

# Parochial Church Council of Christ's Church, Harwood

## INCOME ACCOUNT

For the year ending 31 December 2017

	Note	2017 Unrestricted Funds £	2017 Restricted Funds £	TOTAL 2017 £	TOTAL 2016 £	Change From Previous Year
<b>RECEIPTS</b>						
<b>GIVING</b>						
Envelopes - Gift Aid	1	10,088.98	2,960.00	13,048.98	9,068.26	3,980.72
Envelopes - Non-Gift Aid		2,808.13		2,808.13	4,559.90	-1,751.77
Standing Orders - Gift Aid		43,305.00		43,305.00	41,954.00	1,351.00
Tax Recoved	2	13,754.50	440.00	14,194.50	24,589.74	-10,395.24
Collection Plate		6,801.12		6,801.12	6,847.84	-46.72
Gift Month		290.00		290.00	5,549.95	-5,259.95
<b>TOTAL GIVING RECEIPTS</b>		<b>77,047.73</b>	<b>3,400.00</b>	<b>80,447.73</b>	<b>92,569.69</b>	<b>-12,121.96</b>
<b>SPECIAL EVENTS</b>						
Mother's Day Afternoon Tea - 5th Mar				0.00	280.00	-280.00
Ladies Night		746.60		746.60	0.00	746.60
Jo McKee Music Evening - 14th May				0.00	698.60	-698.60
Summer Fair - 15th Jul		2,794.55		2,794.55	2,410.87	383.68
King's Club 24th-28th Jul		963.75		963.75	847.46	116.29
Lancashire Evening - 14th Oct				0.00	195.10	-195.10
Dickensian Fair - 18th Nov		2,718.60		2,718.60	2,223.38	495.22
Dinner Dance 24th Nov		2,405.50		2,405.50	2,590.60	-185.10
Poinsettias		422.00		422.00	360.00	62.00
History Books			35.00	35.00	101.00	-66.00
Mugs	4	57.00		57.00	112.00	-55.00
Wreath-making 25th Nov		100.00		100.00	0.00	100.00
Organ repairs	3		1,480.00	1,480.00	0.00	1,480.00
<b>TOTAL SPECIAL EVENTS RECEIPTS</b>		<b>10,208.00</b>	<b>1,515.00</b>	<b>11,723.00</b>	<b>9,819.01</b>	<b>1,903.99</b>
<b>OTHER INCOME</b>						
Fees		5,373.61		5,373.61	5,224.00	149.61
Magazine			1,297.80	1,297.80	474.48	823.32
Flowers		1,330.00		1,330.00	1,070.00	260.00
Use/Hire of Lounge		1,885.80		1,885.80	2,145.20	-259.40
Building Fund				0.00	102.00	-102.00
Interest Curr Acct		76.22		76.22	69.42	6.80
Interest Business Acct		1.10		1.10	5.10	-4.00
Special Services				0.00	387.60	-387.60
Sound	5		1,268.30	1,268.30	110.00	1,158.30
Scripture Union/Bible Reading notes		351.40		351.40	391.63	-40.23
RS2 Bibles				0.00	50.00	-50.00
Cards		318.20		318.20	507.05	-188.85
Birth, Weddings, Funerals collections		1,030.73		1,030.73	1,549.52	-518.79
Candle Box (Lomax Chapel)		74.40		74.40	74.60	-0.20
Tea/coffee monies		569.70		569.70	479.29	90.41
Gifts				0.00	209.00	-209.00
Property rent		91.03		91.03	91.13	-0.10
Transfer from Reserve account	6		14,150.00	14,150.00	11,000.00	3,150.00
Misc donations	7	4,541.67	412.75	4,954.42	1,574.02	3,380.40
<b>TOTAL OTHER INCOME RECEIPTS</b>		<b>15,643.86</b>	<b>17,128.85</b>	<b>32,772.71</b>	<b>25,514.04</b>	<b>7,258.67</b>

	Note	2017 Unrestricted Funds £	2017 Restricted Funds £	TOTAL 2017 £	TOTAL 2016 £	Change From Previous Year
<b>MISSIONS</b>						
Tearfund	8		614.94	614.94	35.00	579.94
Barnabas				0.00	0.00	0.00
Bible Society			110.00	110.00	0.00	110.00
Open Doors				0.00	0.00	0.00
Urban Outreach			30.50	30.50	0.00	30.50
Mission Aviation Fellowship				0.00	0.00	0.00
Christian Aid			224.50	224.50	0.00	224.50
<b>TOTAL MISSIONS INCOME</b>		0.00	979.94	979.94	35.00	944.94
Cheques not yet cashed			402.97	402.97	0.00	402.97
<b>TOTAL INCOME</b>		102,899.59	23,426.76	126,326.35	127,937.74	-1,611.39

# Parochial Church Council of Christ's Church, Harwood

## EXPENSES ACCOUNT

For the year ending 31 December 2017

	Note	2017 Unrestricted Funds £	2017 Restricted Funds £	TOTAL 2017 £	TOTAL 2016 £	Change From Previous Year
<b>PAYMENTS</b>						
<b>CLERGY</b>						
Vicar		3,030.69		3,030.69	3,335.30	-304.61
Curate		0.00		0.00	2,540.78	-2,540.78
Assistant Clergy		321.29		321.29	254.79	66.50
Parish Secretary		1,091.25		1,091.25	360.00	731.25
<b>TOTAL CLERGY EXPENSES</b>		<b>4,443.23</b>	<b>0.00</b>	<b>4,443.23</b>	<b>6,490.87</b>	<b>-2,047.64</b>
<b>UTILITIES/INSURANCE</b>						
Gas/Elec		3,021.57		3,021.57	4,458.66	-1,437.09
Water Rates Church		130.02		130.02	281.10	-151.08
Water Rates Vicarage		585.05		585.05	421.71	163.34
Insurance Church Lounge		616.13		616.13	1,624.69	-1,008.56
Insurance Church		2,550.79		2,550.79	2,550.78	0.01
Refuse collection		275.00		275.00	270.00	5.00
Council Tax Vicarage		1,999.64		1,999.64	1,975.65	23.99
<b>TOTAL UTILITIES EXPENSES</b>		<b>9,178.20</b>	<b>0.00</b>	<b>9,178.20</b>	<b>11,582.59</b>	<b>-2,404.39</b>
<b>UPKEEP OF CHURCH</b>						
Church Service supplies		1,689.50		1,689.50	1,056.08	633.42
Cleaning		27.14		27.14	191.43	-164.29
Organ Maintenance		60.00		60.00	740.00	-680.00
<b>TOTAL UPKEEP EXPENSES</b>		<b>1,776.64</b>	<b>0.00</b>	<b>1,776.64</b>	<b>1,987.51</b>	<b>-210.87</b>
<b>Other Expenditure</b>						
Fees		0.00		0.00	135.00	-135.00
Churchyard maintenance		3,346.77		3,346.77	2,411.04	935.73
Organist fees		270.00		270.00	510.00	-240.00
Sound		814.92		814.92	0.00	814.92
Course Materials		0.00		0.00	198.50	-198.50
Tea/coffee		291.60		291.60	234.00	57.60
Magazine		1,227.50		1,227.50	1,479.00	-251.50
Parish Share		67,081.61		67,081.61	66,674.96	406.65
Flowers		909.45		909.45	828.90	80.55
Cards		167.41		167.41	748.33	-580.92
Scripture Union/Bible Reading notes		261.23		261.23	438.56	-177.33
Repairs/Fixtures/Fittings		206.24		206.24	926.50	-720.26
Office supplies		861.03		861.03	1,006.12	-145.09
Gifts		483.56		483.56	811.37	-327.81
Defibrillator		0.00		0.00	750.00	-750.00
Organ repairs		2,850.00		2,850.00		2,850.00
Building work				0.00	6,751.20	-6,751.20
Transfer to Reserve account	4	13,720.00		13,720.00	11,000.00	2,720.00
Young People's groups		1,115.90		1,115.90	176.78	939.12
Misc. Expenses		9,607.47		9,607.47	3,519.37	6,088.10
<b>TOTAL OTHER EXPENDITURE</b>		<b>103,214.69</b>	<b>0.00</b>	<b>103,214.69</b>	<b>98,599.63</b>	<b>4,615.06</b>

	Note	2017 Unrestricted Funds £	2017 Restricted Funds £	TOTAL 2017 £	TOTAL 2016 £	Change From Previous Year
<b>SPECIAL EVENTS</b>						
Jo McKee Music Evening - 14th May				0.00	151.40	-151.40
Summer Fair - 9th Jul		1,461.33		1,461.33	1,315.00	146.33
King's Club		388.51		388.51	369.06	19.45
Christmas Fair - 19th Nov		880.26		880.26	975.00	-94.74
Dinner Dance		1,714.00		1,714.00	1,918.00	-204.00
Poinsettias		224.00		224.00	162.00	62.00
Sermons Sunday		250.00		250.00	0.00	250.00
Special services				0.00	175.80	-175.80
<b>TOTAL SPECIAL EVENTS EXPENSES</b>		<b>4,918.10</b>	<b>0.00</b>	<b>4,918.10</b>	<b>5,066.26</b>	<b>-148.16</b>
<b>MISSIONS</b>						
Tearfund		1,172.86		1,172.86	750.00	422.86
Compassion (child sponsored by Surge)		75.00		75.00	300.00	-225.00
Barnabas		500.00		500.00	500.00	0.00
Bible Society		610.00		610.00	500.00	110.00
Open Doors		500.00		500.00	500.00	0.00
Urban Outreach		600.00		600.00	500.00	100.00
Mission Aviation Fellowship		500.00		500.00	500.00	0.00
Bolton Passion				0.00	260.00	-260.00
Youth for Christ				0.00	18.00	-18.00
Christian Aid		224.50		224.50	0.00	224.50
Tearfund Haiti Appeal collection				0.00	211.80	-211.80
New Wine		500.00		500.00	0.00	500.00
<b>TOTAL MISSIONS EXPENSES</b>		<b>4,682.36</b>	<b>0.00</b>	<b>4,682.36</b>	<b>4,039.80</b>	<b>642.56</b>
Uncashed Cheques From 2016		12,551.06		12,551.06	0.00	12,551.06
Collection 31st Dec 2017 not yet paid in		326.50		326.50	0.00	326.50
<b>TOTAL EXPENSES</b>		<b>141,090.78</b>	<b>0.00</b>	<b>141,090.78</b>	<b>127,766.66</b>	<b>13,324.12</b>

# Parochial Church Council of Christ's Church, Harwood

## PROFIT & LOSS ACCOUNT

For the year ending 31 December 2017

	Note	2017 Unrestricted Funds £	2017 Restricted Funds £	TOTAL 2017 £	TOTAL 2016 £	Change From Previous Year
TOTAL RECEIPTS		102,899.59	23,426.76	126,326.35	140,488.80	-14,162.45
TOTAL PAYMENTS		141,090.78	0.00	141,090.78	127,791.66	13,299.12
Surplus before outstanding cheques		-38,191.19	23,426.76	-14,764.43	12,697.14	-27,461.57
Cheques outstanding in 2017		402.97	0.00	402.97	12,551.06	-12,148.09
PROFIT/LOSS		-38,594.16	23,426.76	-15,167.40	146.08	-15,313.48
Bank balances b/fwd 1-1-2017		0.00	0.00	16,606.21	3,914.17	12,692.04
Uncashed cheques from 2016		12,877.56	0.00	12,877.56	25.00	12,852.56
Bank balances c/fwd 31-12-2017		0.00	0.00	1,840.68	16,606.21	-14,765.53

# Parochial Church Council of Christ's Church, Harwood

## BALANCE SHEET

For the year ending 31 December 2017

	Note	2017 Unrestricted Funds £	2017 Restricted Funds £	TOTAL 2017 £	TOTAL 2016 £	Change From Previous Year
<b><u>ASSETS</u></b>						
		0.00	0.00	0.00	0.00	0.00
Current Account		880.68	960.00	1,840.68	16,606.21	-14,765.53
Business Account		7,634.09		7,634.09	8,062.99	-428.90
Total Assets		8,514.77	960.00	9,474.77	24,669.20	-15,194.43
<b><u>CAPITAL</u></b>						
Balance Brought Forward		24,669.20	0.00	24,669.20	11,972.06	12,697.14
Add Total Income		105,084.04	21,241.21	126,326.35	140,488.80	-14,162.45
		129,753.24	21,241.21	150,995.55	152,460.86	-1,465.31
Account Transfers	1			430.00		
Less Total Expenditure		141,090.78	0.00	141,090.78	127,791.66	13,299.12
Total Capital		-11,337.54	21,241.21	9,474.77	24,669.20	-14,764.43

# Parochial Church Council of Christ's Church, Harwood

## SUNDRY ACCOUNTS

For the year ending 31 December 2017

Note	2017 Opening Balance £	2017 Additions £	TOTAL 2017 £	TOTAL 2016 £	Change From Previous Year
<b><u>SUNDRY BALANCES</u></b>					
<b>Burial Ground Account 12321981</b>					
Opening Balance	61.06		61.06	60.77	0.29
Bank Interest		0.32	0.32	0.29	0.03
Closing Balance			61.38	61.06	0.32
<b>Nicholson Bequest 13779264</b>					
Opening Balance	160.78		160.78	159.98	0.80
Bank Interest		0.80	0.80	0.80	0.00
Closing Balance			161.58	160.78	0.80
<b>Parker Grave 12322007</b>					
Opening Balance	736.96		736.96	733.29	3.67
Bank Interest		3.68	3.68	3.67	0.01
Closing Balance			740.64	736.96	3.68
<b>Dr. Snape's Grave RBS unable to locate</b>					
Opening Balance	205.78		205.78	205.78	0.00
Bank Interest		0.00	0.00	0.00	0.00
Closing Balance			205.78	205.78	0.00

## **Parochial Church Council of Christ's Church, Harwood**

### **NOTES INCOME**

- 1     £2960 restricted for organ repair fund
- 2     £440 organ donations gift-aided
- 3     £920 Insurance paid out, £290 non-gift aided donations, £270 donations via standing order
- 4     Extra £2 in box on 2nd July
- 5     £412.75 from closure of Benchmark account to be spend on young people's groups
- 6     £9800 to pay Parish Share, £1500 New Wine course, £2850 first part of organ repairs
- 7     Includes a donation for the laptop and the sale of the old keyboard through Ebay
- 8     £272.86 donated Christmas 2016 paid in 2017, £342.08 East Africa appeal

### **NOTES EXPENSES**

- 1     £9800 returned to Bus Res when gift aid cheque received from HMRC, £3920 Organ donations  
Donations totalling £960 are due to be transferred to Bus Reserve when I receive the cheque from HMRC for gift aid Jul-Dec 2017 which is a further £367.50

### **NOTES BALANCE SHEET**

- 1     £1500 withdrawn from Bus Reserve for New Wine training, £1070 transferred into Bus Reserve restricted for organ repairs



## **Miscellaneous Income**

Date	Reason	Misc.
15. Oct	Benchmark re Awesome	£412.75
16. Apr	Blank yellow envelope	£4.01
25. Oct	Church Insurance refund	£3,169.52
23. Apr	Coins in stewardship box	£0.65
02. Jul	Confirmation sent to MDBF	£248.41
30. Apr	Courses - Lent	£26.00
29. Oct	Donation to books on Alpha course	£15.00
15. Oct	Donation to Poppy wreath	£10.00
16. Apr	Garden Maint Team donation	£20.00
12. Feb	Home Communion	£70.00
19. Mar	Home Communion	£20.00
26. Nov	Mother's Union	£50.00
07. May	Mother's Union coffee/cups	£10.00
27. Aug	Mother's Union coffee/cups	£10.00
26. Nov	Mother's Union coffee/cups	£10.00
29. Jan	Mother's Union New Wine donation	£500.00
22. Oct	Donation	£10.00
10. Sep	RS2 bible donation	£10.00
04. Jun	Random monies in safe	£8.50
24. Dec	Refund Electricity NorthWest	£2.70
13. Apr	Refund E:ON	£169.77
04. Dec	Refund of charges RBS	£53.76
17. Dec	Returned cheque	£50.00
12. Nov	Sale of water after Vision Day	£23.35
15. Jan	Vicar's home visit	£20.00
19. Mar	Vicar's home visit	£30.00
Total		£4,954.42

## Miscellaneous Expenses

Date	Reason	Misc.
11. Dec	Balcony vestry lamp/waste bin	£32.97
18. Jul	BBQ's x2	£114.00
09. Nov	Boarding out lounge loft	£74.29
15. May	CCLI Licence	£722.52
15. May	Change A Nation Gift Aid	£131.25
25. Sep	Change A Nation Gift Aid	£194.00
09. Jan	Change A Nation Gift Aid Jul 15-Jun 16	£311.25
08. Dec	Christingle Oranges x200 at 32p each	£51.20
22. Dec	Christmas cards for sale in church	£195.69
30. Nov	Christmas cards to congregation	£1,019.00
01. Dec	Christmas Tree	£47.00
10. Jul	Cleaning/maintenance	£56.54
04. Dec	Clergy Christmas cards	£147.00
09. Oct	Course Alpha	£25.73
31. Jan	Course Ecumenical Lent CLC	£145.97
19. Sep	Course St Philips New Wine	£1,500.00
09. Nov	Dickensian Fair leftover sel boxes x64	£56.96
17. Jul	Flasks x4	£119.96
23. Feb	Harwood Methodist Church auction 10 tables	£100.00
20. Feb	Kettles for Church/Stationery	£47.72
16. Apr	Key cutting	£12.00
03. Aug	Key cutting & gas bottles for BBQs	£150.99
10. Jul	MDBF Confirmation service 02/07	£248.41
30. Nov	Mother's Union	£50.00
28. Mar	Mothering Sunday flowers	£72.00
28. Apr	New Wine	£500.00
09. Oct	Poppy wreath	£35.00
23. Nov	Postage	£15.50
12. Nov	Postage/printer ink	£24.21
04. Jul	Repair of Vestry door after break-in	£134.39
09. Jan	Roland UK Digital Piano & Stand	£933.64
11. Jul	Safeguarding Conference 07/10	£85.00
02. Mar	Skyline Ltd Spire Inspection/repair	£1,044.00
23. Nov	Stone flags/material for balcony	£5.98
03. Dec	Sweets tubs x5 for Awesome	£16.00
10. Jul	Tables	£90.00
24. Jul	Trolley	£99.99
10. Jan	Use of school by Sunday School 01/09/16-31/08/1	£338.00
06. Nov	Use of school by Sunday School 01/09/17-31/08/1	£364.00
23. Nov	Vicarage hedge-cutting	£120.00
09. Oct	Vision Day 14th Oct	£79.31
25. Oct	Vision Day catering	£96.00
Total		£9,607.47

# **INDEPENDENT EXAMINER'S REPORT TO THE PCC OF CHRIST'S CHURCH, HARWOOD FOR THE YEAR ENDED 31<sup>st</sup> DECEMBER 2017**

This report on the financial statements of the PCC for the year ended 31<sup>st</sup> December 2017, which attached, is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 ("the Regulations") and s.145 of the Charities Act 2011 ("The Act")

## **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the financial statements. The charity's trustees consider that an audit is not required for this year (under section 144(2) of the Act), and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 145 of the Act);
- to follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the Act); and
- to state whether particular matters have come to my attention.

## **Basis of this report**

My examination was carried out in accordance with General Directions given by the Charity Commission under section 145(5)(b) of the Act and to be found in the Church guidance, 2006 edition. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

## **Independent examiner's statement**

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the trustees have not met the requirements to ensure that:
  - proper accounting records are kept (in accordance with section 130 of the Act); and
  - accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:**



**John A Curtis BA, MBA, FHEA**

**14 Ashbourne Ave**

**Bolton BL2 1LS**

**Date 9<sup>th</sup> February 2018**

## Annual Report 2018

During 2017, Christ's Church Harwood conducted 27 Baptisms and 4 Weddings. We conducted 24 funerals (14 of which took place in Church).

Services were held for all the major Christian festivals, going through the year from Ash Wednesday and Mothering Sunday, and ending 2017 with our Christmas celebrations. Throughout the year we held regular Sunday Services at 8.30 and 10.30. In the main our Services were well attended and we pray that our congregations continue to grow in 2018. Our Church also met regularly for Parish Prayers.

Our Children's and youth groups met regularly during 2017 with our Fish and Church Collective groups catering for children of all ages. In addition, Christ's Church also organised King's Club, a Christian 1 week holiday club for children. Also we ran Scouts, Rainbows, Brownies, Beavers, Guides and Cubs groups. As a Church we continue to work closely with St Catherine's Academy, particularly the Awesome after school club.

During the year the following groups met on a weekly basis, house groups (for Prayer and fellowship), the men's group, Mother's union and the mother and toddlers group.

In addition our Pastoral and Bereavement teams met regularly with each other, and ministered to our local community.

In 2017 we ran an Alpha course. We also joined with the other Churches in Harwood for an Ecumenical Lent course and a Palm Sunday procession and walk of witness. 2017 was a busy year for events with events such as the summer fair and the Dickensian Christmas fair, amongst many other things!

2017 was a busy year as we launched our Mission Action Planning process with a Vision day at St. Catherine's Academy, making sure that we reach out into our local community, which is an essential part of our role as a church: within the local community and working for the local community.