



# Trustees' Annual Report for the period

Period start date			Period end date				
From	Day	Month	Year	To	Day	Month	Year
	01	April	2017		31	March	2018

## Section A Reference and administration details

Charity name Swinton, Pendlebury & Clifton Care of The Elderly Association

Other names charity is known by Agnes Hopkins Centre

Registered charity number (if any) 222641

Charity's principal address

Agnes Hopkins Centre  
73 Clarendon Road  
Swinton  
Postcode M27 4BQ

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Christine Barwood	Interim chair	From 14/08/17	
2	Beryl Wilkinson	Chair	Resigned 14/08/17	Committee and members
3	Susan Williams	Treasurer/trustee	Resigned as treasurer on 31/05/17	
4	Jackie Paintain	Vice treasurer	Treasurer from 31/05/17	
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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**Section B Structure, governance and management**

**Description of the charity's trusts**

Type of governing document  
(eg. trust deed, constitution)

Constitution

How the charity is constituted  
(eg. trust, association, company)

Association

Trustee selection methods  
(eg. appointed by, elected by)

Election

**Additional governance issues (Optional information)**

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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**Section C Objectives and activities**

**Summary of the objects of the charity set out in its governing document**

To work for the relief of aged persons in the Swinton, Pendlebury & Clifton area either directly or via other agencies, organisations & bodies engaged in such work, bringing together Council representatives for the purpose of promoting co-operation to deliver services to this population

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The delivery of luncheon club, social & recreational & educational activities for the benefit of older people throughout the Borough of Swinton, Pendlebury & Clifton & surrounding area of Salford.

To reduce social isolation & provide a venue for the use of the community in general

**Additional details of objectives and activities (Optional information)**

25 Volunteers working approx 148 hrs per week to ensure needs are met

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

\$13,323 funding secured  
\$42,682 raised through own activities/  
donations

Continued to operate & provide  
services as per the objectives

## Section E

## Financial review

Brief statement of the charity's policy on reserves

It has been agreed that the reserves will not fall below £1,500.00

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F

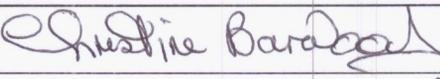
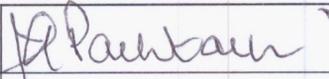
## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	CHRISTINE BARWOOD	JACKIE PAINTAIN
Position (eg Secretary, Chair, etc)	INTERIM CHAIR	TREASURER

Date 3rd July 2018

Unaudited Income and Expenditure Account for the Year Ended 31 March 2018

for

Swinton, Pendlebury and Clifton Care of the Elderly Association  
Registered Charity 222641A

Swinton, Pendlebury and Clifton Care of the Elderly Association

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for the Year Ended 31 March 2018

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Swinton, Pendlebury and Clifton Care of the Elderly Association

General Information

for the Year Ended 31 March 2018

<b>CHAIR:</b>	Beryl Wilkinson
<b>SECRETARY:</b>	Christine Barwood
<b>TREASURER:</b>	Susan Williams
<b>VICE TREASURER:</b>	Jackie Paintain
<b>COMMITTEE MEMBERS:</b>	Bella Clapham Beryl Branning Beryl Wilkinson Dorothy Hobson Jean Cusick Joyce Day Maureen Harrop Winifred Clitheroe
<b>REGISTERED CHARITY NO:</b>	222641A
<b>ADDRESS:</b>	73 Clarendon Road Swinton Manchester M27 4BQ
<b>ACCOUNTANTS:</b>	Lumbview Accounts 103 Chorley Road Swinton Manchester M27 4AA

Financial Statements  
for the Year Ended 31 March 2018

Accountants' Report to  
Swinton, Pendlebury and Clifton Care of the Elderly Association

In accordance with instructions given to us we have prepared without carrying out an audit the annexed Income and Expenditure Account from the accounting records of the charity: Swinton, Pendlebury and Clifton Care of the Elderly Association and from information and explanations supplied to us.

Lumbview Accounts  
103 Chorley Road  
Swinton  
Manchester  
M27 4AA

Date: .....

Client Approval Certificate

I approve the Income and Expenditure Account and confirm that I have made available all relevant records and information for its preparation.

.....

Date: .....

Swinton, Pendlebury and Clifton Care of the Elderly Association

Income and Expenditure Account  
for the Year Ended 31 March 2018

	31.03.18		31.03.17	
	£	£	£	£
<b>Gross Income</b>				
Grants	13,323		27,909	
Other income	-		-	
Activities	19,001		19,766	
Hosting events	3,299		2,830	
In-house fundraising	13,254		9,684	
Room hire	7,128		7,049	
<b>Gross Profit</b>				
		<u>56,005</u>		<u>67,238</u>
		<b>42,682</b>		<b>37,040</b>
<b>Expenditure</b>				
Accountancy fees	458		381	
Activities	3,011		-	
Building improvements	-		3,865	
Classes	-		-	
Cleaning	1,984		2,279	
Consultancy fees	-		-	
Depreciation costs	3,045		-	
Donations	441		4,924	
Entertaining	677		638	
Equipment expensed	1,595		2,943	
Event expenses	169		66	
Exchanges differences & charges	-		-	
Food	7,670		5,335	
Insurance	3,140		3,420	
Leftover grant money expensed	3,277		-	
Licenses	167		20	
Light and heat	5,175		5,093	
Other legal and professional	-		157	
Pensions	36		-	
Postage	8		16	
Redundancy payments	-		2,514	
Rent and rates	128		6	
Room hire	2,340			
Repairs and maintenance	2,262		4,768	
Staff training & welfare	50		2,273	
Stationery and printing	244		518	
Subscriptions	421		620	
Sundry and suspense	-		- 63	
Telephone and fax	822		767	
Travel and subsistence	180		113	
Trips	2,107		3,479	
Volunteer expenses	437		-	
Wages and salaries	23,624		15,252	
Water rates	4,793		770	
Workwear	204		124	
		<u>68,465</u>		<u>60,279</u>
<b>EXCESS OF INCOME OVER EXPENDITURE</b>		<u>- 12,460</u>		<u>6,959</u>

Swinton, Pendlebury and Clifton Care of the Elderly Association

Breakdown of Income  
for the Year Ended 31 March 2018

	31.03.18		31.03.17	
	£	£	£	£
<b>Grants</b>		<b>13,323</b>		<b>27,909</b>
<b>Other income</b>		-		-
<b>Activities</b>		<b>19,001</b>		<b>19,766</b>
<i>Arts &amp; crafts</i>	43		4	
<i>Baby yoga</i>	279		-	
<i>Curling</i>	549		652	
<i>Flower arranging</i>	-		-	
<i>Health &amp; exercise</i>	481		570	
<i>Line Dance</i>	-		-	
<i>Lunches</i>	15,122		15,266	
<i>Meditation</i>	-		-	
<i>Modern sequence dance</i>	1,955		2,899	
<i>Photo Society</i>	-		-	
<i>Rentals</i>	-		-	
<i>Social Dance</i>	561		375	
<i>Yang</i>	12		-	
<b>Hosting events</b>		<b>3,299</b>		<b>2,830</b>
<i>Cinema club</i>	-		51	
<i>Event income</i>	1,328		455	
<i>Trips</i>	1,971		2,325	
<b>In-house fundraising</b>		<b>13,254</b>		<b>9,684</b>
<i>Bingo</i>	760		554	
<i>Breakfast bar</i>	41		-	
<i>Donations</i>	9,503		6,797	
<i>Football card</i>	465		-	
<i>Memberships</i>	1,211		708	
<i>Name card</i>	21		1,005	
<i>Numbers game</i>	120		240	
<i>Raffles</i>	1,133		381	
<b>Room hire</b>		<b>7,128</b>		<b>7,049</b>
<i>AA Group</i>	900		1,000	
<i>Brownies</i>	470		519	
<i>Events</i>	-		-	
<i>Healing</i>	60		420	
<i>Inskip league</i>	26		84	
<i>Room hire</i>	2,815		770	
<i>Salford veterans</i>	1,140		3,225	
<i>Tag group</i>	478		-	
<i>Tai Chi</i>	1,239		1,031	
<b>Total Income</b>		<b>56,005</b>		<b>67,238</b>

Swinton, Pendlebury and Clifton Care of the Elderly Association

Breakdown of Grants

for the Year Ended 31 March 2018

	<b>Received</b>	<b>Grant</b>	<b>Spent</b>	<b>Remaining</b>	<b>Spent %</b>
Groundwork UK (Tesco Bags)	06/11/2017	1,450.00	-	1,450.00	0%
Tag Group		200.00	110.00	90.00	55%
Groundwork UK (Sports England)	15/09/2017	5,886.00	4,540.00	1,346.00	77%
Kitchens & Bathrooms Refurb	27/02/2015	27,658.40	27,658.40	-	100%
Partition	30/04/2015	9,609.87	9,609.87	-	100%
Awards for All	01/05/2015	1,900.00	1,900.00	-	100%
Community Committee Funding	21/08/2015	870.00	870.00	-	100%
Cinema Project	30/11/2015	8,008.00	8,008.00	-	100%
Screwfix	24/02/2016	14,034.87	14,034.87	-	100%
CVS	22/04/2016	10,400.00	10,400.00	-	100%
Community Share Fund	22/04/2016	14,370.00	14,370.00	-	100%
Forever Manchester	26/04/2016	979.00	979.00	-	100%
Celebration fund	21/10/2016	2,244.00	2,244.00	-	100%
LPOH Innovation Fund Round 4	21/04/2017	4,980.00	4,980.00	-	100%
CAF Fund (Co-op)	24/04/2017	1,929.53	1,929.53	-	100%
Volunteer Expenses Round 7	05/05/2017	317.52	317.52	-	100%
LPOH Innovation Fund Round 6	24/05/2017	1,000.00	1,000.00	-	100%
City West	14/07/2017	1,520.00	1,520.00	-	100%
Millie Mae's		2,000.00	2,000.00	-	100%
<b>Progress</b>		<b>109,357.19</b>	<b>106,471.19</b>	<b>2,886.00</b>	<b>97%</b>



# Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/  
members of

SWINTON PENDLEBURY AND CLIFTON CARE OF THE ELDERLY  
ASSOCIATION

On accounts for the year  
ended

Charity no  
(if any)

222641

Set out on pages

1-5

Respective  
responsibilities of  
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent  
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's  
statement

In connection with my examination, no matter has come to my attention (other than that disclosed below \*)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

A Doherty

Date:

02/07/2018

Name:

ANTONY DOHERTY

Relevant professional  
qualification(s) or body (if  
any):

AAT

Address:

103 CHORLEY ROAD

**Section B**

**Disclosure**

Give here brief details of any items that the examiner wishes to disclose.