to be told they are at Bignall End because they look forward to their tea. Unfortunately, it rarely leads to them being able to lift their index fingers a little more readily when the opposition is batting!

Trustees Report for the Year Ended 30th November 2017

5. Financial Review

Reserves Policy

Bignall End Cricket Club and Miners' Welfare Institute will hold reserves to act as a cushion against any shortfall in revenue and in order to continue to fulfil its charitable purposes.

The Trustees review the reserves policy annually and aim to maintain reserves at the level of one year's support costs having due regard to uncertainties relating to future levels of funding.

Restricted Funds

Charities have an obligation to account to the donors of funds and the public in general that they are using monies entrusted to them for the purpose for which they are given. The charity has a number of restricted income funds for situations where a donor requires that a donation be spent on a particular purpose or where funds have been raised for a specific purpose. All other funds are unrestricted income funds.

Details of restricted funds are shown in note 9.

THE CHARITY FINANCES AND THE TRADING COMPANY

We had record turnover again but it is a constant battle as the costs are always rising especially wages because of changes to the minimum wage and holiday entitlement for casual staff.

This makes our fund raising efforts doubly important. The Beer Festival was without doubt the best ever and the Beer Festival Committee did a magnificent job. As well as record takings we achieved our target of being able to fund a defibrillator. An asset to the Club and the Local Community and a local company made a very generous donation to complete the fund we needed. They want to remain anonymous but WE KNOW WHO YOU ARE – Thanks from all of us.

The Cricket Section had their budget given to them as we stated we would in my last report and I think it has helped them to plan better and make improvements because they always know where they are financially and can commit better to various projects.

Having been Treasurer for the last 9 months of the financial year I have put as much as I can online and when the accounts are published I hope they show more effectively a picture of where we are. This should enable us to produce better budgets and know where expenditure has to be cut.

PROJECTS

We have decorated the main lounge although the project is not yet finished as we intend to replace the carpet and if enough funds are available to reupholster the seating. In the meantime we have had the seating and also the chairs in the function room professionally cleaned. Thanks Debbie for this! (Not for decorating and cleaning but for organising it all!)

Trustees Report for the Year Ended 30th November 2017

The snooker table has been recovered which always sends the snooker players into raptures except Phil Grocott who complained he didn't like the colour (Green, I know, don't!) Thank you to Mick Huniak who comes in weekly to iron the Table and clean the balls.

We have also had a floodlight to cover the car park as it can get very dark in the winter and the car park gets very wet and is covered by puddles so better lighting was needed.

For years we have spent money on temporary car park repairs which just keep it going for a short while until it needs doing again. We are now looking at a long term project to completely renew the car park, even if it has to be done in sections. It will be expensive and we will probably have to do it bit at a time but we can't keep running away from the fact it's in a sad state of repair. We hope to publish plans and display them in the Clubhouse.

We have passed finance for the replacement of the gutters and downspouts for the Clubhouse, not an insignificant amount in itself but we need the rendering to the building inspecting and patched up and then painting before the guttering is done. Arrangements are being made.

Management Committee

We are not in a bad place at the moment as some of the newer members get involved with various projects as mentioned and hopefully we are moving forward. Let's hope 2018 is a happier year.

FOR AND ON BEHALF OF THE TRUSTEES

& B wyst ()

J G Myatt

Dated: 26th March 2018/

Independent Examiner's Report to the Trustees of Bignall End Miners' Welfare Institute and Recreation Ground

I report on the accounts of the Charity for the year ended 30th November 2016, which are set out on pages 8 to 15.

Respective Responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act.
- follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act, and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanation from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a true and fair view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- (a) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting record and comply with the accounting requirements of the 2011 Act have not been met; or
- (b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Kevin Preece FCA
Baldwins (Cannock) Limited)
Accountants
Harance House
Rumer Hill Road
Cannock
WS11 0ET

Dated: 26th March 2018

Bignall End Miners' Welfare Institute and Recreation Ground Statement of Financial Activities for the Year Ended 30th November 2017

			2016		
		Unrestricted	Restricted	Total	Total
		Funds	Funds	Funds	Funds
	Notes	£	£	£	£
INCOME					
Donations and legacies					
Restricted fund Bui Soc account movement		(4,347)	4,347	=	-
E.C.B. Grant		1,306		1,306	-
Donations and other income		4,780	80	4,860	3,942
Gift aid from Bignall End Social Club Limited		29,196		29,196_	40,243
		30,935	4,427	35,362	44,185
Charitable activities					
Members' subscriptions (sporting and social)		1,791	814	2,605	3,300
Other trading activites					
Fund raising and functions		1,325		1,325	6,374
Sales of ladies refreshments		1,569		1,569	2,007
Raffles at cricket matches		4,915		4,915	2,224
Occupational licence fee		7,500		7,500	7,500
Vodafone mast		9,294_		9,294	4,700
		24,603		24,603	22,805
Investment income					
Interest received		26	11	37	37
					
TOTAL INCOME		57,355	5,252	62,607	70,327
EXPENDITURE					
Charitable activities	2	58,346		58,346	67,552
Governance costs	2	1,781		1,781	1,743
TOTAL EXPENDITURE		60,127		60,127	69,295
NET INCOME		(2,772)	5,252	2,480	1,032
TRANSFERS BETWEEN FUNDS		-	-	-	-
RECONCILIATION OF FUNDS					
Total funds brought forward		81,502	12,089	93,591	92,559
Total funds carried forward		78,730	17,341	96,071	93,591

Bignall End Miners' Welfare Institute and Recreation Ground Balance sheet 30th November 2017

			2017		2016
FIXED ASSETS	Notes	£	£	£	£
Tangible assets	3		43,912		48,509
CURRENT ASSETS Debtors and prepayments Cash at bank and in hand	4 5	20,341 43,680 64,021		14,529 43,748 58,277	
LIABILITIES Creditors: amounts falling due within one year	6	8,012		7,145	
NET CURRENT ASSETS			56,009		51,132
TOTAL ASSETS LESS CURREN LIABILITIES	T		99,921		99,641
Creditors: Amounts falling due after more than one year	7		3,850		6,050
NET ASSETS		;	96,071		93,591
The funds of the Charity					
Unrestricted income funds Restricted income funds	8 9		78,730 17,341	-	81,502 12,089
Total charity funds		;	96,071	=	93,591

Approved by the Board of Trustees and signed on its behalf by:

Mrs M A Peake - Trustee

Dated: 26th March 2018

1. ACCOUNTING POLICIES

Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities published on 16/07/14, the Financial Reporting Standard for Smaller Entities (FRSSE), and the Charities Act 2011 and applicable regulations. The accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

General Income

Income from the occupational licence granted to Bignall End Social Club Limited is included in the Statement of Financial Activities as it falls due. All other general income is recognised on receipt.

Incoming resources

Voluntary income including donations, gifts, legacies and grants that provide core funding or are of a general nature are recognised where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability. Such income is only deferred when:

The donor specified that the grant or donation must only be used in future accounting periods or, the donor has imposed conditions, which must be met before the charity has unconditional entitlement.

Income from trading activities is recognised as earned (as related goods and services are provided).

Investment income is recognised on a receivable basis.

Resources expended

Resources expended have been included in the financial statements when an obligation to transfer value to a third party has been entered into.

Allocation of expenditure

Expenditure is allocated on the following basis:

- a) Expenditure wholly incurred on activities falling within each category is charged direct.
- b) Governance costs are allocated to the charity's sole charitable activity income as the amount in respect of other income is considered to be negligible

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Buildings Nil (see note 3)
Cricket ground improvement Nil (see note 3)
Equipment and other assets 15% on cost
Scorebox 4% on cost

Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the company and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors. Those funds have been raised by the company for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim of each restricted fund is set out in the notes to the financial statements.

2. EXPENDITURE

Charitable activities	Staff Costs £ 16,465	Depreciation £ 4,597	Other Costs £ 37,284	Total 2017 £ 58,346	Total 2016 £ 67,552
Governance costs	16,465	4,597	1,781 39,065	1,781	1,743
STAFF COSTS	10,105		33,003	00,127	07,270
STAFF COSTS			2017 £		2016 £
Charitable activities:					
Cricket Professional (including expenses) Ground Staff			11,865 1,480		8,331 1,375
Umpires Cleaner			3,120		2,710 1,221
Cicalion		-	16,465	_	13,637
The average number of persons employed	was 2 part-	time staff.			
Depreciation		-	4,597	_	5,117

2. EXPENDITURE (continued)

2. Ext ENDITORE (continueu)		
	2017	2016
	£	£
OTHER COSTS		
Charitable activities:		
Playing equipment and trophies	3,318	415
Donations	100	610
Postage, stationery and telephones	1,128	1,392
Rates and water	2,463	1,275
Heating and lighting	6,329	7,939
Insurance	3,330	3,157
Repairs and renewals	7,386	23,357
Sundry expenses	8,737	5,433
Subscriptions and league fees	867	1,407
	33,658	44,985
Costs of raising funds		
Refreshments and sportsman's dinner	3,626	3,813
		
TOTAL CHARITABLE ACTIVITIES EXPENDITURE	58,346	67,552
Governance costs:		
Accountancy fees	1,125	1,125
Legal and professional charges	656_	618_
	1,781	1,743

Governance costs are allocated to the charity's sole charitable activity income as the amount in respect of other income is considered to be negligible

3. TANGIBLE FIXED ASSETS

	Land and Buildings		Cricket (Ground	Other		
	Construc- tion	Equip- ment	Score- Box	Levelling etc	Equip- ment		TOTAL
COST	£	£	£	£	£	£	£
COST 1st December 2016 Additions	21,798	45,471 -	6,009	3,276	56,570	28,645	161,769 -
Disposals		_					
30th November 2017	21,798	45,471	6,009	3,276	56,570	28,645	161,769
DEPRECIATION							
1st December 2016	-	44,196	2,403	-	38,705	27,956	113,260
Charge for the year Elimination on disposal	- -	225 	240 		3,944	188	4,597
30th November 2017	-	44,421	2,643		42,649	28,144	117,857
NET BOOK VALUE							
30th November 2017	21,798	1,050	3,366	3,276	13,921	501	43,912
30th November 2016	21,798	1,275	3,606	3,276	17,865	689	48,509

The land at Bignall End belonging to the charity is vested in the Official Custodian for Charities under a deed dated 27th October 1981.

All tangible fixed assets are held by the charity for its own use on direct charitable activities.

No depreciation has been provided on the buildings or on improvements to the cricket grounds. It is club policy to continually maintain these assets in a good state of repair resulting in a high residual value which eliminates the need for depreciation to be charged.

4. DEBTORS: AMOUNTS F.	ALLING DUI	E WITHIN	ONE YEAR		
			2017		2016
			£		£
Amount due from Bignall End	Social Club Li	mited	19,679		13,984
Other debtors and prepayments			662		545
			20,341		14,529
5. CASH AT BANK AND IN	HAND				
			2017		2016
			£		£
Bank current account			11,205		5,102
Building society accounts			32,475		38,193
Cash in hand			-		453
			43,680		43,748
6. CREDITORS: AMOUNTS	FALLING D	UE WITHI	2017 £		2016 £
Accruals and deferred income Social security and other taxes			6,138		5,964
England & Wales Cricket Trust	loan		(326) 2,200		(1,019) 2,200
Digital & Wales Clicket Hust	TOURT		8,012		7,145
7. CREDITORS: AMOUNTS	FALLING D	UE AFTER	2017	ONE YEAF	2016
			£		£
England & Wales Cricket Trust	loan		3,850		6,050
8. UNRESTRICTED FUNDS					
	Balance at	_	_	_	Balance at
	01.12.16	Income	Expenditure	<u>Transfer</u>	30.11.17
General fund	81,502	57,355	(60,127)		78,730

9. RESTRICTED FUNDS

	Balance at				Balance at
	01.12.16	Income	Expenditure	Transfer	30.11.17
Arthur Burgess	8,683	9			8,692
Building fund - nets	3,406	<u>89</u> 6		4,347	8,649
	12,089	905		4,347	17,341

The nature of the restrictions on the use of the above funds are as follows:-

Arthur Burgess - to be used for necessary building work and the general maintenance and repair of the clubhouse and its outbuilding.

Building fund - nets - to be used for necessary purchase and general maintenance and repair of netting.

All of the above funds are invested in bank or building society accounts.

10. TRUSTEES' REMUNERATION AND EXPENSES

No remuneration directly or indirectly out of the funds of the charity was paid or payable for the year to any trustee or to any person or persons known to be connected with them.

No reimbursement of expenses has been made or is due to be made to any of the trustees in respect of the year.

Bignall End Miners' Welfare Institute and Recreation Ground Cricket Team Supplementary Accounts for the Year Ended 30th November 2017

Cricket Club Team Fund	
Family F	ls
Family F	
E.C.B. Grant	
E.C.B. Grant Donations and other income Gift aid from Bignall End Social Club Limites 29,196 32,127 3,235 Charitable activities Members' subscriptions (sporting and social) Other trading activites Fund raising and functions Sales of ladies refreshments Raffles at cricket matches Occupational licence fee 7,500	
Donations and other income 2,931 1,929 4,8	
Gift aid from Bignall End Social Club Limites 29,196 29,1 32,127 3,235 35,3 Charitable activities Members' subscriptions (sporting and social) - 2,605 2,60 Other trading activites Fund raising and functions - 1,325 1,32 Sales of ladies refreshments - 1,569 1,56 Raffles at cricket matches - 4,915 4,91 Occupational licence fee 7,500 - 7,50 Vodafone mast 9,294 - 9,29 Investment income - 16,794 7,809 24,66	
32,127 3,235 35,30	
Charitable activities - 2,605 2,66 Other trading activites - 1,325 1,32 Fund raising and functions - 1,569 1,56 Sales of ladies refreshments - 1,569 1,56 Raffles at cricket matches - 4,915 4,9 Occupational licence fee 7,500 - 7,50 Vodafone mast 9,294 - 9,29 16,794 7,809 24,60 Investment income - - -	
Members' subscriptions (sporting and social) - 2,605 2,605 Other trading activites - 1,325 1,325 Fund raising and functions - 1,569 1,56 Sales of ladies refreshments - 4,915 4,9 Raffles at cricket matches - 4,915 4,9 Occupational licence fee 7,500 - 7,50 Vodafone mast 9,294 - 9,29 16,794 7,809 24,60 Investment income - - -	<u>62</u>
Other trading activites - 1,325 1,325 Fund raising and functions - 1,569 1,56 Sales of ladies refreshments - 1,569 1,56 Raffles at cricket matches - 4,915 4,91 Occupational licence fee 7,500 - 7,50 Vodafone mast 9,294 - 9,29 16,794 7,809 24,60 Investment income - - -	
Fund raising and functions Sales of ladies refreshments Raffles at cricket matches Occupational licence fee 7,500 Vodafone mast 9,294 16,794 7,809 1,325 1,325 1,325 1,50 1,5	05
Sales of ladies refreshments - 1,569 1,56 Raffles at cricket matches - 4,915 4,9 Occupational licence fee 7,500 - 7,50 Vodafone mast 9,294 - 9,29 16,794 7,809 24,60 Investment income - - -	
Sales of ladies refreshments - 1,569 1,569 Raffles at cricket matches - 4,915 4,915 Occupational licence fee 7,500 - 7,50 Vodafone mast 9,294 - 9,29 16,794 7,809 24,60 Investment income - - -	25
Raffles at cricket matches - 4,915 4,9 Occupational licence fee 7,500 - 7,5 Vodafone mast 9,294 - 9,29 16,794 7,809 24,60 Investment income	
Occupational licence fee 7,500 7,50 Vodafone mast 9,294 9,29 16,794 7,809 24,60 Investment income	
Vodafone mast 9,294 9,294 9,294 16,794 7,809 24,60 Investment income	
16,794 7,809 24,60 Investment income	
)3
Interest received 34 3	
 	37
	_
TOTAL INCOME 48,955 13,652 62,60	<u>)7</u>
EXPENDITURE	_
Charitable activities	
	æ
0 10 00	
1,400	
Umpires - 3,120 3,12 Playing equipment and trophies - 3,318 3,31	
Donations - 100 10	
Postage, stationery and telephones 915 213 1,12	
Rates and water 2,463 - 2,46	
Heating and lighting 6,329 - 6,32	
Insurance 2,650 680 3,33	
Repairs and renewals 4,093 3,293 7,38	
Sundry expenses 8,055 682 8,73	
Subscriptions and league fees - 867 86	
Refreshments and sportsman's dinner 1,305 2,321 3,62	
Accountancy fees 1,125 1,12	
Legal and professional charges 550 106 65	
Depreciation <u>4,597</u> 4,59	
TOTAL EXPENDITURE 32,082 28,045 60,12	
NET INCOME (EXPENDITURE) 16,873 (14,393) 2,48	<u>7_</u>